

**ACTION SUMMARY**  
**BOARD OF SUPERVISORS**  
**SONOMA COUNTY**  
**575 ADMINISTRATION DRIVE, ROOM 102A**  
**SANTA ROSA, CA 95403**

**TUESDAY**

**NOVEMBER 13, 2018**

**8:30 A.M.**

Susan Gorin	First District	Sheryl Bratton	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
James Gore	Fourth District		
Lynda Hopkins	Fifth District		

**8:33 A.M. CALL TO ORDER**

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

**PLEDGE OF ALLEGIANCE**

I. **APPROVAL OF THE AGENDA (Items may be added or withdrawn from the agenda consistent with State law)**

The Chair announced that there was an agenda addendum:

The following item was added to the Consent Calendar:

**COUNTY ADMINISTRATOR**

21A Recovery Update:

Receive update on the status of recovery operations, planning, seeking of funding opportunities, community engagement and status of recovery framework.

The following item was being removed from the Consent Calendar:

**AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

**REGIONAL PARKS**

2. Wilroth Conservation Easement: Amendment to Conservation Easement:

A) Board of Directors: Adopt a Resolution making certain findings and (1) authorizing an amendment to the Wilroth Conservation Easement permitting the installation of an early warning fire camera on the property; and (2) authorizing the President of the Board to execute the easement amendment and all other documents to be recorded in connection with the easement amendment; and (3) delegating authority to the District's General Manager to take all necessary steps to effectuate the amendment of the easement.

B) Board of Supervisors: Consent to and authorize the Chair to execute the amendment to the Wilroth Conservation Easement as owner of a portion of the property subject to the Wilroth Conservation Easement that will not be impacted by the amendment.

(Unanimous Vote Required)(First District)

Board action: Approved as Amended

UNANIMOUS VOTE

II. **CONSENT CALENDAR**

9:02 A.M. Public Comment Opened

Public Speakers:

Michael Hilbur  
Leo Abrams  
Will Abrams  
Thomas Ells  
John Jenkel

9:18 A.M. Public Comment Closed

**BOARD OF SUPERVISORS/HUMAN RESOURCES**

AND

**SONOMA COUNTY WATER AGENCY, AND BOARD OF DIRECTORS OF THE SONOMA COUNTY  
AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

**COMMUNITY DEVELOPMENT COMMISSION**

1. Miscellaneous Classification, Compensation, and Allocation Changes: Adopt Concurrent Resolutions reflecting the recommendations of completed classification studies and other position allocation changes:
  - A) Adopt a Concurrent Resolution amending the Salary Resolution No. 95-0926, Appendix A – Salary Tables, to establish two new classifications and salaries; and to adjust the salaries of two existing classifications, effective November 13, 2018.
  - B) Adopt a Concurrent Resolution approving the reclassification of two Sonoma County Water Agency positions, with the retention of affected incumbents; and amending the Department Allocation Tables of the Auditor-Controller-Treasurer-Tax Collector’s Office, Department of Health Services, District Attorney’s Office, General Services Department, Information Services Department, and the Sonoma County Water Agency, effective November 13, 2018.

Board action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0467 and 18-0468

**AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

AND

**REGIONAL PARKS**

2. Wilroth Conservation Easement: Amendment to Conservation Easement:
  - A) Board of Directors: Adopt a Resolution making certain findings and (1) authorizing an amendment to the Wilroth Conservation Easement permitting the installation of an early warning fire camera on the property; and (2) authorizing the President of the Board to execute the easement amendment and all other documents to be recorded in connection with the easement amendment; and (3) delegating authority to the District’s General Manager to take all necessary steps to effectuate the amendment of the easement.
  - B) Board of Supervisors: Consent to and authorize the Chair to execute the amendment to the Wilroth Conservation Easement as owner of a portion of the property subject to the Wilroth Conservation Easement that will not be impacted by the amendment. (Unanimous Vote Required)(First District)

This item was removed.

**AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

3. Graton Green Matching Grant Project: Adopt a resolution of the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District making certain findings, approving a grant of up to \$103,124 for the

Graton Green Matching Grant Project, authorizing the acquisition of a conservation easement and recreation covenant, and authorizing and directing the General Manager to take all other actions necessary to establish a conservation easement, recreation covenant and grant agreement. (Fifth District)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0480

- 4. Mattos Dairy SALCP Grant Agreement: Approve resolution of the Directors of the Sonoma County Agricultural Preservation and Open Space District (a) ratifying the submission of an application to the State of California Department of Conservation for a \$750,000 grant under the Sustainable Agricultural Lands Conservation Program towards acquisition of a conservation easement, (b) authorizing the Board President to sign a letter certifying that there is no known conflict of interest, or the appearance of a conflict of interest, for the Board or any of its members with respect to the proposed funding, and (c) authorizing the General Manager to sign the Sustainable Agricultural Lands Conservation Program Grant Agreement for the Mattos Dairy conservation easement project. (Second District)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0481

**COMMUNITY DEVELOPMENT COMMISSION**  
(Commissioners: Gorin, Rabbitt, Zane, Gore, Hopkins)  
AND  
**BOARD OF SUPERVISORS**

- 5. Santa Rosa Armory Temporary Overnight Winter Shelter Program:
  - A) Authorize the Executive Director of the Community Development Commission to execute on behalf of the County of Sonoma a License Agreement with the California Military Department for the use of the Santa Rosa National Guard Armory as a temporary overnight homeless shelter.
  - B) Authorize the Executive Director of the Community Development Commission to execute an agreement with St. Vincent De Paul – Sonoma to operate a temporary overnight homeless shelter.

Board action: Approved as Recommended  
UNANIMOUS VOTE

**SONOMA COUNTY WATER AGENCY/OCCIDENTAL SANITATION DISTRICT/RUSSIAN RIVER  
SANITATION DISTRICT/ SOUTH PARK COUNTY SANITATION DISTRICT**  
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)  
AND  
**SONOMA VALLEY SANITATION DISTRICT**  
(Directors: Gorin, Gore, Agrimonti)

- 6. As-Needed Supervisory Control and Data Acquisition System Support and Related Services: Authorize Sonoma County Water Agency’s General Manager to execute an agreement with CH2M HILL Engineers, Inc. for as-needed supervisory control and data acquisition system support and related services through July 30, 2021, in an amount not to exceed \$1,000,000. These consultant services will help Sonoma Water maintain and improve its industrial systems infrastructure, which is needed to efficiently and safely conduct daily water and wastewater operations.

Board action: Approved as Recommended  
UNANIMOUS VOTE

Sonoma Valley Sanitation District  
AYES: Gorin, Gore  
ABSENT: Agrimonti

**BOARD OF SUPERVISORS**  
AND

**SONOMA COUNTY WATER AGENCY**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

7. [Resolution in Support of a Two-Basin Solution for the Future of the Potter Valley Project: Adopt a Concurrent Resolution Supporting a Two-Basin Solution for the Future of the Potter Valley Project](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0482

**SONOMA COUNTY WATER AGENCY**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

8. [Advanced Quantitative Precipitation Information System – Consulting Agreements In support of the Bay Area Advanced Quantitative Precipitation Information System Project, which provides more precise rainfall forecasting to inform flood control, emergency response efforts, and media reporting:](#)
- A) [Authorize Sonoma County Water Agency’s General Manager to execute an agreement with Jennifer Krebs dba Jennifer Krebs Environmental Planning for project coordination services through December 31, 2021, in the not-to-exceed amount of \\$250,000.](#)
- B) [Authorize Sonoma County Water Agency’s General Manager to execute an agreement with Bay Planning Coalition for stakeholder outreach coordination through December 31, 2021, in the not-to-exceed amount of \\$300,000.](#)
- C) [Adopt a resolution authorizing adjustments to the Board Adopted Budget for Fiscal Year 2018-2019 in the amount of \\$160,418 for the Bay Area Advanced Quantitative Precipitation Information System Project. \(4/5th Vote Required\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0483

9. [Budget Resolution for the Airport-Larkfield-Wikiup Sanitation Zone and the Sonoma County Water Agency General Fund: Adopt a Resolution ratifying and approving adjustments to the Board Adopted Budget for Fiscal Year 2018-2019 to transfer \\$110,000 from the Sonoma County Water Agency General Fund to the Airport-Larkfield-Wikiup Sanitation Zone Rate Stabilization Fund, and \\$211,500 from the Rate Stabilization Fund to the Airport-Larkfield-Wikiup Sanitation Zone Operations Fund to Comply with Airport-Larkfield-Wikiup Sanitation Zone Debt Financing Covenants. \(4/5th Vote Required\)\(Fourth District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0484

**AUDITOR- CONTROLLER-TREASURER-TAX COLLECTOR**

10. [Department Allocation Amendment: Adopt a Personnel Resolution effective November 13, 2018, adding one \(1 FTE\) Department Information Systems Coordinator and deleting one \(1 FTE\) Department Analyst from the Auditor-Controller-Treasurer-Tax Collector’s position allocation list.](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0485

11. [Northern Sonoma County Air Pollution Control District Fiscal Audit Frequency –Biennial: Adopt Resolution in support of the Northern Sonoma County Air Pollution Control District performing biennial fiscal audits. \(Unanimous Vote Required\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0486

12. [Authorizing Examination of Sales and Transaction Use Tax Records; Civitas Advisors, LLC: Adopt a Resolution Authorizing the Examination of Sales and Transaction and Use Tax Records Signature of Sales, Transactions, and Use Tax Information Nondisclosure Agreement.](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0487

### BOARD OF SUPERVISORS

13. [Board of Supervisors Calendar of Meetings for 2019: Approve the County of Sonoma Board of Supervisors calendar of meetings for the year 2019.](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

14. [Sonoma County Williams Act Settlement Annual Report of Findings: Accept Sonoma County Superintendent of Schools Report on Williams Lawsuit Settlement findings for Fiscal Year 2017-2018. \(Informational Only\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

15. [Fifth District Municipal Advisory Councils Update:](#)

- A) [Approve updates to the Lower Russian River and Sonoma County Coast Municipal Advisory Council Bylaws.](#)
- B) [Approve updates to the Sonoma County Coast Municipal Advisory Council map. \(Fifth District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

16. [Board of Supervisors Meeting Minutes: Approve the Minutes of the meetings September 11, 18, 25, October, 2, 9, 16, 23, and 30, 2018 and Approve the Minutes of the meeting October 23, 2018 for the Sonoma Valley County Sanitation District.](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

17. [Disbursement of Fiscal Year 2018-2019 Second District Community Investment Fund Grant Awards: Approve Community Investment Fund grant awards and Authorize the County Administrator, or designee, to execute an agreement with the following non-profit entities for advertising and economic development efforts for FY 2018-2019: Children's Museum of Sonoma County, \\$2,500; Operation Access, \\$500; Petaluma Arts Council, \\$2,500; Petaluma Museum Association, \\$2,000; Sonoma County Farm Trails, \\$5,000; and Sonoma County Pride for the LGBTQI Pride Summer Celebration 2019, \\$1,000. \(Second District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

18. [Disbursement of Fiscal Year 2018-2019 Third District Community Investment Fund Grant Awards: Approve Community Investment Fund grant awards and Authorize the County Administrator, or designee, to execute an agreement with the following non-profit entities for advertising and economic development efforts for FY 2018-2019: Sonoma County Pride - Sonoma County LGBTQI Pride Summer Celebration, \\$500; Lo Cien Sonoma County - Voter Education program, State of Latino Community forum, monthly forums and events, \\$2,000; Children's Museum of Sonoma County - Children's Museum of Sonoma County promotion and advertising, \\$2,000; Buck Institute for Research on Aging - North Bay Science Discovery Day 2018, \\$300; Operation Access - Healthy Spirits 25th Anniversary Celebration, \\$500; 6th Street Playhouse - 2018-19; Season of 6th Street Playhouse, \\$2,000; Santa Rosa](#)

Symphony - 2018–2019 season of Free Concerts for Youth, \$3,000; Sonoma County Bicycle Coalition – Bicycle safety programs, \$2,500; Latino Health Forum – Latino Health Forum, \$750. (Third District)

Board action: Approved as Recommended  
UNANIMOUS VOTE

19. Disbursement of Fiscal Year 2018-2019 Fourth District Community Investment Fund Grant Awards: Approve Community Investment Fund grant awards and Authorize the County Administrator, or designee, to execute an agreement with the following non-profit entities for advertising and promotions activities for FY 2018-2019: California Indian Museum and Cultural Center – ACORN, \$1,000; Children’s Museum of Sonoma County – Campaign of Awareness, \$550; Cloverdale Arts Alliance – Friday Night Live on the Plaza, \$8,000; Los Cien, Sonoma County Inc. – State of the Latino Community Forum, \$700; Slow Food – Apples at the Airport, \$1,000; Sonoma County Farm Trails – tours and events, \$750; and Town of Windsor – Summer Nights on the Green, \$1,000. (Fourth District)

Board action: Approved as Recommended  
UNANIMOUS VOTE

**COUNTY ADMINISTRATOR/COUNTY COUNSEL/  
HEALTH SERVICES**

20. Solid Waste Independent Hearing Panel compensation and proposed dissolution; adoption of procedures governing appointment of Hearing Officer:
- A) Adopt a procedure to appoint a Solid Waste Independent Hearing Officer to hear local appeals for solid waste permitting and enforcement issues;
  - B) Adopt a resolution setting per diem compensation for Solid Waste Independent Hearing Panel members service, and approving retroactive reimbursement to 2016-17;
  - C) Disband the Solid Waste Independent Hearing Panel;
  - D) Adopt a resolution rescinding Resolution No. 92-0156, which established the Panel in 1992; and
  - E) authorize staff to recruit hearing officers. (4/5th Vote Required)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0488 and 18-0489

**COUNTY ADMINISTRATOR/ FIRE AND EMERGENCY SERVICES**

21. Extend Proclamation of Local Emergency Due to the Sonoma Complex Fires: Adopt a Resolution Extending the Proclamation of Local Emergency Issued on October 9, 2017, for another 30 Days Due to Damage Arising from the Complex Fires. (4/5th Vote Required)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0490

**ECONOMIC DEVELOPMENT BOARD**

- 21a. Recovery Update: Receive update on the status of recovery operations, planning, seeking of funding opportunities, community engagement and status of recovery framework.

Board action: Approved as Recommended  
UNANIMOUS VOTE

22. [Funding for Economic Development Board Tourism Reports and Research: Approve and authorize the Chair of the Board to execute a Memorandum of Understanding \(MOU\) with the Sonoma County Tourism Bureau \(SCTB\), to provide \\$51,000 in revenues for the Economic Development Board in exchange of various research and report services to the SCTB from July 1, 2018 through June 30, 2019.](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

23. [Sonoma County Economic Development Board Foundation Annual Report for FY17-18: Receive the Sonoma County Economic Development Board Foundation's Annual Report for Fiscal Year ending June 30, 2018.](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

### FIRE AND EMERGENCY SERVICES

24. [Concurrent Resolution Supporting the Application to the Local Agency Formation Commission for the Reorganization of the Windsor Fire Protection District: Approve a Concurrent Resolution of the Board of Directors of the Windsor Fire Protection District, Rincon Valley Fire Protection District, Bennett Valley Fire Protection District and Sonoma County Board of Supervisors supporting the Reorganization of the Windsor Fire Protection District. \(First, Third, Fourth and Fifth District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0491

### GENERAL SERVICES/HEALTH SERVICES

25. [Lease extensions \(2\) for office space for Department of Health Services at 16390 Main Street, Guerneville: Consider multiple actions ensuring continued public access to health services in west county:](#)
  - A) [Authorize the Clerk of the Board to publish a notice, declaring the Board's intent to enter into lease amendments \(2\) with Kirk Veale d/b/a Veale Investment Properties to:](#)
    - i. [Extend the term of a lease for 1,918 sq. ft. of office space \(Suites B and G\) located at 16390 Main Street, Guerneville, through October 31, 2023 and to specify the monthly rent payments;](#)
    - ii. [Extend the term of a lease for 583 sf. ft. of office space \(Suites F, H, I and J\) at 16390 Main Street, Guerneville through November 30, 2023, and to specify the monthly rent payments; and](#)
  - B) [Authorize the General Services Director, in consultation with and using forms approved by the County Counsel, to execute future lease amendments, extension options, and associated documents required for County use of the premises under the leases, and which are consistent with the material terms of the leases and which, other than the extension options contained therein, do not extend the term of the leases.](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

### GENERAL SERVICES

26. [2018 Guerneville Winter Shelter License Agreement:](#)
  - A) [Authorize the Director of General Services to execute a revocable license agreement with West County Community Services for the 2018 Winter Shelter located at the Guerneville Veterans Memorial Veterans Building commencing on December 1, 2018 and terminating on March 31, 2019, to provide housing to the homeless through the winter months.](#)

- B) Make findings in accordance with Section 26227 of the Government Code that the services provided by the licensee will serve public purposes and that the property subject to the license will not be needed for County purposes during the time of the licensee's possession. (Fifth District)

Board action: Approved as Recommended  
UNANIMOUS VOTE

- 27. Cloverdale Veterans Memorial Hall Solar Pool Heater Capital Project:
  - A) Approve the addition of the Cloverdale Veterans Building Solar Pool Heater Capital Project in the FY 2018-19 Capital Projects Budget, at an estimated cost of \$94,000.
  - B) Authorize the Director of General Services to enter into funding agreement with the City of Cloverdale and the Cloverdale Unified School District to jointly fund the procurement and installation of a solar thermal pool heater for the swimming pool at the Cloverdale Veterans Building, with a County fund contribution not to exceed \$50,000.
  - C) Adopt a resolution authorizing adjustments to the 2018-19 Final Budget in the amount of \$44,000. (4/5th Vote Required)(Fourth District)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0492

#### HEALTH SERVICES

- 28. Dissolution of the Sonoma County Commission on AIDS: Adopt a resolution dissolving the Sonoma County Commission on AIDS effective November 27, 2018; as supported by the Commission on AIDS to eliminate duplication with other organizations such as the HIV Service Providers Coalition.

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0493

- 29. First 5 Sonoma County Commission Quality Rating and Improvement System Agreements:
  - A) Authorize the Director of Health Services to execute a memorandum of understanding with the Sonoma County Office of Education for the County of Sonoma to receive revenue, which will support First 5 Sonoma County efforts to improve the quality of education provided in early education sites in Sonoma County, in the amount of \$364,980 through September 30, 2019.
  - B) Authorize the Director of Health Services to execute an agreement with Community Child Care Council of Sonoma County for quality rating and improvement system services, which serve to improve the quality of education provided in early education sites in Sonoma County, for the period July 1, 2018 to September 30, 2019 in an amount not-to-exceed \$303,763.
  - C) Adopt a resolution adjusting the fiscal year 2018-2019 final budget by increasing revenues by 323,777 and expenditures in the Department of Health Services by \$287,560 to reflect receipt of Sonoma County Office of Education grant revenue and associated expenditures. (4/5 vote required)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0494

#### HUMAN RESOURCES/COUNTY COUNSEL

- 30. Investigation Service Agreement Third Amendment: Authorize the Director of Human Resources and County Counsel to execute a third amendment to the existing master agreement with Kronick, Moskovitz, Tiedemann & Girard for

workplace investigations for an additional two year term (October 1, 2018 to September 30, 2020) with an amount not to exceed \$525,000.

Board action: Approved as Recommended  
UNANIMOUS VOTE

### INFORMATION SYSTEMS/HEALTH SERVICES

31. Approval of Department of Health Services, Public Health - Environmental Health Records Retention Schedule Version Number 3 and Department of Health Services, Public Health - Animal Services Records Retention Schedule Version Number 3: Adopt a Resolution approving the revised records retention schedules for the Department of Health Services, Public Health - Environmental Health and Department of Health Services, Public Health - Animal Services and authorizing the destruction of records in accordance with the approved retention schedules. (4/5th Vote Required)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0495

### PERMIT AND RESOURCE MANAGEMENT

32. Contract Extension for Capacity Threshold Study for Dry Creek Valley and Sonoma Valley:
- A) Authorize the Director of Permit Sonoma to execute an amendment to an agreement with Omni Means (now a GHD Company) for Phase IV of the Dry Creek Valley, Westside Road and Sonoma Valley Capacity Threshold Study increasing the contract amount by \$67,195 resulting in a new not-to-exceed amount of \$167,188.
  - B) Authorize the Director of Permit Sonoma to execute an Assignment, Novation and Consent Agreement by and among Omni Means Engineering Solutions, A California Corporation (“Assignor”), GHD, a California Corporation (“Assignee”), and the County of Sonoma, a political subdivision of the State of California (“County”) for the Dry Creek Valley, Westside Road and Sonoma Valley Capacity Threshold Study agreement.
  - C) Authorize the Director of Permit Sonoma to execute an Assignment, Novation and Consent Agreement by and among Omni Means Engineering Solutions, A California Corporation (“Assignor”), GHD, a California Corporation (“Assignee”), and the County of Sonoma, a political subdivision of the State of California (“County”) for the Traffic Study Peer Reviews agreement.

Board action: Approved as Recommended  
UNANIMOUS VOTE

### TRANSPORTATION AND PUBLIC WORKS

33. Charles M. Schulz – Sonoma County Airport Advertising Policy Resolution: Adopt a resolution amending the Advertising Policy for the Charles M. Schulz – Sonoma County Airport.

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0496

34. Agreement for Environmental Assessment for Perimeter Fence Upgrade at Charles M. Schulz – Sonoma County Airport: Authorize the Chair to execute an agreement with RS&H California, Inc., for preparation of a National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) environmental review in order to upgrade of the Sonoma County Airport wildlife perimeter fence. The proposed value of the agreement is \$155,607, with a three-year term ending November 13, 2021.

Board action: Approved as Recommended  
UNANIMOUS VOTE

35. [Landfill Gas Collection System, Operation, Monitoring, Maintenance and Reporting Services for the Healdsburg Closed Landfill: Authorize the Chair to execute Amendment No. 1 to the Agreement for Landfill Gas Collection Services for the Healdsburg Closed Landfill By and Between the County of Sonoma and SCS Field Services to increase the Task 2 \(non-routine services\) dollar limit to a not-to-exceed total of \\$175,000 per year with no change to term ending March 31, 2020. \(Fourth District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

### APPOINTMENTS/REAPPOINTMENTS

36. [Approve the Reappointment of Dane H. Petersen, Edmund Stewart, and Tatsuo Okaya to the Geyserville Fire Protection District Board of Directors for a four year term beginning December 7, 2018 and expiring December 2, 2022. \(Fourth District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

37. [Approve the Re-appointment of Bruce Abelli-Amen, Jennifer Kuszmar, John J. Nagle, Walter J. Ryan, Jr. to the Sonoma Resource Conservation District Board for a four year term beginning December 7, 2018 and ending December 7, 2022 \(Countywide\).](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

38. [Approve the Re-appointments of Melvin J. Sanchietti and Torrey Olson to the Gold Ridge Resource Conservation District Board for a four year term beginning December 7, 2018 and ending December 7, 2022. \(Countywide\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

39. [Approve the Re-appointment of Jason C. Weaver to the Russian River Fire Protection District Board for a two-year term beginning December 7, 2018 and ending December 7, 2020. \(Fifth District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

40. [Approve the Re-appointment of Socorro Shiels and Michele Rogers, PhD to the First 5 Sonoma County Commission for the three-year term of December 1, 2018 through November 30, 2021. \(Health Services\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

41. [Approve the Appointment of Stella Gonzalez to the Child Care Planning Council of Sonoma County, as a Child Care Consumer Representative, for a two-year term beginning November 13, 2018, ending December 31, 2020. \(Human Services and Sonoma County Office of Education\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

### PRESENTATIONS/GOLD RESOLUTIONS

#### PRESENTATIONS AT THE BOARD MEETING

(Gold resolutions are presented in the afternoon session at 1:30 P.M.)

42. [Present a check along with Board Members of the "Sonoma County Children's Charities-The Schulz" to be split evenly among the following non-profit partners who benefitted from the Schulz Celebrity Golf Tournament: PDI Surgery Center, Boys and Girls Club of Central Sonoma County, Santa Rosa Catholic Charities Family Support](#)

[Center, Sonoma Academy Scholarship Fund, Charles M. Schulz Museum Children's programs, and The First Tee North Coast. \(Fourth District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE

43. [Adopt a resolution proclaiming December 1, 2018 as World AIDS Day in Sonoma County. \(Health Services\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0497

**PRESENTATION ON A DIFFERENT DATE**

44. [Approve Gold Resolution declaring November 26 through November 30, 2018 as California Clerk of the Board of Supervisors Week. \(Fourth District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0498

45. [Adopt a resolution of the Board of Supervisors honoring and commending John C. Brown on the occasion of his retirement as Petaluma City Manager and his 35 years of public service. \(Second District\)](#)

Board action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution 18-0499

- III. [9:19 A.M. - PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ON BOARD MEMBER REPORTS](#)  
[\(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Each person is usually granted time to speak at the discretion of the Chair. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.\)](#)

9:19 A.M. Public Comment Opened

Public Speakers:  
Michelle Miller  
Mary Morrison  
Roseanne Snyder  
Rachel Bell  
Vanessa  
James Savage  
Richard Hannan  
John Jenkel  
Thomas Ells  
Peter Tschernoff

9:43 A.M. Public Comment Closed

- IV. [REGULAR CALENDAR](#)

**SONOMA COUNTY WATER AGENCY**  
(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

46. [Sonoma County Water Agency Appointment of Retiree Extra-Help: Pursuant to Government Code §7522.56 approve the appointment of Susan Keach as an Environmental Compliance Inspector Retiree Extra-Help, in order to fill a critically needed position within 180 days of her retirement, with an appointment date as early as November 13, 2018.](#)

9:46 A.M.

Presenters:

Grant Davis, General Manager, Sonoma County Water Agency  
David Royal, Water Agency Coordinator, Sonoma County Water Agency

9:48 A.M. Public Comment Opened

Public Speakers:

None

9:48 A.M. Public Comment Closed

Board action: Approved as Recommended

UNANIMOUS VOTE

### PERMIT AND RESOURCE MANAGEMENT

47. [9:48 A.M. - Agricultural Preserve expansion and new Land Conservation Act contract; Steve Shaffer, Jack London Ranch, LLC; AGP17-0011: Hold a public hearing and adopt a resolution to expand an existing Agricultural Preserve \(2-457\) by adding 151.24 acres and approve a new Prime Land Conservation \(Williamson\) Act contract and Land Conservation Plan on the same 151.24 acre parcel located at 2600 London Ranch Rd., Glen Ellen; APN 054-050-037; Permit Sonoma File No. AGP17-0011; Supervisorial District I.](#)

9:48 A.M.

Presenters:

Tennis Wick, Director, Permit and Resource Management Department

9:49 A.M. Public Comment Opened

Public Speakers:

Thomas Ells

9:51 A.M. Public Comment Closed

Board action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution 18-0500

48. [9:51 A.M. - Technical Corrections to Zoning for Properties Located at 15600 Highway 1 and 14500 Meyers Grade Rd, Jenner; File ZCE18-0011: Hold a public hearing and adopt three Resolutions and three Ordinances finding the project exempt from the California Environmental Quality Act \(CEQA\) and approving technical zoning corrections to the Official Zoning Database and Coastal Zoning Database for two legal parcels of record.](#)

9:51 A.M.

Presenters:

Tennis Wick, Director, Permit and Resource Management Department

9:52 A.M. Public Hearing Opened

Public Speakers:

None

9:52 A.M. Public Hearing Closed

Board action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolutions 18-0501, 18-0502 and 18-0503  
Approved by Ordinance 6249 through 6251

**AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT**

(Directors: Gorin, Rabbitt, Zane, Gore, Hopkins)

49. [2018 Matching Grant Program Funding Recommendations: Accept Recommendations for Projects and Funding Amounts for the 2018 Matching Grant Program Cycle.](#)

9:52 A.M.

Presenters:

Bill Keene, General Manager, Agricultural Preservation and Open Space District  
Misti Arias, Program Manager, Agricultural Preservation and Open Space District  
Jennifer Kuszmar, Planner, Agricultural Preservation and Open Space District

11:16 A.M. Public Comment Opened

Public Speakers:

David Hansen  
Thomas Ells  
Greg Calvin  
Arielle

11:26 A.M. Public Comment Closed

Board action: Approved as Amended  
The Board fully funded the five recommended projects.  
UNANIMOUS VOTE

**BOARD OF SUPERVISORS**

50. [Fee Waiver Approve request for the Pacific Coast Air Museum for a fee waiver in the amount of \\$650.00 for the Permit Sonoma event permit fee of \\$650.00. The Pacific Coast Air Museum is a historical and cultural organization that has an annual Santa Claus Fly- In. The museum would like a fee waiver to bring the cost of this event within their budget. \(Fourth District\)](#)

11:30 A.M.

Presenters:

Supervisor James Gore, District 4

11:31 A.M. Public Comment Opened

Public Speakers:

None

11:31 A.M. Public Comment Closed

Board action: Approved as Recommended  
UNANIMOUS VOTE

V. [PUBLIC COMMENT ON CLOSED SESSION ITEMS](#)

11:31 A.M. Public Comment Opened

Speakers:

None

11:31 A.M. Public Comment Closed

VI. [CLOSED SESSION CALENDAR](#)

1:36 P.M. Assistant County Counsel Robert Pittman reported on Closed Session Items 51 through 53.

51. [The Board of Supervisors and the Board of Directors of the Sonoma County Water Agency will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Potter Valley Hydroelectric Project, FERC Project No. 77. \(Government Code Section 54956.9\(d\)\(1\).\)](#)

No reportable action. Direction was given to staff.

52. [The Board of Supervisors will consider the following in closed session Conference with Legal Counsel – Anticipated Litigation. Potential initiation of litigation pursuant to Government Code section 54956.9\(d\)\(4\). 1 case. Code Enforcement matter regarding property at 30225 River Road, Cloverdale, District 4 Property Owners: Eugene F. Garibaldi Living Trust; Eugene F. Garibaldi, Jr., Eugene F. Garibaldi, Jacqueline Garibaldi, and Beth Garibaldi.](#)

The Board approved the settlement of the potential code enforcement litigation against Property Owner Beth Garibaldi with agreement of Owner to pay \$4,102.75 representing all PRMD administrative costs and attorneys' fees, and the Board's agreement to waive all of the \$67,780.00 penalty amount, with other negotiated terms, was approved with direction given to County Counsel to effectuate the settlement.

UNANIMOUS VOTE

53. [The Board of Supervisors, the Board of Directors of the Water Agency, the Board Commissioners of the Community Development Commission, and the Board of Directors of The Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiators: Christina Cramer/Carol Allen, County of Sonoma, and Rick Bolanos/Heather Coffman, Liebert Cassidy & Whitmore. Employee Organizations: All. Unrepresented employees: All, including retired employees. \(Government Code section 54957.6\).](#)

This item was withdrawn.

VII. [REGULAR AFTERNOON CALENDAR](#)

54. [RECONVENE FROM CLOSED SESSION](#)

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, James Gore, Lynda Hopkins

Staff Present: Sheryl Bratton, County Administrator and Robert Pittman, Assistant County Counsel

55. [REPORT ON CLOSED SESSION](#)

1:36 P.M. Assistant County Counsel Robert Pittman reported on Closed Session Items 51 through 53.

VIII. [1:38 P.M. - PRESENTATIONS/GOLD RESOLUTIONS](#)

**COUNTY ADMINISTRATOR**

56. [County of Sonoma Five Year Budget Improvement Plan 2019-2023: Receive and accept the County of Sonoma Five Year Budget Improvement Plan 2019-2023.](#)

1:58 P.M.

Presenters:

Sheryl Bratton, County Administrator

Niki Berrocal, Deputy County Administrator

Peter Bruland, Principal Analyst, County Administrator's Office

2:58 P.M. Public Comment Opened

Public Speakers:

None

2:58 P.M. Public Comment Closed

Board action: Informational Only

57. [Transient Occupancy Tax Program Options:](#)

A) [Accept an update on options for the Transient Occupancy Tax program.](#)

B) [Provide direction to staff.](#)

2:59 P.M.

Presenters:

Jennifer Laroque, Administrative Analyst, County Administrator's Office

3:33 P.M. Public Comment Opened

Public Speakers:

Steve Herzberg

Lou Stoerringer

Liz Martin

Shay Pickton

Brooks Rooney

John Doolittle

Bridget Palmer

Lois Lebovich

Rick Coates

Mike Nicholls

David Francheschi

Wayne Shela

Jean Hanson

Bill Jackson

Scott Farmer

Margaret Grahame

Tara Thompson

Brent Lindsay

Mario Torringino

Isabel Lopez

Healdsburg Center for the Arts

Brian Martens

Claudio Vecchio

Robin Seltzer

Jennifer Wertz

4:34 P.M. Public Comment Closed

Board action: Informational Only

IX. [BOARD MEMBER REPORTS ON ASSIGNED BOARDS, COUNCILS, COMMISSIONS OR OTHER ATTENDED MEETINGS](#)

There were no Board Member reports.

58. [Permit and Resource Management Department: Review and possible action on the following: Acts and Determinations of Planning Commission/Board of Zoning Adjustments Acts and Determinations of Project Review and Advisory Committee Acts and Determinations of Design Review Committee Acts and Determinations of Landmarks Commission Administrative Determinations of the Director of Permit and Resource Management \(All materials related to these actions and determinations can be reviewed at: <http://www.sonoma-county.org/prmd/b-c/index.htm>\)](#)

5:04 P.M.

Board Action: The Board accepted the Acts and Determinations.  
UNANIMOUS VOTE

59. [ADJOURNMENT](#)

5:05 P.M.

This Board adjourned the meeting in memory of Debra Dell Zygielbaum, Tula Jaffee, Armand Ramirez, Sydney Falbo, and Dick Gearhart. The meeting adjourned to a Special Closed Session on Tuesday, November 20, 2018 at 8:30 A.M.

Respectfully Submitted,

Kay Lowtrip  
Chief Deputy Clerk of the Board

**NOTE: The next board meeting will be a Special Closed Session held on November 20, 2018.**  
The next Regular meeting will be held on December 4, 2018, at 8:30 a.m.

**Upcoming Hearings (All dates are tentative until each agenda is finalized)**

December 11, 2018 – PRMD - PE14-0008 Ramey Winery Appeal