

ADOPTED BUDGET 2017-2018



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COUNTY OF SONOMA

ADOPTED BUDGET

Fiscal Year 2017-2018

Board of Supervisors

Supervisor Susan Gorin, First District
Supervisor David Rabbitt, Second District
Supervisor Shirlee Zane, Third District
Supervisor James Gore, Fourth District
Supervisor Lynda Hopkins, Chair, Fifth District

Recommended by
Sheryl Bratton, County Administrator

Budget Compiled by
Donna M. Dunk, Auditor-Controller-Treasurer-Tax Collector

Susan Gorin
District 1



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District 2



Shirlee Zane
District 3



James Gore
District 4



Lynda Hopkins
District 5



County of Sonoma Board of Supervisors



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www.sonoma-county.org

*You are welcome to attend the meetings of the Board
of Supervisors, held most Tuesdays at 8:30 a.m.
For specific dates and times of meetings*

*please visit the Board's Website at:
<http://supervisors.sonoma-county.org>*

SONOMA COUNTY MISSION



To enrich the
quality of life
in Sonoma County
through superior
public services.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
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*Sonoma County
California*

**For the Fiscal Year Beginning
July 1, 2016**

Jeffrey R. Emer

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Sonoma County, California for its annual budget for the fiscal year beginning July 1, 2016.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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ABOUT THE BUDGET

Welcome to the budget for the Fiscal Year 2017-2018 which begins July 1, 2017. This section of the budget document is designed to help readers

understand the purpose and content of the budget, as well as to locate data and/or information they may be looking for.

THE PURPOSE OF THE BUDGET

The budget is an operating plan that has been developed based upon policy direction given by the Board of Supervisors to provide services to the public within available resources. It is a vehicle for presenting plans and investment opportunities that will make Sonoma County an even better place to live and work. The County of Sonoma acts as an administrative agent for three sets of services: municipal services; countywide local services; and countywide services provided on behalf of the state and federal governments.

Municipal services pertain mainly to unincorporated areas of the County and include fire protection, emergency services and planning, Sheriff's law enforcement, building and land use regulations, road

maintenance, parks, and lighting, water and sewer utilities.

Countywide local services are common to most counties in the state or country. These include services of the County Clerk, Elections, Assessor, Auditor-Controller-Tax Collector, as well as criminal prevention and prosecution, public defense, probation, and detention.

Services provided on behalf of the state and federal governments, for the most part, impact all County residents and are generally related to health and human services. These efforts are funded primarily by state and federal revenue sources.

DEVELOPING THE BUDGET

Each year, the County of Sonoma goes through a collaborative development process between the County Administrator's Office and the County's departments/agencies to ensure the preparation of a balanced budget for the coming fiscal year. All County departments compile and submit financial and program information to the County Administrator's Office where it is reconciled with other factors that may impact County operations. Examples of such factors are: available financing, state and federal policies, changes in the cost of doing business, capital asset needs, Strategic Plan Goal areas, and the Board of Supervisors annually established policy priorities. When the County Administrator has prepared a comprehensive and sound plan, conforming to the constraints of available financing and policy, it is made available to

the public and the Board of Supervisors as the "Recommended Budget." The Recommended Budget document is provided at least two weeks before a series of hearings by the Board of Supervisors (generally held in June).

The County Administrator's Recommended Budget is complemented with Supplemental Budget adjustments, which represent programmatic changes that are in alignment with Board direction, but were not developed in time to be included in the Recommended Budget.

During the Board of Supervisors' public budget hearings, they consider the Recommended Budget and Supplemental Adjustments, as well as Program Change Requests submitted by departments and

prioritized by the County Administrator that represent areas for Board policy direction, or a new approach to implementing operational objectives. The Board of Supervisors directs whatever modifications it sees fit to the Recommended Budget, Supplemental Adjustments, and Program Change Requests during their public hearings and approves the result as the Adopted Budget. The

directions received are appended at the end of each departmental budget narrative.

The annual Adopted Budget document is published by October each year. Under state law, the Board of Supervisors has until October to adopt the budget.

There are several other budget related activities that occur throughout the year. The following outlines a typical budget process.

- January: Governor releases the proposed state budget for the upcoming fiscal year, which provides significant funding to a number of County departments/agencies.
- February/March: Board of Supervisors provides budget policy direction for budget development. Current year mid-year budget estimates and adjustments are presented and adopted as needed.
- April/May: Budget requests are submitted to the County Administrator. Current year third quarter budget estimates and adjustments are presented and adopted as needed.
- March through May: County Administrator reviews budget requests and develops the Recommended Budget. The County Administrator and Auditor Controller produce the budget document, and supplemental budget changes, in preparation for budget hearings.
- May: Governor releases the “May Revision” budget, which may impact County departments/agencies that significantly rely on state funding.
- June: Board of Supervisors conducts budget hearings and adopts the Recommended Budget with changes as determined throughout the budget hearings.
- June/July: Auditor-Controller-Treasurer-Tax Collector and County Administrator staffs coordinate and complete fiscal year-end close of books, which confirms available General Fund balance assumptions in the new fiscal year budget. If the actually achieved General Fund varies from the balance required to finance General Fund appropriations, adjustments to the new year adopted General Fund budget will be presented for Board approval.
- August/October: County Administrator and Auditor-Controller-Tax Collector compile the Adopted Budget, which includes changes approved by the Board during budget hearings. Current year first quarter budget adjustments are presented and adopted as needed.

A GUIDE TO READING THE BUDGET

The budget document covers a wide range of financial and demographic information from general overviews of county-wide data to specific departmental activities. It is divided into tabbed sections to help the reader navigate to specific areas of interest. The following summary provides general information about what is provided within each section of the budget.

Executive Summary

This section provides an introduction to the budget from the Board Chair (adopted budget only) and the County Administrator. The letter from the County Administrator to the Board of Supervisors provides a high level description of next year's budget and may include:

1. Strategic Board Priorities;
2. Financial summaries displaying county wide uses and sources;
3. Permanent staffing by county agency;
4. Financial policies;
5. Budget process next steps;
6. Acknowledgements.
7. Budget Financial Overview

Financial Policies

This section contains the policy direction of the Board of Supervisors/Board of Directors guiding the County Administrator in the development of the Recommended Budget. The policy document is organized into basic fiscal principles and general government accounting standards.

Financial Summaries

This section contains a number of different summary level presentations of total budget information.

1. Fund balance for each of the major fund groups (such as the General Fund or Special Revenue Funds);
2. Financing sources by type (such as taxes or monies from other governments);
3. Financing uses by groups of functions or services (such as Administration and Fiscal Services or Justice Services); and
4. Financing uses by types of expenditures (such as salaries and benefits or fixed assets).

Departmental Budgets

The departmental budgets are categorized by functional area as noted on each tab. The first page in each section provides a list of departments within each functional area. Each department or program budget narrative includes at a minimum the following content:

1. **Budget at a Glance** - Summary of expenditures, combined sources available to finance the budget represented as revenues/use of fund balance, and designated General Fund Contribution. Includes total allocated staff, as well as the percent of expenses funded by the General Fund.
2. **Mission/Department Services** - Statement of the purpose and the services or activities performed by the department.
3. **Organizational Program Chart** - Information chart showing the major programs and/or service delivery divisions in a pictographic way. Due to

the limited amount of space, only the major program areas or divisions are shown. All departmental activities fall within the chart groupings.

4. **Funding Uses/Sources Graphs** - The graphs show the major program costs and major revenue sources anticipated for the upcoming fiscal year.
5. **Financial Summary** - This table shows gross expenditures by program or service delivery division area and sources of funding used to support departmental activities. Included in the revenues or sources is the departmental share of the General Fund (if any). Funding that is moved within the department from one program area to another is identified separately to allow the reader to see the net (true) program cost. The Total Permanent Positions at the bottom of the financial summary provides the reader with the total number of Full Time Equivalent (FTE) Positions allocated to the department in the current year's adopted budget as well as in the upcoming recommended fiscal year.
6. **Budget Changes** - This section describes significant year to year increases or decreases in both uses and sources.
7. **Accomplishments/Objectives** - Lists some of the department's major accomplishments achieved in the prior year and priority activities to focus on in the upcoming fiscal year.

Capital Projects

This section includes the capital project budget and also provides estimated cost and a proposed schedule for major improvements and/or repairs to County facilities costing \$25,000 or more.

Debt

This section provides information regarding the County's short term and long term debt, debt policies, and credit rating information (adopted budget only).

Financial Schedules

This section contains tables of data, as provided by the Auditor-Controller-Treasurer Tax Collector, which cover financial information for the County budget as a whole and include total reserves, an analysis of financing sources, and funding requirements. The presentation of information included in this section meets state requirements for county budget documents.

Position Listing

This section contains a list of full time equivalent (FTE) permanent positions by department. Details include classification (type of position), range (hourly rate for the classification), number of FTEs in the current year adopted budget, number of FTEs in the current year revised budget, and number of FTEs recommended by the County Administrator or adopted by the Board of Supervisors (adopted budget only).

Budget Glossary

This section provides the reader with definitions of terms used in the budget document (adopted budget only).

EXECUTIVE SUMMARY



BOARD CHAIRPERSON'S BUDGET MESSAGE

June 15, 2017

To the Residents of Sonoma County:

I am pleased to present to our community the County of Sonoma's \$1.61 billion Fiscal Year (FY) 2017-2018 Adopted Budget. The County budget funds ongoing critical community services for over 500,000 residents while preparing for our future through targeted investments of limited resources in strategic priorities. The budget this year is overall flat when compared to last year's budget, reflecting a reprioritization of funding rather than adding new appropriations. The budget includes 4,149 full time equivalent employee positions across all 27 departments.

As presented during four days of public hearings in June 2017, the County faces continued challenges in ensuring all residents in our community have the opportunity to succeed. Moreover, there is a fair amount of uncertainty ahead given general economic cycles and a new federal administration. The expected challenges from the federal government are magnified locally because they also have the effect of diminishing state support for core county services, particularly related to Health and Human Services.

This year's budget reflects funding for the Board's strategic initiatives: resource conservation through a holistic *Healthy Watersheds* approach; investing and incentivizing *Housing for All* in our community to address homelessness and Sonoma County's housing shortage; *Rebuilding Our Infrastructure* through investments in roads, facilities, and neighborhoods; and *Securing Our Safety Net* by focusing on the most vulnerable individuals in Sonoma County like children, seniors, and people with disabilities. Based on these strategic initiatives, the Board provided direction to invest in critical issues, such as:

Roads:

- The budget includes just over \$20 million in road-related expenses and for the County's road operations and pavement program.
- Of the total road funds, about \$4.1 million would go toward storm damage costs.
- These funds are in addition to the \$67.4 million already invested in roads since 2012, which will result in the resurfacing of over 300 miles of local roads. The latest statewide data show Sonoma County on top with the highest local contribution to roads by any county in the entire state.

Housing and Homeless Services:

- Almost \$1 million has been reserved for Russian River area homeless services next fiscal year. In addition to \$235,000 programmed to support Rapid Re-Housing, an additional \$750,000 was authorized to address homelessness and community impacts in this area. The Board will work to develop a specific plan for spending that money through the Community Development Commission.

- The budget also includes \$32 million for rental assistance, \$11 million for affordable housing development and/or rehabilitation, and \$4.7 million in other countywide homeless service related projects, including \$500,000 to build a coordinated entry and diversion system.

Measure L – Transient Occupancy Tax Rate Increase:

- \$1 million, or 20 percent, of new revenue generated from a 3% increase to the Transient Occupancy Tax, as passed by voters with Measure L last November, has been allotted in equal amounts for road repair and improvements, fire and emergency safety services, and regional park improvements.
- 13 percent of these funds have been earmarked for affordable housing.

Pensions:

- The budget includes \$57.4 million overall toward paying down pension obligations, which includes \$24.3 million in Pension Obligation Bond principal debt payments.
- The budget also includes a \$33.1 million contribution toward the retirement system’s unfunded liability.
- In addition, a recent legal settlement regarding retiree medical benefits is estimated to reduce the County’s Other Post-Employment Liability by \$32 million.

Community Focus:

- \$1 million beyond the proposed budget has been committed to the Sheriff’s Office. This will help cover the cost of maintaining staffing at the Guerneville and Sonoma Valley substations.
- \$500,000 was committed to cover the Andy’s Unity Park project funding gap, bringing the total County contribution for this community park to nearly \$3.8 million. The supplemental funding will ensure the park is built to include all planned park amenities.

The Board of Supervisors appreciates the public’s engagement during the budget process. The ideas and comments we received helped craft a balanced budget that reflects the most critical needs of Sonoma County. We look forward to implementing this budget and investing in beautiful, thriving and sustainable communities for all.

To learn more about the budget, please visit our website at www.sonomacounty.ca.gov. If you have any questions, please contact us at publicaffairs@sonoma-county.org.

Sincerely,


 Supervisor Shirlee Zane
 Chair and Third District Supervisor

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

DATE: June 2, 2017

TO: Members of the Board of Supervisors

FROM: Sheryl Bratton, County Administrator

SUBJECT: Fiscal Year 2017-2018 Recommended Budget

I am pleased to present the Fiscal Year 2017-2018 Recommended Budget. This year's budget theme is *Preparing for Our Future*. We need to prepare for our future through targeted investments of limited resources in strategic priorities while maintaining fiscal discipline to keep us on a sustainable path.

We are very fortunate to live and work in Sonoma County – a place blessed with rich agriculture, scenic beauty, vibrant communities, a booming tourism economy, and virtual full employment in our labor market. The well-being of our community relies upon the investments and efforts made by our organization, as well as the collective efforts of our residents, city partners, community organizations, and our private sector businesses. This collaborative spirit and investment in core priorities that makes our community thrive is also the underpinning of this budget.

Despite all that is good with our county, we have continued challenges in ensuring all residents in our community have the opportunity to succeed. Moreover, there is a fair amount of uncertainty ahead given general economic cycles and a new federal administration. The expected threats from the federal government are magnified locally because they also have the effect of diminishing state support for core county services, particularly related to Health and Human Services. Accordingly, we must invest wisely in our strategic priorities as a county, protect our core services and infrastructure investments, and aggressively advocate for our community in Sacramento and Washington, D.C. to resist the coming fiscal and policy threats.

This means that while we continue to have a strong economy, we must exercise fiscal discipline. This budget begins to move the organization away from balancing future year budgets on current year savings. This budget includes flat expenditure growth in order to better align with expected revenues. This budget maintains prudent reserves. And this budget continues to address long-term liabilities.

This letter and the accompanying executive summary provides your Board and our community with information on key issues informing this budget.

Strategic Priorities

On January 31, 2017, the Board of Supervisors held its annual Strategic Planning Study Session with senior staff from all county departments and agencies to discuss, both individually and collectively, the county's strategic priorities. During the Session, four broad categories were identified: resource

conservation through a holistic *Healthy Watersheds* approach; investing and incentivizing *Housing for All* in our community; *Rebuilding our Infrastructure* through investments in roads, facilities, and neighborhood resources; and *Securing our Safety Net* by focusing on the most vulnerable individuals in Sonoma County.

Rather than creating multiple new departmental initiatives to advance these four priority areas, the organization under the Board's leadership is working collaboratively across departments and agencies to align initiatives for the benefit of existing efforts and of the public. By aligning our ongoing initiatives, and testing a select few new ideas to enhance services and reduce taxpayer burden, we can accomplish greater collective impact in our community while protecting the limited financial resources of the organization.

Healthy Watersheds. The last hundred years in Sonoma County has witnessed substantial growth and development. While this has led to vibrant communities with high quality of life, it has also altered our natural environment and adversely impacted rivers, streams, air quality, wildlife, and water quality. Growth has also restricted public access to nature, contributed to our county's streams being federally listed as impaired, and recently the state named three groundwater basins in the county as priority basins under the Sustainable Groundwater Management Act. Further, while park acreage has increased over recent decades, funding challenges remain that risk park closures, increased fees, and depletion of natural resources within the parklands.

The county has been working for several decades to address these impacts. While many efforts have been successful, they have in large part been independent of the others, and have not been coordinated in a way that maximizes collaboration and cooperation within the county and with stakeholders, including other local government agencies and non-profits. Further, these substantial efforts have not always been well communicated to stakeholders and the general public. The Healthy Watersheds Initiative will provide a framework for this coordination, incorporating existing efforts with emerging initiatives, to better leverage existing efforts and gain support for new efforts. Specific goals for the Healthy Watersheds priority are to:

- Coordinate the collective efforts of our governmental, non-profit, and other partners to improve conditions of our watershed for humans and the environment.
- Collaborate to secure funding that addresses priority threats related to habitat, water supply, water quality, flood control, and climate change.
- Communicate the natural resource goals, activities, and accomplishments of our organization to the public through a seamless portal.

Housing for All. Like other west coast communities, Sonoma County is facing a worsening housing crisis that is impacting not just those with modest means, but businesses, the health care sector, educational institutions, the criminal justice system, environmental interests, and the overall quality of life within the county. While the county will never have enough money to solve the problem on its own, it does play a critical role in articulating the needs, marshaling resources, and driving the agenda.

As such, to address this priority, the county will work to increase the pace of housing development at all income levels. Working in collaboration with cities, Sonoma County will use all available tools – regulations, fee structures, flexible capital funding, strategic needs assessments, and the General Plan update – to drive production of more housing units serving a continuum of needs, from very low income

units for homeless and at-risk populations, to workforce housing for individuals and families. The effort will also leverage key county assets, including owned property and flexible local funding, to drive this agenda. New development will be focused in urban centers. Specific goals for the Housing for All priority are to:

- Create 3,375 new homes countywide for people of all incomes by 2022.
- Speed the pace of development by reducing the cycle time for entitlements and improving flexibility of local funding sources.
- Reduce incidence of housing instability and homelessness.
- Raise the credibility of county government as a vital partner in housing creation.

Rebuilding our Infrastructure. The county is responsible for 1,378 miles of unincorporated area roads, 328 bridges, four small water systems, and 158 county buildings, which represent a total of 2.6 million square feet. The public's ability to benefit from this infrastructure is limited by the age and condition of these assets, and lack of available funding to maintain functionality and value. Rebuilding facilities and investing in ongoing maintenance of infrastructure saves taxpayer dollars by reducing deferred and corrective maintenance liabilities, while at the same time improving the public's safety, and enhancing the public's use of and access to services. Community infrastructure is also critical, especially as communities in the unincorporated areas of the County become increasingly urbanized. While the county provides a strong baseline of services to every community, some more urbanized areas are interested in enhanced levels of services. To assist communities meet these specific needs, we are launching a new Community Toolbox, which provides resources and direction to communities to help officially organize and develop enhanced resources for services. Specific goals for the Rebuilding our Infrastructure priority are:

- Securing increased transportation funding to improve and maintain the county's roads infrastructure.
- Revitalizing the County Campus to meet future service delivery needs.
- Creating a Resilient Community Toolbox.

Securing our Safety Net. Sonoma County has long prioritized prevention over incarceration, focusing investments Upstream. We are closing the gaps in the Safety Net to support our highest need residents to achieve self-sufficiency, recovery, and well-being. We are achieving this through coordination of three related initiatives: Project 301, which identifies and provides coordinated services to the 301 most vulnerable people/families in our community; strengthening Behavioral Health services by expanding and bolstering successful programs and launching coordinated services; and targeting safety net services at the neighborhood level.

To advance this priority area, we will leverage existing county, state, federal and private investments in ongoing efforts. Specific goals for the Securing our Safety Net priority are to:

- Improve health, well-being, and self-sufficiency outcomes of clients/families.
- Increase number of people accessing services.
- Improve referrals, access, and sustained engagement of clients for county-provided services.
- Increase coordination of county services and reduction in duplicate services.
- Decrease resources expended per client/family.

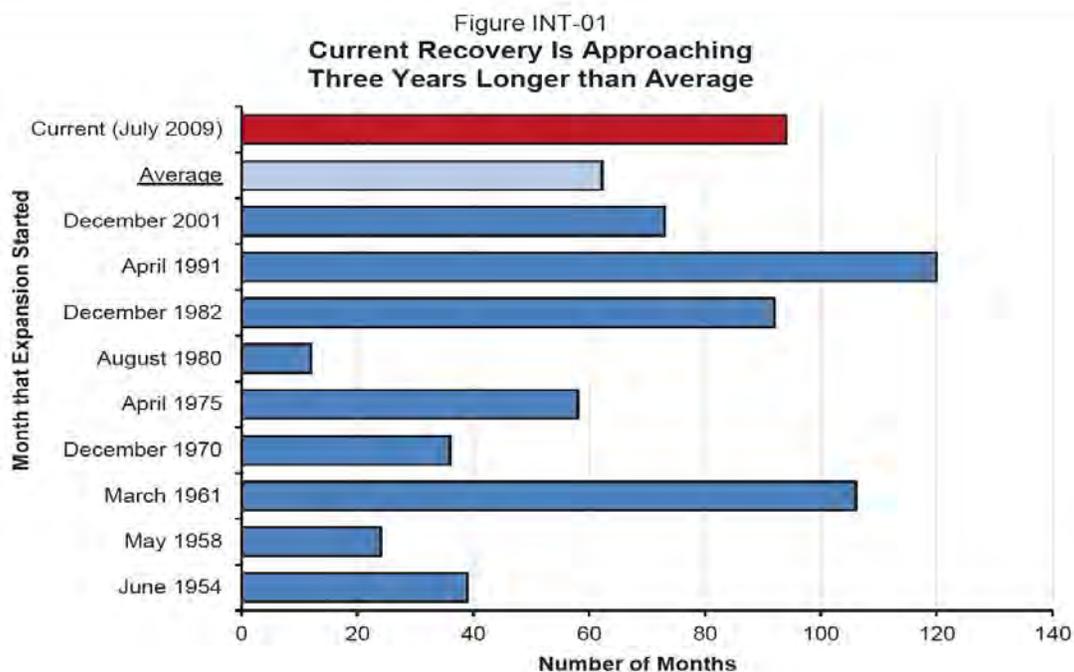
Fiscal Discipline

Strategic priorities provide a guide for investment toward clear goals. This budget directs investment in these areas. However, while the local economy is doing well, fiscal discipline is of the greatest importance due to the uncertainty of potential federal and state policy changes that could result in significant negative consequences, as well as impending cyclical economic fluctuations on the horizon. Fiscal discipline is also required in order to continue the Board’s commitment to addressing long term liabilities while being able to balance a sustainable, responsible budget.

In the Governor’s May Revision to the January 2017 State Budget Proposal, he pointed out that “The main risks to the California economic outlook are a stock market correction, an eventual recession in the U.S., geopolitical risks that affect U.S. growth, or continued lack of housing in California that limits growth.”

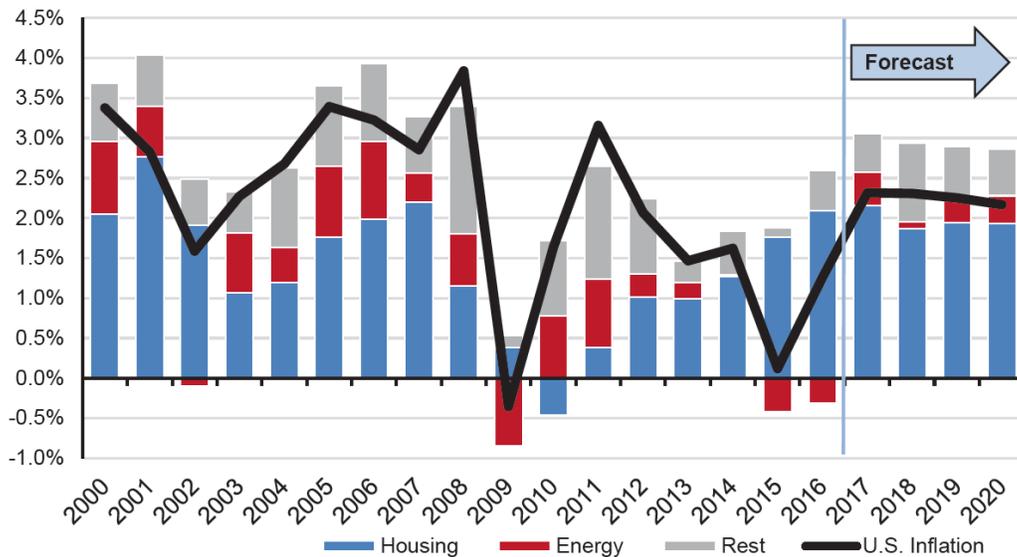
Economic Uncertainty

Looking at historical economic cycles, a recession at some point is inevitable. The chart below illustrates that the economy is in one of its longest periods of recovery.



The Governor’s Budget Proposal also notes that consumer inflation is expected to remain higher in California than the nation, with California inflation expected to average 3.0 percent in 2017, and 2.9 percent in 2018 and afterwards. Statewide, housing permits issued by local authorities remain well below levels needed to account for population growth. The Governor’s budget notes that low levels of housing relative to demand are expected to continue in 2017 and 2018 (as noted in the chart below), contributing to faster inflation in the state.

Figure ECO-03
Housing Costs Forecast to Drive Inflation



Source: U.S. Bureau of Labor Statistics; CA Department of Finance May Revision Forecast.

Potential Federal and State Policy Shifts

It is difficult to predict how the federal budget will affect our county. However, reductions in social service spending, certain tax reductions, and increases in defense spending do have philosophical support from the current congressional majority. Many of the current proposals would have significant consequences on local jurisdictions let alone individual lives. For example, the repeal of the Affordable Care Act would have significant impacts. For Sonoma County, the repeal of the ACA would result in the loss of an estimated 2,000 jobs in the community and approximately \$192 million in local gross domestic product (GDP). For the county organization, ACA repeal would cause the loss of \$6.7 million in Medi-Cal expansion revenue used for behavioral health services, and \$375,000 for home visiting for high risk families. While the replacement plan proposed by the House of Representatives in May 2017¹ is unlikely to pass in the Senate, there are plans underway to modify the current proposal, with unknown but potentially significant negative impacts on Sonoma County. The uncertainty from what lies ahead supports fiscal caution with so much at stake for our community.

At the State level, the Governor has proposed a significant shift in how In Home Supportive Services (IHSS) are funded. While the direct budget impacts over the next two years have been mitigated in the May Revision to the Governor’s January budget proposal, there still remains a significant fiscal impact for all counties in California. The state is proposing to redirect growth in 1991 Health and Mental Health Realignment funding for five years, creating an immediate short term impact, with the threat of a 7%

¹ The version of the repeal of the Patient Protection and Affordable Care Act (ACA) passed by the House of Representatives in early May 2017 would cost the state an estimated \$4.3 billion in lost federal funds in 2020, increasing to \$18.6 billion by 2027 according to the Governor’s revised budget. Such a massive cost shift to the state would threaten the health care of 5 million Californians, with a recent Congressional Budget Office estimating nearly 23 million people nationwide. Although it appears the May 2017 House version of the repeal is unlikely to pass in its current form, the example illustrates the potentially significant consequences.

escalator to county costs after the first two years of implementation, which would be a significant threat to the county's General Fund.

Long Term Liabilities

Continued Investments in Roads

The County has 1,378 unincorporated road miles. Since, June 2012, the start of the Board's commitment to improve the County's road system, \$67.4 million in discretionary County resources have been dedicated to resurface approximately 300 miles of road. The Recommended Budget includes \$11.6 million towards the Pavement Preservation Program including \$662,000 associated with the City of Santa Rosa annexation agreement to improve roads in the Southwest Santa Rosa area. This pattern of investment in roads infrastructure and repair continues a multi-year commitment that dwarfs, in historical terms, the level of investment made previously. With the recent state action to funnel additional resources to local jurisdictions, I am committed to supporting your Board's priority of paving additional road miles and preserving our road maintenance efforts through this budget and those in years to come.

Continued Efforts to Reduce Pension and Other Post Employment Benefit Costs

Your Board has identified pension reform as a key fiscal strategy for a number of years, with the vision of ensuring a fair, equitable, and sustainable pension system for taxpayers and employees alike. This vision is achieved by accomplishing three over-arching goals: contain costs; maintain market competitiveness and workforce stability; and improve accountability and transparency. To help inform specific actions, your Board established an advisory committee in September of 2015, then a permanent advisory committee in April 2017. This budget continues the county's practice of paying down long term pension obligations. The Recommended Budget includes \$57.4 million overall towards paying down pension obligations, which includes \$24.3 million in Pension Obligation Bond principal debt payments. The Recommended Budget also includes a \$33.1 million contribution towards the retirement system's unfunded liability, which includes \$23.3 million from the county as employer and \$9.7 million from employees. In addition, the recent legal settlement with the Sonoma County Association of Retired Employees over retiree medical benefits is estimated to reduce the county's Other Post-Employment Liability by \$32 million.

Needed Investments in County Facilities

Many of the public services we provide to the community are housed at our County Administration Center campus. The campus buildings were largely constructed in the 1950s and 1960s. Many of our administration buildings are 60 – 70 years old and are beyond their useful life. It is imperative that we develop a viable building replacement plan so that we can continue to deliver critical public services in the future and reduce taxpayer dollars spent on deferred maintenance². Such a significant investment in

² In particular, \$229 million in capital projects would no longer be needed if a new county Government Center is constructed, freeing up significant funding for other critical infrastructure and services in the county. Related, \$69 million in deferred maintenance projects are included in the Capital Improvement Plan, a number that if not addressed will begin to increase exponentially.

capital requires fiscal discipline. During budget hearings, your Board will receive a proposal on adopting a new fiscal policy to address deferred maintenance and capital replacement for county buildings.

Balanced Budget

One of the few legally mandated functions of County Administrators is to produce a balanced budget. In simple terms, this means total estimated financing sources match the total expenditure appropriation. Related to the General Fund, Sonoma County has always used year-end fund balance as a major financing source for the coming year's budget. While not uncommon for many jurisdictions in California, this practice effectively requires setting spending limits on departments below appropriation levels in order to achieve a targeted year-end savings. While this approach produces a "statutorily" balanced budget, I believe this practice is not transparent to the public, your Board, and burdensome on the organization by creating forced position vacancies and other operational impediments.

The alternative approach would be to move toward a "structurally" balanced budget. Under a "structurally" balanced budget, appropriations are made at a level that matches revenue, with year-end fund balance used to secure reserves or address one-time spending needs. Because using year-end fund balance has represented such an important ongoing financing component for the County's budget, we must move away in a deliberate but phased approach. This budget represents the first phase in implementing this change.

Creating a structurally balanced budget is straightforward in concept, but difficult when accommodating for internal cost drivers as well as contextual factors outside of the county's direct control. A prime example comes from the labor market and labor costs. Our most recent labor negotiations produced agreements that provided pay increases for each bargaining unit. These increases reflected a tightening local labor market and increasing local revenue from a thriving economy. However, these increases, when coupled with other discretionary spending in priority areas, outpaced revenue growth. As a result, this budget reflects a tightening of costs, including labor costs, which has required lay-offs in some departments.

Acknowledgements

The FY 2017-2018 Recommended Budget plan resulted from a collaborative development process between the County Administrator's Office (CAO) and the county's agencies and departments to ensure the preparation of a balanced budget for the coming fiscal year. All budget requests are reviewed through the following lenses: Board of Supervisors' policy direction, available financing, state and federal policies, changes in the cost of doing business, capital asset needs, and Strategic Priorities.

This effort benefited from many partnerships. In particular, the Auditor-Controller-Treasurer-Tax Collector's Office, Information Systems Department, and Human Resources Department, which verified overall account balancing and accuracy; kept the Hyperion budget system operating smoothly under sustained peak demand, and processed position changes and verified Board approved position allocations.

The County Administrator's Office team warrants a special thanks for the development of the FY 2017-2018 budget as they worked tirelessly within the organization to analyze budgetary trade-offs and priorities, and dedicated themselves to achieving a long term structurally balanced budget. I am

honored and thankful to have a team who maintain a positive attitude and strong teamwork in the completion of this important process.

Once a budget is adopted, it is Sonoma County's employees who bring it to life through their work in our community. Therefore, I want to express my appreciation to each member of our organization for their dedication to public service. Only with such a workforce can we fulfill our mission to enrich the quality of life in Sonoma County.

Conclusion

We are ready to embrace the coming year, for all of opportunities as well as its challenges. I am proposing a budget that requires discipline and hard choices to ensure that the county stays on a fiscally sustainable path. Through admirable work by your executive team, our departments are achieving a greater alignment of programs under unifying strategic priorities. I believe that this alignment will make our investments have greater service impact, be more understandable to the public, and less taxing on our organization. Based on your Board's direction, we will continue to prioritize investments in these strategic areas in order to ensure our infrastructure is maintained, our environment protected, and our residents are supported and safe.

There is no question that uncertainty can make budgeting difficult and be unsettling to the organization. However, our organization through the Board's leadership is well equipped to embrace the challenges ahead. As Robert South so eloquently said: *"Problems can become opportunities when the right people come together."*

The time is now. We must prepare for our future so that we can continue to provide excellent services to our residents. I thank your Board, and the team of dedicated and passionate department and agency heads, along with every employee of our organization for their collective spirit and dedication to the public good.

EXECUTIVE SUMMARY BUDGET OVERVIEW

The total adopted uses for FY 2017-2018 is \$1.61 billion. This is financed by \$1.46 billion in sources and \$161 million in use of fund balance, of which \$13.9 million represents the FY 2016-2017 year-end unrestricted General Fund amount to be available to finance the FY 2017-2018 Adopted Budget.

Table 1 below provides a comparison of total expenditure and revenue appropriations between the FY 2016-2017 Adopted Budget and the FY 2017-2018 Adopted Budget.

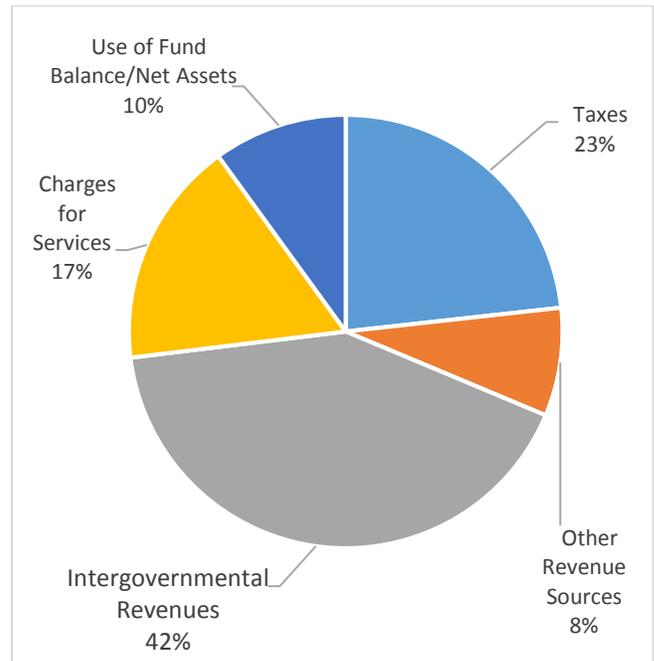
Table 1. Adopted Sources, Uses, and Net Cost/Use of Fund Balances

	FY 2016-2017 Adopted	FY 2017-2018 Adopted	Change	Percent Change
<i>Revenues</i>	1,365,894,909	1,445,798,329	79,903,420	5.85%
<i>Net Cost/Use of Fund Balance</i>	<u>184,540,640</u>	<u>160,520,930</u>	<u>(24,019,710)</u>	<u>(13.02%)</u>
Total Sources	1,550,435,549	1,606,319,259	55,883,710	3.60%
Total Uses	1,550,435,549	1,606,319,259	55,883,710	3.60%
<i>Total Permanent Positions</i>	4,147.40	4,149.35	1.95	0.05%

A Look at Sources

Anticipated financing sources in the Adopted Budget as a whole for FY 2017-2018 total \$1.61 billion. These sources are held either in the General Fund or in other governmental funds including special revenue funds, special districts, Debt Service Fund, and Capital Projects Fund, as well as internal services and enterprise proprietary funds. The \$1.61 billion in sources includes \$312 million in General Fund General Purpose Revenue and \$1.30 billion in other sources. Given the county is a political subdivision of the state and federal agencies it receives most of its funding from state and federal governments to run programs and deliver public services.

Chart 1. FY 2017-2018 Total Sources: All Funds; \$1.61 Billion



General purpose revenue and prior year General Fund unrestricted carryover fund balance is used to fund county services and programs, such as public safety, and roads, as well as meeting our local match for health, human, and public safety programs. General Purpose sources total \$312 million and represent approximately 19% of the total Adopted Budget. Once the county fulfills maintenance of effort (MOE) or local funding match, and finances county services net cost, the Board of Supervisors uses discretion to determine which programs receive the remaining general purpose revenue. Table 2 below provides details on the sources of General Fund, General Purpose revenue. It does not include \$16.3 million of Transient Occupancy Tax revenue segregated by Board policy to the Advertising Program Special Revenue fund.

Chart 2. General Fund General Purpose Sources; \$312 Million

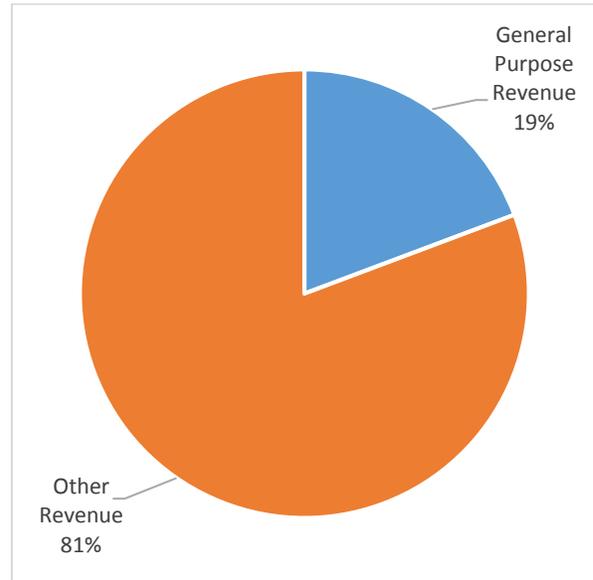


Table 2. General Fund General Purpose Sources

Description	FY 2016-2017 Adopted	FY 2017-2018 Adopted	% Change from FY 2016-2017	% Share Of FY 2017-2018
Property Tax	\$221,270,000	\$234,103,840	5.8%	75.1%
Sales Tax	18,324,000	18,564,000	1.3%	6.0%
Use of General Fund Balance	15,415,578	13,946,701	-9.5%	4.5%
Cost Plan Reimbursements	9,237,897	13,640,259	47.7%	4.4%
Documentary Transfer Tax	5,000,000	5,000,000	0.0%	1.6%
Interest Earnings	4,700,000	4,410,000	-6.2%	1.4%
Transient Occupancy Tax	3,542,700	3,764,000	6.2%	1.2%
Forfeitures and Penalties	3,404,148	3,404,148	0.0%	1.1%
Redevelopment Residual Property Tax	2,000,000	3,000,000	50.0%	1.0%
Assessment & Tax Collection Fees	2,312,553	2,400,000	3.8%	0.8%
Franchise Fees - Cable/Utility	2,265,000	2,290,000	1.1%	0.7%
Release of Restricted Fund Balances	0	2,000,000	N/A	0.6%
Federal Geothermal Royalties	2,000,000	1,766,000	-11.7%	0.6%
State Homeowners Property Tax Relief	1,300,000	1,203,700	-7.4%	0.4%
Tribal Mitigation Reimbursement	3,113,257	690,000	-77.8%	0.2%
Cannabis Business Tax	0	525,169	N/A	0.2%
Other Taxes & Fees	465,600	504,920	8.4%	0.2%
Other Revenue	0	492,949	N/A	0.2%
Total General Purpose Sources	\$294,350,733	\$311,705,686	5.9%	100.0%

A Look at Uses

Chart 3 below displays the total budget by type of service the county provides. These services are grouped into categories referred to in our budget as functional groups. Information on each department's budget is presented within the functional tab sections of this document.

The Health and Human Services and Development Services functional groups together make up 52% of the total budget at approximately \$839 million. The largest development services budgets are the Sonoma County Water Agency and the Transportation and Public Works department.

Chart 3. Total Adopted Uses: All Funds; \$1.61 Billion

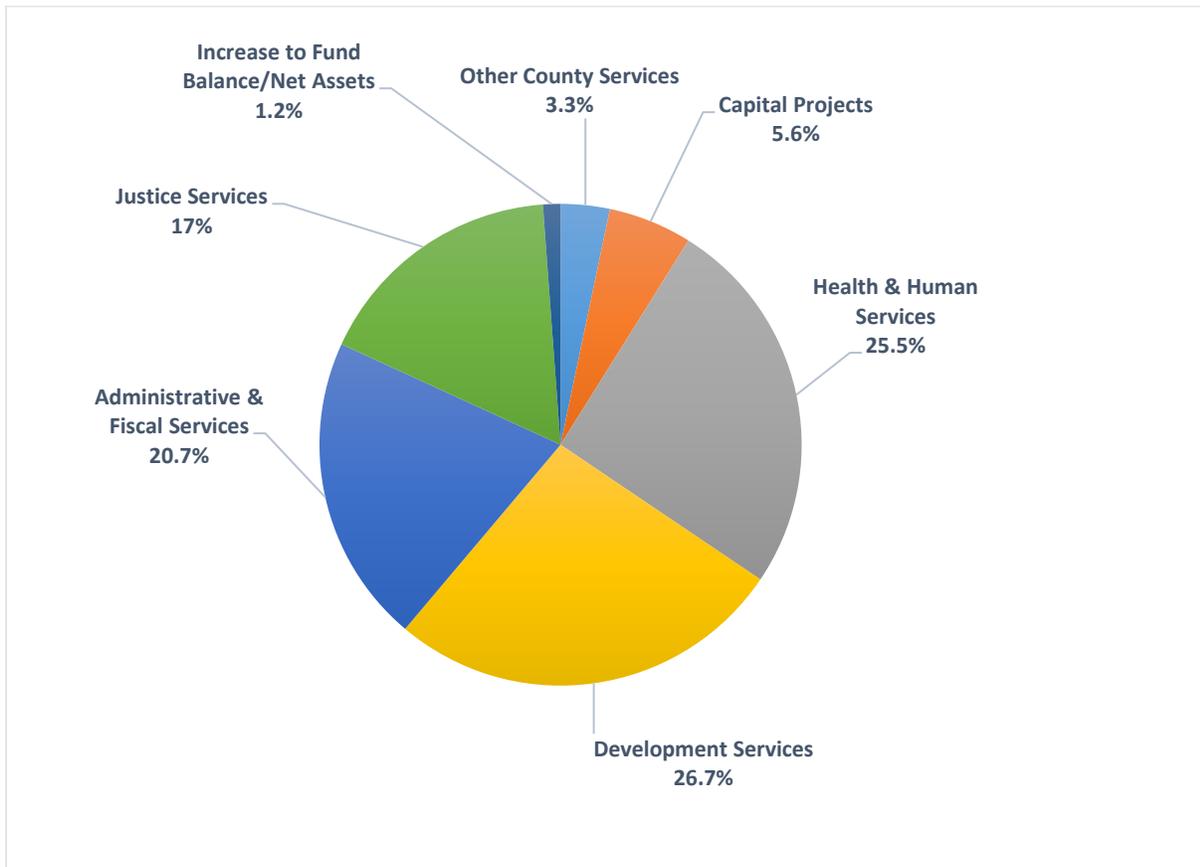


Table 3 below shows how the \$312 million of General Purpose sources, or 19% of total county wide budget sources, will be spent in FY 2017-2018. Approximately \$265 million of these funds are allocated to operating departments to cover the costs of programs that are not funded by state/federal contracts, fees for services, or other funding streams. The remaining \$47 million is appropriated directly to programs or services based on Board policy direction, or other local requirements.

Table 3. Uses of the General Fund General Purpose Sources

Department/Program/Initiative	FY 2016-2017 Adopted	FY 2017-2018 Adopted	% Change from FY 2016-2017	% Share Of FY 2017-2018
Auditor-Controller-Treasurer-Tax Coll.	\$5,345,798	\$5,868,894	9.8%	1.9%
Agricultural Commissioner	2,113,282	2,174,880	2.9%	0.7%
Clerk Recorder Assessor	12,756,157	12,951,016	1.5%	4.2%
County Administrator	5,444,014	5,536,565	1.7%	1.8%
County Counsel	2,212,195	2,736,046	23.7%	0.9%
Court Support/Grand Jury	7,935,520	8,259,701	4.1%	2.6%
Department of Health Services	8,872,354	8,989,552	1.3%	2.9%
District Attorney's Office	15,768,038	16,644,902	5.6%	5.3%
Fire and Emergency Services	846,370	939,675	11.0%	0.3%
General Services	18,718,848	18,847,811	0.7%	6.0%
Human Resources	6,333,869	6,478,588	2.3%	2.1%
Human Services	23,291,401	26,353,930	13.1%	8.5%
Independent Office of Law Enf Review	527,335	596,105	13.0%	0.2%
Information Systems	948,489	958,943	1.1%	0.3%
Permit Resource Management	5,359,192	5,376,624	0.3%	1.7%
Probation	33,463,316	35,084,629	4.8%	11.3%
Public Defender	10,437,781	10,944,338	4.9%	3.5%
Regional Parks	4,846,936	4,739,055	-2.2%	1.5%
Sheriff's Office	87,074,052	89,796,355	3.1%	28.8%
Transportation & Public Works	132,355	132,355	0.0%	0.0%
UC Cooperative Extension	1,124,072	1,169,745	4.1%	0.4%
Sub-total for Departments (Net Cost)	\$253,551,374	\$264,579,709	4.3%	84.9%
Board General Fund Contingency	3,464,000	4,425,266	27.8%	1.4%
Capital Project Plan Contribution	7,036,000	6,615,949	-6.0%	2.1%
City of Santa Rosa (Annexation - Roads)	0	662,000	N/A	0.2%
City of Santa Rosa (Annexation Payment)	798,000	1,516,400	90.0%	0.5%
Community Develop. Comm. Contribution	1,092,471	1,092,471	0.0%	0.4%
District Formation Contribution	200,000	450,000	125.0%	0.1%
Employee Programs	4,071,288	4,268,288	4.8%	1.4%
Local Agency Formation Commission Share	246,698	248,332	0.7%	0.1%
Non-Department County Expenses	5,233,973	6,101,928	16.6%	2.0%
Pension Obligation 2003-B Bond Interest	1,075,200	1,075,200	0.0%	0.3%
Reinvestment & Revitalization Funding	2,000,000	3,000,000	50.0%	1.0%
Roads: Operations and Pavement Pgm.	15,581,729	15,670,143	0.6%	5.0%
Roads: Storm Damage Repairs	0	978,700	N/A	0.3%
Sheriff Mental Health & Substation Staffing	0	1,021,300	N/A	0.3%
Sub-total for Programs/Initiatives	\$40,799,359	\$47,125,977	15.5%	15.1%
Total	294,350,733	311,705,686	5.9%	100.0%

General Fund Fiscal Outlook

In advance of developing the budget, a fiscal projection of the General Fund operating budget was completed. The fiscal projections are developed through a cooperative effort between several departments and the County Administrative office. The offices of the Assessor and Auditor-Controller-Treasurer-Tax Collector also provide significant input into the projections. These subject matter experts provide insight on key economic indicators and conditions that may influence the county's financial health, including assessed property valuations, supplemental property tax growth, and debt obligations. In addition, in January 2017, the County Administrator solicited volunteers from the department heads to form a peer review team to review the fiscal projections and assumptions.

The forecast is neither a spending plan nor a projection of future policy decisions at the federal, state, or local level. Rather, the General Fund outlook is a projection of sources and uses for existing levels of staffing and services within the context of current Board policies.

At this time, based on FY 2016-2017 actual revenue activity, as well as recent property value assessment information from the County Assessor's team, the updated county fiscal forecast assumes improved county General Fund Property Tax revenue growth of 5.0% for FY 2017-2018, and future year increases at 3.5%; 3%; 2.5%; and 2% through FY 2021-2022.

Lower growth is estimated for the out years given the following factors: (1) the county's low housing inventory, (2) focus on developing affordable housing units, (3) a potential economic reset, and (4) Proposition 13 limits property valuation assessment to a 2% inflation factor, as long as a properties are not sold.

Table 4 shows that the FY 2017-2018 Adopted Budget relies on \$13.9 million in FY 2016-2017 year-end savings to create a FY 2017-2018 balanced Adopted Budget. Overall, expenses are projected to outpace recurring revenues. The County Administrator's goal is to phase out the budget's reliance on year-end savings over the next four budget years.

Table 4. General Fund Fiscal Outlook

General Fund (in millions)	Revised Budget 2016-17	Adopted Budget 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
Taxes	\$250.2	\$264.5	\$272.9	\$280.7	\$287.3	\$292.8
State/Fed	73.7	75.8	77.7	79.6	81.6	83.2
Charges for Services	51.7	50.1	50.6	51.2	51.8	52.4
Other	46.7	54.9	53.9	54.2	54.4	54.6
Total Revenues	\$422.2	\$445.2	\$455.1	\$465.7	\$475.1	\$483.0
Salaries & Benefits	\$314.3	\$329.6	\$337.0	\$344.5	\$352.3	\$360.2
Services and Supplies	111.0	108.9	111.6	113.8	116.1	118.4
Other	99.0	112.9	110.2	112.4	114.2	115.2
Reimbursements	(85.7)	(92.2)	(92.4)	(94.5)	(96.6)	(98.8)
Total Expenditures	\$438.6	\$459.2	\$466.3	\$476.3	\$486.0	\$495.1
Savings Needed	\$16.3	\$13.9	\$11.2	\$10.6	\$10.9	\$12.1

NOTE: The figures above differ from the General Fund pie charts data used in the Financial Summaries which exclude operating transfers within the fund.

Position Summary

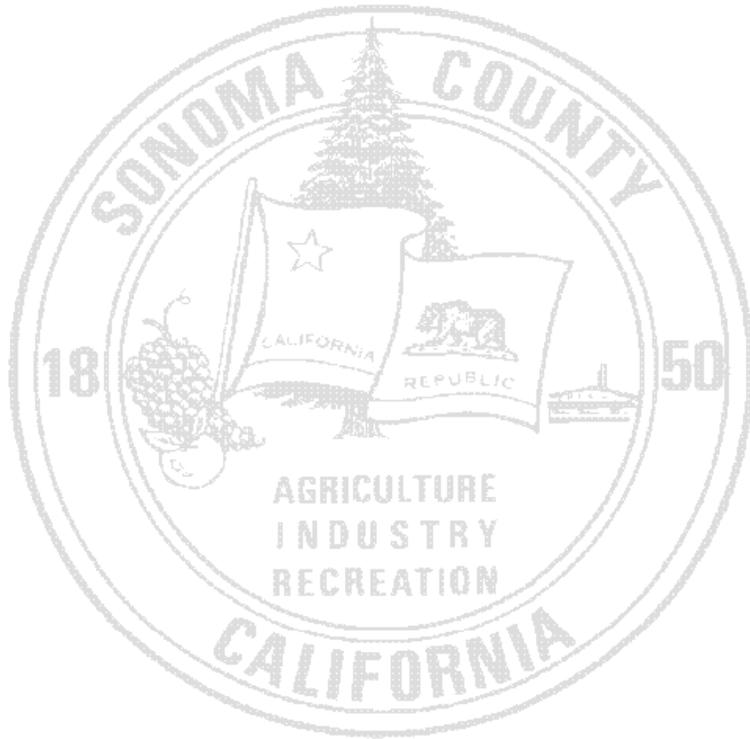
Table 5 below illustrates changes in full-time equivalent (FTE) positions by department. The FY 2017-2018 Adopted Budget increases allocations by 1.95 FTE from the prior year. The majority of these changes are due to reductions in staffing in the Human Services Department, associated with decreasing state and federal revenue as well as increased internal costs. These reductions are offset by added positions in other departments supporting the Cannabis Program and other County initiatives.

Table 5. Position Summary

Department	FY 2015-2016 Revised	FY 2016-2017 Adopted	FY 2017-2018 Adopted	Change
ACTTC	93.00	93.00	98.00	5.00
Ag Pres/Open Space District	27.50	27.50	27.50	0.00
Agricultural Commissioner	33.30	33.25	36.50	3.25
BOS/CAO	41.55	42.55	42.55	0.00
Child Support Services	96.50	96.50	96.50	0.00
Clerk-Recorder-Assessor	108.75	107.75	106.75	(1.00)
Community Development	43.00	43.00	43.00	0.00
County Counsel	40.25	42.25	44.25	2.00
District Attorney	124.75	124.75	128.25	3.50
Economic Develop Board	12.50	11.50	12.50	1.00
Fairgrounds	30.75	30.75	30.75	0.00
Fire and Emergency Services	24.75	24.75	25.25	0.50
General Services	119.50	120.50	122.50	2.00
Health Services	600.70	637.45	649.25	11.80
Human Resources	60.50	61.00	64.00	3.00
Human Services	972.05	928.55	882.05	(46.50)
IHSS Public Authority	1.00	1.00	1.00	0.00
Ind Office Law Enf & Out	2.00	2.00	2.00	0.00
Information Systems	116.50	116.50	116.50	0.00
Permit and Resource Mgmt	113.00	119.00	133.00	14.00
Probation	288.60	289.60	292.00	2.40
Public Defender	50.00	50.00	51.00	1.00
Regional Parks	88.00	88.00	90.00	2.00
Sheriff/Adult Detention	649.50	652.50	653.50	1.00
Transport & Public Works	163.00	171.00	165.00	(6.00)
UC Cooperative Extension	7.00	6.00	6.00	0.00
Water Agency	222.75	226.75	229.75	3.00
TOTALS (FTE)	4,130.70	4,147.40	4,149.35	1.95

The FY 2017-2018 total includes 60.0 position allocations which will be held vacant and unfunded through increased salary savings to align with departments' funding levels. This includes 40.0 in Health Services; 19.0 in the Sheriff's Office; and 1.0 in Transportation and Public Works. The strategy to defund a portion of the Salaries and Benefits within these departments was used to allow for more time to evaluate alternative funding options or to identify other lower priority budget areas to adjust.

FINANCIAL POLICIES



FINANCIAL POLICIES FOR FY 2017-2018

BUDGET DEVELOPMENT

Annually, the Board of Supervisors/Board of Directors provide policy direction to guide the County Administrator in the development of the Recommended Budget. The policy document is organized into basic fiscal principles and general government accounting standards.

BASIC FISCAL PRINCIPLES

Balanced Budget and Fiscal Discipline

- The budget must balance resources with expenditure appropriations. The County must live within its own means and avoid disturbing other local jurisdictions' revenue sources to resolve its deficiencies. Furthermore, any deviation from a balanced budget is not permitted by the California State Government Code, which states: "In the recommended, adopted, and final budgets the funding sources shall equal the financing uses." (Government Code §29009).
- Per the State's County Budget Act, the Board of Supervisors must adopt a "statutorily" balanced budget; however, to ensure ongoing sustainability, the County of Sonoma should strive to adopt a "structurally" balanced budget. A budget is statutorily balanced when total estimated financing sources (beginning fund balance plus revenues) equal the total appropriation (expenditures plus ending fund balance). At no time shall spending in a given year exceed total current revenues plus any fund balance carryover from the prior year. A statutorily balanced budget utilizes beginning fund balance as a financing source. In contrast, a structurally balanced budget matches total ongoing expenditures to the annual estimated revenues. In a structurally balanced budget, beginning fund balance may not be used as a financing source for ongoing expenditures. As noted in the Long Range Planning section below, the County's goals are to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated annual revenues. Ongoing expenditures shall be provided based on sound anticipated ongoing revenue and not include "one-time" items such as capital outlay, projects, or temporary program funding. Sound anticipated ongoing revenue is recurring revenue, such as, taxes and fees. As part of the FY 2017-2018 Budget Adoption, the Board established a new fiscal objective of reducing reliance on fund balance for operating purposes. Therefore, by FY 2020-2021 the recommended budget will align annual operating expenditures with annual operating revenues.
- All County departments/agencies must, when directed by the County Administrator, submit recommended options for reducing their net county costs as part of their annual budget submittal. These reduction options will be the primary source for balancing the County Administrator's recommended budget as submitted to the Board of Supervisors during difficult financial times. Reduction options will be accompanied by each department's analysis of the impact on services. Depending upon state budgetary impacts on Sonoma County, additional reductions may be requested from the County departments.
- Mid-year and third quarter reports of actual revenues and expenditures, with projections for the remainder of the year compared to revised budget, will be submitted by departments to the County Administrator, and on to the Board of Supervisors with recommendations, if necessary, for current year budget adjustments.
- In response to declining property tax and other revenues resulting from the "Great Recession", the County had been operating under a Board of Supervisors approved hiring freeze, which required the County Administrator's approval for filling any permanent or extra-help vacant positions. The hiring freeze policy will be inactive for Fiscal Year 2017-18. In addition, all positions held vacant for 12 months or more will be deleted as part of the annual recommended budget.

Long Range Planning

- Recognizing cyclical economic downturns will occur in the future, and to maintain fiscal sustainability, program budgets will not be automatically restored as a result of fiscal recovery and/or discretionary revenue growth. Instead, a review of the current public needs compared to efficiencies implemented must be completed before program and/or service expansion is considered.
- Annual budgets will not be increased or changed to the point that ongoing operating costs become overly reliant on one-time or cyclical, unreliable revenues.
- Annual budgets will be compiled with long-term sustainability in mind to operate within available ongoing revenues, except as part of a Board of Supervisors approved plan in response to unilateral state budgeting actions that may include reducing costs over a specified number of years.
- Proposed new services, public facilities, significant infrastructure and system changes, and major strategy changes should/will be analyzed for their long term impacts on operations, funding, liability and maintenance before seeking Board of Supervisors approval. New programs or services will generally not be recommended unless they further Strategic Plan goals, objectives, or strategies; are provided with a reliable funding stream sufficient to finance their costs; and the Board of Supervisors can be assured the County can control both the quality and level of services provided.
- The County Administrator, in conjunction with the County Auditor-Controller, will submit a 5 year, multi-year financial projection and solicit budget policy direction prior to compiling the recommended budget.
- One-time funding sources (i.e. fund balance, cyclical increases to revenues, grants) will be used to fund one-time expenditures (i.e. fixed assets, infrastructure, grant programs, Economic Uncertainty Reserves, and special one-time needs programs). An exception to this policy will be when reducing ongoing costs in accordance with a Board of Supervisors approved multi-year plan to reach a new reduced ongoing financing base as a result of state budgetary action. This plan will be called out separately in the budget message.
- The County and other Government Agencies governed by the Board of Supervisors support the funding of the employee retirement system each year at a ratio of between 95%-105% actuarial assets to liabilities. The County Administrator shall work with the Retirement System Administrator to develop a forecast of financing required for the County (and other Government Agencies governed by the Board of Supervisors) and will include options to achieve the desired funding levels along with each recommended budget.
- In order to avoid significant increases in deferred maintenance costs for County facilities, the Board of Supervisors will appropriate, for a 5 year period commencing with Fiscal Year 2017-2018, forty percent (40%) of all new property tax growth—which is above the growth needed to keep up with inflation for existing levels of General Fund services—to the Capital Projects Budget to be used towards addressing deferred maintenance of County facilities.

Expenditure Management and Control

- Sonoma County, in conjunction with employee groups, will consider temporary salary and benefit cost saving programs (e.g. Mandatory Time Off, Voluntary Time Off) in lieu of service reductions or layoffs when the fiscal problem is of a temporary nature where one can reasonably predict when the fiscal problem will end.
- Federal and state program reductions will not be backfilled with County discretionary revenues except by Board of Supervisors direction. The Board of Supervisors typically does not backfill these programs due to their sheer size and magnitude on the County's financial position.
- Board policy direction is required prior to changing one-time expenses into ongoing expenses. In addition, departments will not engage in internal cost shifting to the County General Fund.

Treasury Management

- Other than amounts held with trustees under bond indenture or other restrictive agreements, the County's cash and investments shall be invested by the County Treasurer. The Treasury Oversight Committee has regulatory oversight for all monies deposited in the Treasury Pool. Such amounts are invested in accordance with investment policy guidelines established by the County Treasurer and reviewed by the Board of Supervisors. The objectives of the policy are, in order of priority, safety of principal, liquidity, and yield. The policy addresses the soundness of financial institutions in which the County will deposit funds, types of investment instruments as permitted by the California Government Code, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.

- Debt is incurred for the purpose of spreading capital project costs to the years in which the improvement will benefit. Debt is also incurred to reduce future costs such as refinancing (pension obligation bonds, general obligation bonds, certificates of participation) at lower interest rates.
- Sonoma County will not exceed its legal maximum debt amount. This amount is calculated annually based on 2% of the County's total assessed valuation. Sonoma County currently has no debt applicable to the legal maximum debt, leaving a 100% debt margin.
- Debt issuance and management is also subject to a separate set of policies established by the Board of Supervisors and available from the Auditor-Controller-Treasurer-Tax Collector's office.

Revenue Management

- Sonoma County will continue to advocate for more discretion over its revenue sources and to diversify and maximize discretionary revenue sources in order to resist state erosion to local revenues and improve the County's ability to manage individual revenue fluctuations.
- Programs financed by charges for services, fees, grants, and special revenue fund sources shall pay their full and fair share of all direct and indirect costs to the extent feasible and legally permitted. Including cost recovery towards future assets and/or system replacement.
- Departments requesting new or increased revenues from fees, permits and user charges shall submit these requests to the Board of Supervisors for consideration during the Board's annual fee hearing process. Requested fee increases shall include annual service improvement plans to identify efficiency and productivity measures taken or planned to minimize the level of rate increases, while improving customer service. If permissible by law, fees and charges should cover all costs of the services provided, unless otherwise directed by the Board of Supervisors, to provide for public benefit.
- Staff will use conservative but defensible estimates for major revenue sources and not unduly anticipate changes in revenue trends.
- Proposition 172 Public Safety Distribution – Annually, the baseline growth shall be determined as the Consumer Price Index for All Urban Consumers-San Francisco-Oakland-San Jose for the 12-month period ending the previous December 31. This will be applied to the prior year budget for each department that received funds in the previous fiscal year, to establish the new adjusted base. Growth will be any funds projected or received that exceed the adjusted base. Growth shall be split 50% fire services and 50% law enforcement, until the point in time that fire services is receiving 8% of the funding. At that point in time, growth will be allocated in a similar manner until Probation reaches a desired share. Thereafter, growth will be provided on a proportional basis and become the annual adjusted base. If there is a decline in funding (negative growth), this will be allocated proportionally using the current year adjusted base allocation ratios.

Minimum Fund Balance Policies

- Sonoma County will create and maintain a prudent level of financial resources to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. Funds will be assigned and balances will be maintained to finance anticipated future one-time expenditure needs and to allow time for the County to respond to major actions of the State of California that materially affect the County's financial position. Periodic review and updates of the County's Directory of Funds balances in excess of \$5 million, as of prior fiscal year end, will be incorporated as part of the Board of Supervisors Budget Policy Workshop. Also, disposition of accumulated year-end fund balances will occur when there has been no activity in the past year and the County Administrator and Auditor-Controller-Treasurer-Tax Collector have identified them as no longer needed for their original purpose.
- Consistent with best practice recommendations from the Government Finance Officers Association of the United States and Canada, the County will strive to maintain a total unassigned General Fund Reserve balance equal to 1/6 or 2 months of annual General Fund operating revenues.
- **Fund balance**, created as a result of actual revenue and expenditure deviations from the budget, will be used to achieve and maintain the County's reserve goals and to balance the next year's budget. Reliance upon fund balance for budget balancing will be managed judiciously, taking into account its volatility and past actual activity.
- **Tax Loss Reserve Fund (TLRF)** shall maintain as a restricted reserve an amount equal to 2% of the levy. The County Administrator in conjunction with the Auditor-Controller-Treasurer-Tax Collector may recommend the

use of funds in excess of the established reserve to the Board of Supervisors for the purpose of balancing the budget. In order to finance an additional one-time Roads Pavement preservation investment on November 3, 2015, the Board temporarily reduced the reserve target to 1.25% and will re-establish the 2% reserve from the future collection of penalties.

- **Tobacco Securitization** proceeds shall be maintained in two separate funds. The first shall contain the portion of the proceeds to be used only for capital improvements and shall be used for those improvements that exceed the normal level of repair and replacement needed to maintain County facilities with priority funding for planned criminal justice services projects and the completion of the Americans with Disabilities Act Transition projects. On the latter, funding will be available only AFTER all other funding sources have been exhausted. The second shall contain the portion of the proceeds that, once de-allocated, can be used for general government purposes. Given the one-time nature of these funds, the latter shall only be used for one-time investments as opposed to financing any on-going operating costs.
- **Refuse Franchise Fees** shall be accounted for in the same manner as other franchise fees in the County General Fund revenues. They shall be recorded in a separate account in order to ensure that any fund balance does not roll into County General Fund carryover balance at year-end so that the County can designate use of the funds for solid waste obligations, roads infrastructure preservation, and other Board of Supervisors priorities. If used for road infrastructure preservation, these funds are not intended to supplant on-going County General Fund contributions nor are they intended to increase any external maintenance of effort requirements imposed by outside funding sources, but may be used to satisfy previously established maintenance of effort levels.
- **Tribal Development Impact Mitigation** funds shall be accounted for separately, so that when budgeting, only those monies received in the current year shall be relied upon for financing costs in the coming budget. The Board of Supervisors shall make a determination, as new tribal developments occur, on the best uses of these funds to mitigate impacts and maintain the high quality of life in surrounding or affected communities.
- **Health Services-Medical System Expansion** funds minimum reserve level is established at \$1 million. The Board of Supervisors recognized and confirmed the remainder of the fund balance will be spent in accordance with the Partnership Health Plan of California Memorandum of Understanding spending plan agreement. Health Services staff will coordinate with the County Administrator's Office and the Partnership Health Plan to review and update the spending plan as a part of the annual budget.
- **County Health Plan-Economic Uncertainty Reserve** is established based on actuarial valuation to cover unforeseen changes in expenditures and/or revenues., Human Resources staff will provide fund balance use recommendations as part of the annual recommended budget while maintaining a minimum level of economic uncertainty reserve consistent with Actuary's valuation and as recommended by the County Administrator.
- **Water Agency - Flood Zone 2A** (Petaluma) will maintain a minimum of 6 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.
- **Water Agency - Water Transmission System** is to maintain a minimum of 3-4 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.
- **Reinvest and Revitalization** funds accumulated from dissolved redevelopment project areas residual funds and asset liquidation distribution proceeds are segregated into a separate committed fund for specific investment purposes guided by the Reinvest & Revitalization Funds Use Policy pending approval. Accumulated use of resources will be presented as part of the annual recommended budget. Funding should be considered first to continue or complete the public benefit originally intended by the former redevelopment project, second to benefit the community where the former project area was located, and third for economic development investments.
- **Roads** – One of the program's main sources of funding for maintenance services comes from gas tax. As a result of the frequent state formula allocation changes over the last five years, and to protect the County's General Fund resources, an operating reserve by way of year-end unrestricted fund balance equivalent to a minimum of 3 to 4 months of baseline operating expenses will be maintained within the Roads special revenue fund. The amount for FY 2014-2015 was established at \$5,000,000 which will be reviewed periodically against annual baseline operating budget.

GOVERNMENT ACCOUNTING STANDARDS

Fund Balance Classifications

Government Accounting Standards Board (GASB) Statement #54 was issued to improve the usefulness and understandability of governmental fund balance information. The statement provides more clearly defined categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The statement only impacts governmental fund types (General, Special Revenue, Capital Projects and Debt Service). The following more clearly defines the new fund balance classifications and examples of fund balance amounts that would generally be reported within these classifications.

- **Non-Spendable Fund Balance** – amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Examples include inventory, prepaid amounts, long-term accounts receivable, and any other amounts that are not expected to be converted to cash.
- **Restricted Fund Balance** – amounts are restricted by external parties (i.e. creditors, grantors, contributors or laws/regulations of other governments) or restricted by law through constitutional provisions or enabling legislation. The majority of the County’s Special Revenue Funds (i.e. Health & Human Services, Child Support Services, Road Fund, etc.) and Debt Service Funds have restricted fund balances.
- **Committed Fund Balance** – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority. An example of committed fund balance is the Board of Supervisors’ commitment to use 75% of Transient Occupancy Tax (TOT) revenues to provide funding to promote County economic development and tourism.
- **Assigned Fund Balance** – amounts constrained by the government’s intent to be used for specific purposes that are neither restricted nor committed. Assigned fund balance can also be used to eliminate the projected budgetary deficit in the subsequent year’s budget. The intent can be expressed by a) the governing body itself or b) a body or official to which the governing body has delegated the authority. General Fund carryover fund balance, Accumulated Capital Outlay (ACO) funds, and Capital Project Funds are examples of balances that can be assigned for specific purposes.
- **Unassigned Fund Balance** – a residual classification for the General Fund. The total fund balance, less restricted, committed or assigned funds, equals unassigned fund balance. The general fund is the only fund that should report a positive unassigned fund balance amount. A negative fund balance is possible in other governmental funds. Examples of unassigned fund balance include the general reserve fund and other discretionary general fund economic uncertainty funds.

Asset Inventory/Protection

Sonoma County will regularly assess the condition of its assets that support delivery of County services (i.e. public facilities, infrastructure, technology, vehicle fleet, etc.) and plan for their maintenance and eventual replacement.

- Assets with an initial cost of more than \$5,000 to \$100,000 will be capitalized as summarized in the table below:

Capital Asset Type	Capitalization Threshold	Depreciation/Amortization Period
Land	All Costs	Non-Depreciable
Buildings	\$25,000	50 Years
Building Improvements	\$25,000	50 Years
Infrastructure	\$100,000	30-50 Years
Software	\$100,000	7 Years
Non-Amortizable Intangibles	\$5,000	Non-Amortizable
Machinery and Equipment	\$5,000	5 Years

- Capital assets are recorded at historical cost or at estimated historical cost if actual historical cost is not available. Capital assets used in operations will be depreciated or amortized using the straight-line method over the lesser of the capital lease period or their estimated useful lives.

- The Board of Supervisors requires all departments to certify a detailed listing of all fixed asset inventory within their possession no later than December 15 of every other year.
- Capital replacement funds will be used to accumulate financial resources for future replacement of assets that will be retired from service. In addition, when feasible, replacement funding contributions will be included in applicable service charges from all system users. Specifically, the policy covers the following major system categories:
 - Building & Fixed Facilities - As part of the annual Capital Project Plan and no less than every 5 years, and guided by Comprehensive County Facilities Plan, the General Services Director will regularly assess and adjust funding requests for each facility. The funding contributions would be placed in separate funds for each set of facilities and managed by the assigned department or agency director in conjunction with the County Administrator. Contributions for these funds will be included in service charge rates (including outside partner agencies) and grant costs where feasible and would be prioritized for available discretionary funding in the annual budget process. Consideration will always be given to annual operational maintenance funding (as opposed to contributions for future major repairs) necessary to preserve health and safety and overall asset life. Project funding recommendations will follow the priority criteria in the current Administrative Policy 5-2 which includes:
 - a. Required to meet compelling health, safety, legal or code compliance, a mandate of the Board of Supervisors, or a court order.
 - b. Previously approved phases of a project, which are integral to completing its initial scope.
 - c. Required to keep an existing building, facility, or complex operational. Provides measurable economic benefit or avoids economic loss to the County. Serves to maintain or improve infrastructure of the County as a general benefit to County operations and services.
 - d. Alleviates constraints and impediments to effective public access and service such as improvements regarding space limitations or inefficient layout of space in County buildings or facilities, provisions for expanded or changed programs or services, or improvements to heating, ventilation or other work environment conditions.
 - e. Improves the environmental quality or aesthetics of County facilities and complexes.
 - Information Technology Assets
 - a. The policy directs the Director of Information Systems in conjunction with the County Administrator's office to develop a plan to replace system components with the infrastructure contribution funding stream and potential one-time contributions within the remaining useful life of each component. The policy also directs a full infrastructure valuation of the computer and telephone communication systems every 5 years.
 - b. The Public Safety radio infrastructure replacement review and funding request is the responsibility of the Sheriff's Office in conjunction with General Services, Information Systems, and the County Administrator.

OTHER POLICIES AND METHODOLOGIES

Other policies and methodologies that may be helpful for understanding the County's budget:

Budgetary Amendments

After the budget is adopted it becomes necessary to amend the budget from time to time. Department heads have the authority to amend budgets for changes within a category (e.g., Services & Supplies). County Administrator approval is required for adjustments between categories (e.g., Services & Supplies to Fixed Assets) or between program budgets within the department.

Budgetary amendments that change total revenues or appropriations for a department require Board of Supervisors approval. These include: (1) the appropriation of revenues not included in the adopted budget, (2)

reductions to estimated revenues and related appropriations when it is determined that the revenues will not be received, (3) appropriation increases supported by use of available fund balance or Appropriations for Contingencies, and (4) the transfer of monies or appropriations from one fund or department to another.

Use of General Fund Contingencies

The County will commit a portion of the General Fund general purpose revenues as a Contingency Reserve to provide the Board of Supervisors: (1) for unforeseen events causing increased County costs during the fiscal year; (2) funding to invest one-time funds into potential opportunities that support the Board's Strategic Priorities; and (3) fee waivers. The Contingency Reserve should not be used to support recurring operating expenditures outside of the current fiscal year. Unless there is a justified unavoidable timing need, any decision to use Contingencies should only occur at the Board's annual budget hearing, and during mid-year budget updates

The Accounting Basis Used in the Budget

The budget is developed on a modified accrual basis for governmental fund types (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds), adjusted for encumbrance accounting. Appropriations for encumbrances are included and appropriations for expenditures against prior year encumbrances are excluded.

Under the modified accrual basis, obligations are generally budgeted as expenses when incurred, while revenues are recognized when they become both measurable and available to finance current year obligations. Proprietary fund types (e.g., Transit and Refuse) are budgeted on a full accrual basis. Not only are obligations recognized when incurred, but revenues are also recognized when they are incurred or owed to the County.

The government-wide, proprietary and investment trust fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenues from property tax are recognized in the year for which the taxes are levied. Revenues from sales tax are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

For business-type activities and enterprise funds, the County has elected under GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Property Fund Accounting, to apply applicable GASB pronouncements as well as any applicable pronouncements of the Financial Accounting Standards Board, the Accounting Principles Board or any Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

Fund Types Used by the County

Governmental Fund Types:

- **General Fund:** The General Fund is the general operating fund of the County. All financial resources except for those required to be accounted for in other funds are included in the General Fund.
- **Special Revenue Funds:** Special Revenue Funds account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. Sonoma County Special Revenue Funds include: Advertising, Fish & Wildlife, Road, Health Services, State Realignment, and various other restricted and committed funds.
- **Debt Service Funds:** Debt Service Funds are used to account for financial resources that are restricted, committed, or assigned to expenditure for principal and interest.
- **Capital Projects Funds:** Capital Projects Funds account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets (other than those in Proprietary Fund Types).

Proprietary Fund Types

- **Enterprise Funds:** Enterprise Funds account for operations (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the Board is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed primarily through user charges or (b) where the Board has decided that periodic determination of revenues earned, expenses incurred, and net income or loss is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Service Funds

- **Internal Service Funds:** Internal Service Funds (ISF) account for the financing of goods or services provided by one department or agency to other departments or agencies of the County or other governmental units on a cost reimbursement basis. A common use of these fund types is to account for the County's self-insurance programs. The following describes the funding and budgeting methodologies the County uses for some of the self-insurance programs.

The funding methodology for the workers' compensation and the liability insurance programs is designed to establish charges to departments to finance the current year costs at the 70% confidence level as estimated annually by an actuary. The Health ISF (county medical insurance plan) is funded based on actuarially determined trends in claims payments with the intent of maintaining a year-end fund balance equivalent to anticipated costs necessary to close out each year's activity and to cover expenses in excess of projected levels due to unexpected increases in the number or size of claims. For workers' compensation and liability insurance programs, cash reserves above and below the 70% confidence levels for outstanding liabilities for individual insurance funds are amortized on a rolling three-year basis, by decreasing or increasing rates by one-third of the difference, in accordance with Board policy. The rolling three-year amortization policy was implemented to: 1) alleviate large fluctuations in rates caused by changes in actuarial estimates or funding status; 2) facilitate long-term rate planning; and 3) provide consistent financial policy for the internal service funds.

For budgeting purposes, claims expense for the workers' compensation and liability funds are based on the actuary's estimated loss for the budget year at the 70% confidence level. In situations where this is not expected to provide sufficient appropriations to cover actual cash payments, additional funds are budgeted under Excess Claims Expense. Claims expense for the Health ISF is based on the actuary's estimated loss for the budget year.

At the time the budget is prepared, the total year-end outstanding liability for the budget year is not known. When this information becomes available from the actuary during the budget year, the change in the total outstanding liability is recorded to the budgeted sub-object Accrued Benefit Adjustment in order to conform to accounting principles. This budgetary figure is used merely to designate cash reserves to cover the outstanding liability and does not represent a cash revenue or expenditure. The Accrued Benefit Adjustment for liability and workers' compensation is budgeted at 10% of the total liability. The accrued benefit adjustment for the County Health Plan is budgeted using the most recent 1-year trend and 10% of the total liability. The total liability is based on the prior year estimate of total liability projected forward using the most recent claims expense trend.

Within the ISF insurance funds, the budgetary information presented is not readily comparable on a year-to-year basis because expenditures and use of cash reserves are related to past years' claims experience, as well as the fiscal year for which the budget is presented. Claims payments fluctuate depending on year of settlement, rather than occurrence of the claim, so payments may be made in excess of a current year's expected claims costs. In addition, actuarial estimates of total liability may vary substantially from year to year, depending on claims history, population changes, legislation, and other factors.

COUNTY OVERVIEW



GOVERNMENT

DIRECTORY OF ELECTIVE & APPOINTED OFFICERS

Elective Officers

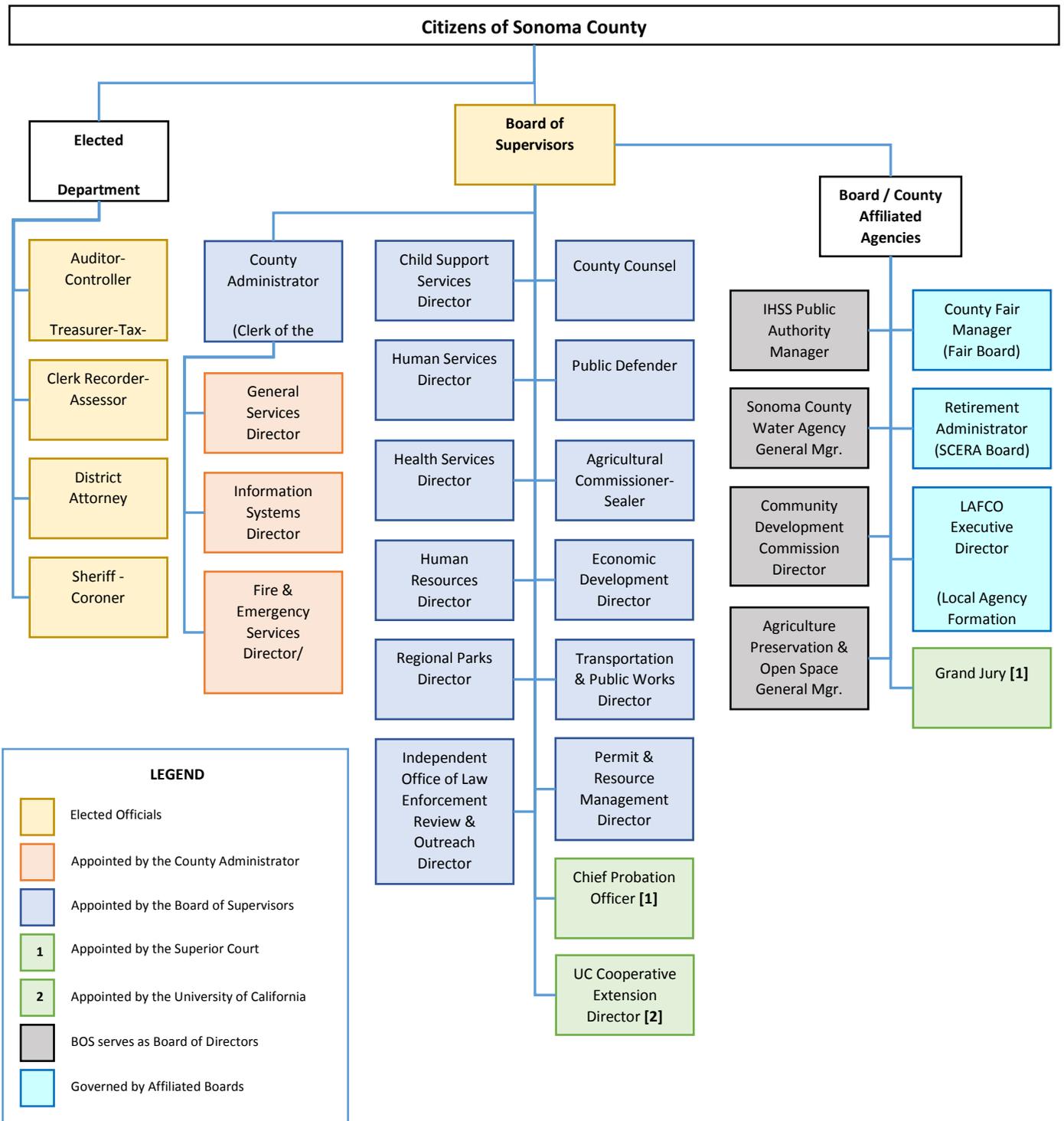
Board of Supervisors

Supervisor, District One	Susan Gorin
Supervisor, District Two	David Rabbitt
Supervisor, District Three	Shirlee Zane
Supervisor, District Four	James Gore
Supervisor, District Five	Lynda Hopkins
Auditor-Controller-Treasurer-Tax Collector	Donna Dunk Erick Roeser (Appointed 7/2017)
County Clerk-Recorder-Assessor	William F. Rousseau
District Attorney	Jill Ravitch
Sheriff-Coroner	Steve Freitas Robert Giordano (Appointed 8/2017)

Appointed Officers & Department Heads

Agricultural Commissioner-Sealer of Weights & Measures	Tony Linegar
Agricultural Preservation & Open Space District General Manager	Bill Keene
Child Support Services Director	Jennifer Traumann
Community Development Commission Director	Margaret Van Vliet
County Administrator	Sheryl Bratton
County Counsel	Bruce Goldstein
Economic Development Director	Ben Stone
Fair Manager	Rebecca Bartling
Fire & Emergency Services Director	Alfred Terrell James Colangelo (Interim 8/2017)
General Services Director	Caroline Judy
Health Services Director	Barbie Robinson
Human Resources Director	Christina Cramer
Human Services Director	Karen Fies
Independent Office – Law Enforcement Review/Outreach (IOLERO)	Jerry Threet
Information Systems Director	John Hartwig
Permit & Resource Management Director	Tennis Wick
Chief Probation Officer	David Koch
Public Defender	Kathleen Pozzi
Regional Parks Director	Caryl Hart Bert Whitaker (Appointed 5/2017)
Transportation & Public Works Director	Susan Klassen
U.C. Cooperative Extension Director	Stephanie Larson
Water Agency General Manager	Grant Davis Michael Thompson (Interim 8/2017)

COUNTY ORGANIZATIONAL CHART



BOARD OF SUPERVISORS



Susan Gorin First District James Gore Fourth District Shirlee Zane Third District Lynda Hopkins Fifth District David Rabbitt Second District

You are welcome to attend the meetings of the Board of Supervisors, held most Tuesdays at 8:30 a.m. For specific dates and times of meetings please visit the Board’s website at <http://sonomacounty.ca.gov/Board-of-Supervisors/>. The Supervisors’ Chambers is located in the Sonoma County Administration Building at 575 Administration Drive, Room 102A, Santa Rosa, CA 95403, Phone (707) 565-2241.

COUNTY OVERVIEW

Sonoma County is located at the threshold between the commerce-driven San Francisco Bay Area and the spectacular beauty of northern California. The county extends over 1,500 square miles with a diverse economy that includes a world class wine region, stunning natural resources, and dozens of tourist destinations. Sonoma County is home to 505,120 people, with approximately 35 percent of the population residing in Santa Rosa. That city was also recently named as one of the nation’s “most livable communities” by Partners for Livable Communities. Residents all over Sonoma County enjoy a unique quality of life with access to cultural events, an academic community via Sonoma State University, economic opportunity, and low crime rates.

Governance

Sonoma County plays a dual role to residents, providing municipal services such as law enforcement and fire protection to unincorporated areas and providing the day-to-day operation of state and federally mandated programs. As a general-law county, Sonoma County abides by state laws that determine the number and duties of county elected officials. The county is divided into five districts that are approximately equal in population size. Each district has an elected Supervisor. District boundaries are adjusted every ten years following the release of federal census data.

The Board of Supervisors

The Board of Supervisors is comprised of five members, one from each of the five districts, elected to four-year terms. The Board establishes policies concerning growth and development, and sets priorities for all activities within the county. In addition, they oversee the many departments and agencies of county government that

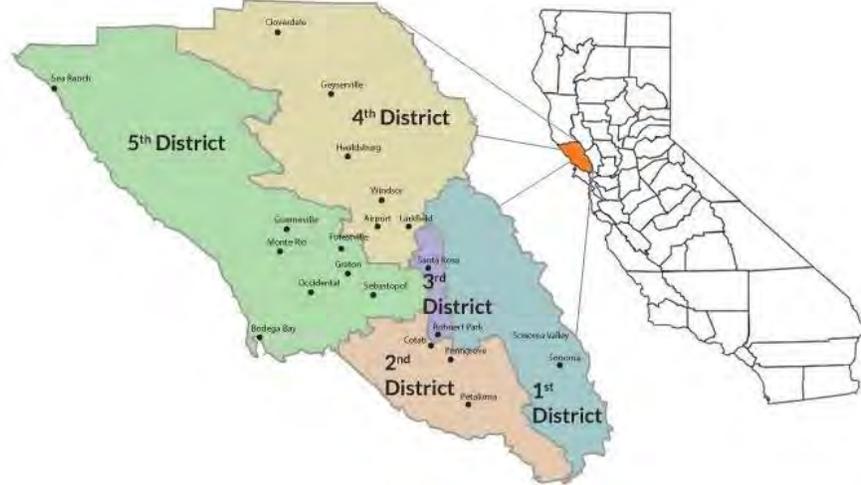
provide county-wide services, health and welfare programs, elections, and public safety programs. The Board of Supervisors is also the governing body that provides municipal services to those unincorporated areas outside of cities. The Board of Supervisors acts as the governing Board of the Sonoma County Water Agency, the Agricultural Preservation and Open Space District, various county sanitation districts, and the Community Development Commission.

The County Administrator

The Board of Supervisors appoints the County Administrator who assists the Board in managing, directing, and coordinating the operations of all county departments. The County Administrator also prepares the county budget and makes recommendations to the Board of Supervisors to promote sustainable economic growth and effective delivery of county services.

COUNTY PROFILE

SONOMA COUNTY, CALIFORNIA



REGIONAL PARKS

Sonoma County Regional Parks	
Number of Parks	56
Park Acres	11,036
Trails (miles)	132
Park Users (Annual)	5,370,000
Program/Event Participants	69,116
Members & Access Passes	25,451

Source: [Sonoma County Regional Parks](#)



ROADWAYS IN SONOMA COUNTY

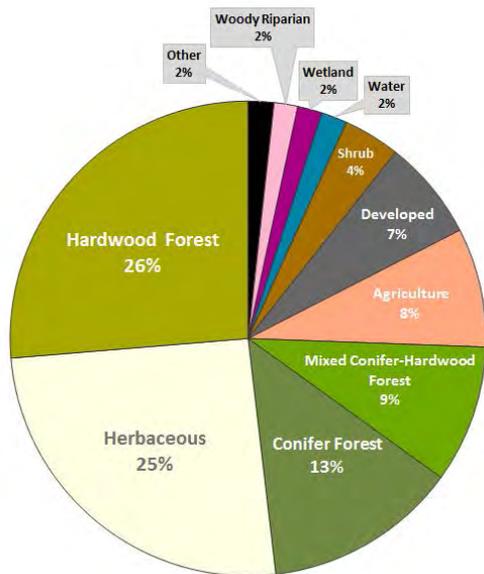
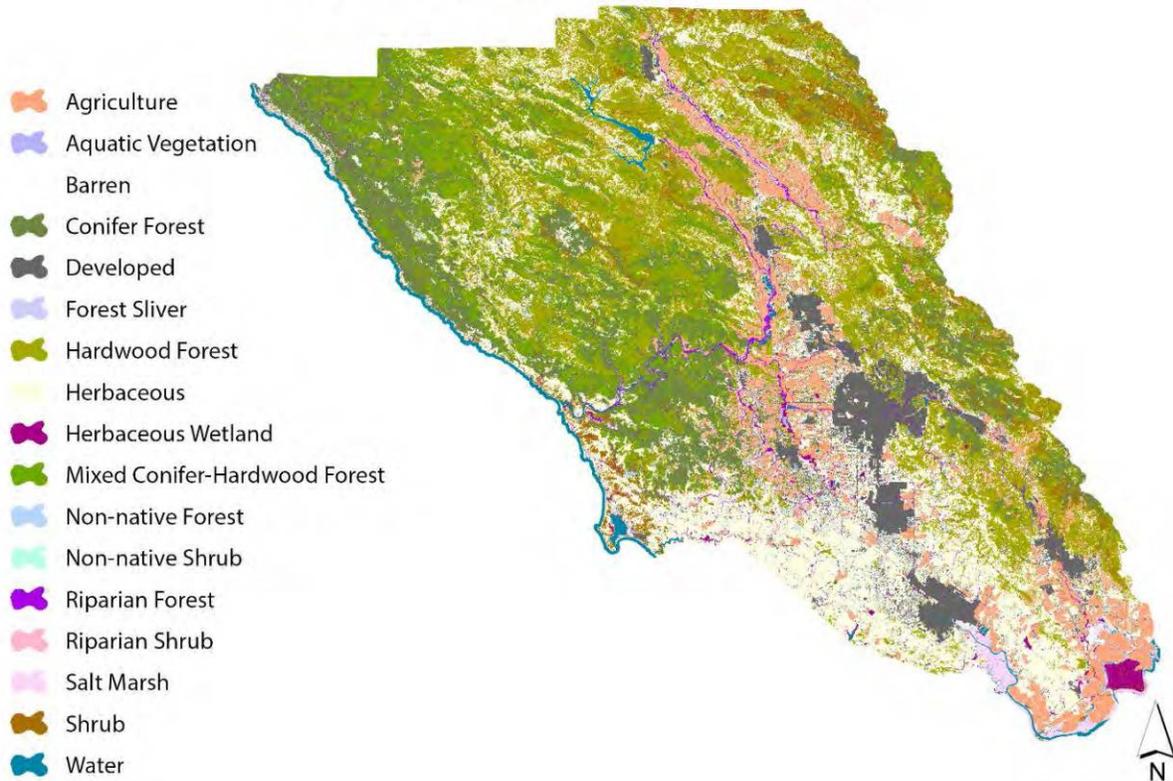
Maintained by	Bridges	Road/Highway Miles
City*	111	994
County	327	1,381
State	113	592
Federal	0	10.5

* Note: City and State road and bridge numbers are from 2014 due to lack of more recent comparable data

Source: [Sonoma County Transportation and Public Works, CalTrans](#)

GEOGRAPHY

Sonoma County Vegetation



Sonoma County is home to diverse mixture of vegetation communities. The county is 50% native forests – 26% hardwoods, 13% conifer, and 9% mixed conifer and hardwood. Forest communities range from the remarkably productive and carbon-rich coast redwood and Douglas-fir forests along the temperate rainforest of the Sonoma Coast, to the drier oak woodlands of the interior. Less common forest types include the stunted conifer forests of the county’s serpentine areas, the riparian forests along the county’s perennial waterways, and the fire adapted pine forests of the interior mountains. The Sonoma County Vegetation and Habitat map (completed in 2017), depicts a total of 32 forest community types and 18 native shrub community types in Sonoma County.

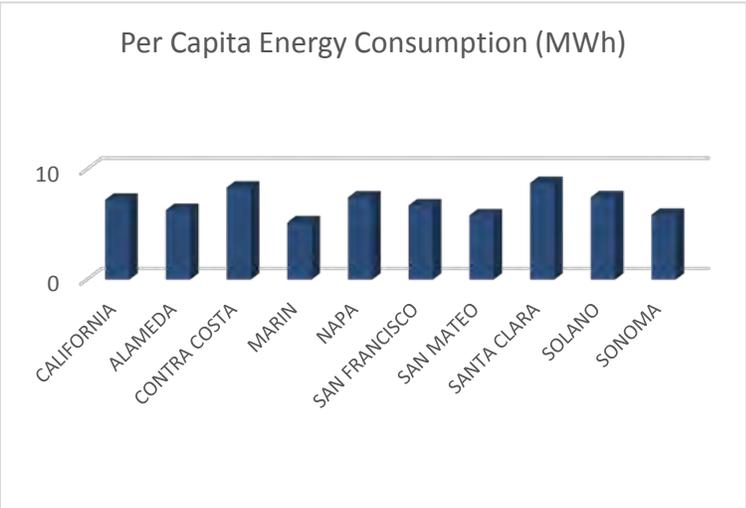
Nearly half of Sonoma County is non-forested. 25% of the county is dominated by herbaceous upland vegetation, which includes annual and perennial grasslands. 8% of the county is agricultural land (not including non-irrigated pasture), with most

of that acreage planted in wine grapes, which occupy about 64,000 acres of the county.

Riparian and wetland communities account for a small acreage of the county, but serve vital ecosystem services.

Source: [Sonoma Veg Map](#)

ENERGY CONSERVATION



Sonoma County continues to have some of the lowest per capita energy usage in the California. In 2015, Sonoma County ranked fourth in the State and third among Bay Area counties in terms of per capita electricity consumption.

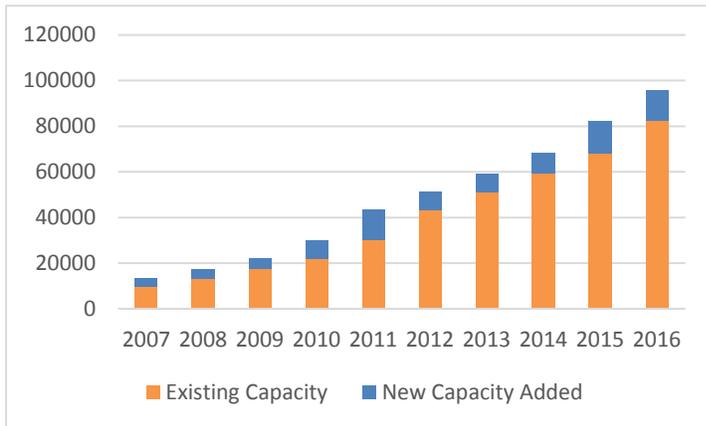
Source: [Energy Consumption Data Management System, California Department of Finance \(DOF\)](#)

GREENHOUSE GAS EMISSIONS BY SECTOR

Transportation and building energy use are the biggest opportunities to reduce local contributions to climate change. These sectors cause over 85% of local greenhouse gas (GHGs) emissions. Tracking GHG emission data and trends is a critical part of understanding the role local communities play in reducing GHG emissions while planning for growth and prosperity. On behalf of all nine cities and the County of Sonoma, the Sonoma County Regional Climate Protection Authority (RCPA), coordinates efforts and implements a broad range of programs and projects to reduce GHGs. Current projects include a building efficiency incentive program, planning for low-carbon transportation options and sharing targeted information on electric vehicles. One of the RCPA’s main goals is to measure GHG emissions and assess progress of Sonoma County’s goal of reducing emissions by 25% below 1990 levels by 2020 and 80% below 1990 levels by 2050.

Source: [Regional Climate Protection Authority](#)

SOLAR CAPACITY (KILOWATTS)



Sonoma County continues to increase its total installed renewable energy capacity with over 95,000 kilowatts of clean solar energy generation installed within the county. Unique county programs, like the Sonoma County Energy Independence Program (SCEIP), sustain a supportive market and provide resources to the community to increase local generation and jobs.

Source: [California Distributed Generation Statistics](#).

RENEWABLE ENERGY PROJECTS

Projects Funded

Residential: 2301
 Commercial: 66
 Total Contracts Funded: \$75,878,803
 Gross Direct, Indirect and Induced Jobs: 1,517
 Percent of Projects Completed by Local Contractors: 89%
 Metric Tons of CO2 Equivalent Emissions Reduced per Year: 10,405

Sonoma County continues to lead the way in renewable energy, demonstrating more capacity than many nearby and comparable counties. Programs, including the Sonoma County Energy Independence Program (SCEIP), have contributed to the growth of local generation by providing the financing for 11.4 megawatts of the 95 megawatts of solar PV currently operating in the county. Additionally, programs like Sonoma Clean Power, Sonoma County's community choice public electricity supplier, are focused on developing local sources of renewable energy budget.

AIR QUALITY

Air Quality Levels (2016)	# of Days
Good	348
Moderate	18
Unhealthy for sensitive groups	0
Unhealthy	0

Source: [Environmental Protection Agency](#)

The Environmental Protection Agency rated Sonoma County's air quality as "Good" 95% of days in 2016, fifth highest among California counties and first in the Bay Area. Sonoma County received straight-A's on the American Lung Association's latest air quality report card. In a 2016 Bay Area Pollution Summary, Sonoma County had zero days where pollution levels exceeded the state standard, a result that was much lower than the Bay Area average.

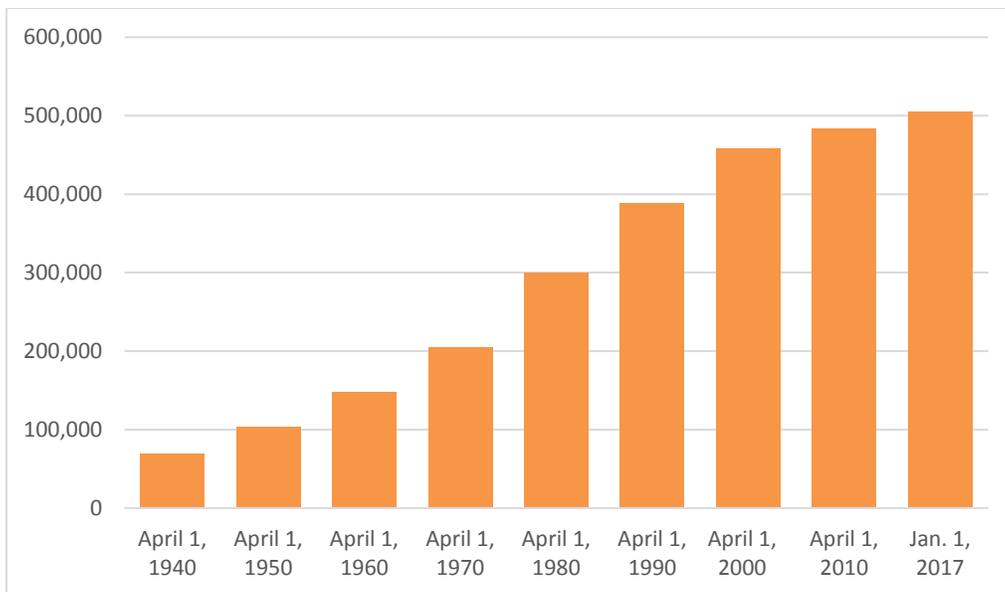
Sources: [BAAQMD.gov](#) and [ALA State of the Air](#)

DEMOGRAPHIC PROFILE

POPULATION GROWTH

Fueled by job growth and an attractive quality of life, the population of Sonoma County continues to grow. Between 1950 and 2000, the County more than quadrupled in population, with an annual growth rate of 3%. Since 2000, the growth rate has slowed, but Sonoma County has still added nearly 50,000 people for an estimated population of 502,120 at the start of 2017. The majority of residents, 70 percent, live within the boundaries of Sonoma County’s nine cities. In line with County policies, 98% of growth since 2000 has been concentrated in the incorporated areas.

(Source: [California Department of Finance \(DOF\) and the US Census](#))



POPULATION CHARACTERISTICS

Race/Ethnicity*	Projected % of Total (2015)
White	63.8%
Hispanic or Latino	26.3%
Asian	3.8%
Black	1.4%
Some other race	0.5%
American Indian	0.4%
Native Hawaiian	0.2%
Two or More Races, Not Hispanic or Latino	3.6%
Total	100.0%

Source: [U.S. Census Bureau, American Community Survey](#)

Age Groups	Projected % of Total (2015)
0-9 years	11.30%
10-19 years	11.60%
20-29 years	12.80%
30-39 years	13.00%
40-49 years	12.10%
50-59 years	14.40%
60-69 years	14.10%
70+ years	10.80%
Total	100.00%

Source: [U.S. Census Bureau, American Community Survey](#)

Education Completed (25+ years)	% of Total (2015)
Less than 9th grade	6.5%
9th-12th grade, no diploma	6.5%
High school diploma/GED	19.2%
Some college, no degree	25.5%
Associates degree	9.5%
Bachelor's degree	20.7%
Graduate or professional degree	12.1%
Total	100%

Source: [U.S. Census Bureau, American Community Survey](#)

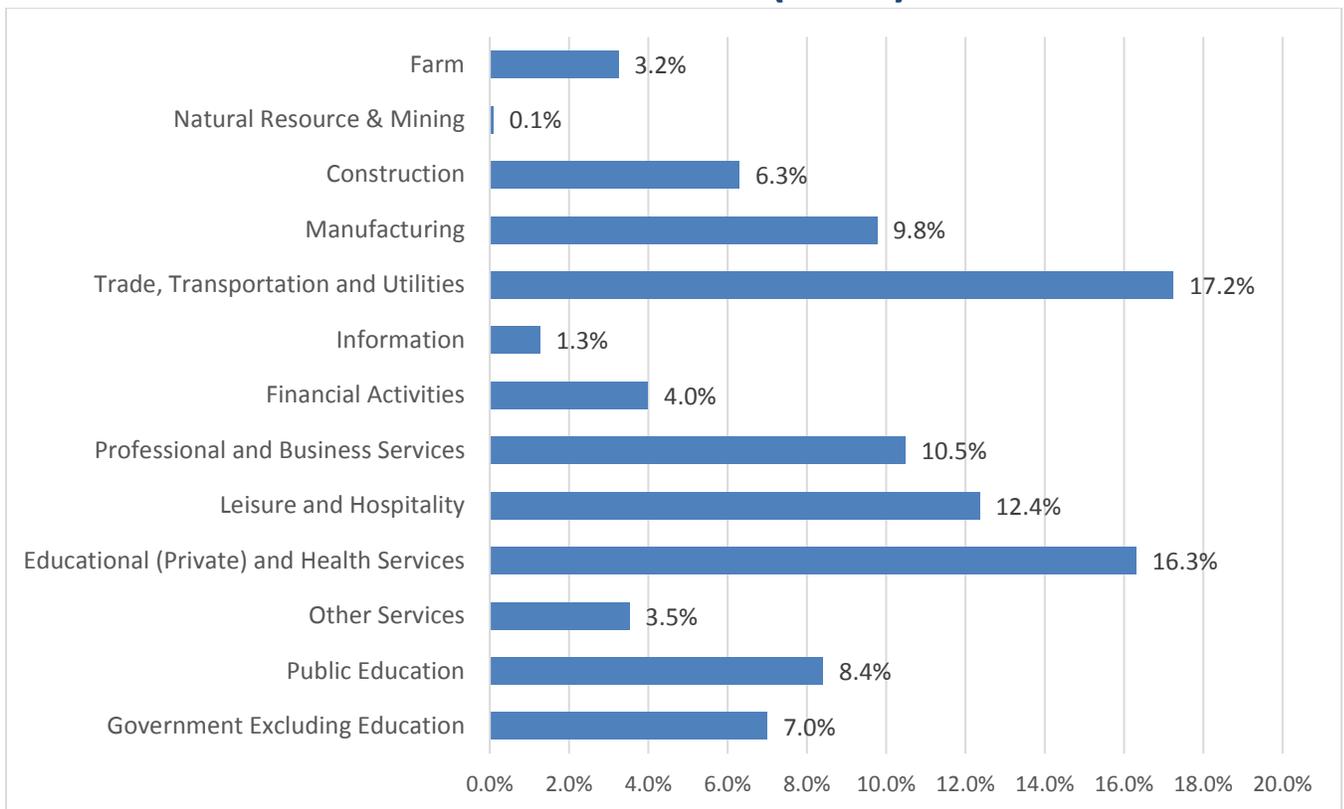
ECONOMICS

Sonoma County is expected to add more than 32,000 jobs from 2014 to 2024 according to projections from the State of California’s Employment Development Department. This represents an increase of 15 percent. Growth is expected across nearly all industry categories.

The fastest growth is in the healthcare industry, which is expected to grow by 26%, adding more than 4,000 jobs. Total employment is expected to increase 9.0 percent during this time. In addition, the county remains an attractive option for small and medium sized businesses and corporations looking for new or expansion sites.

The Trade, Transportation, & Utilities sector is currently the largest employing sector in the county, followed by Education & Health Services.

% OF EMPLOYMENT BY INDUSTRY (2017)



Source: [California Employment Development Department](#)

MEDIAN HOUSEHOLD INCOME

1979 (from 1980 Census)	\$20,607
1989 (from 1990 Census)	\$36,299
1999 (from 2000 Census)	\$53,076
2009 (from 2010 Census)	\$63,274
2015 (from 2015 ACS)	\$66,674

Source: [US Census, American Community Survey 2015](#)

The median household income for Sonoma County residents has consistently been higher than the averages for California or the United States over the past 10 years.

PERCENT BELOW POVERTY LINE

	Percent Below Poverty Line	
	Sonoma Co.	California
2006	9.9%	13.1%
2007	8.9%	12.4%
2008	10.9%	13.3%
2009	9.3%	14.2%
2010	13.1%	15.8%
2011	12.2%	16.6%
2012	12.1%	17.0%
2013	12.4%	16.8%
2014	11.3%	16.4%
2015	11.1%	15.3%

Source: [American Community Survey 2015](#)

The percent of Sonoma County residents who live below the poverty line increased during the recession, peaking at 13.1% in 2010. By 2015 it had declined to 11.1%, but remained above pre-recession levels. The poverty rate has remained about 4% lower than the state average through this period. Official poverty calculations assume that a family earning a given income is equally well-off anywhere in the country; however, due to the above-average costs of living in Sonoma County, the Public Policy Institute of California estimates the adjusted poverty rate for Sonoma County is significantly higher.

UNEMPLOYMENT RATES

	Sonoma Co.	California
2007	4.3%	5.4%
2008	5.8%	7.3%
2009	9.4%	11.2%
2010	10.8%	12.2%
2011	10.2%	11.7%
2012	8.9%	10.4%
2013	7.1%	8.9%
2014	5.6%	7.5%
2015	4.5%	6.2%
2016	4.0%	5.4%

Source: [State of California Employment Development Department](#)

Following the Great Recession, Sonoma County's average annual unemployment rate has steadily dropped, reaching its lowest level since 2001 in 2016. Sonoma County unemployment rates have stayed below state average unemployment. This decline has happened despite a growing labor force, which in 2016 reached a record high of 260,500, the first year it surpassed pre-recession levels.

AGRICULTURE AND TOURISM



Agriculture and tourism are two major drivers of Sonoma County's economy. Agricultural production was \$898 million in 2016. The two largest categories are wine grapes (\$587 million) and milk (\$146 million). Both experienced healthy growth, with wine grapes seeing a 31% increase from a drought-influenced 2015. Milk and dairy products, meanwhile, increased by 13% driven largely by increasing value of Sonoma County milk, with 80% of Sonoma County dairies now organic.

Source: [Sonoma County Crop Report 2016](#).



More than 7.5 million visitors come to the county each year to taste the wine and experience the natural beauty and recreation opportunities in Sonoma County. In 2015, the tourism industry generated over \$1.82 billion in destination spending, which translates into approximately 19,350 jobs. Sonoma County's average hotel occupancy rate grew to 74.3 percent in 2014. Tourism marketing is supported by a non-profit agency formed in 2005, the Sonoma County Tourism Bureau.

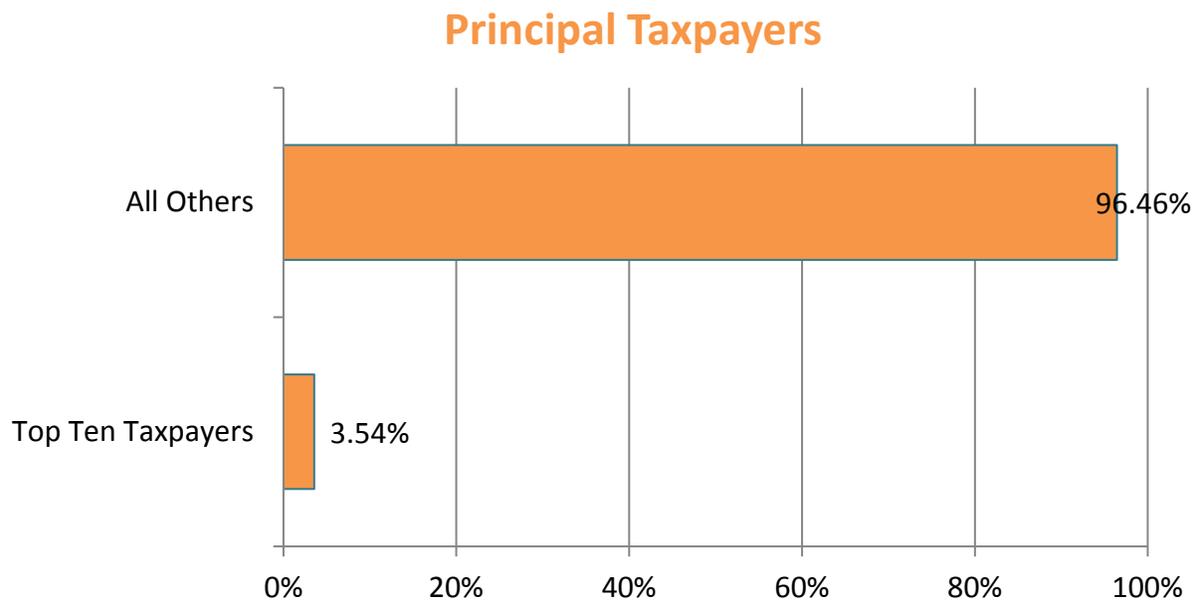
Source: [Employment Development Department 2016 Annual Tourism Report](#).

PRINCIPAL TAXPAYERS

(Dollar amounts in thousands)

Taxpayer	Total Taxes	Percentages
Geysers Power Co LLC	\$12,134	1.23%
Pacific Gas and Electric Company	\$12,107	1.23%
Keysight Technologies	\$2,406	0.24%
Pacific Bell	\$1,694	0.17%
Ferrari-Carano Vineyards and Winery	\$1,210	0.12%
Foley Family Wines Inc	\$1,191	0.12%
EMI Santa Rosa LTD	\$1,115	0.11%
CWI Fairmont Sonoma Hotel LLC	\$1,083	0.11%
Jackson Family Investments III LLC	\$1,012	0.10%
Lytton Rancheria of California	\$963	0.10%
Total	\$34,915	3.54%
Total Taxes of all Taxpayers	985,900	100%

Source: Auditor-Controller Treasurer-Tax Collector, as of September, 2016



MAJOR PRIVATE SECTOR EMPLOYERS

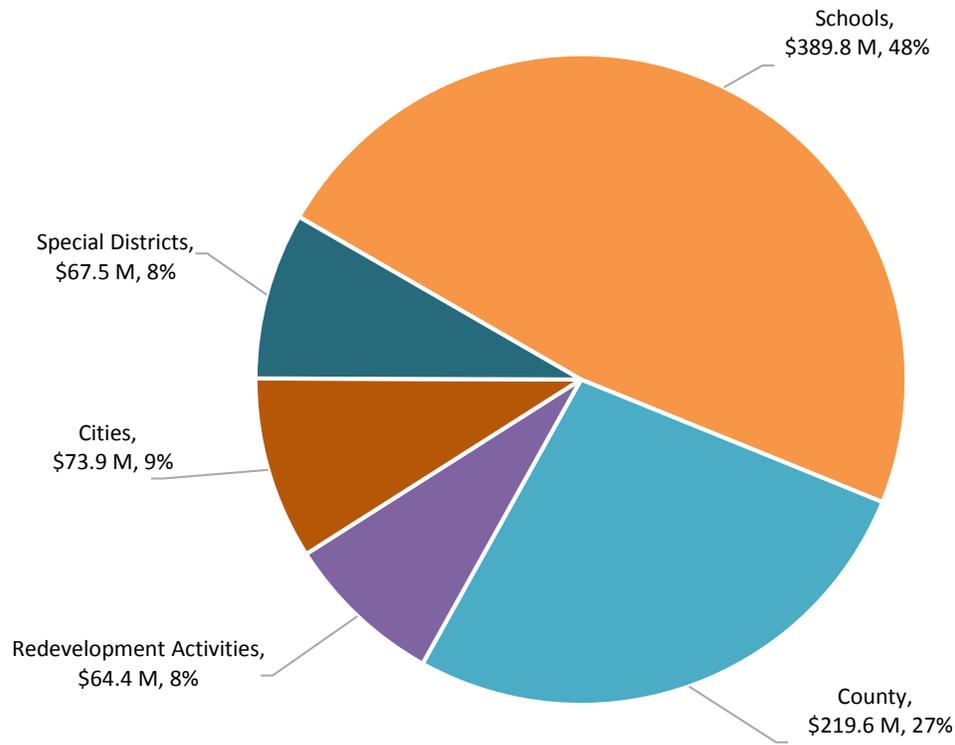
Employer	Nature of Enterprise	Number of Employees
Health Care Employment		
Kaiser Permanente	Health Maintenance Organization	2,640
St. Joseph Health	Private Non-Profit Hospital	1,578
Sutter Santa Rosa Regional Hospital	Public Non-Profit Hospital	936
Manufacturing Employment		
Keysight Technologies	Electronics and Communications	1,300
Amy's Kitchen	Natural Frozen Foods	870
Medtronic	Surgical Devices	840
Jackson Family Wines	Wine Company	800
La Tortilla Factory	Food Manufacturing	250
Other Employment		
Graton Resort & Casino*	Casino	2,000
Oliver's Market	Retail Grocer	950
Hansel Auto Group	Auto Dealership	600
AT&T	Telephone Utility	600
Redwood Credit Union	Bank	428
Ghilotti Construction Company	General Engineering Contractor	425
Exchange Bank	Bank	400
Korbel	Winery	343
River Rock Casino	Casino	300
G&G Supermarket	Retail Grocer	300
Mary's Pizza Shack	Restaurant Chain	300
Sonoma Media Investments	Newspaper Services	214

*NBBJ Estimate based on last year's information; updated information not available August 2017

Source: [North Bay Business Journal-Private Sector Employers Sonoma County December 2016](#)

WHERE DO YOUR PROPERTY TAX DOLLARS GO?

Distribution of the 2016-17 Property Tax Dollar
Total Prop 13 Tax Levy: \$815.2 Million*



*FY 2016-2017 distribution amounts shown above represent a 5.9% increase to FY 2015-2016 amounts. Pursuant to California Law, redevelopment agencies were established for the purpose of eliminating blight that hinders private development and growth within a community. Redevelopment agencies were dissolved through State legislation during FY 2011-2012, but the Auditor-Controller is still required to calculate and distribute funding related to redevelopment activities. Any residual funds that are not expended for redevelopment activities are returned back to the contributing taxing entities each year.

FINANCIAL SUMMARIES

This section contains a number of different summaries of the total Adopted Budget information. It shows the use of fund balance for each of the major fund groups (such as the General Fund or Special Revenue Funds), total financing sources by type (such as taxes or monies from other governments), total financing uses by groups of functions or services (such as Administration and Fiscal Services or Justice Services), and total financing uses by types of expenditures (such as salaries and benefits or fixed assets).

For more information on individual departmental budgets, see the following sections of this budget document which are grouped according to similar functions or types of services.

For financial summaries presented in the required State of California schedule format, see the section labeled "State Financial Schedules" toward the end of the document.

CHANGES IN FUND BALANCES ADOPTED FY 2017-2018

Description	Estimated Available Fund Balance/Retained Earnings June 30, 2017	Total Adopted Financing Sources (Revenues & Use of Fund Balances)	Total Adopted Financing Uses (Expenditures & Contributions to Reserves or Designations)	Estimated Available Fund Balance/Retained Earnings June 30, 2018
General Funds	147,602,867	456,515,025	477,994,085	126,123,807
Special Revenue Funds	220,946,237	559,066,018	607,615,697	172,396,558
Debt Service Funds	12,777,168	12,122,769	12,122,769	12,777,168
Subtotal - County Operating	381,326,272	1,027,703,812	1,097,732,551	311,297,533
Capital Projects – see Note 1	9,032,499	77,082,378	90,404,610	(4,289,733)
Subtotal County Funds	390,358,771	1,104,786,190	1,188,137,161	307,007,800
Less: Operating Transfers	0	(103,430,247)	(103,430,247)	0
Total County Funds	390,358,771	1,001,355,943	1,084,706,914	307,007,800
Enterprise Funds	41,039,363	54,251,421	61,002,300	34,288,484
Internal Service Funds	22,380,015	54,042,432	68,667,393	7,755,054
Special Districts	73,783,222	247,680,293	285,634,697	35,828,818
Grand Total	527,561,371	1,357,330,089	1,500,011,304	384,880,156
Retirement Internal Service Fund – see Note 2	(575,819,784)	107,282,555	106,307,955	(574,845,184)

Note 1 - Estimated ending negative fund balance in capital project funds will be addressed during the FY 2017-2018 1st quarter re-budgets.

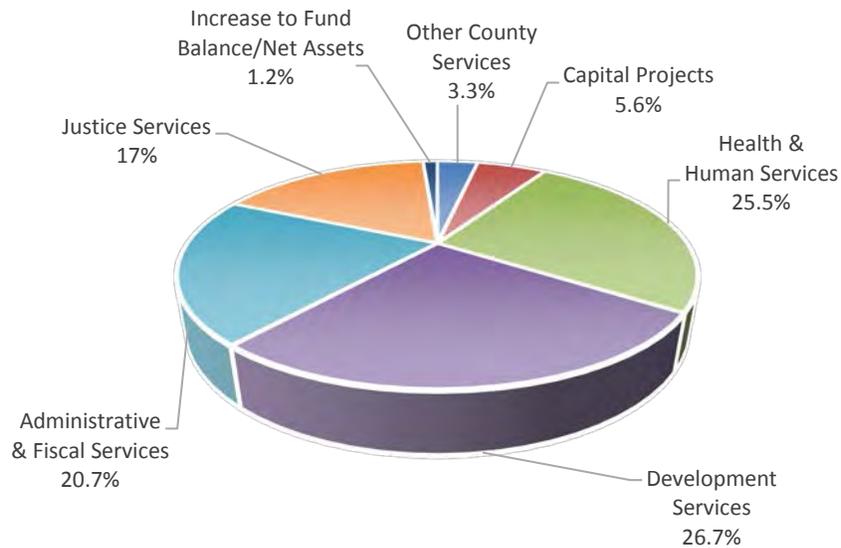
Note 2 - This fund accounts for the County's pension related activities including the pension obligation bonds and the net pension liability as prescribed by the Governmental Accounting Standards Board Statement 68. Collections from departments are sufficient to cover annual contributions to the pension plan and debt service.

COUNTY BUDGET FINANCING SOURCES AND USES SUMMARY FY 2015-2016 THROUGH FY 2017-2018

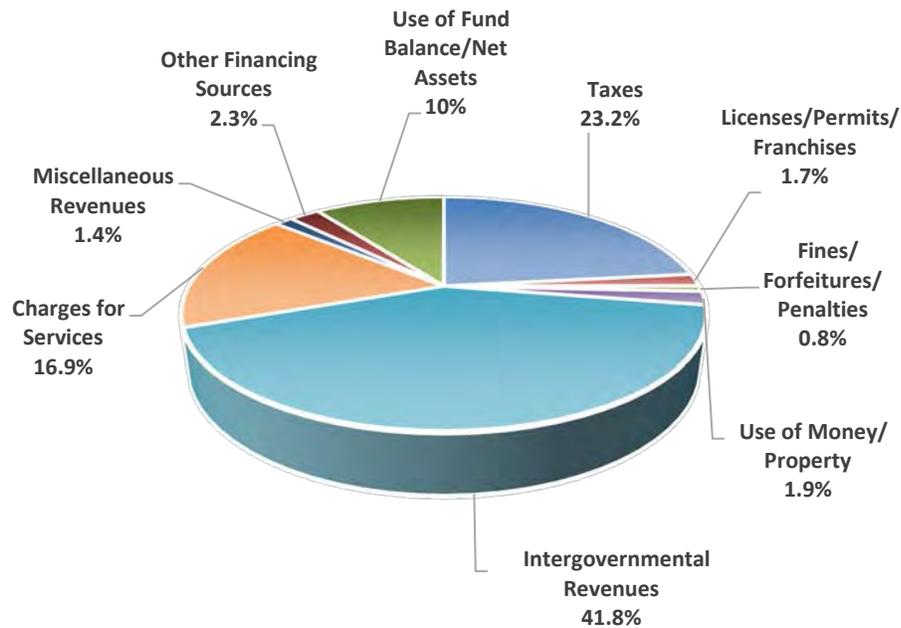
Description	Actual 2015-16	Estimated 2016-17	Recommended 2017-18	Adopted 2017-18
Financing Sources:				
Taxes	343,309,789	355,917,736	368,031,292	373,376,731
Licenses/Permits/Franchises	28,631,623	28,689,303	27,107,457	27,670,549
Fines/Forfeitures/Penalties	25,530,562	13,064,719	12,363,260	12,521,936
Use of Money/Property	35,340,118	31,311,237	30,017,398	30,184,059
Intergovernmental Revenues	529,586,517	552,576,021	644,525,132	670,626,639
Charges for Services	245,867,719	250,965,690	270,867,818	272,039,699
Miscellaneous Revenues	42,979,134	47,215,363	21,403,604	21,833,893
Other Financing Sources	103,933,410	47,036,270	36,967,806	37,544,823
Use of Fund Balance/Net Assets	54,228,046	56,482,799	154,406,005	160,520,930
Total Financing Sources	1,409,406,918	1,383,259,138	1,565,689,772	1,606,319,259
Uses of Financing by Function:				
Administrative & Fiscal Services	360,506,393	274,541,046	329,313,798	332,514,736
Justice Services	233,471,848	254,036,455	271,481,184	272,746,235
Health & Human Services	364,085,338	388,083,725	397,029,040	410,352,908
Development Services	314,288,532	393,595,417	417,683,925	428,857,220
Other County Services	34,665,322	30,954,765	53,790,601	52,809,235
Capital Projects	20,865,770	9,780,771	88,905,130	90,224,610
Increase to Fund Balance/Net Assets	81,523,715	32,266,959	7,486,094	18,814,315
Total Financing Uses	1,409,406,918	1,383,259,138	1,565,689,772	1,606,319,259
Uses of Financing by Type:				
Salaries & Benefits*	560,266,915	578,735,932	612,904,693	619,371,810
Services & Supplies	455,550,263	500,663,595	523,194,706	529,456,977
Other Charges	461,319,984	451,758,831	509,472,658	522,279,701
Fixed Assets	41,159,382	73,301,837	188,828,057	190,341,371
Operating Transfers	101,877,894	47,174,503	37,993,610	39,094,184
Reimbursements	(292,291,235)	(301,568,816)	(319,769,046)	(318,043,365)
Appropriations for Contingencies	0	926,297	5,579,000	5,004,266
Increase to Fund Balance/Net Assets	81,523,715	32,266,959	7,486,094	18,814,315
Total Financing Uses	1,409,406,918	1,383,259,138	1,565,689,772	1,606,319,259
*Total Permanent Positions (FTE)	4,130.70	4,190.15	4,123.40	4,149.35

COUNTY BUDGET – ALL FUNDS

FY 2017-2018 \$1.6 Billion Uses - All Funds

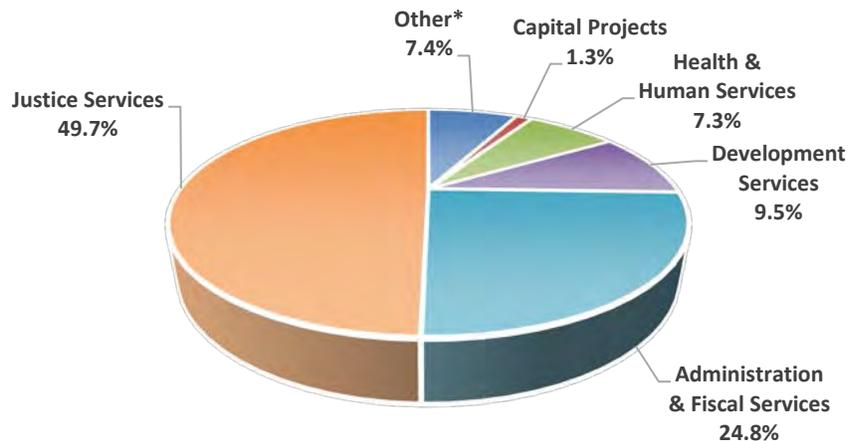


FY 2017-2018 \$1.6 Billion Sources - All Funds



GENERAL FUND

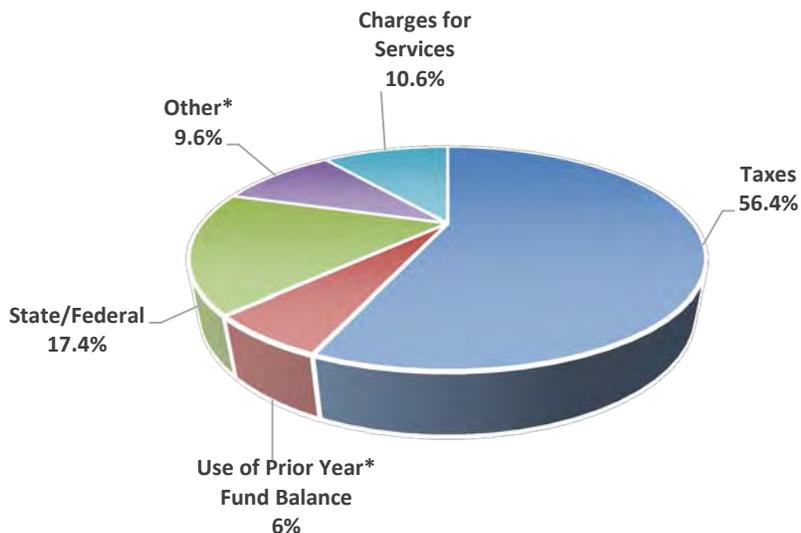
FY 2017-2018 \$476.2 Million Uses – General Fund



(Excludes General Reserve Fund and Accumulated Capital Outlay (ACO Funds))

*Other - Includes General Government Transfers (\$18.9 million), Other County Services (\$8.9 million), and Increases to Fund Balance (\$7.6 million)

FY 2017-2018 \$476.2 Million Sources – General Fund



(Excludes General Reserve Fund and Accumulated Capital Outlay (ACO Funds))

*Use of Prior Year Fund Balance - Includes \$28.8 million carryover fund balances including replacement funds.

*Other - Includes Licenses/Permits/Franchises (\$18 million), Fines/Forfeitures/Penalties (\$8 million), Use of Money/Property (\$5.3 million), Miscellaneous Revenues (\$4.2 million), and Other Financing Sources (\$10.4 million).



ADMINISTRATIVE SUPPORT AND FISCAL SERVICES

Board of Supervisors / County Administrator

County Counsel

Human Resources

General Services

Information Systems

Non Departmental

Auditor-Controller-Treasurer-Tax Collector

County Clerk-Recorder-Assessor



BOARD OF SUPERVISORS/ COUNTY ADMINISTRATOR

Sheryl Bratton
County Administrator

The Department’s mission is to enrich the quality of life in Sonoma County through superior public service and investing in beautiful, thriving and sustainable communities for all.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$8,832,915
Total Revenues/Use of Fund Balance	\$3,296,350
Total General Fund Contribution	\$5,536,565
Total Staff	42.55
% Funded by General Fund	62.68%

DEPARTMENT SERVICES

The Board of Supervisors is the elected legislative and executive body of Sonoma County and also the governing body for such special districts as the Sonoma County Water Agency, Community Development Commission, Sonoma County Agricultural Preservation and Open Space District, and Sonoma County Public Finance Authority.

Major activities include: Supervisorial District services including intake of residents’ concerns, data research and Advertising grants facilitation; and Clerk of the Board functions such as record keeping and meeting coordination including Assessment Appeals.

The County Administrator’s Office carries out the policy direction of the Board of Supervisors and serves the public by collaboratively leading and supporting the County organization. In partnership with the community, the Board of Supervisors and County Administrator’s Office actively implement measures consistent with the County’s Strategic Plan goals of

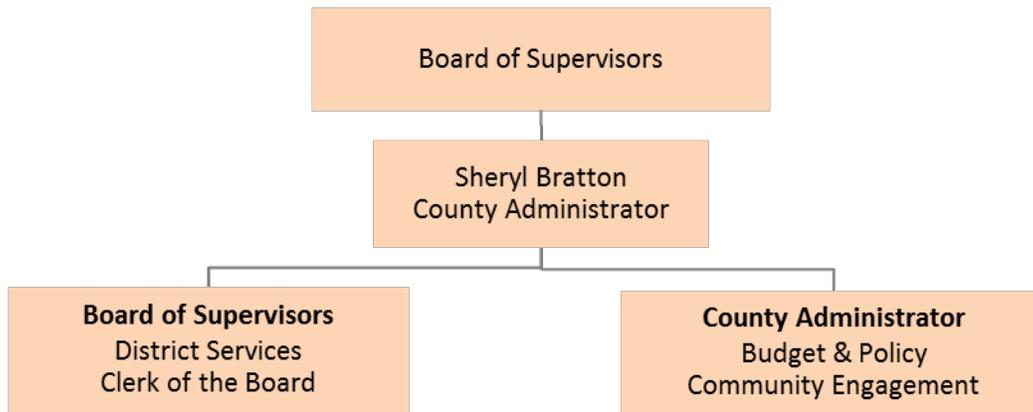
Securing our County Safety Net, Housing for All, Rebuilding our Infrastructure, and Healthy Watersheds.

Major activities include: overall County Budget & Policy coordination, which includes fiscal planning, resource allocation recommendations, Strategic Plan Implementation; and Community Engagement through legislative advocacy, public information and community outreach.

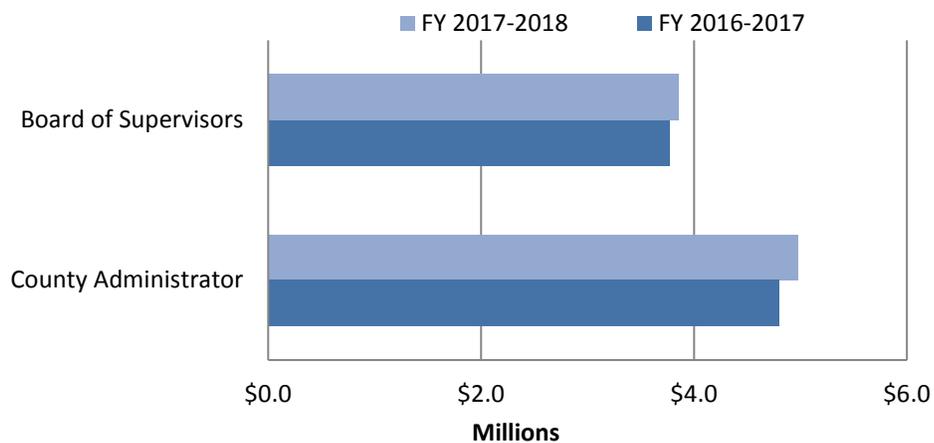
In addition, the County Administrator’s Office oversees Non-Departmental, Court Support Operations and Capital Project budgets, which are included in separate sections of the budget document.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/CAO>.

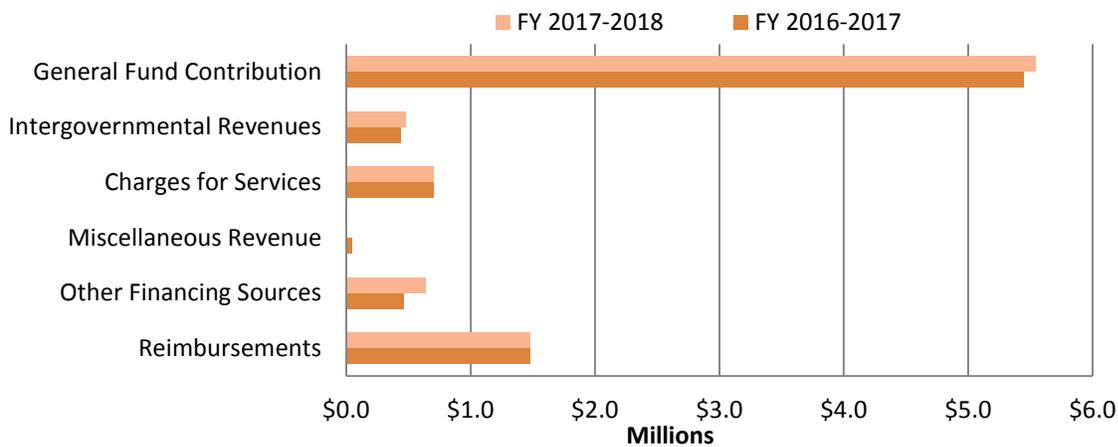
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Board of Supervisors	3,772,648	3,860,755	88,107	2.3
County Administrator	4,801,400	4,972,160	170,760	3.6
Total Expenditures by Program	8,574,048	8,832,915	258,867	3.0
Expenditures by Character				
Salaries and Benefits	7,722,003	7,951,168	229,165	3.0
Services and Supplies	832,167	859,228	27,061	3.3
Other Charges	0	0	0	0.0
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	19,878	22,519	2,641	13.3
Capital Assets	0	0	0	0.0
Total Expenditures by Character	8,574,048	8,832,915	258,867	3.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	5,444,014	5,536,565	92,551	1.7
Use of Fund Balance	0	0	0	0.0
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	440,000	473,350	33,350	7.6
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0.0
Charges for Services	704,836	704,836	0	0.0
Miscellaneous Revenue	46,000	0	(46,000)	(100.0)
Other Financing Sources	462,092	641,058	178,966	38.7
Special Items	0	0	0	0.0
Reimbursements	1,477,106	1,477,106	0	0.0
Total Revenues/Use of Fund Balance	8,574,048	8,832,915	258,867	3.0
Total Permanent Positions	42.55	42.55	0.00	0.00

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$8.8 million, financed with \$3.3 million in revenue and reimbursements, and \$5.5 million in General Fund. Expenditures are increasing by \$212,000, or 2.5%, compared to the FY 2016-2017 Adopted Budget, due primarily to negotiated salaries and benefits and internal service cost allocations.

The Department's General Fund support is increasing by \$92,500, or 1.7%, from the prior year budget, primarily to cover the General Fund's share of the department's negotiated salaries and benefits adjustments.

Expenditure (Uses)

- Salary and benefits costs increased by \$479,165 as a result of negotiated salaries and benefits adjustments in March 2016. This amount is offset by the one-time \$250,000 allowance for the County Administrator position succession plan, for a net increase in salaries and benefits of \$229,165 or 3%.
- Services and supplies are increasing by \$27,000, or 3.3%, primarily as a result of an increase in printing and publication costs associated with department's enhanced outreach and community education efforts, as well as information technology support costs.

Revenues (Sources)

- General Fund contribution is increasing by \$92,600, or 1.7%, primarily to cover the General Fund's share of the department's negotiated salaries and benefits adjustments, which was offset by eliminating the one-time succession budget allowance.
- Intergovernmental Revenues are increasing by \$33,400, or 7.6%, due to increased personnel cost recovery from the Local Agency Formation Commission (LAFCO) as a result of negotiated salaries and benefits adjustments, and increased staff hours allocated to support the Commission, namely changing an administrative aide position from .75 full time equivalent to .90 full time equivalent.
- Miscellaneous Revenues are decreasing by \$46,000, or 100%, and Charges to Services is increasing by \$46,000 to accurately reflect appropriate classification. Charges for Services includes Enterprise Financial Systems' (EFS) salary and benefits costs for the Hyperion Administrator and Sonoma County Water Agency Cost Plan charges.
- Other Financing Sources are increasing by \$179,000 due primarily to an additional \$139,300 transfer from the Advertising Program and an additional \$30,000 transfer from Tribal. The Advertising Program amount in FY 2016-2017 reflected costs for 3.5 FTE Board of Supervisors district aides whereas FY 2017-2018 assumes full staffing. The additional monies transferred from Tribal more accurately reflect departmental costs for staff allocated to support the program.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- The County and the City of Santa Rosa successfully negotiated and entered into a pre-annexation agreement for five unincorporated islands in Southwest Santa Rosa, which addressed the sharing of additional costs associated with delivering services and infrastructure projects within the annexed areas.
- The Board of Supervisors/Community Development Commission approved County Fund for Housing investments, an expansion of emergency winter shelter capacity, and adjustments to funding policies to strengthen investment opportunities and collaboration with cities within Sonoma County.
- The Board of Supervisors adopted a local regulatory framework for medical cannabis businesses, including the Cannabis Land Use Ordinance, Cannabis Health Ordinance, and Cannabis Business Tax Ordinance, which was passed by voters in March 2017.

- The Board of Supervisors created a standing Independent Citizen’s Pension Committee to further the County’s efforts to ensure a more fair, equitable, and sustainable County pension system by increasing community engagement, adding insight and value to the process, and building an improved understanding for all parties.
- The County and the Water Agency joined with 9 other local agencies to form Groundwater Sustainability Agencies in the Petaluma Valley, Santa Rosa Plain, and Sonoma Valley in accordance with the Sustainable Groundwater Management Act. These agencies will work to ensure that groundwater is managed sustainably and continues to be available for users in the basins in the future.
- The Board approved an Exclusive Negotiating Agreement with Chanate Community Development Partners and staff is negotiating a Disposition and Development Agreement for the Chanate Campus.

FY 2017-2018 Objectives

- Coordinate the County’s investment and implementation of the newly adopted strategic priorities: Securing our Safety Net; Housing for All; Rebuilding our Infrastructure; and Healthy Watersheds to improve the quality of life, health, and environment for all in Sonoma County.
- Continue to develop and implement the County’s community engagement framework to enhance the County’s partnership and connection with its citizens, city governments, and community groups to address key issues such as affordable housing, homeless services, medical cannabis regulations, annexations, and other priorities.
- Continue to develop communications strategies in partnership with all departments and agencies to help inform the public of services, successes, and other information valuable to the lives of Sonoma County residents and visitors.
- Lead the County’s ability to increase staffing capacity by ensuring maximum utilization of the new Hyperion budget tool functionalities, which is expected to provide increased financial transparency and robust multi-year fiscal planning opportunities.
- Advance a plan for financing and developing the main County administrative center to improve the quality of facilities, enhance the access and experience of the public seeking services and providing feedback on County programs, and to advance residential/commercial mixed-use opportunities.
- Improve services for residents and visitors to Sonoma County by implementing recommendations made in anticipated analysis reports on Fire Services and Internal County Services.
- Continue to implement measures of fiscal discipline through building reserves, investing in core infrastructure, implementing additional pension and unfunded liability strategies, and focusing investments of discretionary funds on those key priorities identified by the Board of Supervisors.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Additional Directions to Staff

- Develop policies on how much special fund balances/reserves within department budgets should be.



COUNTY COUNSEL

Bruce Goldstein
County Counsel

The Sonoma County Counsel’s Office is committed to providing the highest quality legal representation and advice, in a timely and responsive manner, to assist the County, its governing Board of Supervisors, and other office clients in promoting the public interest, achieving programmatic and strategic goals, and protecting financial resources.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$9,246,490
Total Revenues/Use of Fund Balance	\$6,510,444
Total General Fund Contribution	\$2,736,046
Total Staff	42.25
% Funded by General Fund	29.59%

DEPARTMENT SERVICES

The Sonoma County Counsel’s Office is the primary provider of legal services to County departments and over 25 special districts, including the Board of Supervisors, Grand Jury, Agricultural Preservation and Open Space District, Community Development Commission, Sonoma Marin Area Rail Transit (SMART) District, Sonoma County Water Agency, Local Agency Formation Commission (LAFCO), and the Sonoma County Transportation Authority. In addition to legally mandated services, County Counsel works proactively with client departments to minimize risk, address emerging legal issues, and achieve policy objectives.

Within each of the four program areas (Litigation, Labor Law, and Justice; Health and Human Services; Land Use; and Infrastructure and Public Resources), County Counsel either directly handles or coordinates outside counsel in the defense of all claims filed against the County, and proactively works to minimize risk and assist in policy development and implementation. In addition to providing daily advice on issues such as contract compliance, employment conditions, and land use planning, County Counsel attorneys regularly represent County departments and agencies in various court proceedings and hearings.

The **Litigation, Labor Law, and Justice Practice Group** performs a variety of legal services in connection with: trial and appellate litigation in state and federal courts, including coordination with outside counsel; administrative hearings; ordinance enactments and

policy adoptions; employee discipline, discrimination, and disability issues; and general counsel advice.

The **Health and Human Services Practice Group** provides legal counsel to all divisions of the Department of Health Services and the Human Services Department. The attorneys represent the Family, Youth & Children’s Division of Human Services in all phases of juvenile dependency cases, as well as the Public Guardian and Public Conservator in court proceedings.

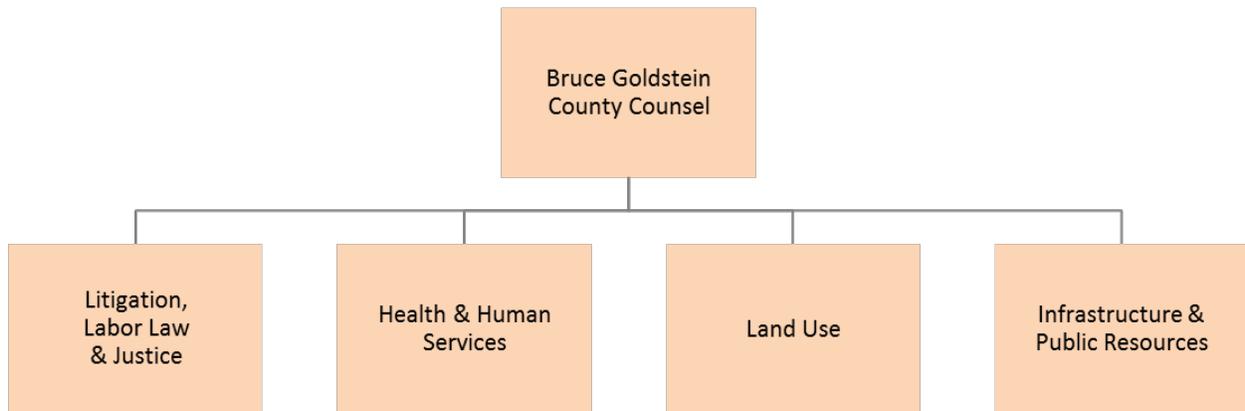
The **Land Use Practice Group** performs legal services related to planning, zoning, building, California Environmental Quality Act, code enforcement, and tribal affairs, as well as trials and appellate litigation regarding land use matters.

The **Infrastructure and Public Resources Practice Group** performs legal services related to contracting, real property transactions, public works, fiscal services, ordinance and policy drafting and adoption, resource management, and general counsel advice.

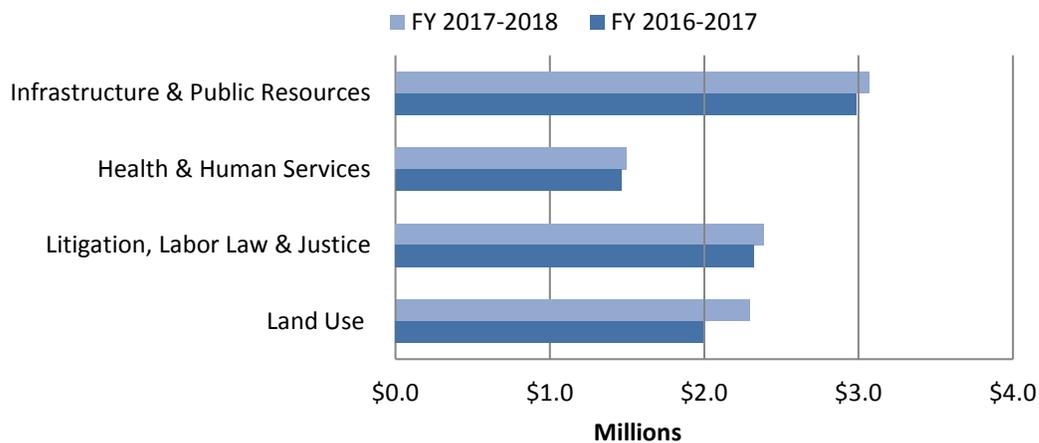
County Counsel also manages the criminal defense conflict counsel contract.

For more information, call (707) 565-2421, or visit <http://sonomacounty.ca.gov/County-Counsel/>.

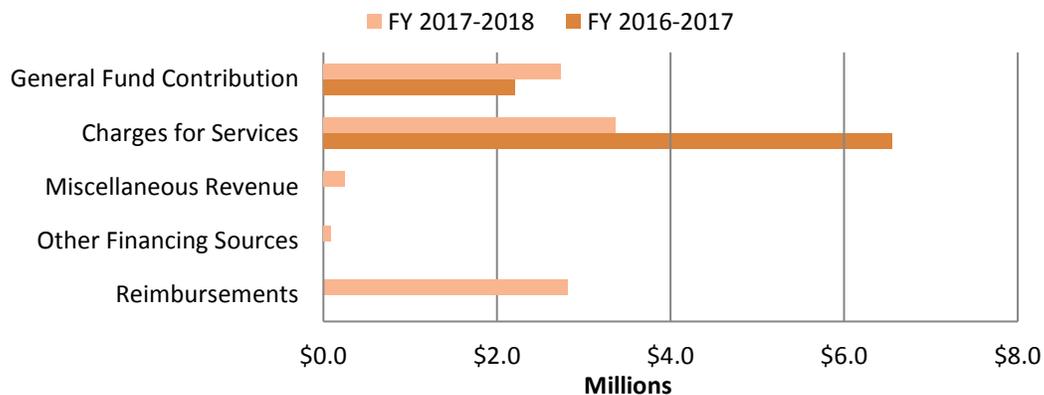
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Infrastructure & Public Resources	2,989,101	3,066,986	77,885	2.6
Health & Human Services	1,461,338	1,499,415	38,077	2.6
Litigation, Labor Law & Justice	2,324,856	2,385,433	60,577	2.6
Land Use	1,992,733	2,294,656	301,923	15.2
Total Expenditures by Program	8,768,028	9,246,490	478,462	5.5
Expenditures by Character				
Salaries and Benefits	8,124,382	8,454,731	330,349	4.1
Services and Supplies	622,856	769,607	146,751	23.6
Other Charges	0	0	0	0.0
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	20,790	22,152	1,362	6.6
Capital Assets	0	0	0	0.0
Total Expenditures by Character	8,768,028	9,246,490	478,462	5.5
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	2,212,195	2,736,046	523,851	23.7
Use of Fund Balance	0	0	0	0.0
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0.0
Charges for Services	6,555,833	3,359,296	(3,196,537)	(48.8)
Miscellaneous Revenue	0	248,000	248,000	N/A
Other Financing Sources	0	92,150	92,150	N/A
Special Items	0	0	0	0.0
Reimbursements	0	2,810,998	2,810,998	0.0
Total Revenues/Use of Fund Balance	8,768,028	9,246,490	478,462	5.5
Total Permanent Positions	42.25	42.25	0.00	0.00

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$9.2 million, financed with \$6.5 million in revenues and \$2.7 million in General Fund. Appropriations are increasing by \$478,500, or 5.5%, compared to the prior year revised budget.

The Department's General Fund support is increasing by \$523,900, or 23.7%, over the prior year budget due to adjusted labor costs and support for code enforcement efforts enhanced by the Board in FY 2016-2017.

Expenditure (Uses)

- Salaries and Benefits are expected to increase by \$330,300, or 4.1%, attributable to negotiated salaries and benefit adjustments.
- Services and Supplies are expected to increase by \$146,800, or 23.6%, primarily due to costs for the computer replacement program and increased internal services costs.

Revenues (Sources)

- General Fund Contribution is increasing by \$523,900, or 23.7%, reflecting adjusted salaries and benefits costs, the addition of \$250,000 to fund the Code Enforcement Enhancement Program within the Land Use Practice Group to expedite the abatement of properties that pose serious public health and safety risks, and accounting for legal services for special projects (\$150,000) as General Fund support instead of Charges for Services billed to the Non-Departmental budget.
- Charges for Services are expected to decrease \$3,196,500, or 48.8%, due to a change in accounting practices to move attorney fee revenue paid by County departments that comes from State or federally funded programs into the reimbursement revenue account, and accounting for special projects attorney fee revenue as General Fund Contribution. This decrease is partially offset by increased revenue attributable to a \$2 per hour increase in the Department's hourly rate, bringing the rate to \$256 per hour.
- Miscellaneous Revenue is increasing to \$248,000 to account for revenue from the Human Resources Risk Management Division for the enhanced litigation program.
- Other Financing Sources are increasing by \$92,200 due to a transfer of Information Systems desktop replacement funds to cover the cost of scheduled computer replacements.
- Reimbursements are increasing by \$2,811,000 due to the change in accounting practices noted above under Charges for Services, as well as the increase to the Department's hourly rate. This increase is partially offset by an anticipated decrease in reimbursements due to a reduction in the state funded legal services budget for child protective services as result of changes to child welfare regulations, despite no decrease in legal services demands.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Provided legal assistance in developing a comprehensive regulatory system to address the safety, health, environmental, and economic impacts of medical cannabis and drafted a successful cannabis business tax ordinance (Measure A) to establish a tax on commercial cannabis operations within the unincorporated County.
- Worked with the County Administrator's Office, the Permit and Resource Management Department (Permit Sonoma), and City of Santa Rosa to complete a pre-annexation agreement to facilitate the transfer and annexation of certain Roseland area islands into the City of Santa Rosa.
- Successfully worked with Permit Sonoma to prepare amendments to the Vacation Rental Ordinance to address the impacts associated with unregulated vacation rentals.

- Worked with the County, the Sonoma County Water Agency, and interested stakeholders to successfully develop a governance model for new state groundwater management regulations, which were enacted to ensure ground water is managed locally in order to preserve limited groundwater resources.
- Successfully partnered with Permit Sonoma to implement the Code Enforcement Enhancement Program, which will provide additional resources and tools to tackle the environmental, health, and safety impacts associated with properties that are not in compliance with building and zoning codes.
- Provided legal assistance to Auditor-Controller-Treasurer-Tax Collector and the County Administrator’s Office to draft a transient occupancy tax ordinance (Measure L), which increased the County’s hotel tax from nine percent (9%) to twelve percent (12%).

FY 2017-2018 Objectives

- Assist with the kick off and commencement of labor negotiations in order to facilitate the completion of the new round of labor agreements.
- Provide legal support for Permit Sonoma’s comprehensive planning efforts, including revisions to the County General Plan, Development Code, and Local Coastal Plan.
- Provide legal assistance to multiple County departments and agencies to facilitate the development of affordable housing within the County.
- Provide strong support and legal guidance for the County’s immigration initiative, and continue to provide pro bono support for the renewed Unaccompanied Child Deportation Defense Program.
- Provide legal support for Project 301, an initiative that seeks to improve the well-being and self-sufficiency of the County’s most at-risk residents by providing collaborative service delivery consisting of intensive resources, wrap-around services and case management.
- Increase expertise and capacity in the area of federal health care regulatory compliance to support the Department of Health Services’ internal compliance program.
- Provide legal support and guidance to the newly created Mentally Ill Offender Taskforce that was created by the County Administrator’s Office, the District Attorney’s Office, the Public Defender’s Office, the Probation Department, the Department of Health Services’ Behavioral Health Division, and the Sheriff’s Office, with the goal of collaboratively exploring enhanced mental health services and criminal diversion opportunities for mentally ill criminal offenders.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Increase appropriations to support the Sonoma County Cannabis program as follow: \$226,000 for 1.0 FTE Deputy County Counsel IV and \$100,000 for Extra Help. These costs will be funded through \$163,000 in permit fees for at-cost projects and \$163,000 in Cannabis Business Tax revenue. (4/11/17, # 33).	1.00	326,153	326,153	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Increase appropriations to support 1.0 FTE Deputy County Counsel IV to support comprehensive planning projects funded by projected PRMD General Fund balance and General Plan Administrative Fee revenue.	1.00	221,557	221,557	0

Additional Directions to Staff

None

HUMAN RESOURCES

Christina Cramer
Director

The mission of the Human Resources Department is to provide comprehensive human resources and risk management services, leadership, and guidance that supports organizational effectiveness for an outstanding workforce.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$65,637,827
Total Revenues/Use of Fund Balance	\$59,073,556
Total General Fund Contribution	\$6,564,271
Total Staff	63.50
% Funded by General Fund	10.00%

DEPARTMENT SERVICES

Human Resources manages and administers a variety of programs and services and is comprised of two primary divisions with respective sub-units: Human Resources Services and Risk Services/Administration.

Human Resource Services Division is organized into various units responsible for recruitment outreach, employment, classification, compensation, workforce development, labor relations, and employee and community engagement; oversees the County’s compliance with the Civil Service Ordinance and system, and local, state, and federal laws governing Equal Employment Opportunity, non-discrimination, Fair Labor Standard Act, and the Americans with Disabilities Act.

Employee Relations – negotiates and administers Memorandums of Understanding (MOU) with employee organizations, and provisions of Salary Resolution, and provides advice on employee and labor relations and performance management.

Recruitment and Classification –provides recruitment services including recruitment marketing and employee hiring and selection development and administration, position control, and job classification and compensation services.

Workforce Development, Employee Recognition and Commissions, Human Resources Management System (HRMS) – administers County-wide training and organizational development, employee volunteer recognition and internship programs; provides support

and enterprise resources through the County’s Human Resources Management System; supports Board of Supervisors initiatives with community outreach through the Human Rights and Status of Women commissions.

Risk Services/Administration Division administers the County’s self-insured and purchased employees benefits and insurance programs and is responsible for services and programs protecting the County and its human resources through risk mitigation and control efforts.

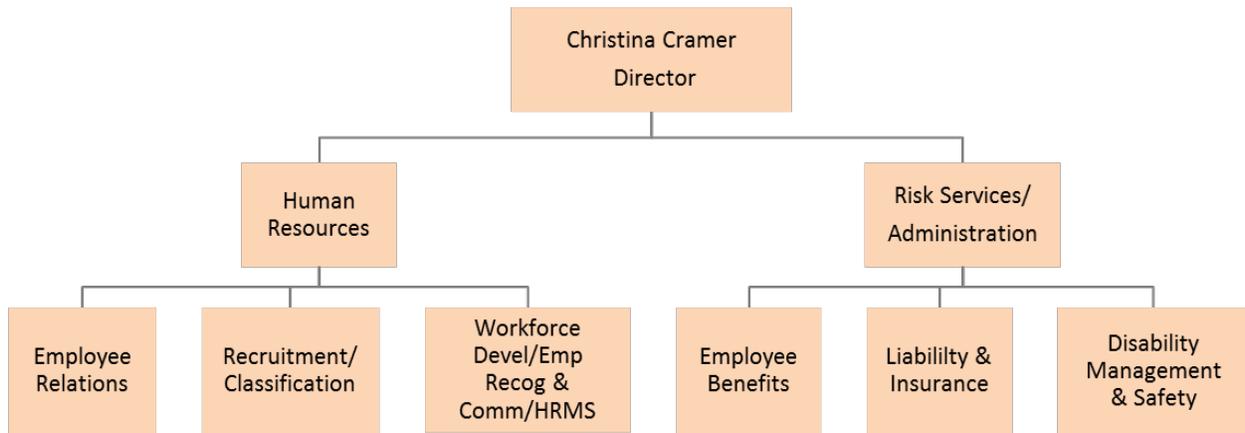
Employee Benefits – administers purchased and self-insurance employee and retiree health benefits in Benefits Administration and the County Health Plan.

Liability and Insurance – administers tort claims and litigation filed against the County; evaluates potential risks and liability; procures and manages all insurance programs to protect County assets from loss.

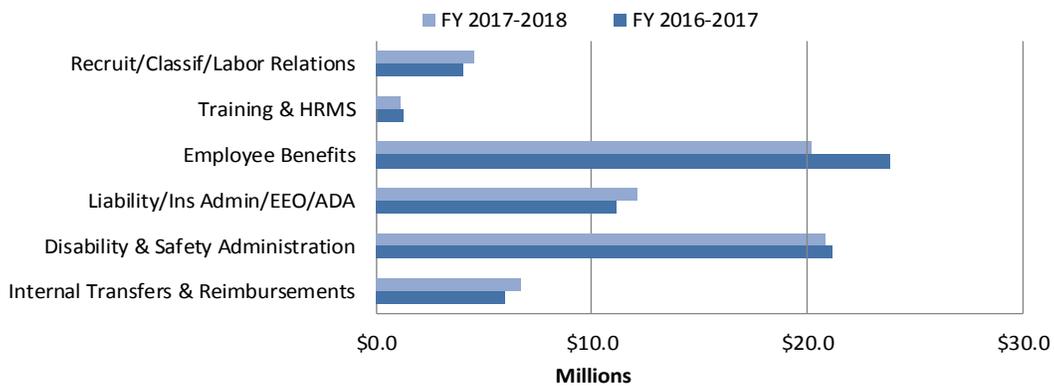
Disability Management and Safety – manages the self-insured Workers’ Compensation, absence and leave management, employment accommodations and medical review; provides support and guidance to County safety and risk mitigation programs in compliance with Cal-OSHA regulations.

For more information, call (707) 565-2331, or visit <http://sonomacounty.ca.gov/Human-Resources/>.

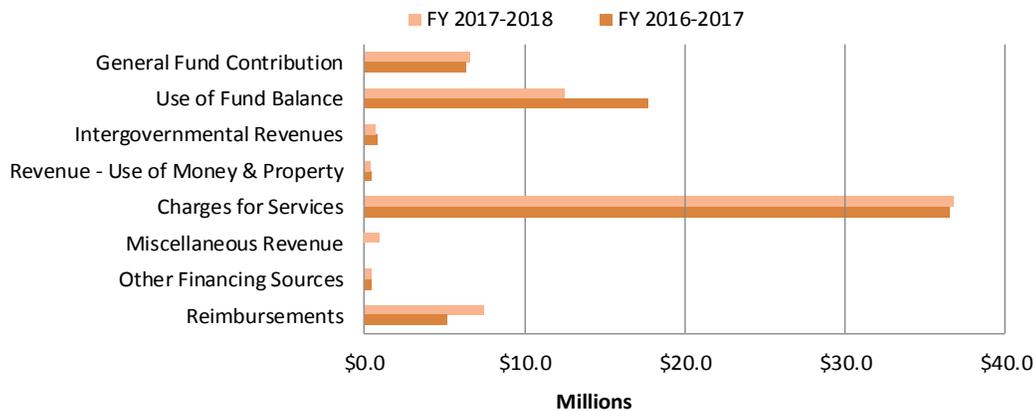
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Recruit/Classif/Labor Relations	4,034,912	4,567,641	532,729	13.2
Training & HRMS	1,276,927	1,128,008	(148,919)	(11.7)
Employee Benefits	23,822,181	20,238,732	(3,583,449)	(15.0)
Liability/Ins Admin/EEO/ADA	11,126,720	12,118,582	991,862	8.9
Disability & Safety Administration	21,165,242	20,858,105	(307,137)	(1.5)
<i>Internal Transfers & Reimbursements</i>	5,970,450	6,726,759	756,309	12.7
Total Expenditures by Program	67,396,432	65,637,827	(1,758,605)	(2.6)
Expenditures by Character				
Salaries and Benefits	9,235,023	10,131,896	896,873	9.7
Services and Supplies	47,987,895	44,902,519	(3,085,376)	(6.4)
Other Charges	9,735,386	10,159,127	423,741	4.4
Capital Expenditures	0	0	0	0
Appropriation for Contingencies	0	0	0	0
Special Items	0	0	0	0
Other Financing Uses	438,128	444,285	6,157	1.4
Administrative Control Accounts	0	0	0	0
Capital Assets	0	0	0	0
Total Expenditures by Character	67,396,432	65,637,827	(1,758,605)	(2.6)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	6,333,865	6,564,271	230,406	3.6
Use of Fund Balance	17,710,593	12,435,984	(5,274,609)	(29.8)
Tax Revenue	0	0	0	0
Licenses, Permits, Franchises	0	0	0	0
Intergovernmental Revenues	802,500	666,500	(136,000)	(16.9)
Fines, Forfeitures, Penalties	0	0	0	0
Revenue - Use of Money & Property	425,700	357,050	(68,650)	(16.1)
Charges for Services	36,531,782	36,766,331	234,549	0.6
Miscellaneous Revenue	0	975,100	975,100	N/A
Other Financing Sources	441,310	450,390	9,080	2.1
Special Items	0	0	0	0
Administrative Control Accounts	0	0	0	0
Reimbursements	5,150,682	7,422,201	2,271,519	44.1
Total Revenues/Use of Fund Balance	67,396,432	65,637,827	(1,758,605)	(2.6)
Total Permanent Positions	61.00	63.50	2.50	4.1

Note: Internal transfer and reimbursement of expenses between budget sections within the Human Resources Department total \$6.7 million in FY 2017-2018, resulting in a net budget of \$58.9 million.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$65.6 million, financed with \$46.6 million in revenues, \$12.4 million of fund balance, and \$6.6 million from the General Fund. Appropriations are decreasing by \$1.8 million, or 2.6%, compared to the FY 2016-2017 Adopted Budget, primarily due to reduction in claims expense in the self-insured health and workers compensation programs.

The Department's General Fund support is increasing by \$230,000, or 3.6% from the prior year budget, primarily due to negotiated salaries and benefits adjustments.

Expenditure (Uses)

- Salaries and Benefits are increasing by \$896,900, or 9.7%, due to negotiated salaries and benefits adjustments impacting all program areas, and the addition of 1.0 FTE Senior Account Clerk to support the Staff Development benefit program financed by existing Benefits Administration departmental rates, 0.5 FTE Human Resources Technician supporting enhanced occupational safety and health efforts offset through savings in extra help staffing within the self-insured Workers Compensation Program, and 1.0 FTE Department Information Specialist II to support the Human Resources Management System (HRMS) covered within existing system user rates. The recommended budget also includes the deletion of 1.0 FTE vacant Administrative Services Officer I and addition of the 1.0 Administrative Services Officer II to appropriately support the accounting and financial management responsibilities of the Administration/Fiscal unit.
- Services and Supplies are decreasing by \$3,085,400, or 6.4%, as a result of reductions in actuarially determined claims expense for the self-insured County Health Plan and Workers Compensation programs.
- Other Charges are increasing by \$423,700, or 4.4%, based on actuarially determined increases in short and long term liabilities in Self-Insured General Liability, Workers Compensation, and County Health Plan.

Revenues (Sources)

- General Fund contribution is increasing by \$230,400, or 3.6%, due to negotiated salary and benefit changes affecting all program areas.
- Use of Fund Balance is decreasing by \$5,274,600, or 29.8%, due to reductions in estimated claims expense in the self-insured County Health Plan and Workers Compensation programs. Additionally, there are increased costs allocated to County departments for self-insured General Liability Program, based upon actuarial claims expense assessment and to maintain adequate program reserve levels as well as to finance litigation administration expenses provided to departments by the Liability, Insurance, and Equal Employment Opportunities units and legal County Counsel support.
- Intergovernmental Revenues are decreasing by \$136,000, or 16.9%, as a result of estimated reductions in Federal Retiree Drug Subsidy program due to reduced plan enrollments, which reimburse employers for certain retiree prescription costs incurred by the County Health Plan.
- Use of Money & Property is decreasing by \$68,700 or 16.1% due to adjustments to estimated interest earnings with the close-out of the self-insured Medical Malpractice fund, a reduction in the self-insured General Liability fund balance due to an increase in claims expense based on actuary valuations, and a reduction in the self-insured County Health Plan fund balance due to decreased enrollments which impact premium revenues.
- Reimbursements are increasing \$2,271,500, or 44.1%, primarily due to changes in previous accounting practice of recording departments and agencies payments for covering program staff costs as a revenue rather than a reimbursement. An adjustment of \$566,600 is due to increased Risk Administration net cost for salaries and benefits, cost plan charges, and support of County internet Content Management System project to improve public and employee information and outreach communication efforts.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Completed bargaining and implemented new memorandums of understanding with all eleven labor organizations.
- Completed a comprehensive review of the County’s pre-employment background, medical and drug screening programs, resulting in the adoption of a new Administrative Policy 4-11: Pre-Employment/Pre-Placement Screening Policy, incorporating best practices with improved efficiencies and legal appropriateness to the selection process.
- Completed Phase Two of the workforce development program and launched the “Sonoma Higher” Leadership development program, and developed an annual program and toolbox for workforce succession planning.
- Developed improved work coordination and collaboration with the Auditor-Controller-Treasurer-Tax Collector and Information Systems in support of the Human Resources Management System (HRMS).
- Developed County-wide unconscious bias training to educate the workforce and support diversity and awareness initiatives.
- Completed evaluation with the Joint Labor Management Committee of the Healthy Habits/Employee Wellness Program.
- Aligned new support structure incorporating workplace safety and health with employee wellness efforts to align resources, activities and training to County employees.
- Enhanced collaboration with departments to provide occupational safety and health/wellness resources to each department through resource and outreach options to fit within individual department work cycles.

FY 2017-2018 Objectives

- Begin contract negotiations with all eleven unions with a goal of completing the eight that expire before the end of the fiscal year.
- Develop a comprehensive county-wide employee onboarding program.
- Develop coordinated and focused recruitment and marketing strategies for positioning the County as an “employer of choice” to effectively attract a high quality and diverse workforce.
- Implement revised pre-employment background policy including revised countywide job demands analysis and physical abilities testing for high risk occupations.
- Complete Phase II of the transition to the new Risk Management Information System to migrate the County’s self-insured workers compensation program claims data to enhance data reporting and metrics development in support of Countywide Enterprise Risk Management (ERM) initiatives.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Add 1.0 Department Analyst position, \$149,076 to support countywide human resources operations related to Human Resources Management System (HRMS) interface and to address post-HRMS system implementation projects.	0.0	149,076	149,076	0

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Based on established Board policy eliminate over 12 months vacancy of 0.50 Human Resources Analyst III Project.	(0.50)	(85,681)	0	(85,681)

Other Fund

Increase appropriations in Risk Self-Funded Insurance Administration by \$74,538 for reimbursement of one-half of the 1.0 Department Analyst. This position is partially financed by existing HRMS rates.	1.00	74,538	0	74,538
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Increase in appropriations by \$140,000 in the Self-Funded Insurance Fund's budget to comply with reporting requirements pertaining to the Net Pension Liability calculation as required by the Government Accounting Standards Board (GASB 68), Accounting and Financial Reporting for Pensions.	0.00	140,000	0	140,000
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Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
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General Fund

Program available one-time non-securitized Tobacco funds, identified in the May 2, 2017 Board Report, to support development of a comprehensive County Promotional and Recruitment marketing campaign and diversity outreach.	0.00	50,000	50,000	0
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Other Fund

Program operating transfer to Non-Departmental budget from available unrestricted Malpractice Insurance fund balance, identified in the May 2, 2017 Board Report, to support Andy's Unity Park contract alternatives.	0.00	219,216	0	219,216
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Program operating transfer to Health Services to support Blue Green Algae testing from the May 2, 2017 Board Report available fund balances: \$27,485 from Video Display Terminal and \$30,316 from Malpractice Insurance.	0.00	57,801	0	57,801
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Additional Directions to Staff

None

GENERAL SERVICES

Caroline Judy
Director

The mission of the General Services Department is to efficiently plan, provide, and manage quality facilities; the purchasing of goods and services; the procurement and maintenance of vehicles and equipment; and the energy and sustainability services to support Sonoma County departments and agencies in the accomplishment of their goals.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$40,508,852
Total Revenues/Use of Fund Balance	\$21,661,046
Total General Fund Contribution	\$18,847,806
Total Staff	120.50
% Funded by General Fund	46.53%

DEPARTMENT SERVICES

The General Services Department provides a variety of internal service functions supporting County departments. The Department is made up of six divisions: Energy and Sustainability, Fleet Operations, Purchasing, Veterans Memorial Buildings, Facilities Development and Management, and Administration.

Energy and Sustainability provides effective planning, management and control of energy use and sustainability for major portions of County operations.

Fleet Operations is responsible for the management and maintenance of the County’s light and heavy duty vehicle fleets.

Purchasing is responsible for the procurement of goods and services required for County operations. The Division also executes contracts for professional services and assists departments in contract review.

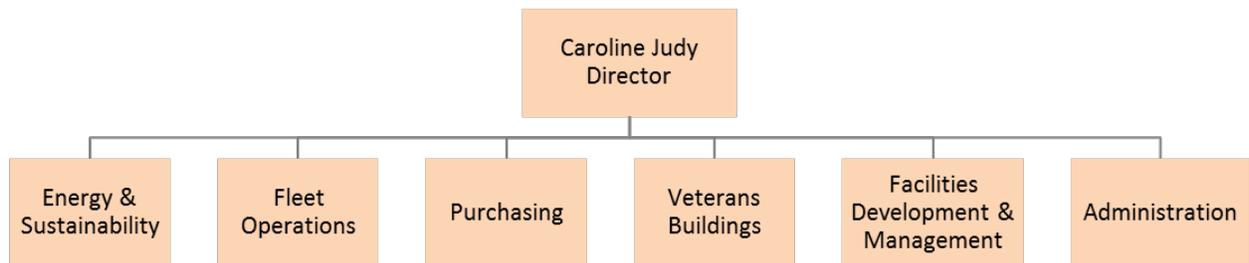
The Veterans Memorial Buildings Program provides meeting space for the county’s Veterans organizations and for public and non-profit groups.

Facilities Development and Management performs major and minor construction improvements to County facilities as well as providing building, equipment and janitorial maintenance and leasing, acquisition and sale of real property.

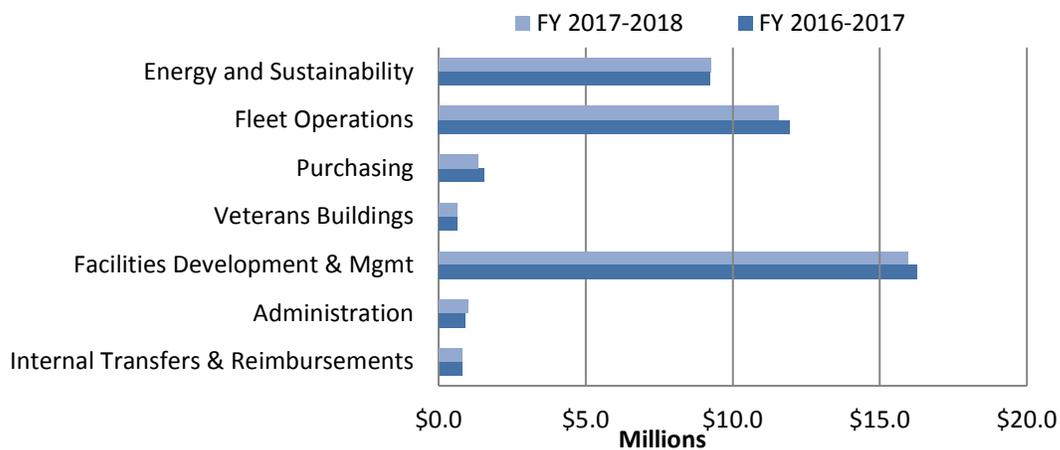
Administration provides administrative, fiscal and human resources support to the other program areas in General Services.

For more information, call (707) 565-2550, or visit <http://sonomacounty.ca.gov/GS>.

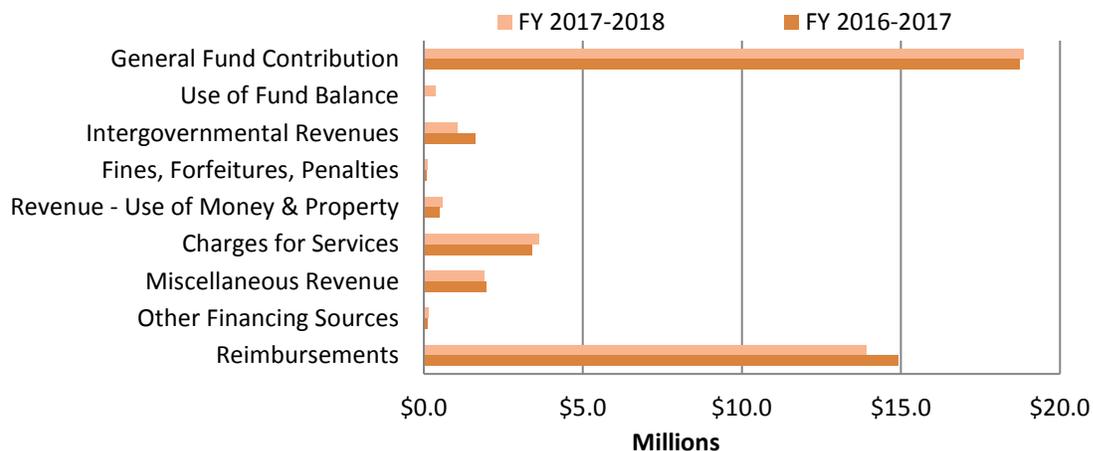
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Energy and Sustainability	9,222,686	9,250,812	28,126	0.3
Fleet Operations	11,939,981	11,539,842	(400,139)	(3.4)
Purchasing	1,555,484	1,337,820	(217,664)	(14.0)
Veterans Buildings	632,533	636,059	3,526	0.6
Facilities Development & Mgmt	16,252,463	15,949,990	(302,473)	(1.9)
Administration	897,767	987,047	89,280	9.9
<i>Internal Transfers & Reimbursements</i>	803,782	807,282	3,500	0.4
Total Expenditures by Program	41,304,696	40,508,852	(795,844)	(1.9)
Expenditures by Character				
Salaries and Benefits	16,735,037	17,226,651	491,614	2.9
Services and Supplies	16,937,619	14,983,617	(1,954,002)	(11.5)
Other Charges	3,863,979	3,926,571	62,592	1.6
Capital Expenditures	3,278,301	3,726,084	447,783	13.7
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	489,760	645,929	156,169	31.9
Capital Assets	0	0	0	0.0
Total Expenditures by Character	41,304,696	40,508,852	(795,844)	(1.9)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	18,718,846	18,847,806	128,960	0.7
Use of Fund Balance	30,747	355,475	324,728	1,056.1
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	1,622,924	1,061,118	(561,806)	(34.6)
Fines, Forfeitures, Penalties	87,401	100,000	12,599	14.4
Revenue - Use of Money & Property	467,504	574,440	106,936	22.9
Charges for Services	3,405,798	3,626,879	221,081	6.5
Miscellaneous Revenue	1,960,773	1,890,000	(70,773)	(3.6)
Other Financing Sources	112,750	154,890	42,140	37.4
Special Items	0	0	0	0.0
Reimbursements	14,897,953	13,898,244	(999,709)	(6.7)
Total Revenues/Use of Fund Balance	41,304,696	40,508,852	(795,844)	(1.9)
Total Permanent Positions	120.50	120.50	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the General Services Department total \$807,000 in FY 2017-2018, resulting in a net budget of \$39.7 million.

BUDGET CHANGES

The FY 2017-2018 recommended budget includes expenditures of \$40.5 million, financed with \$21.3 million in revenue, \$18.8 million in General Fund, and \$355,500 in use of fund balance. Appropriations are decreasing by \$795,900 or 1.9% compared to the FY 2016-2017 adopted budget, primarily due to decreases in services and supplies as described below, as well as the reduction of two limited-term positions in the Purchasing Division that are expiring. These positions support centralized purchasing, which was facilitated by the implementation of the Enterprise Financial System.

The department's General Fund support of \$18.8 million represents an increase of \$129,000, or 0.7%, over the FY 2016-2017 adopted budget as a result of negotiated salaries and benefits adjustments, an increase in janitorial costs due to the implementation of living wage, and the addition of 1 Community Services Officer to reflect the Board-approved shift of parking enforcement from the Sheriff's Office to General Services, approved in October 2016. These increases are offset by the reduction of two limited-term positions noted above.

Expenditure (Uses)

- Salaries and benefits are increasing by \$491,600, or 2.9%, due to negotiated salaries and benefits adjustments, increases associated with the Community Services Officer position for parking enforcement and the addition of 1 Department Analyst in the Real Estate Division (financed by decreases in services and supplies). These increases are offset by the reduction of two limited-term positions in the Purchasing Division that are expiring.
- Services and Supplies are decreasing by \$1,954,000, or 11.5%, due to reductions as follows:
 - Fleet reflects a reduction of one-time costs of \$610,000 for the completion of the Electric Vehicle Charger installation project, \$290,000 in decreased fuel costs, \$97,000 in decreased equipment maintenance costs, and \$65,000 decrease for software maintenance costs.
 - Real Estate division is reducing the use of consultant services by \$87,000 to partially offset the costs of adding a Department Analyst.
 - Energy Division reflects a decrease of \$193,000 for utility costs to reflect increased efficiency of the fuel cell resulting from the core module being replaced during FY 2016-2017 and a decrease of \$30,000 agency extra help services to match available revenue.
 - Facilities Development and Management Divisions reflect a decrease of \$964,000 to reflect a simplification in accounting practices that duplicated Local Project expenses that were budgeted in one section, and reimbursed to the Facility Operations Section based on time studies, with a corresponding decrease in reimbursements. This is offset by an increase of \$99,000 in the janitorial services contract in order to achieve compliance with the Living Wage Ordinance; building maintenance cost increases of \$136,000 related to increasing costs to maintain our facilities and their systems.
 - Tidelands lease funds are increasing by \$70,000 for the removal of abandoned boats.
 - Cost increases of \$81,000 are anticipated across the department in Internal Service charges.
- Capital Expenditures are increasing by \$447,800, or 13.7%, due to a \$397,800 increase in Fleet Operations vehicle replacements and a \$50,000 increase for the purchase of vehicle lifts at the new Fleet facility financed from the Fleet Replacement Capital Outlay fund.
- Other Financing Uses reflects a \$156,200, or 31.9%, increase due to \$145,000 operating transfer increase for Animal Shelter capital investments from the Facilities Accumulated Capital Outlay fund to Capital Projects and \$11,000 in computer replacements.

Revenues (Sources)

- General Fund contribution is increasing by \$129,000, or 0.7% as a result of negotiated salaries and benefits adjustments, an increase in janitorial costs due to the implementation of living wage, and the addition of 1 Community Services Officer to reflect the Board-approved shift of parking enforcement from the Sheriff's Office to General Services, approved in October 2016. These increases are offset by the reduction of two limited-term positions noted above.

- Use of Fund Balance is increasing by \$325,000 due to an expenditure increase of \$164,000 in Facilities Accumulated Capital Outlay, which is a combination of one-time funds of \$145,000 being programmed for improvements at the Animal Shelter and a \$19,000 decrease in revenue from City of Santa Rosa and Town of Windsor associated with billed costs for the animal shelter. This account category also includes an increase of \$130,000 from Fleet Accumulated Capital Outlay for vehicle replacements based on the vehicles scheduled for replacement pursuant to the vehicle replacement policy, and an increase of \$62,000 in one-time from Tidelands for the removal of two abandoned boats at Bodega Bay. Increase Use of Fund Balance is offset by decreased use of fund balance as a result of a \$7,000 increase in electric vehicle charging fees revenue, and a \$24,000 decrease use of fund balance for Parking Enforcement overhead costs.
- Intergovernmental Revenues decreased by \$561,800 or 34.6%. This reflects a decrease of \$540,000 due the completion of the Electric Vehicle Charging project financed with a grant from the Metropolitan Transportation Commission during fiscal year 2016-2017, and a \$22,000 reduction in contracts with outside agencies for fleet vehicles setups and repairs.
- Use of Money & Property is increasing by \$106,900 or 22.9% which includes an increase of \$74,000 for rental income from county-owned properties and \$33,000 in interest growth expected in the Accumulated Capital Outlay Funds as a result of improved Treasury Pool rates.
- Charges for Services are increasing by \$221,100 or 6.5% as the result of an increase of \$172,000 in Fleet Accumulated Capital Outlay and \$159,000 in Fleet operations as a result of adjusted rates billed to departments and agencies given negotiated salaries and benefits. This is offset by decreases in revenue of \$110,000 in Facilities Development and Management to reflect fewer services being provided to external customers based on actual utilization of services.
- Reimbursements are decreasing \$999,700 or 6.7%, primarily as a result of a simplification in accounting practices that duplicated Local Project expenses that were budgeted in one section, and reimbursed to the Facility Operations Section based on time studies, with a corresponding decrease in Services and Supplies.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Completed Chanate property sale Request for Proposals solicitation, negotiated and executed the Exclusive Negotiations Agreement following Board of Supervisors approval. Currently, negotiations for the Disposition Agreement are in progress. Upon completion of the City of Santa Rosa's entitlement process, up to 800 units of housing may result, with at least 20% of the units being affordable housing, as well as the preservation of open space and the creation of neighborhood retail and recreational opportunities.
- Moved Light Fleet Maintenance and the Materials Lab facility to the new location on 709 Russell Avenue, vacating site per State/County agreement associated with the future Courthouse.
- Reduced the ongoing Energy Lease Certificate of Participation debt obligation saving county taxpayers \$1,000,000 cumulatively over the remaining ten year term through refinancing, in collaboration with Auditor/Controller/Treasurer/Tax Collector.
- Increased access to Health and Human services in Petaluma and reduced lease costs by improving the public's access to services through co-locating Health and Human Services and adopting the 'neighborhood services' lease model, in support of the Board's Strategic Priority to Secure our Safety net. The Department estimates staff travel cost savings and travel emission reductions by locating staff closer to their clients.
- Reduced average leased property portfolio cost by two percent through negotiating a twenty percent lease expense reduction at 3725 Westwind for Human Services Department, and a one percent reduction and term extension at 1360 North McDowell for the Department of Health Services.
- Implemented the Living Wage Ordinance and created a County vendor portal to upload certifications and responsible bidder information, and implemented monitoring mechanisms within Enterprise Financial System.
- Initiated work on the County's Municipal Climate Action Plan; and launched the home energy evaluation "Do-It-Yourself Kit", pilot project in collaboration with the Sonoma County Libraries, Sonoma Clean Power and the

Sonoma County Water Agency. The pilot was launched on November 8, 2016 and as of March 9, 2017 the kits have been checked out 66 times. Also, within the Board’s Economic and Environmental Stewardship goal are expanded electrical vehicle charging infrastructure adding fourteen publicly available and thirteen county fleet use only stations at various locations throughout the county, utilizing funding from the Metropolitan Transportation Commission.

FY 2017-2018 Objectives

- Present to the Board of Supervisors a conceptual plan, business case, and financing options for Build 2050: County Government Center Revitalization that would replace 500,000 square feet of inadequate County campus facilities and eliminate the \$236 million deferred maintenance expense associated with the existing facilities in support of the Board’s Strategic Priority to maintain the County’s Infrastructure. The new facilities will be designed in a manner to meet the County’s needs in 2050 and beyond.
- Collaborate with County departments and the Community Development Commission to create opportunities to develop County owned property for housing while ensuring revenue for use of property assets.
- Improve the public’s access to neighborhood services by identifying properties and negotiating leases that support Health, Human and Probation safety-net services.
- Deliver world-class customer service experiences for the public, county clients, and businesses through management of the County’s 1100 vehicle Fleet, Purchasing’s management of over \$300 million in annual spending on goods and services, and Energy and Sustainability’s consulting and green business service programs.
- Accelerate implementation of Climate Action Plan objectives to ensure County exceeds greenhouse gas emission reduction targets by expanding electric vehicle charging infrastructure, developing a clean commute program, adding solar panels to the County Fleet and Materials Lab building and creating a collaborative Resilient Sonoma County communications plan with Regional Climate Protection Authority, Sonoma Clean Power, Sonoma County Water Agency, other special districts and cities.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Add 1 Capital Project Manager, 2 year limited term to be reimbursed by Capital Project funding to facilitate completion of accessibility projects consistent with the Transition Plan.	1.00	197,499	197,499	0
Additional funding for the reclassification of two mechanic positions to lead positions to meet the operational needs of both Light Fleet and Heavy Fleet as approved by the Board of Supervisors on April 4, 2017.	0.00	19,657	19,657	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Program available one-time non-securitized Tobacco funds, identified in the May 2, 2017 Board Report for contract services to enhance campus security.	0.00	96,000	96,000	0
Add appropriations to support operating expenses at the Petaluma and Cotati Veteran’s buildings, financed with \$72,033 of available one-time non-securitized Tobacco funds, identified in the May 2, 2017 Board Report, and the balance with rental revenue, pending solicitation for new operations management firm.	0.00	238,694	238,694	0
Program available one-time non-securitized Tobacco funds, identified in the May 2, 2017 Board Report to extend 1 Assistant Purchasing agent for one year pending long-term review of purchasing structure.	1.0	163,788	163,788	0
Other Fund				
Appropriate Tidelands Lease funds to support Capital Project to repair docks at Bodega Bay	0.00	160,000	0	160,000

Additional Directions to Staff

None



INFORMATION SYSTEMS

John Hartwig
Director

The mission of the Information Systems Department is to maximize public service and operational efficiencies through the implementation of technology solutions that support and enhance current and future service delivery systems of Sonoma County.

BUDGET AT A GLANCE:

FY 2017-2018

Total Expenditures	\$47,062,177
Total Revenues/Use of Fund Balance	\$46,103,240
Total General Fund Contribution	\$958,937
Total Staff	116.50
% Funded by General Fund	2.04%

DEPARTMENT SERVICES

The Information Systems Department (ISD) is responsible for providing leadership, support, and coordination of technological efforts in most County departments.

Major expenses include the four program areas below, as well as funding for desktop and similar equipment and County-wide technology infrastructure.

Administration - Maintains financial and internal administrative functions for all divisions. Activities support: operational and project budgeting; procurement and expense management; fair and equitable cost recovery; and human resource functions.

Information Management - Provides technical and system integration services to meet departments' needs relating to the creation, organization, storage, collection, management, and distribution of County data. Work teams provide key services such as web hosting and design, document remediation, geographical information systems, document management, and records management.

Systems and Programming - Creates and maintains application software programs for both countywide and department specific needs. Work teams develop, support, and maintain a variety of systems, including

integrated justice, human resources management, and financial systems.

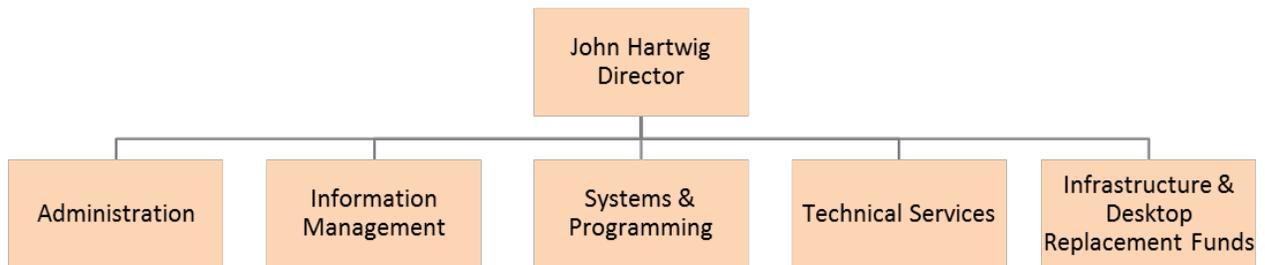
Technical Services - Designs, builds, and supports the core technology infrastructure that helps County workers communicate with their clients, partner agencies, and coworkers. Key infrastructure includes data centers, networks, telecommunications, server farms, storage systems, computers, mobile devices, and software. Work teams perform a variety of functions: maintaining secure access to information critical to departmental operations; providing remote and on-site technical support to customers; and providing programming and support to the multi-agency public safety consortium.

Infrastructure and Desktop Replacement - Provides planned replacement of computers, servers, network routers, software, storage, and telephone systems to ensure assets are replaced before failure.

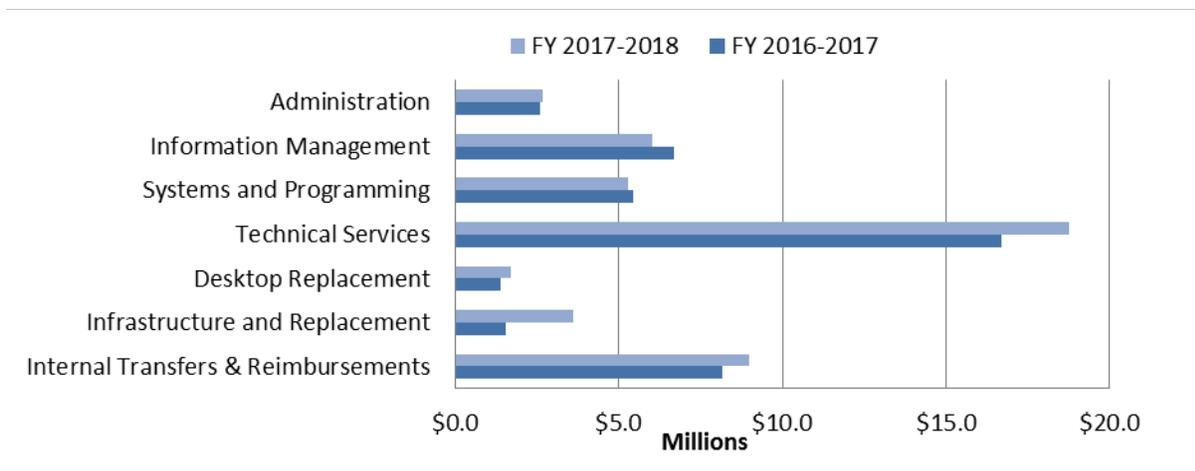
At the countywide level, these combined services effectively meet department specific needs and form a secure, reliable, affordable, and sustainable technology foundation for service delivery.

For more information, call (707) 565-2911, or visit <http://sonomacounty.ca.gov/ISD>.

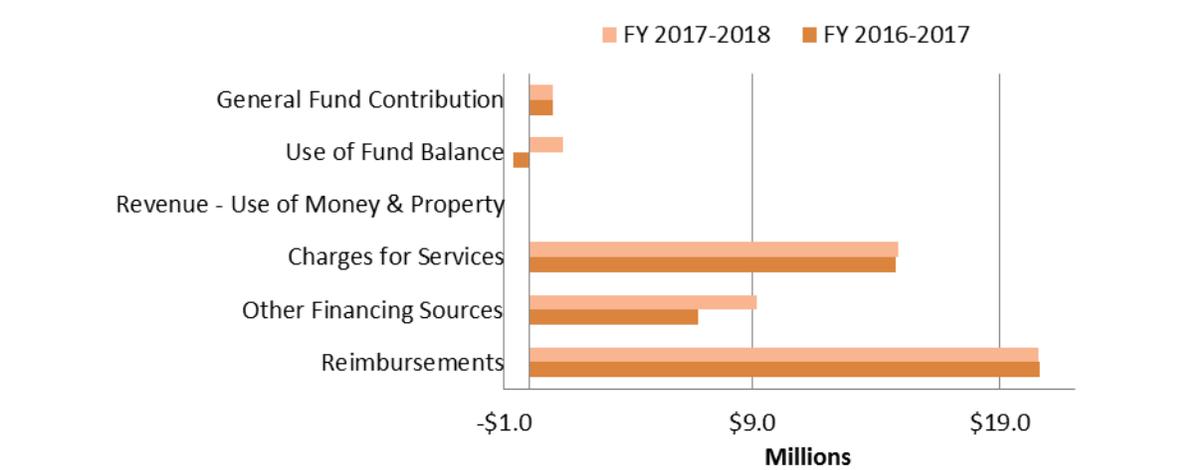
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Administration	2,620,820	2,694,964	74,144	2.8
Information Management	6,683,177	6,043,148	(640,029)	(9.6)
Systems and Programming	5,450,260	5,298,931	(151,329)	(2.8)
Technical Services	16,710,646	18,740,540	2,029,894	12.1
Desktop Replacement	1,383,990	1,714,416	330,426	23.9
Infrastructure and Replacement	1,544,907	3,602,560	2,057,653	133.2
<i>Internal Transfers & Reimbursements</i>	8,170,960	8,967,618	796,658	9.7
Total Expenditures by Program	42,564,759	47,062,177	4,497,418	10.6
Expenditures by Character				
Salaries and Benefits	18,933,135	19,033,673	100,538	0.5
Services and Supplies	16,329,799	16,306,656	(23,143)	(0.1)
Other Charges	0	0	0	0.0
Capital Expenditures	1,544,907	3,602,560	2,057,653	133.2
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	5,756,918	8,119,288	2,362,370	41.0
Administrative Control Accounts	0	0	0	0.0
Capital Assets	0	0	0	0.0
Total Expenditures by Character	42,564,759	47,062,177	4,497,418	10.6
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	948,486	958,937	10,451	1.1
Use of Fund Balance	(642,361)	1,383,875	2,026,236	315.4
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	32,005	32,000	(5)	(0.0)
Charges for Services	14,800,301	14,910,043	109,742	0.7
Miscellaneous Revenue	0	0	0	0.0
Other Financing Sources	6,813,937	9,217,991	2,404,054	35.3
Special Items	0	0	0	0.0
Administrative Control Accounts	0	0	0	0.0
Reimbursements	20,612,391	20,559,331	(53,060)	(0.3)
Total Revenues/Use of Fund Balance	42,564,759	47,062,177	4,497,418	10.6
Total Permanent Positions	116.50	116.50	0.0	0.0

Note: Internal transfer and reimbursement of expenses between budget sections within the Information Systems Department total \$8,967,618 in FY 2017-2018, resulting in a net budget of \$38,094,559.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$47.1 million, financed with: \$44.7 million of revenues and reimbursements, mainly from County departments and partner agencies; \$1.4 million in use of accumulated funds for equipment replacement; and \$959,000 from the General Fund to help finance Records and Integrated Justice units. Appropriations are increasing by \$4.5 million, or 10.6%, over the FY 2016-2017 Adopted Budget as a result of planned capital improvement projects for infrastructure replacement, including transfers within the department's budget units. Excluding transfers and capital investment, the department operating budget is increasing by \$77,400, or less than 1%. The department's General Fund support is increasing by \$10,500, or 1.1%, over the prior year due to staffing costs.

Expenditure (Uses)

- Salaries and Benefits are increasing by \$100,538, or 0.5%, due to negotiated salaries and benefits adjustments impacting all program areas. The recommended budget also includes deletion of 1.0 FTE vacant Geographic Information Systems Technician II and addition of 1.0 Programmer Analyst to support the Sonoma County Public Safety Consortium. The Programmer Analyst will be funded by the Consortium and will work on system enhancements, upgrades, and projects.
- Capital Expenditures are increasing by \$2,058,000, or 133.2%, due to scheduled infrastructure replacements. The replacements include hardware and software for computer and communication networks, which are necessary to protect the County's investment in technology and support business operations. The FY 2017-2018 budget increases include: \$150,000 for updated geographic information systems aerial photographs (orthophotos); \$168,000 for County data center servers and storage; \$400,000 for communications software; and \$1,340,000 for web content management system replacement to address the discontinuation of software support by the manufacturer and enhance capabilities.
- Other Financing Uses reflects a \$2,362,400, or 41.0%, increase to appropriations to allow fund transfers within the Information Systems Department from capital investment funds to operating sections to be expended. Annual transfers are based on equipment replacement schedules averaging 5-7 years. FY 2017-2018 increases to transfers include: \$2,058,000 for planned capital expenditures; \$330,400 for desktop computer equipment; \$30,000 for geographic information systems consulting costs; and \$14,000 for labor associated with desktop and server replacements. These combined increases are offset by a \$70,000 decrease to a recurring internal transfer needed to repay a prior year inter-fund loan used to finance replacement of the County's phone and communications system.

Revenues (Sources)

- Use of Fund Balance is increasing by \$2,026,300, or 315.4%, due to the net draw down of accumulated infrastructure replacement funds. The FY 2017-2018 increases include a \$2,058,000 draw down to finance planned capital expenditures and \$30,000 for consulting costs. Additionally, each year, ISD saves a portion of baseline information system charges collected from County departments in its capital investment funds to ensure funding is available to pay for future scheduled replacements based on the average 5-7 year life of each asset. For FY 2017-2018, revenue contributions from departments to be applied towards future year desktop replacements will exceed the amount of accumulated funds that will be expended this fiscal year. This net inflow of funds results in a \$61,700 decrease in use of fund balance for desktop replacements. The remaining fund balance is estimated to be \$4.0 million at the end of FY 2017-2018, which maintains funding levels needed for the next replacement cycle.
- Other Financing Sources are increasing by \$2,404,000, or 35.3%, representing funds released from capital investment to the operating budget. Transfers from capital investment funds to operating expenditure sections are increasing to cover items described in Other Financing Uses above: \$2,058,000 to cover planned capital expenditures and \$30,000 for consulting costs. In addition, FY 2017-2018 contributions from departments to ISD for future year equipment replacement are increasing by \$150,000 for servers and \$236,000 for desktops. The increases are offset by a \$70,000 reduction in the inter-fund loan repayment.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Developed bi-directional data exchange infrastructure between the State’s new Superior Court case management system and the County’s Integrated Justice System. Deployed initial interfaces to support civil and family law warrants to meet the Court’s go-live Phase I date. Over 2,000 warrant updates have been automatically transferred over the initial six months representing timely information exchange with no duplicate data entry.
- Optimized County websites to improve access and user experience for mobile devices, and expanded analytics to evaluate and improve the content. Recent trends show that 43% of all visitors to County websites access them using mobile devices.
- Expanded the County’s open data tools and resources through web sites and mobile applications to improve public access to information, including: publishing an online listing of enterprise systems to comply with Senate Bill 272 requirements and enhance transparency of public records; improvements to SoCo Budget and SoCo Data online portals; and enhancements to SoCo Report It, such as adding graffiti and flood damages to roadway and sign conditions, which resulted in an increased utilization of 85% over the prior year.
- Implemented self-service functionality for County departments to open and manage ISD service requests. The self-service functionality simplifies the service request process, and provides departments with business analysis tools and performance dashboards to improve monitoring and reporting on service tickets. Self-service tools help reduce data entry and improve ISD’s responsiveness to its customer departments.
- Upgraded core enterprise financial and human resource timekeeping systems to current software release levels, which protects the County’s technology investments and assures performance and vendor supportability.

FY 2017-2018 Objectives

- Pilot electronic forms with digital signature and approval workflows to improve efficiencies, enhance business intelligence reporting, reduce reliance on paper documents, and improve integration with the County’s records retention process and electronic document management system.
- Implement software upgrades and tools for video streaming and closed captioning of Board of Supervisors’ meetings.
- Expand website and electronic content accessibility to meet public needs and comply with the updated Americans with Disabilities Act standards of Section 508 of the Rehabilitation Act.
- Continue the multi-year effort to develop bi-directional data and document sharing for criminal and juvenile cases between the Superior Court’s new case management system and the County’s Integrated Justice System. Further work on data exchanges will allow Criminal Justice Partners, the primary users of the Integrated Justice System, to retain existing operational efficiencies and processes. The data exchanges will also help ensure timely availability of data, minimize duplicate data entry, maintain data quality, and mitigate risks. This effort will automate processes between the Court and all Justice Partners related to over 13,000 case filings and approximately 40 million transactions annually.
- Implement new land records modeling in Geographic Information Systems with County Assessor to improve and refine parcel data.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



NON-DEPARTMENTAL

Sheryl Bratton
County Administrator

Enriching the quality of life in Sonoma County through superior public services.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$110,546,665
Total Revenues/Use of Fund Balance	\$359,579,939
Total General Fund Net Cost*	(\$249,033,274)
Total Staff	0.00
% Funded by General Fund	41.43%

**General Fund negative net cost represents General Fund supporting departments' positive net cost.*

DEPARTMENT SERVICES

This budget includes revenues and expenditures which are not directly associated with a specific department or program. The budget consists of two major expenditure categories:

Unrestricted General Fund contains a variety of budgeted revenues and expenditures that are not specific to any one department. This category covers centralized program costs, referred to as **General Government**, such as professional development, labor negotiations services, state and federal advocacy consultants, and Pension Obligation Bonds debt service annual payments. The General Fund also contributes to **Capital and Infrastructure** investments, such as the Roads Pavement Preservation program, and the Capital Improvement Plan. **This category also includes the County's overall Appropriation for Contingencies designation, which represents** unrestricted funds available to the Board of Supervisors to address unanticipated needs throughout the fiscal year.

Other Funds includes the following non-General Fund special programs and projects:

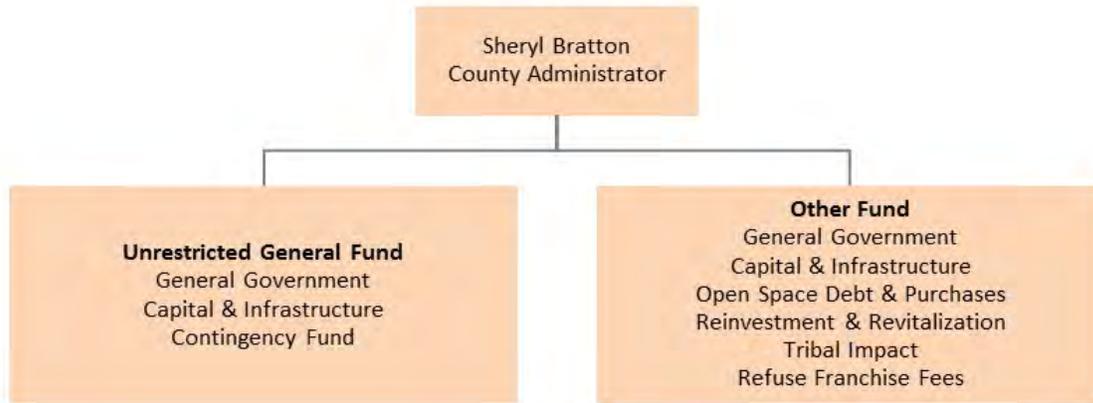
- (1) **General Government** includes use of tobacco settlement funds to subsidize the Department of Health Services' Tobacco Retail License program and other related activities.
- (2) **Capital and Infrastructure** includes tobacco settlement fund contributions towards the Capital Improvement plan, as well as refuse franchise fees allocated to the Roads Pavement Preservation program.

- (3) **Open Space Special Tax Account** records the proceeds from bonds issued as a result of Measure F, and transfers funds to the Agricultural and Open Space District to finance the Measure F expenditure plan.
- (4) **Reinvestment & Revitalization** represents the segregation of tax revenues returned to the County as a result of the dissolved Redevelopment Areas. The residual Redevelopment Area property taxes finance the County's Reinvestment and Revitalization program and projects.
- (5) **Tribal Impact** administers revenue generated as a result of tribal agreements with the Dry Creek and Graton tribal governments.
- (6) **Refuse Franchise Fees** support roadside litter removal, street sweeping, animal pickup, and monitoring of closed rural landfills. The fees are received from the County's contracted solid waste collection service provider in accordance with the 20-year franchise agreement.

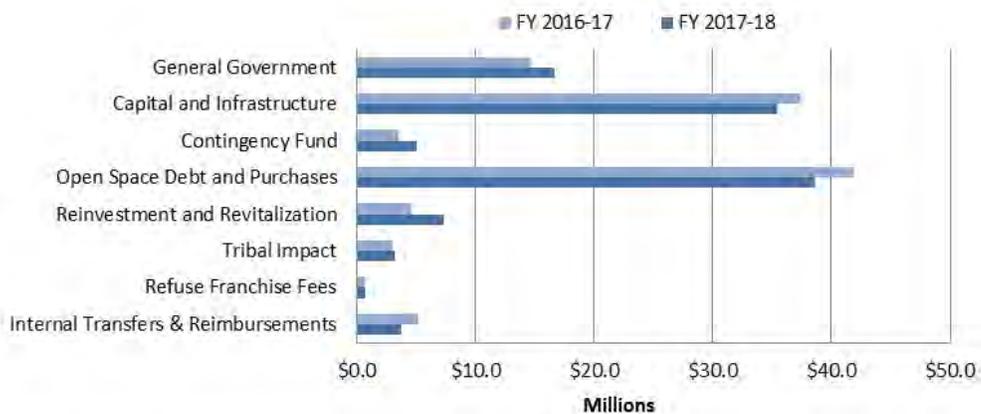
In addition to the aforementioned expenditure categories, Non-Departmental also includes centrally collected property tax, sales taxes, and reimbursements from other agencies for central County services expended out of the General Fund. These revenues finance costs incurred by departments which are not fully supported by departmental revenues. This financing is shown in each of the other departments' budgets as General Fund Contributions.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/>.

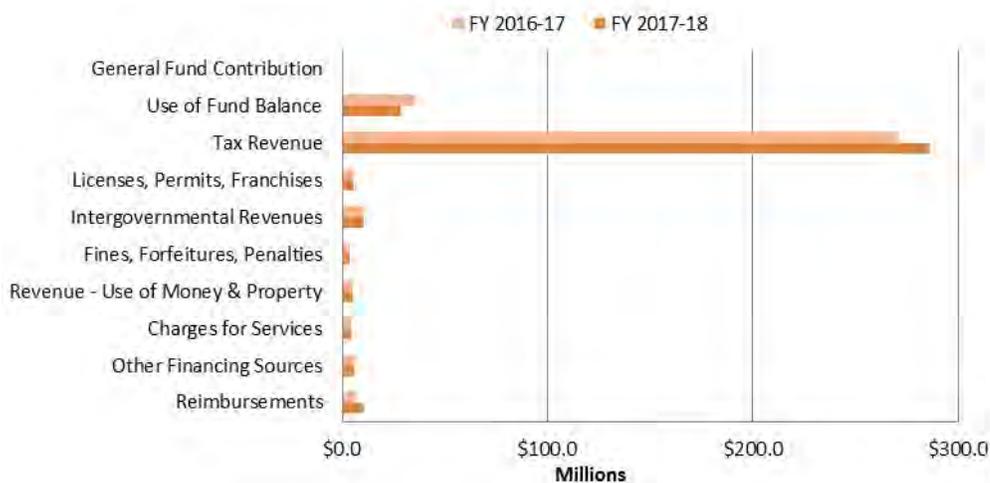
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
General Government	14,329,092	15,970,867	1,641,775	11.5
Capital and Infrastructure	22,289,701	21,832,143	(457,558)	(2.1)
Contingency Fund	3,464,000	5,000,000	1,536,000	44.3
<i>Internal Transfers & Reimbursements</i> ¹	2,000,000	3,000,000	1,000,000	50.0
Sub-Total General Fund	42,082,793	45,803,010	3,720,217	8.8
General Government	251,745	288,321	36,576	14.5
Capital and Infrastructure	15,123,398	13,630,648	(1,492,750)	(9.9)
Open Space Debt and Purchases	41,874,206	38,560,720	(3,313,486)	(7.9)
Reinvestment and Revitalization	4,551,325	7,353,594	2,802,269	61.6
Tribal Impact	2,975,989	3,182,247	206,258	6.9
Refuse Franchise Fees	629,827	1,038,125	408,298	64.8
<i>Internal Transfers & Reimbursements</i> ¹	3,113,257	690,000	(2,423,257)	(77.8)
Sub-Total Other Fund	68,519,747	64,743,655	(3,776,092)	(5.5)
Total Expenditures by Program	110,602,540	110,546,665	(55,875)	(0.1)
Expenditures by Character				
Salaries and Benefits	440,000	440,000	0	0.0
Services and Supplies	7,111,831	7,058,033	(53,798)	(0.8)
Other Charges	3,310,265	4,199,071	888,806	26.8
Appropriation for Contingencies	3,464,000	5,000,000	1,536,000	44.3
Other Financing Uses	27,756,697	29,105,906	1,349,209	4.9
Sub-Total General Fund	42,082,793	45,803,010	3,720,217	8.8
Services and Supplies	30,000	130,000	100,000	333.3
Other Charges	39,253,321	37,391,624	(1,861,697)	(4.7)
Other Financing Uses	29,236,426	27,222,031	(2,014,395)	(6.9)
Sub-Total Other Fund	68,519,747	64,743,655	(3,776,092)	(5.5)
Total Expenditures by Character	110,602,540	110,546,665	(55,875)	(0.1)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0	0	0	0.0
Use of Fund Balance	35,247,456	28,501,851	(6,745,605)	(19.1)
Tax Revenue	271,472,300	286,104,453	14,632,153	5.4
Licenses, Permits, Franchises	5,638,611	5,849,296	210,685	3.7
Intergovernmental Revenues	10,721,114	10,757,932	36,818	0.3
Fines, Forfeitures, Penalties	3,404,148	3,404,148	0	0.0
Revenue - Use of Money & Property	5,141,000	4,766,000	(375,000)	(7.3)
Charges for Services	4,170,115	4,171,965	1,850	0.0
Other Financing Sources	6,231,420	5,554,063	(677,357)	(10.9)
Reimbursements	6,712,172	10,470,231	3,758,059	56.0
Total Revenues/Use of Fund Balance	348,738,336	359,579,939	10,841,603	3.1
General Fund Net Cost ²	(238,135,796)	(249,033,274)	(10,897,478)	4.58

Note 1: Internal transfer and reimbursement of expenses between budget sections within the Non-Department budget total \$3,690,000 in FY 2017-2018, resulting in a net budget of \$107,006,700.

Note 2: General Fund negative net cost finances General Fund departments and contributions to certain non-General Fund programs.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes General Fund and Other Fund expenditures totaling \$110.5 million. The budget includes General Fund expenditures totaling \$45.8 million and Other Fund expenditures of \$64.7 million. The expenditures are financed by \$331.1 million in revenues and \$28.5 million use of fund balance, totaling \$359.6 million. The excess revenues, or negative Net Cost, of \$249.0 million finances General Fund expenditures in individual county departments that are not supported by departmental revenue.

Overall, appropriations are decreasing by \$56,000, or 0.01%, compared to the FY 2016-2017 Adopted Budget. General Fund appropriations are increasing by \$3.7 million, or 8.8%, as a result of higher redevelopment tax revenue transfers, indexed contribution for roads, Roseland annexation costs, and new Board-approved agreements for district formation and groundwater sustainability. Other Fund appropriations are decreasing by \$3.8 million, or 5.5%, because the Open Space District secured grant funding to help finance acquisitions and operations and thus requires a lower contribution of Measure F sales tax. In addition, a one-time FY 2016-2017 tribal mitigation fund reimbursement to the General Fund for prior year activities has been removed from the FY 2017-2018 budget.

Expenditure (Uses)

General Fund

- Other Charges are increasing by \$888,800, or 26.8%, as a result of the following: \$40,000 to match the Sonoma County Public Law Library's Fiscal Year 2017-2018 fundraising efforts per the agreement approved by the Board on December 6, 2016; \$274,500 to cover Sustainable Groundwater Management Act cost allocations to newly formed groundwater sustainability agencies in accordance with executed Joint Powers Agreements, for a total allocation of \$315,600 as approved by the Board on April 25, 2017; \$718,400 to reimburse the City of Santa Rosa for their annual operating costs in accordance with the Roseland annexation agreement; and a decrease of \$144,100 to remove duplicate appropriations for the Sonoma Development Center Special Projects Director already covered in the Department of Health Services' budget.
- Appropriation for Contingencies expenditures are increasing by \$1,536,000, or 44.3%, consistent with the annual Board of Supervisors' contingency baseline of \$5.0 million. The FY 2016-2017 budget was adjusted down during budget hearings to finance the Main Adult Detention Facility connector corridor capital project.
- Other Financing Uses, which consists of transfers from the General Fund to other departments or funds for specific priorities, are increasing by \$1,349,200, or 4.9%, as a result of the following:
 - \$1,000,000 increase for the recurring pass-through transfer of residual Redevelopment Property taxes to the Redevelopment Association Dissolution Fund to finance Reinvestment and Revitalization activities. The year-over-year increase from \$2,000,000 to \$3,000,000 will align the budget with projected revenue growth based on the average of the past three fiscal years.
 - An increase of \$250,000 to fund the second year of the current Memorandum of Understanding agreement with the Gold Ridge Resource Conservation District and the Sonoma Resource Conservation District for technical assistance services, grant development, and multi-agency conservation goals. The funding agreement was approved by the Board on December 6, 2016 and financed with Contingencies, thus it was not included in the FY 2016-2017 adopted budget.
 - \$200,000 increase for a transfer to Transportation and Public Works to complete the Arnold Drive bike plan feasibility study. This designation was approved by the Board on January 11, 2017.
 - Increase of \$183,600 for the 2% indexing of the \$9,180,000 General Fund FY 2016-2017 adjusted baseline contribution towards the Pavement Preservation program, as approved by the Board on November 10, 2015.
 - \$566,800 increased County cost plan support to Road Administration. To accurately record expenses associated with administration of the Road Fund per direction of the State Controller's Office, the annual cost plan charges are expensed directly to Road Administration financed with a transfer from

the General Fund. Roads Administration in turn reimburses the General Fund for the cost plan amount, which creates an overall zero net cost transaction.

- Increase of \$561,500 for addition of a new County internal cost plan reimbursement to Animal Care and Control. This transaction will be offset by receipt of a \$561,500 reimbursement in the General Fund, resulting in zero net cost. Animal Care and Control has historically applied cost plan expenses to the indirect cost rate calculation; however, the offsetting contribution to the General Fund has not occurred in prior years. By adding these new transactions to the budget, the County is properly recording the expense along with matching revenue, which satisfies the accounting and auditing requirements.
- Increase of \$78,400 for a transfer to General Services, which covers regular sweeping of County parking lots for the National Pollutant Discharge Elimination System program. General Services included receipt of this recurring annual operating transfer from the General Fund in its adopted FY 2016-2017 budget; however, the corresponding operating transfer from the General Fund was inadvertently omitted. This adjustment corrects the error.
- \$44,900 increase to the recurring pass-through transfer of Public Safety Proposition 172 funds to support countywide Fire Services, as directed by the Board's approved Financial Policies.

The above increases are partially offset by removing a non-recurring \$1,536,000 transfer to the Main Adult Detention Facility connector corridor capital project as part of the FY 2016-2017 budget hearings actions.

Other Fund

- Services and Supplies appropriations are increasing by \$100,000, or 333.3%, to finance County Counsel's legal work on matters pertaining to Graton and Dry Creek tribal impacts.
- Other Charges are decreasing by \$1,861,700, or 4.7%, due to a \$3,313,700 reduction within the Open Space Special Tax Account (OSSTA), offset by a \$1,452,000 increased contribution of Redevelopment Agency Dissolution funds to the Community Development Commission for Reinvestment and Revitalization activities. The Open Space District requires a lower draw down of OSSTA funds in FY 2017-2018 because it has secured grant funding to help finance its acquisitions and operations. The additional transfer of funds for Reinvestment and Revitalization will support the County Fund for Housing program, as well as homeless services, outreach, and shelters.
- Other Financing Uses are decreasing by \$2,014,400, or 6.9%, as a result of the following:
 - \$2,393,300 reduction of the one-time FY 2016-2017 transfer from the Dry Creek Tribal Mitigation Fund to retroactively reimburse the General Fund for law enforcement, tribal relations, and waste management services costs incurred in prior fiscal years.
 - \$1,400,900 year-over-year reduction in the amount of securitized and deallocated tobacco settlement funds appropriated to finance continuation of rollover capital projects. Refer to the Capital Projects budget section for details.

The above decreases are offset by the following increases in Other Financing Uses:

- \$1,340,000 transfer of Redevelopment Agency Dissolution funds to Transportation and Public Works for the Penngrove Pedestrian Safety improvement project.
- \$353,000 of refuse franchise fees to Transportation and Public Works primarily to backfill loss of Gas Tax revenue from the state.
- \$86,500 inflation adjustment applied to Graton tribal mitigation funds transferred to the Sheriff's Office and Fire and Emergency Services for public safety activities.

Revenues (Sources)

- Use of Fund Balance is decreasing by \$6,745,600, or 19.1%, compared to the FY 2016-2017 budget due to:
 - \$4,947,100 decreased use of fund balance from the Open Space Special Tax Account, resulting from additional projected Measure F revenue, in conjunction with the lower transfer of funds to the Agricultural Preservation and Open Space District due to increased grant funding.
 - \$1,400,900 non-recurring usage of tobacco funds for capital projects.
 - \$2,363,300 reduced draw down of Dry Creek tribal mitigation funds primarily due to the elimination of a one-time retroactive reimbursement to the General Fund.

These decreases are offset by the following increased fund balance uses:

- \$1,802,300 increased draw down of Redevelopment Agency Dissolution funds, which is the net outflow of the increased contributions to finance Reinvestment and Revitalization activities, partially offset by higher projected Redevelopment Residual tax revenue.
- \$163,000 increased use of refuse franchise fees for to backfill loss of Gas Tax revenue, partially offset by higher projected fee revenue compared to FY 2016-2017. The total revenue backfill for roads is \$300,000.
- Tax Revenues are increasing by \$14.6 million, or 5.4%, due to:
 - \$10,898,700, or 4.0%, growth assumed for Property Tax revenue based on recent tax roll estimates.
 - \$1,723,600 growth in Measure F sales tax revenues dedicated for the Sonoma County Agricultural Preservation and Open Space District.
 - \$1,000,000 upward adjustment of residual redevelopment agency taxes expected to be received and dedicated for Reinvestment and Revitalization program uses.
 - \$525,200 of new Measure A cannabis business tax revenue to repay the General Fund for FY 2016-2017 cannabis program position costs covered prior to receipt of business tax revenue, as approved by the Board on April 11, 2017.
 - \$484,600 increase attributed to projected growth of Sales Tax and Transient Occupancy Tax. The Transient Occupancy Tax projections exclude revenue resulting from the 3% rate increase approved in November 2016 (Sonoma County, California, Hotel Tax - Measure L).
- Licenses, Permits, and Franchise fee revenues are increasing by \$210,700, or 3.7%, primarily due to higher projected refuse franchise fee revenue, which is consistent with the annual adjustment formula (based upon the consumer price index) in the franchise agreement with Redwood Empire Disposal.
- Use of Money and Property revenue is decreasing by \$375,000, or 7.3%, due to lower projected interest earnings from the Sonoma County Employees' Retirement Association (SCERA) resulting from restructuring of the pension contribution prepayment arrangement that will reduce cash balances on deposit with SCERA during FY 2017-2018.
- Other Financing Sources are decreasing by \$677,400, or 10.9%, due to removing the one-time retroactive reimbursement from the Dry Creek Mitigation Fund to the General Fund, offset by the additional tax transfer to the Redevelopment Association Dissolution Fund, and a higher cost plan reimbursement from the Permit Resource Management Department to the General Fund.
- Reimbursements are increasing by \$3,758,100, or 56.0%, due to increased payments from grantee departments and supported agencies to the General Fund in accordance with the approved FY 2017-2018 cost plan. The cost plan is the mechanism to assess and allocate indirect costs from County internal service departments to grantee departments and supported agencies in accordance with the Federal Office of Management and Budget Uniform Guidance. The increased reimbursement in FY 2017-2018 is primarily driven by negotiated salary and benefits adjustments, and staff development costs. The overall increase includes reimbursements of \$566,800 for Animal Care and Control and \$561,500 for Road Administration that offset expenditure increases as described above in the Other Financing Uses (General Fund) section.

ACCOMPLISHMENTS AND OBJECTIVES

The Non-Departmental budget unit is administered by the County Administrator's staff. Please see departmental accomplishments and objectives under the Board of Supervisors/County Administrator's budget narrative included in the Administrative Support and Fiscal Services section.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Move Cannabis Business Tax revenue appropriations to the newly created Cannabis Program Fund. Cannabis tax revenues will be collected in the newly created fund and segregated from the General Fund.	0.00	0	(525,169)	525,169
Receive a one-time transfer of tax revenue from the new Cannabis Program Fund to the General Fund. This transfer will retroactively reimburse the General Fund for costs incurred in FY 2016-17 related to cannabis positions.	0.00	0	525,169	(525,169)
Other Fund				
Recognize revenues for the new Cannabis Program. The Board of Supervisors adopted the Cannabis Business Tax Ordinance No. 6188 on December 13, 2016, which imposes a business tax on commercial cannabis businesses operating in the unincorporated County. Cannabis business tax revenue received in excess of programmed expenditures will be held in the new Cannabis Program Fund and available to finance future program needs.	0.00	0	3,935,502	(3,935,502)
Add expenditure appropriations in the Cannabis Program Fund to finance cannabis program expenses in various County Departments: Agriculture Commissioner, \$298,000; Auditor-Controller-Treasurer-Tax Collector, \$451,000; County Counsel, \$163,000; Economic Development Board, \$206,000; Department of Health Services, \$194,000; Permit Resource Management Division Code Enforcement, \$133,000; and a one-time reimbursement to the General Fund for prior year costs, \$525,000. These operating transfers will finance departments' costs for positions authorized by the Board on April 11, 2017 (Resolution #17-0164), as well as supplies and services, needed to implement the County's cannabis program.	0.00	1,970,504	0	1,970,504

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Appropriate \$163,500 to finance centralized Cannabis Program Fund expenditures not specific to departments, such as: legal and consulting services, cash pick-up services, website updates, cash counting machines, space rental for workshops, research software subscription, and marketing services.	0.00	163,500	0	163,500

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Per the new Facility Maintenance and Investment Policy approved during June 2017 Budget Hearings, fund the capital projects budget with 40% of new property tax growth.	0.00	800,000	800,000	0
Consistent with the balanced budget Policy approved during June 2017 Budget Hearings, reduce reliance on year-end savings needed to finance the FY 2018-2019 budget by recognizing 30% of FY 2017-2018 new property tax revenue growth.	0.00	0	600,000	(600,000)
Appropriate FY 2017-2018 property tax revenue growth to finance 3.0 FTE payroll positions in the Auditor-Controller-Treasurer-Tax Collector department.	0.00	0	280,000	(280,000)
Program FY 2017-2018 property tax revenue growth to finance the Board of Supervisors/County Administrator's Agenda Management and Board & Commissions system.	0.00	110,106	110,106	0
Program FY 2017-2018 property tax revenue growth to finance services and supplies and 1.0 Appraiser Aide in the Clerk-Recorder-Assessor department.	0.00	0	145,000	(145,000)
Reduce the Board's General Fund contingency appropriation to offset approved expenditures: \$238,850 for senior meals contract funding; \$200,000 for the "Earn It, Keep It, Save It" program; \$100,000 to support Volunteer Fire Companies; and a \$35,884 contribution to Health Services for Blue-Green Algae testing.	0.00	(574,734)	0	(574,734)

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Add one-time transfers for senior meals contract funding, the “Earn It, Keep It, Save It” program, Volunteer Fire Company funding, and funding for Blue-Green Algae testing.	0.00	574,734	0	574,734
Transfer \$978,700 to Transportation & Public Works to address costs associated with roads storm damage. Transfer \$1,021,300 to the Sheriff’s Office to finance jail mental health care contract costs and 3.0 FTE Sergeants. The combined General Fund net cost impact will be fully offset by releasing designated funds previously set-aside for Other Post-Employment Benefits.	0.00	2,000,000	0	2,000,000
Transfer \$315,949 to capital projects to support Andy's Unity Park contract alternatives. The expenditure transfer will be financed by the Malpractice Insurance Fund and the Assessment Appeals Fund.	0.00	315,949	315,949	0
Other Fund				
Transfer \$995,774 from the Refuse Franchise Fee Fund to Transportation & Public Works in order to restore funding in Road Maintenance and Administration divisions.	0.00	995,774	0	995,774
Transfer \$184,051 from the Securitized Tobacco Endowment Fund to capital projects to support Andy's Unity Park contract alternatives.	0.00	184,051	0	184,051
Transfer de-allocated Tobacco Endowment funds to various departments: \$72,033 to General Services for Petaluma and Cotati Veteran’s Building support; \$50,000 to Human Resources for a recruitment and marketing consultant; \$96,000 to General Services for campus security contract funding; \$163,788 to General Services to extend 1.0 FTE purchasing position for one year; \$80,000 to increase Advertising Program Category E funding; and \$20,315 for Blue-Green Algae testing.	0.00	482,136	0	482,136
Transfer available Assessment Appeals funds to the General Fund to finance Andy’s Unity Park contract alternatives.	0.00	96,733	0	96,733

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Transfer Redevelopment Agency Dissolution funds to the Community Development Commission for the following projects: \$235,000 to support rapid-rehousing; \$750,000 for homeless-related services and impacts to the lower Russian River area; and \$50,000 to supplement Legal Aid housing services.	0.00	1,035,000	0	1,035,000
Allocate Graton Mitigation Funds to finance various efforts: \$100,000 to support Volunteer Fire Companies; \$231,480 for a Sheriff’s Office Main Adult Detention Facility Dental Project; and \$100,000 for an annual contribution to the Secured Sonoma Family Initiative.	0.00	431,480	0	431,480

Additional Directions to Staff

None

AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

Donna Dunk, CPA
**Auditor-Controller-
Treasurer-Tax Collector**

The mission of the Auditor-Controller-Treasurer-Tax Collector is to provide reliable and relevant financial information and quality financial services in an efficient, ethical, and effective manner to the citizens of Sonoma County, while promoting fiscal responsibility and accountability.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$152,294,266
Total Revenues/Use of Fund Balance	\$146,705,371
Total General Fund Contribution	\$5,588,895
Total Staff	93.00
% Funded by General Fund	3.67%

DEPARTMENT SERVICES

The Auditor-Controller-Treasurer-Tax Collector serves as the Chief Financial Officer of the County. The office operates two major sections: the Auditor-Controller and Treasurer-Tax Collector.

The **Auditor-Controller** section is responsible for:

General and Client Accounting, Payroll, and Property Tax, which provide essential accounting services to departments and local government agencies, including payroll processing, check issuances, budget schedules compilation, property tax distribution, debt administration, cost plan development, and financial statement preparation;

Internal Service Funds, which are used to support the Enterprise Financial System (EFS), the Human Resources Management System (HRMS), the County's self-insured unemployment program, and the County's retirement-related activities including assets, liabilities, and employer retirement contributions; and

Audit, which is responsible for performing internal audits of County operations and providing financial audit services. This function reports directly to the department head.

The **Treasurer-Tax Collector** section is responsible for:

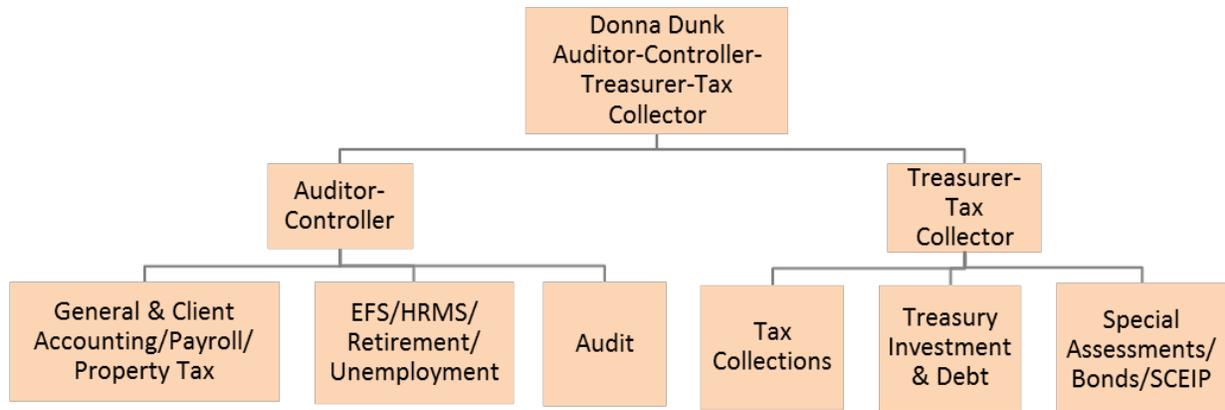
Tax Collection, which performs the collection of local property taxes and delinquency collections for other County departments;

Treasury, Investment, and Debt, which manages the safe investment of public funds held by the County, collects transient occupancy taxes, and is responsible for managing the County's debt policy as well as maintaining the County's debt ratings; and

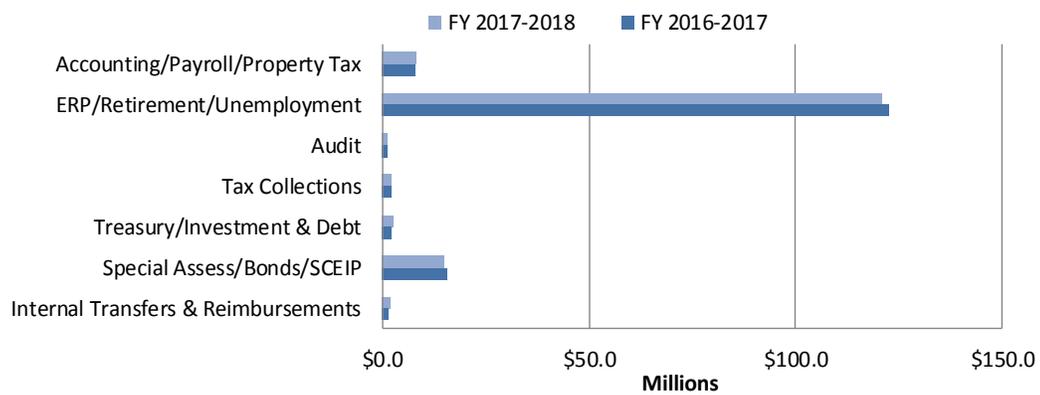
Special Assessments/Bonds/SCEIP, which facilitates bond issuances and financing for energy and water conservation improvements to qualifying property owners through voluntary assessments on their property tax bills through the Sonoma County Energy Independence Program (SCEIP).

For more information, call (707) 565-2631, or visit <http://sonomacounty.ca.gov/Auditor-Controller-Treasurer-Tax-Collector/>.

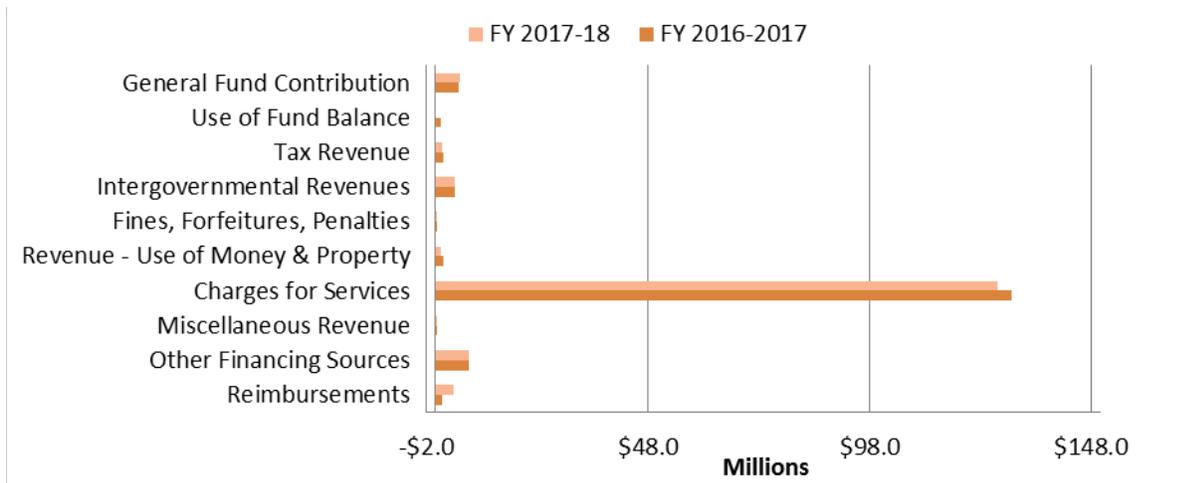
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Auditor/Controller				
Accounting/Payroll/Property Tax	7,997,034	8,078,276	81,242	1.0
EFS-HRMS/Retirement/Unemployment	122,853,460	121,196,069	(1,657,391)	(1.3)
Audit	1,215,903	1,261,699	45,796	3.8
Treasurer/Tax Collector				
Tax Collections	2,355,993	2,369,823	13,830	0.6
Treasury/Investment & Debt	2,395,761	2,535,174	139,413	5.8
Special Assess/Bonds/SCEIP	15,678,321	15,007,472	(670,849)	(4.3)
<i>Internal Transfers & Reimbursements</i>	1,694,429	1,845,753	151,324	8.9
Total Expenditures by Program	154,190,901	152,294,266	(1,896,635)	(1.2)
Expenditures by Character				
Salaries and Benefits	12,552,852	13,125,267	572,415	4.6
Services and Supplies	15,729,315	15,333,133	(396,182)	(2.5)
Other Charges	125,425,898	123,605,924	(1,819,974)	(1.5)
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	232,836	229,942	(2,894)	(1.2)
Capital Assets	250,000	0	(250,000)	(100.0)
Total Expenditures by Character	154,190,901	152,294,266	(1,896,635)	(1.2)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	5,345,794	5,588,895	243,101	4.5
Use of Fund Balance	1,158,867	(180,334)	(1,339,201)	(115.6)
Tax Revenue	1,725,000	1,600,000	(125,000)	(7.2)
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	4,578,015	4,574,015	(4,000)	(0.1)
Fines, Forfeitures, Penalties	334,862	534,862	200,000	59.7
Revenue - Use of Money & Property	1,923,450	1,241,600	(681,850)	(35.4)
Charges for Services	130,122,395	126,988,518	(3,133,877)	(2.4)
Miscellaneous Revenue	58,700	44,800	(13,900)	(23.7)
Other Financing Sources	7,505,970	7,631,885	125,915	1.7
Special Items	0	0	0	0.0
Reimbursements	1,437,848	4,270,025	2,832,177	197.0
Total Revenues/Use of Fund Balance	154,190,901	152,294,266	(1,896,635)	(1.2)
Total Permanent Positions	93.00	93.00	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Auditor-Controller-Treasurer-Tax Collector Department total \$1.8 million in FY 2017-2018, resulting in a net budget of \$150.5 million.

BUDGET CHANGES

FY 2017-2018 Recommended Budget includes expenditures totaling \$152.3 million, financed with \$146.9 million in revenues and \$5.6 million in General Fund support. Appropriations are decreasing by \$1.9 million, or 1.2%, compared to the FY 2016-2017 Adopted Budget, due primarily to a \$1.6 million decrease in the interest expense for the Sonoma County Pension Obligation Bonds and \$671,000 associated with the Sonoma County Energy Independence Program (SCEIP) loans financing the program. These decreases are offset by a \$430,000 increase in the Accounting, Audit, Tax, and Treasury program areas as described below.

The Department's General Fund support is increasing by \$243,100, or 4.5%, from the prior year budget. The increase covers the General Fund's share of Auditor-Controller-Treasurer-Tax Collector's (ACTTC) negotiated salaries and benefits adjustments.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$572,400, or 4.6%, mainly as a result of negotiated salaries and benefits adjustments implemented in March 2016.
- Services and Supplies are decreasing by \$396,200, or 2.5%. This is primarily due to a \$1.7 million decrease in the Enterprise Financial System Internal Service Fund, mainly from the elimination of consulting services costs due to the completion of the PeopleSoft 9.2 upgrade. This is offset by a \$1.5 million increase in the Human Resource Management Internal Service Fund for a required system upgrade, which will ensure that the system continues to function and that all security-related features are up to date to best position the County to keep employee's personal data secure. Other decreases include approximately \$135,000 adjustments to the department's operational functions and a \$100,000 reduction in payments to the state from the Unemployment Insurance Internal Service Fund to better reflect actual expenditure history.
- Other Charges are decreasing by \$1.8 million, or 1.5%, primarily from a reduction of \$1.0 million in interest expense within the Pension Obligation Bonds Internal Service Funds, a \$680,000 decrease in interest expense for SCEIP 10 and 20 year loans, and an \$82,000 decrease in interest expense for the Enterprise Financial System vendor financing. All of the decreases are consistent with the debt schedule in place.
- Capital Assets are decreasing by \$250,000, or 100%, due to the successful completion of the Enterprise Financial System implementation in FY 2016-2017, which included hardware purchases.

Revenues (Sources)

- General Fund support is increasing by \$243,100, or 4.5%. The increase covers the General Fund's share of the department's negotiated salaries and benefits adjustments.
- Use of Fund Balance is decreasing by \$1.3 million, or 115.6%, driven primarily by a change to budget anticipated employer contribution revenues in the Pension Obligation Bond Internal Service Funds. As compared to the Adopted FY 2016-2017 budget, this change results in revenues covering expenses rather than budgeting a use of fund balance.
- Tax Revenues are projected to decrease by \$125,000, or 7.2%, due to early payoffs on outstanding SCEIP property owner loans as a result of owner refinancing.
- Fines, Forfeitures, Penalties increased by \$200,000, or 59.7%, due to an accounting change that reclassified Investment and Debt parking fine revenues from the Charges for Services category.
- Revenue-Use of Money and Property is decreasing by \$681,900, or 35.4%, due primarily to a \$652,000 decrease in interest earnings in SCEIP. As SCEIP homeowners make payments, interest earnings in SCEIP decrease. The decrease in earnings for FY 2017-2018 is a result of owners making regularly scheduled loan payments and is also due to the trend in homeowners paying loans off early.
- Charges for Services decreased by \$3.1 million, or 2.4%, driven primarily due to accounting changes that reclassified a total of \$2.8 million from Charges for Services from the General Fund to Reimbursements (\$1.7 million associated with the EFS and HRMS, and \$1.1 million associated with the Pension Obligation Bond Fund). In addition, \$200,000 from Investment and Debt parking fine revenues was moved to the Fines, Forfeitures, and Penalties category.

- Reimbursements increased by \$2.8 million, or 197%, due to the above-noted accounting changes that reclassifies General Fund contributions from Charges for Services to Reimbursements.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Completed the Enterprise Financial System PeopleSoft upgrade to ensure continued system support by Oracle and the continued public benefit of ensuring timely payment to vendors, deposit of monies received, and the timely compilation of the County's Annual Financial Report.
- Contributed to the County's public accountability and fiscal transparency by obtaining the Government Finance Officers Association awards for the 2015-2016 Comprehensive Annual Financial Report, Popular Annual Financial Report, and the County's Adopted Budget.
- Property Tax Division worked with the State Controller's office to complete a six year Property Tax Apportionment and Allocation System audit covering July 1, 2009 through June 30, 2015. The state found that the County complied with California Statutes for all allocation and apportionment of property tax revenues for the period audited.
- Issued a Request for Proposal in order to secure a new contract with a deferred compensation service provider. Terms of the new ten-year contract resulted in a lower cost program for the approximately 5,000 participants consisting of active and retired employees.
- Restructured and refinanced the 2007 Open Space Revenue Bonds resulting in a new interest rate of 1.68%, which is a reduction from the previous rate of 4.37%. The transaction created a net present value savings of \$13.6 million over the remaining life of the bonds.
- During the last four calendar quarters ending December 31, 2016, the County Treasury Pooled Investment Fund has consistently outperformed the state's Local Agency Investment Fund (LAIF) by an average of 0.5%. LAIF is an investment alternative for California local governments.

FY 2017-2018 Objectives

- Complete and submit a FY 2016-2017 Comprehensive Annual Financial Report (CAFR) for the Sonoma County Water Agency. This will be the first time a CAFR will be completed for the Water Agency; previously the Water Agency issued a financial report. The CAFR is a more comprehensive report that provides additional information for the Board and public.
- Complete an upgrade of the Human Resources Management System in order to maintain system functionality. This system provides a public benefit by ensuring the County can continue to track employee and payroll data, calculate payroll and produce annual W-2's for tax filings, and accurately capture and calculate the provisions of all current Memoranda of Understanding.
- Complete a review of on-line vacation rental platforms to establish the number of operators conducting business in Sonoma County. This information will be used in updating and implementing an improved audit/enforcement program.
- Create, staff, and train an administration and collection/enforcement unit for the collection of taxes and fees relating to the new Cannabis Taxation Ordinance. This will require cooperation with Permit & Resource Management Department, Agricultural Commissioner, Health and Human Services, and the Sheriff's department.
- Provide training and mentoring opportunities to staff to prepare the next generation of managers and leaders. This objective addresses succession planning and helps to ensure that staff are adequately trained within the organization in order to continue to meet all of the required mandates of the office, including payroll processing and tax collection services to the public.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Transient Occupancy Tax Program Extra Help staffing to assist with administration of the program and improve tax revenue collections.	0.00	40,000	40,000	0
Add staff to implement the County Cannabis Tax Ordinance including 1.0 FTE Supervising Accountant and 1.0 FTE Accountant, including developing procedures and guidelines for implementation, managing tax collection and enforcement, and supervising personnel. The Sonoma County costs will be funded through a recurring Operating Transfer-in from the new cannabis fund.	2.00	451,086	451,086	0
Exchange an Accountant II for an Accountant II-Confidential in the Payroll section. Positions in the payroll section must have the confidential designation in order to ensure continuous processing of payroll.	0.00	0	0	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Add 3.0 FTEs to the payroll division based on established agreed upon scope of work.	3.00	280,000	0	280,000

Additional Directions to Staff

None

CLERK-RECORDER-ASSESSOR

William F. Rousseau
Clerk-Recorder-Assessor

The Clerk-Recorder-Assessor is committed to assuring honest and open elections; maintaining and preserving property records and vital records; and, setting fair and equitable values for tax purposes in an accurate, timely, professional, and courteous manner.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$19,731,488
Total Revenues/Use of Fund Balance	\$6,925,472
Total General Fund Contribution	\$12,806,016
Total Staff	107.75
% Funded by General Fund	64.90%

DEPARTMENT SERVICES

The Clerk-Recorder-Assessor department consists of four operational divisions and one administrative support division. The Department provides essential government services and functions mandated by state law.

The Registrar of Voters conducts federal, state, and local elections; files candidate campaign statements; registers voters; and, maintains the voter registration file.

The Assessor, through the creation of an annual assessment roll, provides accurate and timely property assessments and determines eligibility for various property tax exemptions and exclusions.

The Recorder records and maintains public documents associated with land transactions, including deeds, liens

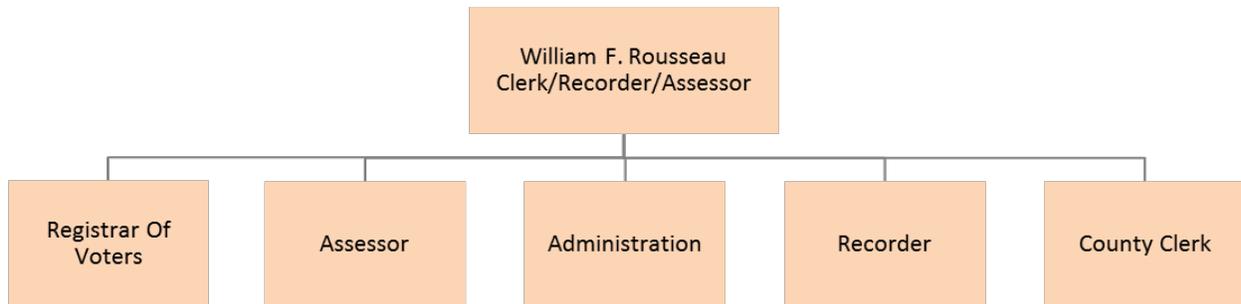
and maps; and, documents associated with vital statistics, including births, deaths, and marriages.

The Clerk issues marriage licenses and performs marriage ceremonies; files and maintains fictitious business name statements, conflict of interest statements for statutory filers, and notary bonds; and, processes environmental documents.

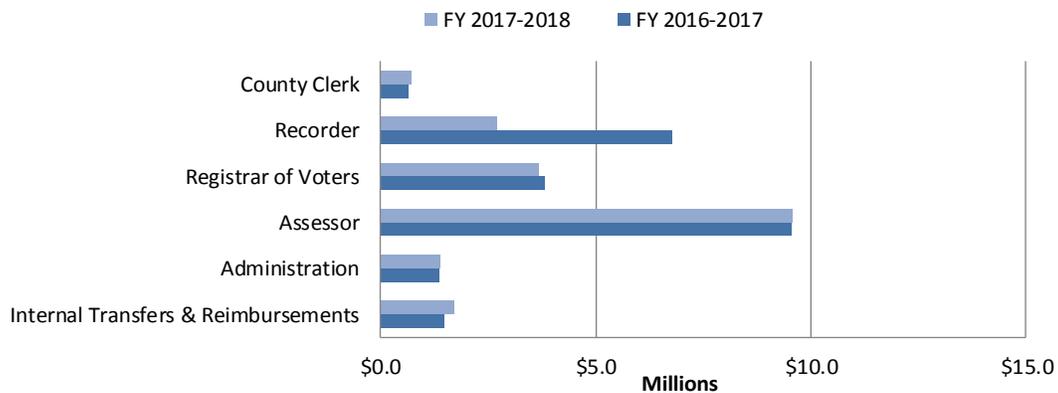
Administration provides administrative, technical, human resources, and fiscal support to all divisions of the department.

For more information, call (707) 565-1888, or visit <http://sonomacounty.ca.gov/CRA/>.

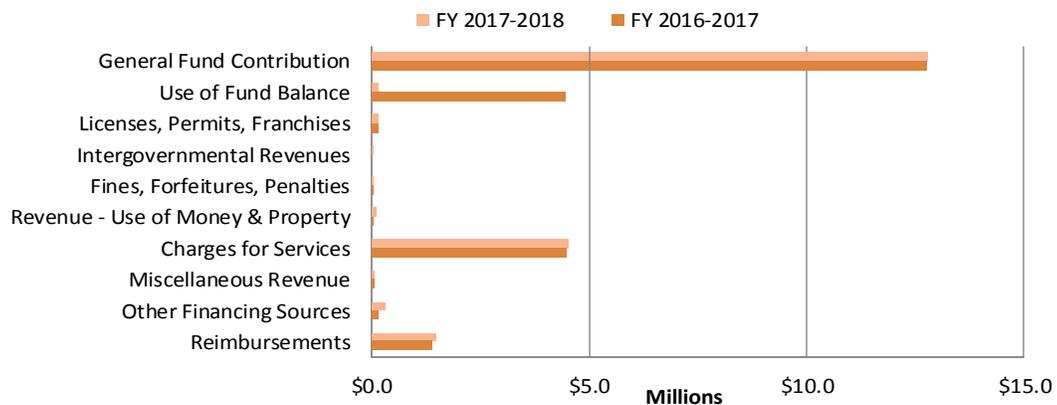
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
County Clerk	651,885	718,128	66,243	10.2
Recorder	6,745,121	2,688,703	(4,056,418)	(60.1)
Registrar of Voters	3,811,913	3,678,027	(133,886)	(3.5)
Assessor	9,548,635	9,574,400	25,765	0.3
Administration	1,336,459	1,381,511	45,052	3.4
<i>Internal Transfers & Reimbursements</i>	1,482,889	1,690,719	207,830	14.0
Total Expenditures by Program	23,576,902	19,731,488	(3,845,414)	(16.3)
Expenditures by Character				
Salaries and Benefits	13,181,002	13,083,984	(97,018)	(0.7)
Services and Supplies	5,325,131	5,852,096	526,965	9.9
Other Charges	0	0	0	0
Capital Expenditures	4,875,000	485,000	(4,390,000)	(90.1)
Appropriation for Contingencies	0	0	0	0
Special Items	0	0	0	0
Other Financing Uses	195,769	310,408	114,639	58.6
Capital Assets	0	0	0	0
Total Expenditures by Character	23,576,902	19,731,488	(3,845,414)	(16.3)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	12,756,155	12,806,016	49,861	0.4
Use of Fund Balance	4,454,983	178,565	(4,276,418)	(96.0)
Tax Revenue	0	0	0	0
Licenses, Permits, Franchises	166,896	167,117	221	0.1
Intergovernmental Revenues	0	30,976	30,976	NA
Fines, Forfeitures, Penalties	12,000	11,800	(200)	(1.7)
Revenue - Use of Money & Property	59,006	100,246	41,240	69.9
Charges for Services	4,489,253	4,531,000	41,747	0.9
Miscellaneous Revenue	89,300	90,264	964	1.1
Other Financing Sources	169,301	337,785	168,484	99.5
Special Items	0	0	0	0
Reimbursements	1,380,008	1,477,719	97,711	7.1
Total Revenues/Use of Fund Balance	23,576,902	19,731,488	(3,845,414)	(16.3)
Total Permanent Positions	107.75	107.75	0.00	0.0

Note: Internal transfer and reimbursement of expenses between budget sections within the Clerk-Recorder-Assessor Department total \$1.7 million in FY 2017-2018, resulting in a net budget of \$18 million.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$19.7 million, financed with \$6.7 million in revenues, \$178,600 in fund balance, and \$12.8 million in General Fund. Appropriations are decreasing by \$3.85 million, or 16.3%, from the FY 2016-2017 Adopted Budget, primarily due to partial completion of the Clerk and Recorder co-location project.

The Department's General Fund support is \$49,900, or 0.4%, more than the prior year budget due primarily to salaries and benefits as discussed below.

Expenditures (Uses)

- Salaries and Benefits are expected to decrease by \$97,000, or 0.7%, primarily due to:
 - Leaving a position vacant in the Assessor's division to avoid the deletion of 2.0 filled Legal Processor positions in the County Clerk's division necessary to balance the FY 2017-2018 budget. County Clerk revenues are not sufficient to cover County Clerk division operating costs, most fees for the County Clerk are set by statutes that either define the allowable fee amount, set a maximum fee amount, and those that do not set a specific fee amount do not allow for full cost recovery. In addition, in the last two years the County Clerk stopped receiving reimbursements from Recorder Operations for County Clerk time spent on Vital Statistics, a Recorder function that moved to the Clerk with the consolidation of the Clerk, Recorder, Assessor, and Registrar of Voters in 2001. This determination was made after the Recorder was set up as a special revenue fund and because vital statistics revenue fully covered the cost of staff time spent on vital statistics.
 - Should the department fill the vacant position, salaries and benefits would not see an increase over the prior year in that new hires across most divisions are starting at a lower range of the pay scale, there are vacant positions with planned recruitments in 2017-2018, and reduced extra-help costs.
 - These decreases are offset by negotiated salaries and benefits adjustments.
- Services and Supplies are increasing by \$527,000, or 9.9%, primarily due to:
 - \$75,000 in one-time use of Property Characteristics funds (derived from the sales of data to the real estate industry and the public) to hire Agency temporary extra help staff to assist the Assessor's division to review the physical characteristics data of properties, necessary to establish fair market value of any **property**, and ensure the most up to date and accurate data is available to the public.
 - \$17,000 in the Recorder division for an audit of the Social Security Truncation program, which requires redaction of social security numbers from the public record version of every official record to protect the public against identity theft.
 - \$58,400 for the replacement of computer equipment as a part of the Desktop Modernization Program to ensure use of newest technology for delivery of services to the public in the Clerk and Recorder divisions.
 - Project close out costs of \$100,000 associated with a component of the Clerk-Recorder co-location project that is expected to be completed by June 2017.
 - Increased administrative costs in e-Recording of \$40,000 to reimburse Recorder Operations to cover a portion of the Chief Deputy Clerk-Recorder's salary and benefits for time spent supporting electronic recording tasks. e-Recording fees are collected for the first page of document recordings necessary to cover ongoing operational costs of the electronic recording delivery system that records digital electronic records.
 - \$20,000 in the Assessor division to partially fund a Geographic Information Systems project that will utilize enhanced technology to integrate Assessor parcel map data with Information System Department's existing parcel data.
 - \$16,600 to cover self-insured general liability program and utility cost increases across all divisions.
 - \$250,000 for contract, postage, and various election expenses in the Registrar of Voters division attributed to the 2018 election cycle and an increasing number of registered voters.

- These increases are offset by a \$50,000 reduction in sample and official ballot printing and mailing costs in the Registrar of Voters' division necessary to balance the FY 2017-2018 budget and avoid the deletion of 2.0 filled Legal Processor positions in the County Clerk's division.
- Capital Expenditures reflect a decrease of \$4.4 million, or 90.1%, due to:
 - One-time funding of \$270,000 in FY 2016-2017 for the purchase of a vote by mail signature verification and sorting system for the Registrar of Voters.
 - \$4.1 million related to the co-location of the Clerk's and Recorder's offices. A component of the co-location project scope included a building purchase, with the objective to ultimately consolidate the Clerk, Recorder and Assessor divisions which as of this writing is not anticipated to occur in FY 2016-2017. Instead co-location has been achieved by relocating the County Clerk's staff from La Plaza A to the Recorder's office on Fiscal Drive.
- Other Financing Uses are increasing primarily by \$114,600, or 58.6%, as a result of one-time operating transfers from the Assessor and Registrar of Voters divisions to the County Clerk division necessary to finance 2.0 filled Legal Processor positions in FY 2017-2018.

Revenues (Sources)

- General Fund Contribution is increasing by \$49,900, or 0.4%, primarily due to overall increases in salary and benefit costs across all program areas, offset by new hires starting at a lower range of the pay scale and reduced extra-help costs across most divisions.
- Use of Fund Balance is decreasing by \$4.3 million, or 96%, primarily due to partial completion of the Clerk and Recorder co-location project. The FY 2016-2017 adopted budget included a drawdown of special revenue funds available for modernization of service delivery, and intended for the purchase of a building to consolidate divisions. The building purchase did not occur, but facility siting efforts will be ongoing.
- Other Financing Sources are increasing by \$168,500, or 99.5%, primarily due to one-time operating transfers from the Assessor and Registrar of Voters divisions to the County Clerk division to provide funding support for 2.0 filled Legal Processor positions given that County Clerk revenues are not sufficient to cover County Clerk division operating costs.
- Reimbursements are increasing \$97,700, or 7.1%, as a result of salary and benefit increases in the Administrative division, as well as an increased reimbursement from the e-Recording fund to Recorder Operations to cover a portion of the Chief Deputy Clerk-Recorder's salary and benefits for time spent supporting electronic recording tasks.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Overcame staffing and workload challenges to successfully complete the highest valued property tax assessment roll in Sonoma County history, thus providing increased funds to invest in our community.
- Successfully completed the 2016 presidential primary and general elections, with 64.9% and 86.7% voter turnout respectively.
- Increased the percentage of electronic-recorded ("e-Recording") documents in FY 2016-2017 to 25% of total recorded (electronic and paper) documents. e-Recording is the secure transmission of an electronic image of a paper document, under regulations set by the California Department of Justice.
- Partially completed the Clerk and Recorder co-location and continue to enhance the customer service experience and streamline services for the public by maximizing the benefit of shared staffing through cross training, consolidating processes, and providing a single location for customer service.

FY 2017-2018 Objectives

- Purchase or lease a new voting system to replace the current 30 year old voting and ballot counting system to conduct more efficient and successful elections.

- Increase e-Recording to 50% of total recorded documents in FY 2017-2018, to expedite processing of recorded documents.
- Continue process improvement plans across all divisions to include completion of a classification study for the Clerk, Recorder, and Assessor to allow for increased staff efficiencies and career progression .For Registrar of Voters, reconfigure office and leverage staffing to accommodate workspace and coverage to adequately meet requirements of new mandated voting programs such as the Conditional Voter Registration, which allows individuals to conditionally register to vote 14 days prior and through election day, and the New Motor Voter Act that automatically registers Department of Motor Vehicles (DMV) identification or driver’s license applicants.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Based on established Board policy eliminate over 12 months vacancy of 1.0 Document Recorder II. There is no change in appropriations given that the position was left unfunded.	-1.00	0	0	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Increase expenditure appropriations to restore funding in the Registrar of Voters division by \$50,000 for sample and official ballot printing and mailing costs, and \$95,000 in the Assessor division to fill a vacant Appraiser Aide position.	0.00	145,000	0	145,000

Additional Directions to Staff

None

JUSTICE SERVICES

Court Support & Grand Jury

Probation

District Attorney

Public Defender

Sheriff



COURT SUPPORT AND GRAND JURY

Sheryl Bratton
County Administrator

The Court system in Sonoma County is a multi-disciplinary system relying on many partners to function efficiently.

Sonoma County provides financial resources through the Court Support Services budget to support the County’s role in this system, and to ensure fairness and equity for all involved in the Justice System. The County also supports the Grand Jury in its role as an oversight body for all governmental entities within the County.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$14,926,279
Total Revenues/Use of Fund Balance	\$6,666,578
Total General Fund Contribution	\$8,259,701
Total Staff	0.00
% Funded by General Fund	55.34%

DEPARTMENT SERVICES

The Court Support Services budget provides for various court and criminal justice related expenses for which the County is financially responsible and receipt of revenues which are not included in departmental budgets.

Included in **Court Support Operations** are all revenues received by the County from specific court fines and fees. The fines and fees partially offset the cost of the County’s Maintenance of Effort (MOE) payment to the state, as determined pursuant to the terms of the Lockyer-Isenberg Trial Court Funding Act of 1997. In addition the budget provides for the Court Facility Payment, which is based on County offices being located within the Hall of Justice.

The **Alternate Public Defender** budget accounts for all costs associated with indigent defense when the Public Defender is unable to provide representation due to a conflict, such as when there are multiple defendants involved in a case. The program is managed by County Counsel.

The **Alternate Dispute Resolution (ADR)** Special Revenue Fund fully supports ADR services provided to the general public as an alternative to civil court proceedings. These services are intended to reduce

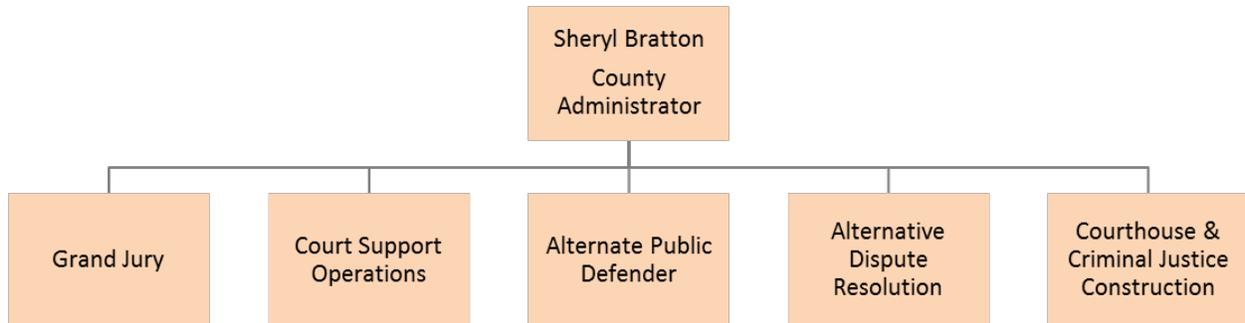
costs and time needed for resolution by the parties involved in civil proceedings. Funding for these services comes from fees that are added to the filing of the first paper or petitions with the Court. These fees are authorized under the Dispute Resolutions Program Act (1986).

The **Grand Jury** is composed of 19 individuals whose primary function is to examine all aspects of county and city government and special districts to ensure that they are efficient, honest, fair, and dedicated to serving the public. The Grand Jury is impaneled by the Superior Court on a fiscal year basis, and submits an annual report of their findings to the Presiding Judge of the Superior Court. The costs of the Grand Jury are charged to the County General Fund budget, as mandated by state law.

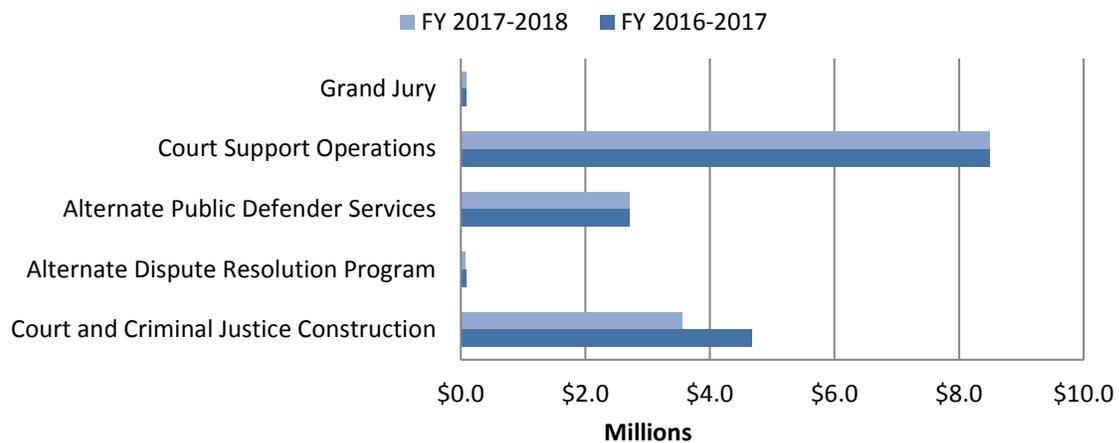
The **Courthouse Construction Fund and the Criminal Justice Construction Fund** are funded by court fees and fines, with revenues dedicated to debt service and facility improvements for the Courthouse and Criminal Justice Facilities respectively.

For more information regarding the Grand Jury, call (707) 521-6500, or visit <http://sonoma.courts.ca.gov/>.

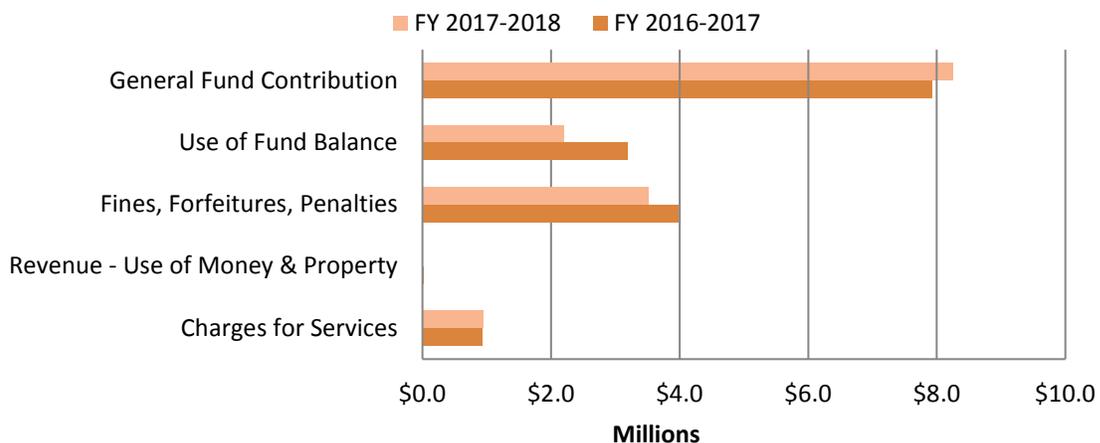
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Grand Jury	93,406	93,406	0	0.0
Court Support Operations	8,488,403	8,488,403	0	0.0
Alternate Public Defender Services	2,715,511	2,715,511	0	0.0
Alternate Dispute Resolution Program	90,000	75,075	(14,925)	(16.6)
Court and Criminal Justice Construction	4,676,388	3,553,884	(1,122,504)	(24.0)
Total Expenditures by Program	16,063,708	14,926,279	(1,137,429)	(7.1)
Expenditures by Character				
Services and Supplies	2,897,919	2,882,994	(14,925)	(0.5)
Other Charges	8,949,627	8,936,852	(12,775)	(0.1)
Other Financing Uses	4,216,162	3,106,433	(1,109,729)	(26.3)
Capital Assets	0	0	0	0.0
Total Expenditures by Character	16,063,708	14,926,279	(1,137,429)	(7.1)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	7,935,520	8,259,701	324,181	4.1
Use of Fund Balance	3,201,154	2,202,884	(998,270)	(31.2)
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0.0
Fines, Forfeitures, Penalties	3,983,134	3,509,000	(474,134)	(11.9)
Revenue - Use of Money & Property	17,100	11,075	(6,025)	(35.2)
Charges for Services	926,800	943,619	16,819	1.8
Miscellaneous Revenue	0	0	0	0.0
Other Financing Sources	0	0	0	0.0
Reimbursements	0	0	0	0.0
Total Revenues/Use of Fund Balance	16,063,708	14,926,279	(1,137,429)	(7.1)
Total Permanent Positions	0.00	0.00	0.00	0.00

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$14.9 million, financed with \$4.5 million in revenues, \$2.2 million in use of fund balance, and \$8.2 million from the General Fund. Appropriations are decreasing by \$1.1 million, or 7.1%, compared to the FY 2016-2017 Adopted Budget.

The Department's General Fund support is increasing by \$324,000 million, or 1.1%, over the prior year to account for decreased General Fund revenues from court fines and penalties.

Expenditures (Uses)

- Other Financing Uses reflects a decrease of \$1.1 million, or 26.3%, due to Courthouse Construction and Criminal Justice Construction funds transfers to reflect decreased revenue from court fines and penalties, as well as the significant progress made during FY 2016-2017 on Capital Projects funded by these funds, including Sheriff's New Evidence Storage Building, Main Adult Detention Facility Safety and Security Project, and the Main Adult Detention Facility Conveyor Replacement Project.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund contribution is increasing by \$324,000, or 4.1%, to offset the decrease in court fines and penalties.
- Use of Fund Balance is decreasing by \$1.0 million, or 31.2%, as a result of using fund balance in the Courthouse Construction and Criminal Justice Construction funds to reflect reduced rollover of Capital Project funding, as projects have been completed.
- Fines and penalties continue to decline, resulting in a decrease of \$474,000, or 11.9%. This is the result in changes throughout the system, including fewer citations being issued by law enforcement, lower fines being imposed by the courts, and reduced collections of fines and penalties, primarily as a result of the state-approved amnesty program.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Renewed the contract for Alternate Public Defender Services to streamline reporting requirements and case tracking.

FY 2017-2018 Objectives

- Complete negotiations with the Sonoma County Courts regarding cost sharing related to new Court Case Management System Implementation.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

PROBATION DEPARTMENT

David Koch
Chief Probation Officer

The Sonoma County Probation Department is committed to providing the criminal justice system with professional services. Staff is dedicated to protecting the community, serving the court, supporting crime victims and their rights, and providing justice through accountability and rehabilitation of offenders.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$75,624,447
Total Revenues/Use of Fund Balance	\$40,539,817
Total General Fund Contribution	\$35,084,630
Total Staff	291.60
% Funded by General Fund	46.39%

DEPARTMENT SERVICES

The Probation Department is responsible for enhancing community safety, supporting crime victims, and facilitating offender rehabilitation through positive behavior change. This is accomplished through mandated services to the court, and departmental efforts to positively guide delinquent youth and adult offenders granted probation. The Department relies on evidence-based and evidence-informed practices, which have been scientifically demonstrated to reduce recidivism. The Probation Department consists of three major divisions.

Adult Services, which includes Adult Investigations and Supervision of adult offenders, providing court services, community supervision, and referral to appropriate therapeutic services for clients, with specialty units for specific populations such as gang members, sex offenders, those with a high risk to reoffend, and mentally ill offenders. Supervised Adult Crews, is an alternative work program for adult offenders who are assigned to work crews where they complete meaningful projects throughout the county.

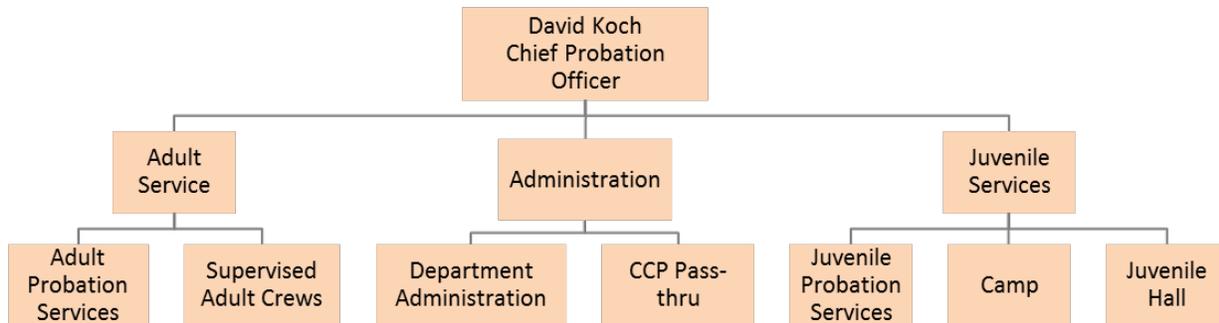
Juvenile Services includes Juvenile Hall, Probation Camp, and Juvenile Investigations and Supervision. Juvenile Hall provides temporary, safe, and secure

detention for youth in need of intensive supervision and rehabilitation in a structured environment, as determined by the Courts. Probation Camp is designed to address anti-social or illegal behavior and thinking patterns in youth, while promoting acceptance of personal responsibility. Juvenile Investigations and Supervision consists of court services and community supervision including specialty services for delinquent foster youth in out-of-home placements, and mentally ill and gang affiliated youth and their families, as well as diversion and community based prevention and early intervention services.

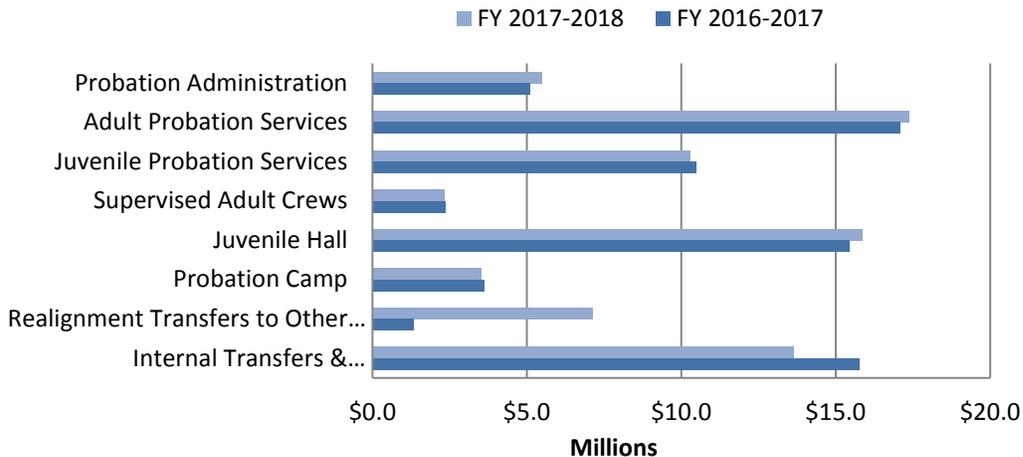
Administration provides fiscal, human resources, training, information technology and workplace safety support for operations, as well as vital research, planning, implementation and evaluation of evidence based programs delivered to both adult and juvenile clients.

For more information, call (707) 565-2149, or visit <http://sonomacounty.ca.gov/Probation>.

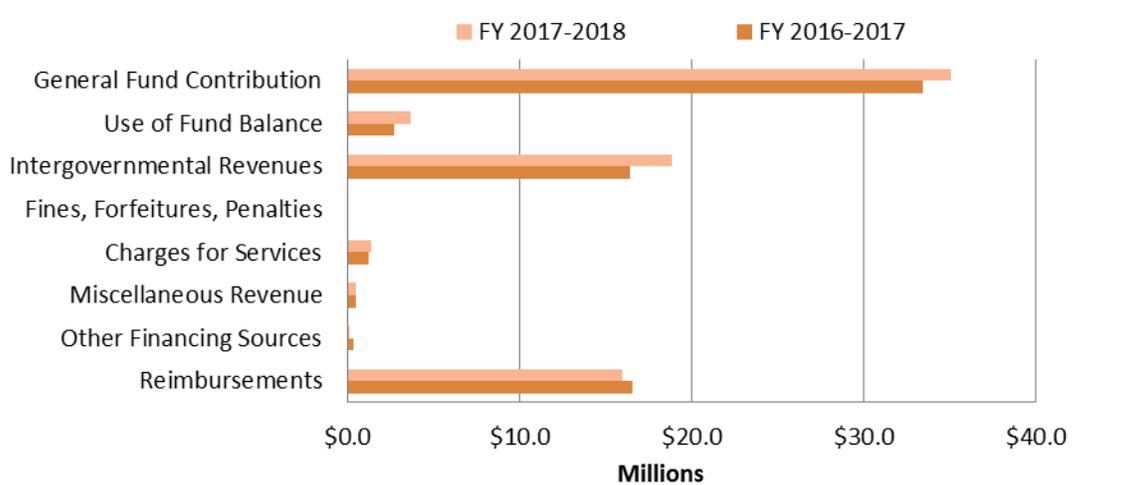
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Probation Administration	5,116,019	5,486,942	370,923	7.3
Adult Probation Services	17,080,965	17,376,244	295,279	1.7
Juvenile Probation Services	10,492,630	10,274,157	(218,473)	(2.1)
Supervised Adult Crews	2,382,969	2,334,654	(48,315)	(2.0)
Juvenile Hall	15,444,442	15,857,494	413,052	2.7
Probation Camp	3,641,688	3,530,432	(111,256)	(3.1)
Realignment Transfers to Other De	1,341,874	7,137,279	5,795,405	431.9
<i>Internal Transfers & Reimbursements</i>	15,776,830	13,627,245	(2,149,585)	(13.6)
Total Expenditures by Program	71,277,417	75,624,447	4,347,030	6.1
Expenditures by Character				
Salaries and Benefits	40,445,458	41,541,313	1,095,855	2.7
Services and Supplies	27,406,825	30,857,385	3,450,560	12.6
Other Charges	3,243,673	3,073,869	(169,804)	(5.2)
Capital Expenditures	40,000	0	(40,000)	(100.0)
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	141,461	151,880	10,419	7.4
Administrative Control Accounts	0	0	0	0.0
Capital Assets	0	0	0	0.0
Total Expenditures by Character	71,277,417	75,624,447	4,347,030	6.1
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	33,463,317	35,084,630	1,621,313	4.8
Use of Fund Balance	2,703,561	3,698,810	995,249	36.8
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	16,383,471	18,848,385	2,464,914	15.0
Fines, Forfeitures, Penalties	53,850	53,500	(350)	(0.6)
Revenue - Use of Money & Property	0	0	0	0.0
Charges for Services	1,216,365	1,386,000	169,635	13.9
Miscellaneous Revenue	508,300	476,000	(32,300)	(6.4)
Other Financing Sources	352,640	133,415	(219,225)	(62.2)
Special Items	0	0	0	0.0
Administrative Control Accounts	0	0	0	0.0
Reimbursements	16,595,913	15,943,707	(652,206)	(3.9)
Total Revenues/Use of Fund Balance	71,277,417	75,624,447	4,347,030	6.1
Total Permanent Positions	289.60	291.60	2.00	0.69

Note: Internal transfer and reimbursement of expenses between budget sections within the Probation Department total \$13,627,245 in FY 2017-2018, resulting in a net budget of \$61,997,202.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures of \$75.6 million, financed with \$36.8 million in revenues, \$3.7 million in fund balance, and \$35.0 million in General Fund. Appropriations are increasing by \$4.3 million or 6.1%, compared to the FY 2016-2017 Budget, primarily as a result of programming Public Safety Realignment (AB109) funds under the oversight of the Community Corrections Partnership as described below.

Expenditures (Uses)

- Salaries and benefits are increasing by \$1.1 million or 2.7% due to the addition of one Program Planning and Evaluation Analyst at first quarter adjustments to support evaluation of programs; the addition of a Probation Officer to support wraparound services as part of the Title IVE waiver implementation, and adjustments to negotiated salaries and benefits. Program evaluation is essential to ensure program services are being delivered correctly and the right services are provided to the individuals who need them.
- Services and Supplies are increasing by \$3.5 million or 12.6% primarily due to a change to the fund structure which tracks AB109 Public Safety Realignment funding spent by the operational departments providing services. As a result, expenditures for Sheriff's Office programs funded by AB109 will now be channeled through Probation to reflect the administrative role Probation has in the Community Corrections Partnership.
- Other Charges are decreasing \$170,000 or 5.2% due to a decline in client related expenses resulting from lower than average population at the Juvenile Hall, as judges assigned to the juvenile caseload continue to support community-based supervision.

Revenues (Sources)

- General Fund support is increasing by \$1.6 million or 4.8%, over the prior year budget as a result of adjustments to negotiated salaries and benefits.
- Use of Fund Balance is increasing \$995,000 or 36.8% primarily due to an increased draw on AB109 Public Safety Realignment fund balance to support existing programs and positions, as a result of adjustments to negotiated salaries and benefits and increases to contract and lease costs.
- Intergovernmental Revenues are increasing \$2.5 million or 15% as a result of the AB109 Public Safety Realignment fund structure change noted above, which aligns the fund structure with the program administration.
- Charges for Services are increasing \$170,000 or 13.9% due to enhanced collections by department staff in adult and juvenile fees.
- Other Financing Sources are decreasing \$219,000 or 62.2% due to a reduction in charges for prior year replacement of desktops and information infrastructure investments.
- Reimbursements are decreasing \$652,000 or 3.9% primarily from state juvenile grant funds resulting from a decrease to eligible (reimbursable) activities anticipated in the fiscal year, driven by a decline in juvenile supervision caseloads.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Reorganized the department to enhance efficiency, cohesion and collaboration within both Juvenile and Adult Services, as well as focusing resources on improving the fidelity of program implementation, staff development, and evaluation.
- Enhanced Adult and Juvenile Services by developing a consistent and comprehensive approach when addressing certain probation violations through the use of standardized violation response grids, which will enhance compliance and accountability among probationers, more responsibly use expensive custodial resources and improve public safety in a cost-effective way.

- Improved transition (re-entry) services for youth offenders returning to the community from detention or placement. Key initiatives include enhanced educational partnerships with Sonoma County Office of Education and Santa Rosa Junior College, improved connections to substance abuse and clinical health services, psycho-educational parent groups, leadership and character development programming, and expanded employment services for re-entry youth.
- Modified the resident behavior management systems at both Juvenile Hall and Probation Camp, providing a more strength-based, interactive approach of responding to youth behavior. The new programs provide swift, certain and just rewards and sanctions for positive or negative behavior.
- Launched a Case Management Report to provide supervision officers with “at-a-glance” information related to case management standards such as assessments, case planning, client contacts, and frequency of interventions such as Effective Practices in Community Supervision. Probation officers and their supervisors use the Case Management Report to more efficiently plan and prioritize field and office contacts and make more effective use of interactions with delinquent youth and adult offenders.
- Built internal capacity for training, coaching and evaluation of staff in four significant programs that are commonly used in community corrections; Motivational Interviewing, Core Correctional Practices, Effective Practices in Community Supervision, and Cognitive Behavioral Interventions curricula.
- Developed new and enhanced existing collaborations with criminal justice, social services, educational, and community based partners in order to leverage resources in support of services for foster youth, adults and juveniles with mental health or substance use issues, veterans, truant youth and their families, and meaningful community work projects performed by Supervised Adult Crews. These efforts specifically support the implementation of Continuum of Care Reform (Foster Care) and the various specialty courts, including the newly-created Veteran’s Court.

FY 2017-2018 Objectives

- Revise the agency’s mission statement and create a vision statement to more accurately reflect organizational goals and changes in the profession and informs the development of a comprehensive strategic plan to direct the future of the department.
- Focus on enhancing service delivery through effective facility planning incorporating demographic shifts, place-based services, overcoming transportation barriers, identifying future programming needs, and supporting the concept of “no wrong door” for the clients we serve to be able to access County services, as part of the County’s Strategic Priority Securing our Safety Net.
- Through multi-agency collaboration, and guided by the Juvenile Justice Master Plan, the Department will; enhance services for gang impacted youth and families, build on existing positive community connections, provide job training/career planning opportunities, and develop additional detention alternatives and re-entry supports, especially for transitional age youth (age 18-24).
- Leverage outside funding in order to secure the safety net and provide support for particular adult offender populations including Mental Health, Drug Court, Veterans Court, Pre-Trial, and to expand on the integrated evidenced based and evidence informed services provided at the Day Reporting Center.
- Explore options for expanding family-focused services and intervening more effectively and comprehensively with families in our community experiencing multi-generational criminality.
- Increase court reliance on use of pre-trial supervision for defendants, especially those experiencing homelessness and suffering from mental health issues.
- Examine the fiscal impact and policy implications associated with discontinuing the assessment and collection of supervision and “cost of care” fees.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Increase Account Clerk II position from .6 to 1.0 full-time equivalent, financed with existing appropriations. This change will meet the increased workload associated with realignment, as well as collections of restitution (juvenile and adult) and fines and fees (adult only).	0.40	0	0	0

Budget Hearing Actions

None

Additional Directions to Staff

None

DISTRICT ATTORNEY

Jill Ravitch
District Attorney

The Sonoma County District Attorney’s Office is dedicated to providing the members of our community with a safe place to live by holding the guilty accountable, protecting the innocent, and preserving the dignity of victims and their families. We shall seek truth and justice in a professional manner, while maintaining the highest ethical standards.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$28,645,140
Total Revenues/Use of Fund Balance	\$12,000,237
Total General Fund Contribution	\$16,644,903
Total Staff	128.25
% Funded by General Fund	58.11%

DEPARTMENT SERVICES

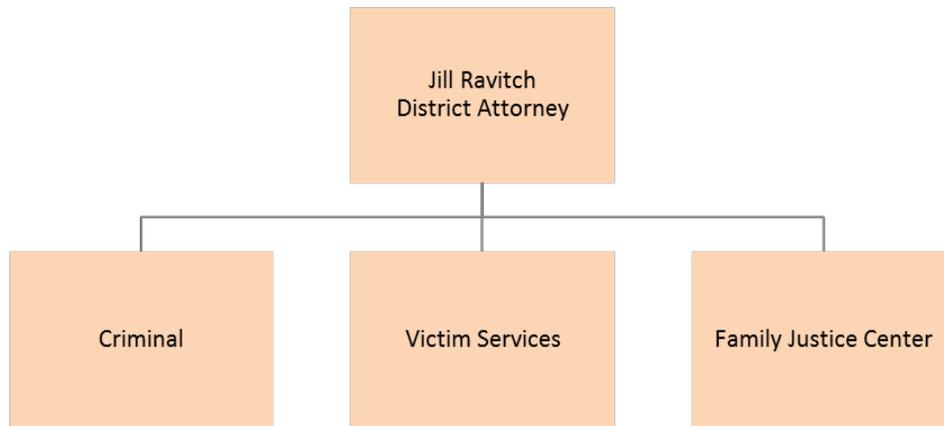
The District Attorney’s **Criminal Division** consists of three units, the Prosecution Unit, the Investigations Bureau, and the Administration Unit. The Prosecution Unit represents the People’s interests in prosecuting criminal cases and seeking justice for victims of crime in both adult and juvenile court and partners with local, state and federal law enforcement agencies to help reduce and prevent crime in our community. This division has many specialized teams that include a Domestic Violence/Sexual Assault Unit; Elder Protection Unit; Gangs and Hate Crimes Unit; Writs and Appeals Unit; Narcotics Unit; Driving Under the Influence Unit; Juvenile Justice Unit; Felony Trial Unit, Misdemeanor Trial Unit and an Environmental and Consumer Law and Fraud Unit. The Investigations Bureau investigates all types of crime under the District Attorney’s jurisdiction and assists prosecutors in preparing and organizing cases for court, which includes locating witnesses, organizing evidence for presentation at trial, and conducting pre-trial investigations. Members of the division participate on multi-agency task forces, such as the High Tech Task Force. The Administration Unit serves to provide clerical and legal research support to the Prosecution unit and the Investigations Bureau, as well as provide administrative and fiscal oversight to the department.

The **Victim Services Division** provides services for victims that include crisis intervention; emergency assistance; referral assistance; orientation to the Criminal Justice System; court escort/court support; case status and case disposition information; and victim-of-crime claims assistance.

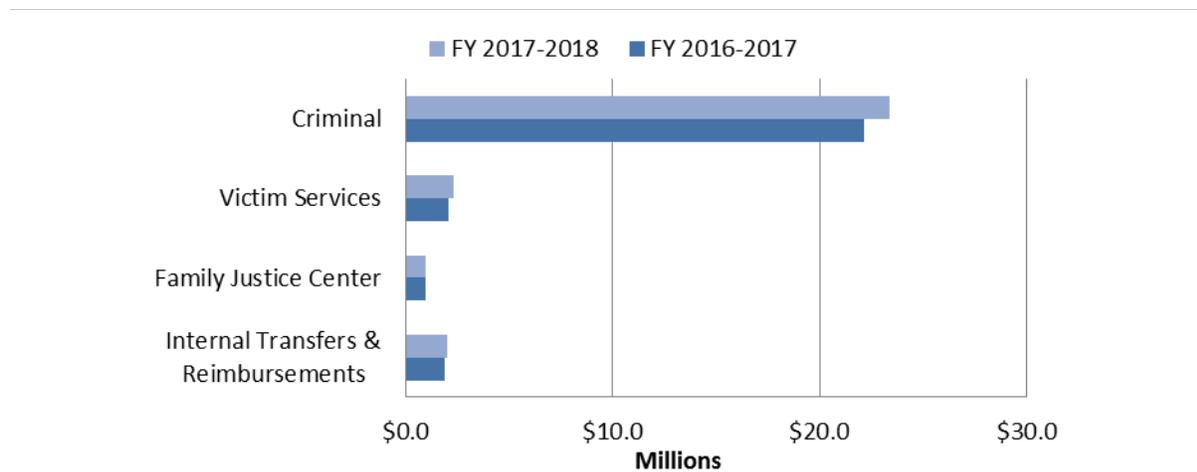
The **Family Justice Center Sonoma County** focuses on family violence victims and their children by providing wrap-around services to victims through a single access point. Co-located on the Family Justice Center Sonoma County site are the District Attorney, Sonoma County Sheriff’s Office and Santa Rosa Police Department’s domestic violence and sexual assault teams; the Redwood Children’s Center; and five community-based direct service providers, Verity, Council on Aging, Legal Aid, Catholic Charities and YWCA, offering an array of bilingual services to victims of domestic violence, sexual abuse, child abuse, elder abuse, as well as mental health and legal assistance services, including restraining orders and temporary legal status documentation.

For more information, call (707) 565-2311, or visit <http://sonomacounty.ca.gov/DA>.

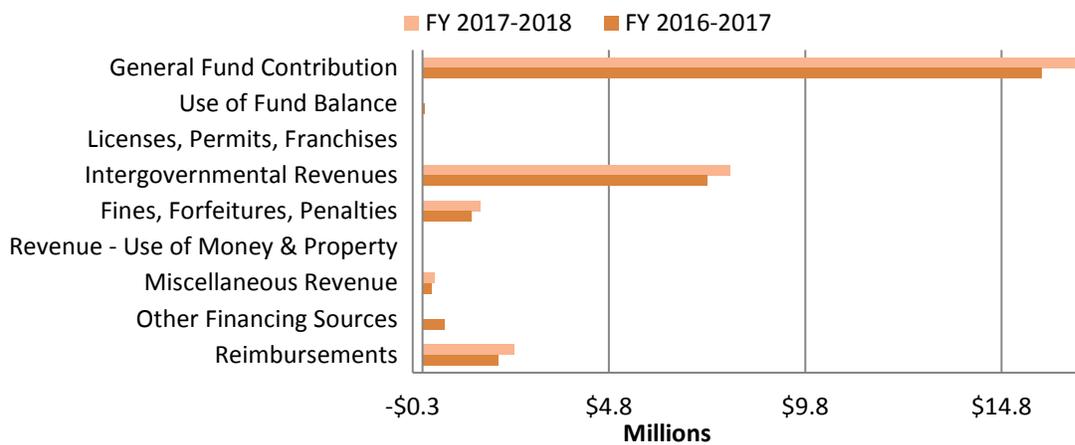
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Criminal	22,126,893	23,403,868	1,276,975	5.8
Victim Services	2,085,798	2,315,725	229,927	11.0
Family Justice Center	974,076	942,267	(31,809)	(3.3)
<i>Internal Transfers & Reimbursements</i>	1,884,504	1,983,280	98,776	5.2
Total Expenditures by Program	27,071,271	28,645,140	1,573,869	5.8
Expenditures by Character				
Salaries and Benefits	21,372,417	22,626,119	1,253,702	5.9
Services and Supplies	5,264,525	5,846,224	581,699	11.0
Other Charges	0	0	0	0.0
Capital Expenditures	0	0	0	0.0
Other Financing Uses	434,329	172,797	(261,532)	(60.2)
Total Expenditures by Character	27,071,271	28,645,140	1,573,869	5.8
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	15,768,037	16,644,903	876,866	5.6
Use of Fund Balance	56,828	(5,275)	(62,103)	(109.3)
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	2,000	2,000	N/A
Intergovernmental Revenues	7,246,492	7,844,118	597,626	8.2
Fines, Forfeitures, Penalties	1,248,335	1,479,669	231,334	18.5
Revenue - Use of Money & Property	10,227	15,575	5,348	52.3
Miscellaneous Revenue	246,396	304,397	58,001	23.5
Other Financing Sources	558,872	29,020	(529,852)	(94.8)
Reimbursements	1,936,084	2,330,733	394,649	20.4
Total Revenues/Use of Fund Balance	27,071,271	28,645,140	1,573,869	5.8
Total Permanent Positions	124.75	128.25	3.5	2.8

Note: Internal transfer and reimbursement of expenses between budget sections within the District Attorney's Office total \$1,983,280 in FY 2017-2018, resulting in a net budget of \$26,661,860

BUDGET CHANGES

The FY 2017-2018 recommended budget includes expenditures totaling \$28.6 million, financed with \$12 million in revenue and \$16.6 million in General Fund. Appropriations are increasing by \$1.5 million or 5.8% compared to the prior year adopted budget primarily due to labor adjustments.

The department's General Fund support is \$16.6 million or 5.6% more than the prior year budget to account for adjustments to negotiated salaries and benefits, increased staffing, and internal service costs.

Expenditure (Uses)

- Salaries and benefits reflect an increase of \$1.25 million, or 5.9%, reflecting the addition of two new staff approved by the Board in October 2016 to support the increased use of Body Worn Cameras by local law enforcement agencies, as well as adjustments to negotiated salaries and benefits.
- Service and supplies reflect an increase of \$582,000, or 11%, to reflect the increase or \$262,000 in funding paid to Community Based Organizations through new grant funding, highlighted below, that provides outreach to the homeless population and \$230,000 for services for victims of multiple crimes. This also reflects an increase of \$90,000 for internal costs associated with liability insurance.
- Other financing uses reflects a decrease of \$262,000, or -60.2%, reflecting the decrease of \$205,000 of one-time funding in 2016-2017 to accommodate one-time costs, including vehicles and office renovation, associated with the addition of staff to support the expansion of the Environmental and Consumer Law and Fraud Division unit as approved by the Board in 2015; and \$57,000 of one-time funds used for staff training, community outreach, and the purchase of furniture for the Family Justice Center Sonoma County training and conference room.

Revenues (Sources)

- General Fund contribution is increasing by \$877,000, or 5.6%, due to the addition of staff in October, 2016 to support the increased use of Body Worn Cameras by local law enforcement agencies, as well as the actual adjustments to negotiated salaries and benefits funded by the General Fund.
- Intergovernmental Revenues have increased by \$598,000, or 8.2%, reflecting a projected increase of \$140,000 in Proposition 172 funds; \$262,000 in new grant funding from the California Office of Emergency Services for the Victim Services Unit to provide outreach and services to our homeless population in collaboration with multiple non-profit agencies; \$230,000 is new grant funding received by the Family Justice Center Sonoma County from the U.S. Department of Justice Office for Victims of Crime to address the issue of poly-victimization (focused on individuals who have been victims of multiple different kinds of crime) in collaboration with our non-profit partner agencies. Also included is grant funding received by the Family Justice Center Sonoma County from the U.S. Department of Justice, Office of Violence Against Women to improve criminal justice responses to sexual assault, domestic violence, dating violence and stalking in partnership with our non-profit agencies and tribal partners.
- Fine, Forfeitures, and Penalties have increased by \$231,000, or 18.5%, reflecting a slight increase in asset forfeiture funds and increased revenue from environmental and consumer funds.
- Miscellaneous Revenues increased by \$58,000, or 23.5% reflecting the increased contribution from the Family Justice Center Foundation Board for operational costs. The increased funding available from the Foundation is indicative of the strong community support for the Family Justice Center.
- Other financing uses reflects a decrease of \$530,000, or -94.8%, reflecting the decrease of one-time funding to accommodate one-time costs, including vehicles and office renovation, associated with the addition of staff to support the expansion of the Environmental and Consumer Law and Fraud Division unit as approved by the Board in 2015; and one-time funds used for staff training, community outreach, and the purchase of furniture for the Family Justice Center Sonoma County training and conference room. General Fund support of \$207,000 for the Family Justice Center is now being included as a reimbursement.
- Reimbursements have increased \$395,000, or 20.4%, reflecting \$137,000 increase in revenue received from the Consumer Protection Fund to support the addition of one full time Deputy District Attorney and one part-

time District Attorney Investigator position for the Environmental and Consumer Law and Fraud Division and \$51,000 in increased revenue in the District Attorney Parole Revocation subaccount from Public Safety Realignment. This also reflects General Fund support of \$207,000 for the Family Justice Center, previously included in Other Financing Uses.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Received several new grants: Office of Violence Against Women Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Grant in partnership with our non-profit agencies, non-governmental, and tribal partners for the Family Justice Center Sonoma County; Office for Victims of Crime a Pathway to Justice, Healing and Hope: Addressing Poly-victimization grant for the Family Justice Center Sonoma County; and California Office of Emergency Services Outreach and Services to Homeless Victims of Crime grant for our Victim Services Unit.
- Expanded the Environmental, Consumer and Major Fraud Division with the addition of two Deputy District Attorneys and the implementation of Consumer Alerts on the unit's webpage. The consumer alerts provides the public with up-to-date information on a variety of scams and fraudulent activity which is often targeted at our most vulnerable populations.
- Created a Comfort Dog Program with the addition of Miranda, a fully trained courthouse dog. Miranda provides comfort and support to our most vulnerable victims particularly our children and elderly to alleviate the trauma they may experience when participating in the criminal justice system.
- Hosted a Cannabis Symposium to discuss changes in California law after the passing of Proposition 64. The symposium was attended by multiple law enforcement agencies throughout Sonoma County, Marin, Napa and Mendocino County and had several guest speakers presenting on topics that included environmental violations in cannabis cultivation; permitting and commercial licensing implications; search and seizure issues; changes in asset forfeiture law; and the medical as compared to commercial cannabis.
- Prosecuted, successfully, a multiple defendant murder case that spanned many years and involved witness coordination and evidence collection throughout the country. Extensive participation was required on the part of our Victim Services Division, Bureau of Investigation, the Sonoma County Sheriff's Office, and multiple-agencies both in and out-of-state.

FY 2017-2018 Objectives

- Continue to investigate and prosecute those who prey on elders, handling cases of sexual and physical abuse, the infliction of mental abuse, and neglect, as well as all financial crimes, including fraud, identity theft, and forgery. Outreach efforts will continue to educate seniors about scams and how to avoid them, and to raise awareness on services through Elder Projection Unit.
- Continue to expand collaboration with criminal justice and community partners to serve victims of family violence, domestic violence, sexual assault, elder abuse and child abuse as the lead administrative and fiscal agent of the Family Justice Center Sonoma County. This includes building-out existing space to create more private offices to provide additional direct services to victims.
- Expand our community outreach to further educate the public and work with our justice partners on proven intervention and prevention programs that include the Gang Resistance, Education and Training program; Gun Information for Teens program; Internet, Social Media Awareness, Resources and Training, a new program that focuses on social media safety and on cyberbullying education for middle and high school students; and truancy programs for juveniles and their parents.
- Explore ways to improve employee and victim safety at the Hall of Justice given the age of the building and cost of remodeling. The alarm system has been upgraded, but the lobby needs to be remodeled to provide better protection to staff and witnesses.
- Participate in countywide efforts to address challenges of homelessness and mental health problems and the impacts on the criminal justice system.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

PUBLIC DEFENDER

Kathleen Pozzi
Public Defender

The Sonoma County Public Defender’s office protects the life, liberty, property, and constitutional rights of each of its clients as it serves the interests of society to ensure a fair, efficient, and unbiased system of justice.

BUDGET AT A GLANCE:

FY 2017-2018

Total Expenditures	\$11,536,915
Total Revenues/Use of Fund Balance	\$592,576
Total General Fund Contribution	\$10,944,339
Total Staff	51.00
% Funded by General Fund	94.86%

DEPARTMENT SERVICES

The Law Office of the Public Defender provides legal representation to indigent adult defendants and juveniles in criminal court, in family law contempt proceedings, and to persons who are mentally ill, developmentally disabled or in need of conservatorship, and cannot afford an attorney, where no conflict exists.

All attorneys and clients of the Law Office of the Public Defender have access to the services of an Immigration Consequences Specialist to ensure that all clients understand the potential immigration impacts related to the criminal proceedings in accordance with our mission.

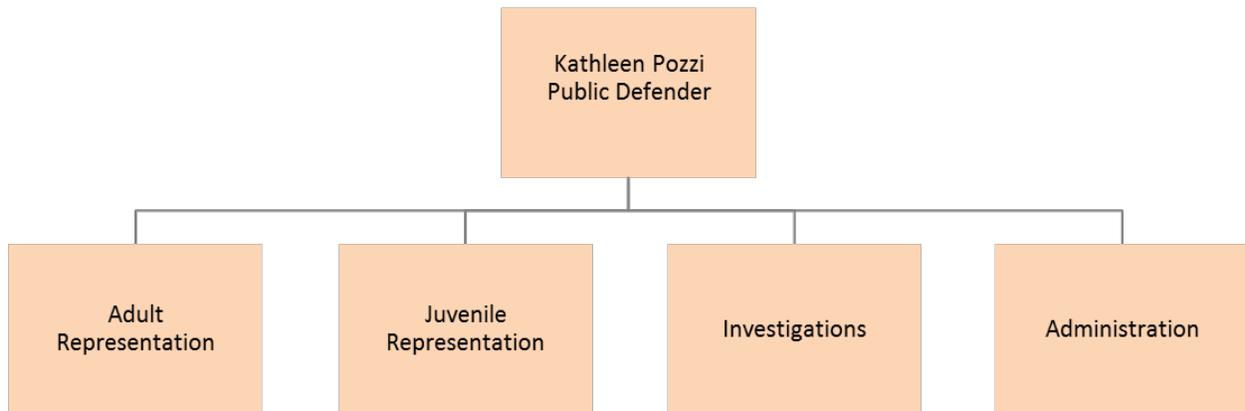
The Office collaborates with other County and criminal justice partners to strive for a holistic approach to

representation, while protecting the constitutionally guaranteed rights of accused persons.

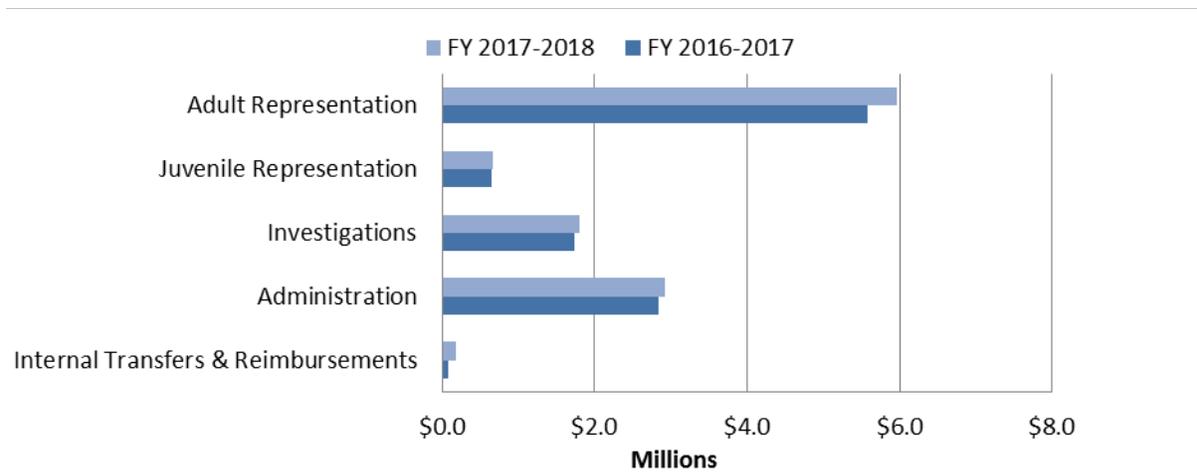
The Public Defender’s office is made up of four program areas: **Adult Representation** focuses on the defense and representation of indigent adults, **Juvenile Representation** provides legal services to juveniles, **Investigations** supports the attorneys by providing investigative services, and **Administration** provides administrative and legal processing support to the legal and investigations staff.

For more information, call (707) 565-2791, or visit <http://sonomacounty.ca.gov/Public-Defender/>.

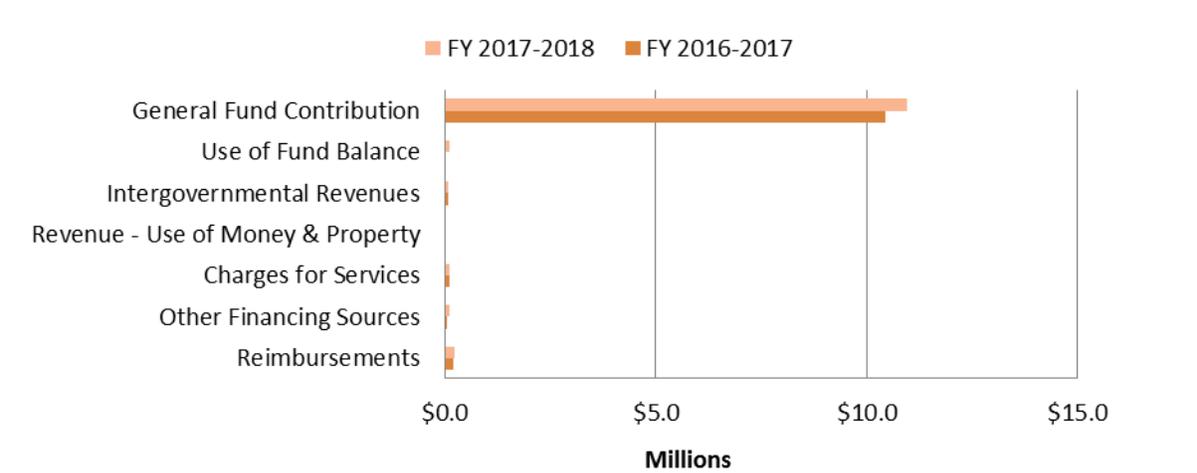
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Adult Representation	5,577,301	5,962,833	385,532	6.9
Juvenile Representation	652,963	673,074	20,111	3.1
Investigations	1,741,236	1,794,865	53,629	3.1
Administration	2,833,560	2,921,143	87,583	3.1
<i>Internal Transfers & Reimbursements</i>	80,250	185,000	104,750	130.5
Total Expenditures by Program	10,885,310	11,536,915	651,605	6.0
Expenditures by Character				
Salaries and Benefits	9,765,351	10,193,180	427,829	4.4
Services and Supplies	1,072,260	1,289,684	217,424	20.3
Other Charges	0	0	0	0.0
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	47,699	54,051	6,352	13.3
Capital Assets	0	0	0	0.0
Total Expenditures by Character	10,885,310	11,536,915	651,605	6.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	10,437,779	10,944,339	506,560	4.9
Use of Fund Balance	0	94,650	94,650	N/A
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	80,000	90,000	10,000	12.5
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	250	350	100	40.0
Charges for Services	100,000	100,000	0	0.0
Miscellaneous Revenue	0	0	0	0.0
Other Financing Sources	57,630	91,635	34,005	59.0
Special Items	0	0	0	0.0
Reimbursements	209,651	215,941	6,290	3.0
Total Revenues/Use of Fund Balance	10,885,310	11,536,915	651,605	6.0
Total Permanent Positions	50.00	51.00	1.00	2.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Law Office of the Public Defender Department total \$185,000 in FY 2017-2018, resulting in a net budget of \$11,351,915.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$11.5 million, financed with \$507,000, in revenues, \$95,000 use of fund balance, and \$10.9 million in General Fund support. Appropriations are increasing by \$652,000, or 6.0%, compared to the FY 2016-2017 Adopted Budget, due primarily to adjustments to negotiated salaries and benefits and internal service costs.

The Department's General Fund support is increasing by \$507,000, or 4.9%, from the prior year budget, due primarily to the additional appropriation of 1.0 FTE attorney approved during mid-year adjustments to cover an additional misdemeanor courtroom that was added by the Sonoma County Superior Court and adjustments to negotiated salaries and benefits.

Expenditure (Uses)

- Salary and benefits costs have increased \$428,000, or 4.4%, due to the addition of one full-time attorney approved during mid-year adjustments to cover an additional misdemeanor courtroom that was added by the Sonoma County Superior Court and adjustments to negotiated salaries and benefits.
- Services and supplies have increased \$217,000, or 20.3%. These increases reflect \$112,000 for County internal service department charges, including cost for scheduled computer equipment replacement, and \$105,000 to transfer available Public Safety Realignment fund balance for the Public Defender Parole Revocation Services.

Revenues (Sources)

- General Fund contribution is increasing by \$507,000, or 4.9%, over the prior year budget to support increased salary and benefit costs associated with a new position approved and negotiated labor changes as well as \$79,000 for cost increases associated with obtaining evidence from law enforcement agencies, largely due to increased use of body worn cameras.
- Use of fund balance is increasing by \$95,000 to reflect use of fund balance available from Public Safety Realignment for Parole Revocation services.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Trained staff in the use of the new Legal Case Management System to increase the efficient use of data in court, reduce paper, and improve department procedures.
- Built statistical data reports based upon the established benchmarks using the new legal Case Management System implemented in March 2015. These reports will be used to ensure that workloads are distributed in a manner that provides consistent representation for all clients.
- Identified and implemented systematic approaches to lessen the increased workload created by the approval of Proposition 47. The Office provides consultation and representation to eligible clients to file petitions reducing certain drug charges from felony to misdemeanor, all while maintaining our regular case load.
- Established a community group which meets monthly with approximately 16 member organizations/attorney offices to enhance collaboration on immigration issues. The Immigration Consequences Specialist has met with and provided education to several non-profit organizations regarding immigration status consequences as a result of criminal proceedings. The department continues to work with our justice partners on immigration issues in a holistic manner.

FY 2017-2018 Objectives

- Secure the safety net for Public Defender clients by collaborating with community partners to initiate services for homeless clients.

- Identify clients without stable housing in an effort to connect clients with County and community base organizations.
- Participate in Mentally Ill Offender Task Force to implement and improve services, as part of the Board's strategic goal of securing our safety net.
- Implement Proposition 64 to provide consultation and representation to clients eligible to dismiss or reduce the severity of past marijuana convictions.
- Participate in adult truancy court to mitigate the impact of child truancy in our community.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



SHERIFF

Steve Freitas
Sheriff-Coroner

In partnership with our communities, we commit to provide professional, firm, fair, and compassionate public safety services, with integrity and respect.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$179,834,827
Total Revenues/Use of Fund Balance	\$90,038,475
Total General Fund Contribution	\$89,796,352
Total Staff	652.50
% Funded by General Fund	49.93%

DEPARTMENT SERVICES

The Sheriff’s Office is organized into two divisions for service delivery, **Law Enforcement** and **Detention** with two additional divisions supporting service delivery, **Administrative Services** and the **Telecommunications Bureau** providing County-wide radio services.

The Sheriff, under state law, is responsible for the delivery of law enforcement and related emergency services to the unincorporated areas of the County of Sonoma.

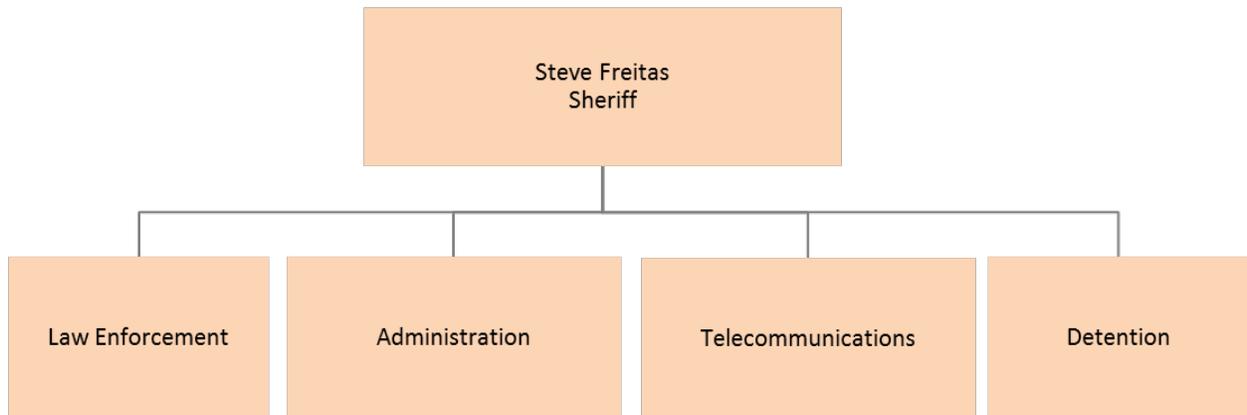
Within the **Law Enforcement** Division, the Field Services section includes patrol services, contracts to provide law enforcement services to the Town of Windsor and the City of Sonoma, the Helicopter and Search & Rescue Units, the Marine Unit, and Dispatch services. The Special Units section includes Investigations, Coroner, court security services provided to the Sonoma County Superior Court, prisoner transportation functions, Civil Bureau services, and the central repository of all criminal warrants within the Central Information Bureau.

The **Detention Division** is comprised of the Operations section and Special Services section. The Operations section is responsible for the operation of two adult detention facilities designed for the incarceration of

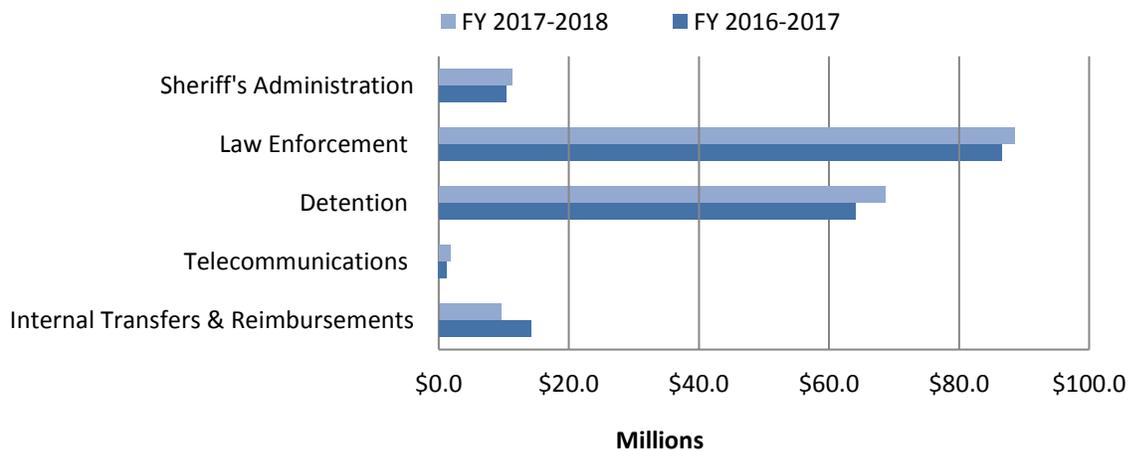
criminal offenders and persons charged with criminal offenses. While incarcerated, the County must provide all the basic living needs of an inmate, including food, clothing, and medical and mental health care. The Sheriff’s Office maximum security Main Adult Detention Facility serves as the intake location where all arrestees are brought for booking and processing. The facility houses both pre-trial and sentenced men and women, most of whom are medium to high risk offenders, plus any inmates requiring special medical and/or mental health services. The North County Detention Facility houses both pre-trial and sentenced males, most of whom are low to medium risk offenders. The Special Services section includes specific programs operated at the MADF such as alcohol and drug treatment services, cognitive therapy for the mentally ill offenders, and General Educational Development (GED) classes.

For more information, call (707) 565-2511, or visit <http://sonomasheriff.org>.

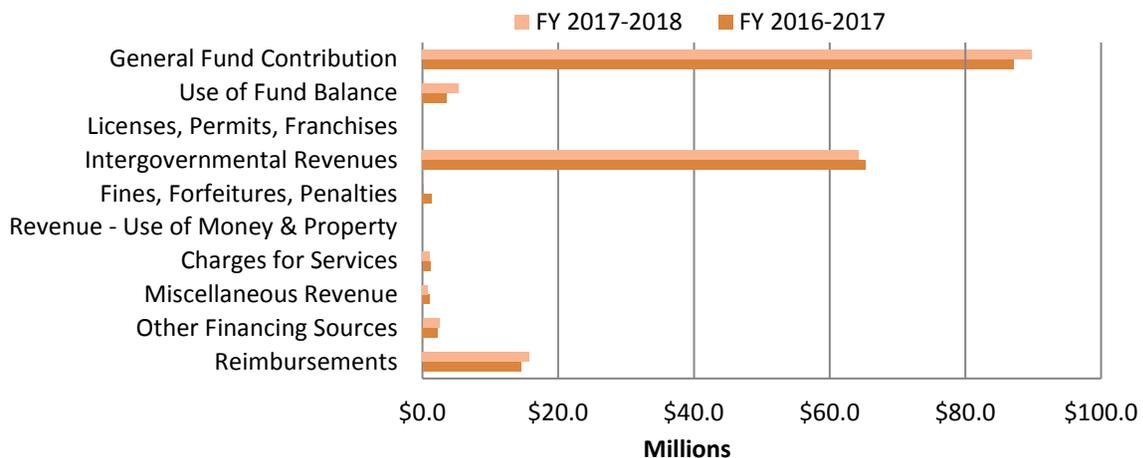
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Sheriff's Administration	10,333,737	11,214,920	881,183	8.5
Law Enforcement	86,471,114	88,469,217	1,998,103	2.3
Detention	64,111,510	68,623,118	4,511,608	7.0
Telecommunications	1,233,044	1,844,610	611,566	49.6
<i>Internal Transfers & Reimbursements</i>	14,185,475	9,682,962	(4,502,513)	(31.7)
Total Expenditures by Program	176,334,880	179,834,827	3,499,947	2.0
Expenditures by Character				
Salaries and Benefits	124,447,210	128,506,809	4,059,599	3.3
Services and Supplies	38,997,237	38,810,290	(186,947)	(0.5)
Other Charges	7,685,192	7,903,108	217,916	2.8
Capital Expenditures	3,671,006	3,291,183	(379,823)	(10.3)
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	1,534,235	1,323,437	(210,798)	(13.7)
Capital Assets	0	0	0	0.0
Total Expenditures by Character	176,334,880	179,834,827	3,499,947	2.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	87,074,048	89,796,352	2,722,304	3.1
Use of Fund Balance	3,604,609	5,399,283	1,794,674	49.8
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	22,407	20,875	(1,532)	(6.8)
Intergovernmental Revenues	65,265,568	64,288,328	(977,240)	(1.5)
Fines, Forfeitures, Penalties	1,347,792	191,334	(1,156,458)	(85.8)
Revenue - Use of Money & Property	24,320	29,520	5,200	21.4
Charges for Services	1,161,353	1,022,803	(138,550)	(11.9)
Miscellaneous Revenue	1,075,624	818,287	(257,337)	(23.9)
Other Financing Sources	2,240,505	2,480,598	240,093	10.7
Special Items	0	0	0	0.0
Reimbursements	14,518,654	15,787,447	1,268,793	8.7
Total Revenues/Use of Fund Balance	176,334,880	179,834,827	3,499,947	2.0
Total Permanent Positions	652.50	652.50	-	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Sheriff's Office total \$9,682,962 in FY 2017-2018, resulting in a net budget of \$170,151,865

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$179.8 million, financed with \$84.6 million in revenues, \$5.4 million in fund balance and \$89.8 million in General Fund. Appropriations are increasing by \$3.5 million, or 2%, compared to the FY 2016-2017 Adopted Budget, due primarily to negotiated salaries and benefits as well as increases in internal services costs and contract services.

The Sheriff's Office General Fund support is increasing by \$2.7 million, or 3.1% from the prior year.

The FY 2017-2018 recommended budget is based on the fact that anticipated modest revenue growth will be insufficient to finance ongoing expenditures that are increasing primarily due to \$4.0 million for labor costs, \$1.8 million for liability insurance, \$218,000 for inmate medical care, and \$482,000 in other internal services and operating costs throughout the department. To align expenditures to revenues, it is necessary for the Department to reduce the budget by approximately \$6.5 million. These reductions are discussed further in the May 16, 2017 fiscal update to the Board of Supervisors.

Expenditure (Uses)

- Salaries and Benefits are increasing by a net of \$4 million, or 3.3% attributable to negotiated salaries and benefits across all programs offset by salary savings of \$6.5 million to meet available resources as discussed below. The budget recommends the addition of one civilian Communications Manager to run the Sheriff's Telecommunications Bureau and one Department Analyst to monitor social media and provide additional data analysis, being offset by savings from eliminating one sergeant position. These changes address the increasingly technical nature of the work being done on a daily basis. The budget also reflects the transfer of one Community Service Officer position to General Services for parking enforcement, approved by the Board in October 2016.
- Services and Supplies are decreasing by \$187,000. This represents a decrease of \$4.4 million due to a change in fund structure relating to the Public Safety Realignment funds. Beginning in FY 2017-2018, all Public Safety Realignment funds that are under the authority of the Community Corrections Partnership will be managed through the Probation Department budget to simplify administration and tracking. This decrease is offset by increases of \$1.8 million for liability insurance, \$1.1 million for services related to the provision of state-funded restoration services for felony offenders who have been found incompetent to stand trial, \$1.1 million for projects associated with fingerprint automation funded with program-specific revenue, and a \$200,000 increase for the provision of behavioral health services for inmates as a result of implementation of a new contract as a result of a Request for Proposals process.
- Other Charges are increasing by \$217,900 or 2.8% due to annual cost of living increase based on the Consumer Price Index for the inmate medical services provider contract.
- Capital Expenditures are decreasing by \$379,800 or 10.3% as are result of completing one-time projects including replacing evidence storage refrigerators and interview room cameras, purchasing specialty unit vehicles, and other building improvement related projects.
- Other Financing Uses are decreasing by \$210,800 or 13.7% as transfers from Asset Forfeiture special funds to the operating budget and Capital projects for one-time projects will not recur in FY 2017-2018. Completed projects include upgrades to the interview room cameras, purchase of a canine trained for bomb detection, Coroner case management system, and the property/evidence storage annex.

Revenues (Sources)

- General Fund contribution is increasing by \$2.7 million or 3.1%, primarily as a result of negotiated salaries and benefits.
- Use of Fund Balance is increasing by \$1.8 million or 49.8% attributable to increased use of special fund balance for fingerprint identification and storage projects.
- Intergovernmental revenue is decreasing by \$977,000 or 1.5%. The change includes \$4.5 million reduced revenues from Public Safety Realignment funds as noted above. This is offset by increases of \$1.3 million in

proposition 172 state revenues anticipated growth; \$1.3 million from the Department of State Hospitals for felony restoration services; \$688,000 in contract revenue from Windsor and Sonoma to cover increased costs; and \$156,000 increase in Public Safety Realignment funds specific to the Sheriff's office to help offset the annual operating increases associated with Realignment.

- Fines, Forfeitures, Penalties are decreasing by \$1.2 million or 85.8% primarily due to the one-time revenue from a single asset forfeiture case that was received in FY 2016-2017.
- Charges for Services are decreasing by \$138,600 or 11.9% due to a \$214,000 reduction in funds from the Inmate Welfare Trust to fund the Starting Point inmate drug rehabilitation program. In FY 2017-2018 program costs will be paid directly from the Trust. Decreases are partially offset by net adjustments totaling \$75,000 for security services, civil fees, and coroner services, as approved by the Board, to cover the increased cost of providing these services.
- Miscellaneous Revenue is decreasing by \$257,400 or 23.9% as a result of changes in the way inmate educational programs will be accounted for in the Inmate Welfare Trust. In FY 2017-2018, expenditures for these programs will be paid for directly from the Trust, eliminating the need to transfer funding from the Trust to the Detention operating budget as revenue.
- Other Financing Sources are increasing by \$240,100 or 10.7% attributable to increased funding of \$180,000 from Capital Projects for the replacement of a telecommunications microwave equipment and \$115,000 associated with transfers from the county's computer replacement fund. The increase is offset by a decreases due to completion of one-time projects, including upgrades to the interview room cameras, purchase of a canine trained for bomb detection, and the Coroner case management system.
- Reimbursements are increasing by \$1.3 million or 8.7% primarily due from Public Safety Realignment including \$485,000 for the misdemeanor restoration to competency program, \$58,000 for community supervision detective time, \$519,000 Detention Division's realigned offender custody, and \$336,000 Trial Court Security. This is offset by decreases of \$98,000 due to the transfer of the County campus parking enforcement transferring from the Sheriff's Office to General Services.

Service Impacts

The Recommended Budget reflects decreases totaling \$6.5 million in order to meet General Fund Net Cost target. These changes are budgeted as salary savings and reflect the reduction of 21 positions for which budgeted allocations will be reduced in the Supplemental Budget if funding is not identified. It is anticipated that if there are incumbents in the impacted positions, they will be shifted to fill other vacancies. Please see Board item #18, Quarter 3 Budget Update report on May 16, 2017.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Implemented the Static Risk Assessment tool for objective evaluation of inmates for participation in the Electronic Monitoring Program by partnering with County Probation. This validated tool allows more optional and consistent deployment of electronic monitoring as a detention alternative.
- Hired 94 new Sheriff's Office employees as part of our intensive hiring effort. Due to continuous turnover, the Sheriff's Office continues to have an average of 32 vacancies.
- Collaborated with the Santa Rosa Junior College to successfully implement a pilot project that provides academic programming to inmates. Over 150 inmates took college credit courses in English, mathematics, and study skills.
- Purchased and installed a use of force simulator and hired a Community Engagement Liaison. Both projects were a direct response to the Community and Local Law Enforcement Task Force recommendations.

- Introduced computer tablets to inmates for programing purposes allowing the Sheriff to introduce additional programing to inmates limited by their housing and classification status. Edovo Programing Tablets contain over 10,000 hours of content including: General Education Development (GED) prep, parenting skills, anger/conflict management, job skills, literacy, life skills, cognitive behavioral therapy, as well as e-books, podcasts and educational and instructional videos.

FY 2017-2018 Objectives

- Replace the Sheriff’s aging helicopter to ensure the Sheriff’s continued ability to provide the community with air support for law enforcement, search and rescue, fire suppression, and long line emergency rescue missions.
- Facilitate the implementation of a Workers’ Compensation Alternative Dispute Resolution Carve-Out Program to promote providing quality medical care to injured employees, timely claim resolution, and prompt return to work, resulting in costs savings on a long-term basis.
- Provide all Sheriff’s Office correctional deputies with crisis intervention training. Field deputy sheriffs have received this critical training, which has proven to be invaluable in the field. Expanding the exposure to this training to our correctional deputies will allow the Sheriff’s Office to realize the benefits when interacting with behavioral health inmates within our detention facilities.
- Collaborate with General Services and the County Administrator’s Office to ensure that the Adult Detention Behavioral Health Housing Unit project continues to move forward, meeting necessary milestones for successful completion in compliance with State funding requirements.
- Transition from paper to electronic inmate medical records to allow for real time sharing of information, improved treatment outcomes, and the provision electronic data for better reporting and analysis.
- Continue to explore and implement innovative methods to improve and increase our ability to hire law enforcement and detention employees to decrease vacancies and the costs associated with vacancies.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Appropriate rollover funds from Asset Forfeiture for the purchase of a new helicopter, as approved as part of the FY 2016-2017 budget \$2,965,000. Appropriate staff development funds (\$35,000 per facility) for the Main Adult Detention Facility and the North County Detention Facility gyms as allowed by the Sonoma County Law Enforcement Association Memorandum of Understanding. Appropriate rollover funding from Asset Forfeiture for the upgrades to the Specialized Emergency Response Team's equipment and storage facility to enhance response times to incidents at the Main Adult Detention Facility \$10,000.	0.00	3,045,109	3,045,109	0

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Adjust revenue and expenses for substance abuse services funded by Public Safety Realignment based on updated costs estimates from Behavioral Health (\$16,000). Appropriate unspent funds from State Department of Healthcare Services grant funding to support inmate enrollment in Medi-Cal services (\$75,000).		90,771	90,771	0
Add one Administrative Aide position to support management and evaluation of inmate programs designed to reduce recidivism, funded with Inmate Welfare trust funding as discussed with the Board on November 15, 2016 (\$129,000).	1.00	128,750	128,750	0
Decrease appropriations for inmate medical care contract based on actual Consumer Price Index, offset by decrease in salary savings (\$160,000), resulting in a zero net expenditure change.		159,630 (159,630)	0 0	159,630 (159,630)
Other Fund				
Appropriate Asset Forfeiture funds for the upgrades to the Specialized Emergency Response Team's equipment and storage facility to enhance response times to incidents at the Main Adult Detention Facility \$10,000.	0.00	10,000	0	10,000
Appropriate rollover revenue from the Sonoma County Water Agency and corresponding expenses to support Jail Industries project to provide propagation services and maintain specialized nursery stock for the Water Agency.	0.00	30,000	30,000	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Appropriate one-time funds to maintain detention mental health services on graveyard shift (\$280,000), 1 sergeant position at the Russian River substation (\$309,450), 1 sergeant position at the Sonoma Valley substation (\$309,450), and 1 correctional sergeant position dedicated to overseeing mental health care in the detention facilities (\$122,400).	0.00	1,021,300	1,021,300	0

Additional Directions to Staff

- Provide summary information to all Board members explaining what policies are posted, and what the challenges are to posting policies.

HEALTH & HUMAN SERVICES

Health Services

Human Services

In-Home Support Services (IHSS)

Department of Child Support Services



HEALTH SERVICES

Barbie Robinson
Director

The mission of the Sonoma County Department of Health Services is to promote and protect the health and well-being of every member of the community.

BUDGET AT A GLANCE:

	FY 2017-2018
Total Expenditures	\$245,255,626
Total Revenues/Use of Fund Balance	\$236,182,904
Total General Fund Contribution	\$9,072,722
Total Staff	651.70
% Funded by General Fund	3.70%

DEPARTMENT SERVICES

In partnership with the local health system, the Department of Health Services serves adults, children and families and supports community health and safety, emergency medical preparedness, disease control and clinical services. The Department's divisions of Public Health, Behavioral Health and Health Policy, Planning and Evaluation, as well as First 5 Sonoma County, engage the community through a combination of direct services and a network of community-based contracts with provider agencies.

Public Health programs include Environmental Health and Safety; Family Health; Health Care Coordination; Women Infants & Children; Disease Control and Surveillance; Public Health Preparedness; Animal Services; the Regional Public Health Laboratory; the Coastal Valleys Emergency Medical Services Agency; Special Clinical Services; Public Health Program Support including Vital Statistics; and support for a variety of commissions and committees.

Behavioral Health programs promote the recovery and wellness of individuals with serious and persistent mental illness and/or substance use disorders through integrated services which include specialty mental health, substance use disorder, case management, advocacy, outreach, and education. Behavioral Health programs include 24-hour crisis stabilization and detoxification; field based outreach, prevention and early intervention; a mobile support team; a crisis assessment, prevention and education team; forensic and adult rehabilitation services; mental health and substance use disorder treatment and recovery programs; technical assistance; and quality assurance

and compliance monitoring of Behavioral Health's network of treatment provider agencies.

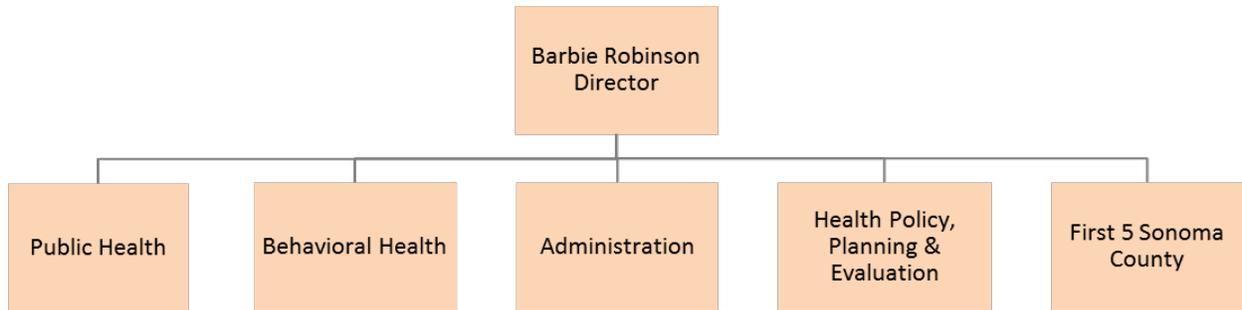
Administration facilitates the Department's operating divisions to develop and implement programs that benefit the health and wellbeing of the public by providing them with accounting, budgeting, personnel, contracting, information technology, risk management, facility, and fleet services.

Health Policy, Planning & Evaluation supports efforts of the Department and its community partners to make Sonoma County the healthiest county in California by providing support to the County's Health Action Collective Impact Initiative and leading the Department's health policy, strategic planning, evaluation and research activities. The Division's focus areas include violence prevention; chronic disease reduction; decreasing the incidence of obesity and the use of alcohol, tobacco and other drugs; improving dental health; and community engagement.

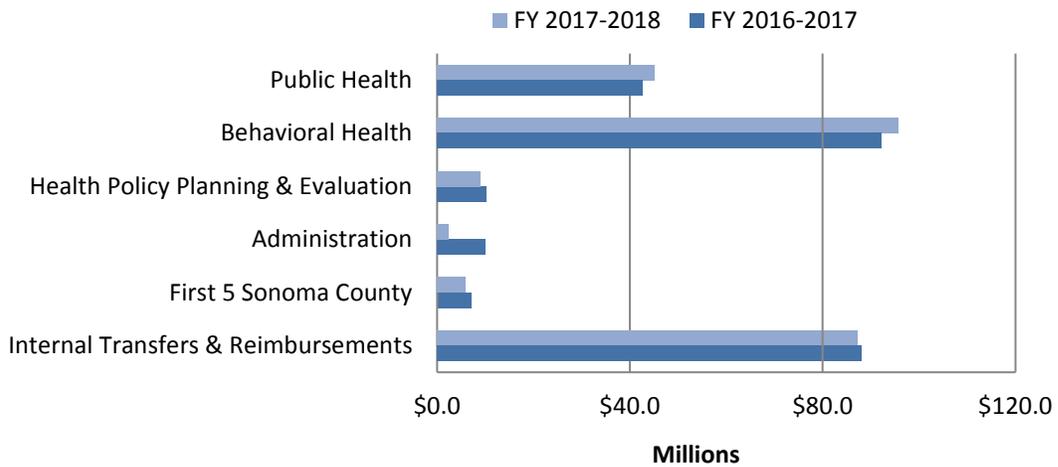
First 5 Sonoma County champions the overarching goal that every child entering kindergarten is ready to succeed. First 5 pursues optimal child development through its early and preventative services investments in health, family support and in improving the quality of early education.

For more information, call (707) 565-4700, or visit <http://sonomacounty.ca.gov/Health-Services/>.

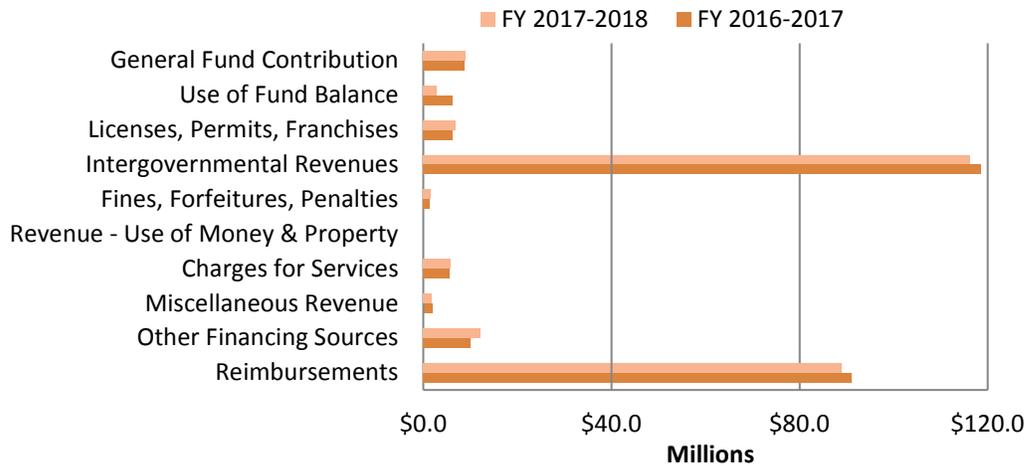
ORGANIZATIONAL PROGRAM CHART



FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures (Uses)				
Expenditures by Program				
Public Health	42,584,757	45,082,505	2,497,748	5.9
Behavioral Health	92,201,291	95,685,500	3,484,209	3.8
Health Policy Planning & Evaluation	10,264,980	8,977,563	(1,287,417)	(12.5)
Administration	10,074,961	2,451,716	(7,623,245)	(75.7)
First 5 Sonoma County	7,070,229	5,867,596	(1,202,633)	(17.0)
<i>Internal Transfers & Reimbursements</i>	88,126,557	87,190,746	(935,811)	(1.1)
Total Expenditures by Program	250,322,775	245,255,626	(5,067,149)	(2.0)
Expenditures by Character				
Salaries and Benefits	86,914,704	86,464,158	(450,546)	(0.5)
Services and Supplies	31,258,408	36,028,329	4,769,921	15.3
Other Charges	122,400,654	111,773,556	(10,627,098)	(8.7)
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	9,749,009	10,989,583	1,240,574	12.7
Capital Assets	0	0	0	0.0
Total Expenditures by Character	250,322,775	245,255,626	(5,067,149)	(2.0)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	8,872,354	9,072,722	200,368	2.3
Use of Fund Balance	6,236,451	2,768,019	(3,468,432)	(55.6)
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	6,149,110	6,801,772	652,662	10.6
Intergovernmental Revenues	118,664,618	116,334,673	(2,329,945)	(2.0)
Fines, Forfeitures, Penalties	1,298,286	1,468,386	170,100	13.1
Revenue - Use of Money & Property	78,200	79,517	1,317	1.7
Charges for Services	5,675,101	5,765,537	90,436	1.6
Miscellaneous Revenue	2,108,709	1,810,402	(298,307)	(14.1)
Other Financing Sources	10,120,632	12,235,880	2,115,248	20.9
Special Items	0	0	0	0.0
Reimbursements	91,119,314	88,918,718	(2,200,596)	(2.4)
Total Revenues/Use of Fund Balance	250,322,775	245,255,626	(5,067,149)	(2.0)
Total Permanent Positions	637.45	651.70	14.25*	2.20

Note: Internal transfer and reimbursement of expenses between budget sections within the Health Department total \$87.2 million in FY 2017-2018, resulting in a net budget of \$158 million.

* Positions changes since the FY 2016-2017 Adopted Budget include: 9.25 positions added at 1st Quarter Consolidated Budget Adjustments to support cannabis ordinance development, foster care reform, the Accountable Communities Health Initiative, and the Medical Therapy Unit. Also reflected is the net of 1 position added through a class study approved on 1/10/17. The remaining 4 positions are new additions for FY 2017-2018 and addressed in Budget Changes.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures of \$245.3 million financed with \$233.4 million in revenues and reimbursements, \$2.8 million in Fund Balance, and \$9.1 million in General Fund. This represents an overall decrease in expenditures of approximately \$5.1 million or 2.0%, from the FY 2016-2017 Adopted Budget. As discussed more fully below, due to increased expenditures and the loss of Intergovernmental Transfer (IGT) revenue, the Department will hold position vacancies to balance the FY 2017-2018 Budget.

The Department’s General Fund support is increasing by \$200,000 or 2.3 %, from the prior year as a result of the addition of an Environmental Health Program Manager position during the FY 2016-2017 1st Quarter Consolidation Budget Adjustments to develop and implement the Sonoma County Cannabis Program, including the Cannabis Health Ordinance. General Fund support of \$153,000 is programmed to support this position through FY 2017-2018 and will likely be replaced with cannabis-related revenue before the end of the fiscal year. The General Fund is also increasing by \$47,000 for the County’s share of the labor agreement costs for Sonoma County Animal Services, which is also supported by the cities of Santa Rosa and Windsor.

Expenditure (Uses)

- Salaries & Benefits reflect a net decrease of \$450,500, or .5%. Gross salary and benefit are increasing by approximately \$7.5 million, due to the 10.25 position changes approved following the adoption of the FY 2016-2017 Budget and negotiated salaries and benefits increases. This reduction is also reflected in the Program Administration section of the Fiscal Summary. Due to increased internal services costs and decline in revenues, operational reductions are required as follows:
 - To avoid layoffs and minimize services impacts, expenditure reductions will be managed through \$8.5 million in salary savings by maintaining approximately 40 unfunded vacancies. The primary service impacts related to maintaining existing vacancies will impact the Public Health Home Visiting program within the Public Health Division, and a delay in reaching full bed capacity at the Crisis Stabilization Unit within the Behavioral Health Division. The Department estimates that approximately 250 new clients will not be served as a result of these vacancies. Other service impacts will be mitigated through the use of Extra Help and overtime, and an increase in existing contract services discussed below. The Department will make use of this interim approach for FY 2017-2018 as new revenue opportunities to help restore positions, such as Drug Medi-Cal Waiver and Whole Person Care, are anticipated and will be brought to the Board for approval.
 - The overall decrease was offset by an \$150,000 increase for the annualized costs of a 1.0 Safety Coordinator position to implement California Occupational Safety and Health (CalOSHA) standards required by the newly implemented Workplace Violence Prevention in Health Care safety order and for the annualized costs of 3.0 Environmental Health Specialist positions of \$370,000, which is consistent with the phased plan approved by the Board in March 2016, to restore inspection service delivery levels that were curtailed during the recession.
- Services and Supplies are increasing by \$4.7 million, or 15.3%. Increased costs include, \$700,000 for computer, data, and communication charges; \$1.6 million for County Cost Plan allocation increases and corrections associated with the FY 2016-2017 allocation, including the need to recognize the share associated with Animal Care and Control; and \$1.6 million for internal administrative costs, many of which will be funded through grants, fees, rates and/or other funding and/claiming sources. Other increases include \$500,000 for Behavioral Health programs, which will result in increased access to mental health services being provided by contracted medical professionals. Also included is \$450,000 to cover various consulting services related to a Healthy Communities grant for tobacco prevention efforts, Animal Services outreach and animal behaviorist training, and First 5 community services.
- Other Charges are expected to decrease \$10.6 million, or 8.7%. This decrease is due primarily to:
 - A reduction of \$6 million from the 1991 Health Realignment fund, which was used as the local match with the state for the Intergovernmental Transfer (IGT) draw down of Federal Medicaid revenue. In addition, the corresponding \$4.1 million loss of IGT funded expenditures is part of the reduced budget. This change is the result of being notified by Partnership Health Plan that beginning in FY 2017-2018 as a result in

changes in Federal Medicaid regulations they will no longer be facilitating the drawdown of additional Medicaid revenue with the state through IGT.

- Also included as part of the Department's effort to align expenses, is a \$1.7 million reduction in Behavioral Health contracts with community-based organizations. This will affect approximately 100 clients who will experience reduced access to community-based mental health services.
- Other reductions include a \$170,000 reduction to true-up appropriations to align with state calculations for the California Children's Services Maintenance of Effort and a \$1.4 million reduction in First 5 contracts to align its budget with the Commission's Strategic Plan.
- These decreases are offset by increased costs for the support and care of Behavioral Health clients in a facility setting, including \$2.1 million increase in Institutes of Mental Disease (IMD) for in-patient psychiatric costs; \$300,000 for increased Crisis Residential Unit costs to provide a transition from our Crisis Stabilization Unit to a more appropriate level of care; and \$300,000 for increased long term hospitalization costs.
- Other Financing Uses are expected to increase \$1.2 million, or 12.7%. This increase is primarily due to the transfer of \$1 million from 1991 Health Realignment Fund Balance to 1991 Mental Health Realignment Fund Balance to increase reserves to prepare for various uncertainties in behavioral health-related revenues that may arise from changes to the Affordable Care Act or increased utilization in high risk service areas, including Institutes of Mental Disease (in-patient psychiatric costs), which are not reimbursable through Medi-Cal. An increase of \$200,000 in General Fund support is also reflected in this line item as funds are received in the Department's General Fund unit are then transferred to the appropriate division budgets.

Revenues (Sources)

- General Fund support is increasing by \$200,400, or 2.3 %, from the prior year as a result of \$153,000 in funding for the Environmental Health Program Manager to implement the cannabis ordinance and \$47,000 for the General Fund share of the negotiated salaries and benefits adjustments for Sonoma County Animal Services.
- Use of Fund Balance is expected to decrease \$3.5 million, or 55.6% primarily the result of reduced expenditures including a decrease use of First 5 Fund Balance of \$1.3 million, and an Increase of \$1.8 million in 1991 Health and Mental Health Realignment, which is reflected as Intergovernmental Revenue below.
- Licenses, Permits, Franchises reflect a net increase of \$652,700 or 10.6%, due to the Board of Supervisors May 9, 2017 approval of fee adjustments to Environmental Health resulting in \$770,000. The increase is offset by a reduction in Animal Services fee revenue for animal licenses of \$120,000 based on prior year actual revenue received.
- Intergovernmental Revenue reflects a net decrease of \$2.3 million, or 2.0%. This decrease is due primary to:
 - A reduction of \$4.2 million in Medi-Cal Intergovernmental Transfer (IGT) revenue and the associated \$6 million decrease in Health Realignment revenue which was used as the local match with the state for the Intergovernmental Transfer (IGT) draw down Federal Medicaid revenue. As discussed above, these reductions are due to changes in Federal Medicaid regulations.
 - The losses reflected in this category were offset by increases of \$4.8 million in Behavioral Health for Medi-Cal Federal Financial Participation (FFP) revenue as a result of an adjustment to published billing rates approved by the Board on May 2017, which covers the cost of specialty mental health services. Other offsets include, an increase of \$930,000 for FFP based revenue from services provided by contract providers such as Progress Foundation for the opening of Crisis Residential Unit II opening and Telecare Act, which provide mental health wrap around services. Other Medi-Cal related offsets include \$200,000 for Medicare billing for Medi-Cal clients that are Medicare eligible.
 - An increase of \$1.3 million as a result of increased Vehicle License Fee Base for 1991 Health and Mental Health Realignment and \$530,000 increase for FY 2016-2017 Vehicle License Fee Growth is also included.
 - The reduction is also offset by an increase of \$750,000 in revenue supporting Public Health's Care Coordination unit for children services and \$670,000 in Tobacco Tax through the passing of Prop 56.
- Fines, Forfeitures, Penalties are increasing \$170,100 or 13.1% due to projected increases in Environmental Health, Emergency Medical Services, and Animal Services based on an analysis of actual revenue received over the last three years.

- Miscellaneous Revenue is expected to decrease \$298,300 or 14.1%. This is primarily due to a \$560,000 decrease in grant funds due to completion of the Healthy Eating Active Living program, which has been serving residents of Southwest Santa Rosa. This decrease is offset by an increase of \$250,000 for a new California Accountable Communities Health Initiative grant, which will create a coordinated system to address cardiovascular disease.
- Other Financing Sources are increasing \$2.1 million, or 20.9%, due to a transfer of \$1 million from 1991 Health Realignment fund to 1991 Mental Health Realignment fund to prepare for potential reductions in behavioral health revenues related to the State's FY 2017-2018 budget and changes to the Affordable Care Act. The transfer also helps build mental health reserves in the event of increased utilization in high risk service areas as discussed above in the expenditure section. Other increases include \$200,000 General Fund support to Environmental Health and Animal Services as noted above, a \$485,000 Cost Plan accounting adjustment associated with the need to recognize the share associated with Animal Care and Control, and \$300,000 in non-recurring Tobacco Deallocation Funds approved by the Board in April 2016 to subsidize the Tobacco Retail License program through FY 2017-2018.
- Reimbursements reflect a net decrease \$2.2 million, or 2.4%. The primary factors include:
 - A decrease in Medi-Cal Intergovernmental Transfer (IGT) of \$4.1 million to cover expenditure appropriations within the Department's operating budget units (more fully discussed above), and consistent with the Department's overall cost containment strategy, a \$670,000 reduction in 1991 Health Realignment fund balance drawdown that is no longer being used by the divisions.
 - A decrease of \$575,000 in Human Services Department funding that covered staffing and contract costs. The decrease is contributing to the position vacancies and contract reductions also discussed above.
 - These decreases are offset by increases of \$1.7 million for the Department administration allocation that is passed through to the operating divisions to maximize reimbursement through grants, fees, rates and/or other funding sources. Other offsets include, \$230,000 for Information System services cost, as well as \$860,000 increases for services performed for other County Departments or reimbursements from internal services budgets such as, in-custody, restorative, and out of custody services for the Sheriff and Probation, and services for Human Services for Sonoma Works, Adult Aging, dependency drug court, Cal-Learn, Valley of the Moon Children's Home clinical services.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Initiated Department's 5-Year strategic planning process including formation of a cross-departmental Strategic Planning Team and hiring of a consultant to facilitate the process. Through strategic planning, the Department will prioritize its work and resources maximizing the impact of Department's programs and services on community health and well-being.
- Submitted an application and received approval from the State to implement Drug Medi-Cal Organized Delivery System that will expand access to substance use disorder services to Medi-Cal beneficiaries in Sonoma County who previously did not qualify or previously experienced barriers to service access, poor treatment outcomes, or high cost of services.
- Developed strategies to maintain a well-trained workforce, including development of a Workforce Development Plan and selection and implementation of a new Performance Management software resulting in a highly competent workforce and improved capacity to accomplish the priorities and goals set forth in the Department's Strategic Plan
- In collaboration with Health Action's Committee for Healthcare Improvement, worked with the medical community to develop, adopt, and implement opioid prescription standards and guidelines to address the opioid epidemic by ensuring patients across the county receive high quality pain management and educating the public about the risks of opioid pain medications.

FY 2017-2018 Objectives

- Work closely with other County Departments to implement the County's *Securing Our Safety Net* priority through initiatives like Project 301, enhanced mental health services, and placed-based services, which support the County's highest needs residents to achieve self-sufficiency, recovery and well-being.
- Implement the Drug Medi-Cal Organized Delivery System expanding access to substance use disorder services for Medi-Cal beneficiaries in Sonoma County who previously did not qualify or previously experienced barriers to service access, poor treatment outcomes, or high cost of services. Services will include residential, intensive outpatient, case management, recovery support, and physician consultation.
- Work closely with County General Services to develop and implement strategies related to relocation of Department facilities, including but not limited to, the Chanate campus relocation project and the Public Health 5th Street property thereby improving the availability and effectiveness of services provided to the community by the Department.
- Better position the Department to provide policy, planning, quality improvement, and evaluation services across the organization by transitioning the Health Planning Policy and Evaluation Division into Administrative Services Unit, supporting increased levels of integration and coordination to achieve the Department's vision of healthy people in healthy communities.
- Implement the Department's Strategic Plan including specific deliverables, leadership and staff responsibilities, timelines, and performance metrics, and the development of a monitoring and reporting system. Through strategic planning, the Department will prioritize its work and resources maximizing the impact of Department's programs and services on community health and well-being.
- Work in collaboration with other County Departments and community partners including Partnership Health Plans, health clinics, and others to identify solutions for those who are homeless or at risk of homelessness.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Reduce General Fund support for a Behavioral Health Clinician working as a Discharge Planner in the Sonoma County Jail. Through a Request for Proposal process, Sonoma County Sheriff's Office chose another bid for Mental Health services in the jail in FY 2017-2018 (5/23/17, #17).	0.00	(119,054)	0	(119,054)
Other Fund				
Increase appropriations necessary execute agreements to participate in the Medi-Cal Managed Care Rate Range Intergovernmental Transfer (IGT) with Partnership Health Plan and the State Department of Health Care Services, which secures additional federal revenue to deliver expanded services to the Managed Medi-Cal population. Approved by the Board on May 23, 2017, this results in a net benefit to the County of approximately \$8 million.	0.00	11,683,035	19,662,403	(7,979,368)

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Increase appropriations \$915,000 for the Dental Transformation Grant, which will improve the dental health of Medi-Cal enrolled children ages six and under by training and placing Community Dental Health Workers in community clinic settings. Approved by the Board on May 9, 2017.	0.00	914,645	914,645	0
Reduce reimbursement appropriations associated with providing mental health services in the jail. Through a Request for Proposal process, Sonoma County Sheriff's Office chose another bid for Mental Health services in the jail in FY 2017-2018.	0.00	(3,262,259)	(3,262,259)	0
Increase expenditure and revenue for needs identified after submission of the Recommended Budget for various inter-departmental contracts, including \$102,000 for the Sheriff and \$79,000 for Probation to provide services related to Public Safety Realignment, and \$215,000 for increased County Counsel services.	0.00	395,326	395,326	0
Adjust appropriations to match state and federal funding levels, including for the Teen Parent Connection program by \$137,000 and expenditures and revenues for Supplemental Nutrition Assistance Program Education (SNAP-Ed) by \$127,000. Reduce revenues for the Youth Development grant funding and Maternal Child and Health funding by (\$60,000), and increase revenues for State Water Board testing and Emergency Preparedness grant funding by \$13,000.	0.00	127,196	217,076	(89,880)
Reduce various services and supplies appropriations funded with 1991 Realignment within the Public Health and Health Planning and Policy Evaluation divisions. The Department has determined that planned one-time expenditures can be deferred until a later date and will increase the contribution to Fund Balance by \$293,000.	0.00	(653,893)	(361,067)	(292,826)

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Adjust various staffing and benefit appropriations as follows: Increase expenditures for extra help and overtime at Valley of Moon and Environmental Health \$45,000; transfer 1.0 FTE Public Health Nurse from First 5 to Field Nursing to align with First 5's Recommended Budget; due to funding differences in each program, there is a net revenue reduction of \$27,000 associated with this position move; reduce revenues and expenditures by \$41,000 for Nutritionist support for the Women, Infants, and Child (WIC) program to align with the state contract levels.	0.00	3,794	(67,845)	71,639
Add 1.0 FTE Program Planning and Evaluation Analyst and 1.0 FTE Senior Environmental Health Specialist and increase appropriations \$319,000 to support the implementation of the Sonoma County Cannabis Program. Positions are funded with revenue expected from permit fees of \$125,000 and General Fund transitional support of \$194,000. Authorized by the Board on April 11, 1017 (Resolution #17-0164).	2.00	319,000	319,000	0
Based on established Board policy, eliminate over 12 months vacancy of .05 Public Health Aide II, 1.0 Animal Control Officer II, .20 Department Analyst, .10 Senior Office Assistant, .30 Forensic Psychiatrist, 1.0 Supervising Animal Control Officer, 1.0 Lead Animal Care Assistant, and .80 Public Health Nurse II. There is no change in appropriations given that the position was left unfunded.	-4.45	0	0	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Receive one-time funding to support needs associated with Blue-Green Algae testing.	0.00	114,000	114,000	0

Additional Directions to Staff

- Return during Thursday Budget Wrap-Up session with how much of Partnership Health Plan's reserve is from Sonoma County.
- Come back with an update on Drug Abuse Alternatives Center (DAAC)/Center Point contract services.



HUMAN SERVICES

Karen Fies
Director

Empower, Support, Protect – The Human Services Department (Human Services) protects vulnerable children and adults and promotes maximum independence and well-being for

individuals and families. Human Services strives to meet the needs of our community and empower clients through accessible and responsive services.

BUDGET AT A GLANCE:

	FY 2017-2018
Total Expenditures	\$331,325,330
Total Revenues/Use of Fund Balance	\$305,410,250
Total General Fund Contribution	\$25,915,080
Total Staff	882.05
% Funded by General Fund	7.82%

DEPARTMENT SERVICES

Human Services provides direct services to support the health, safety and well-being of more than 100,000 individuals. Services are available in seven locations, including the South County Center which opened in April 2017.

Adult and Aging Division helps to ensure the safety, independence and well-being of older adults, persons with disabilities and veterans and their families. Staff provides protective and supportive social services as well as community training and coordination. The Division programs include: Adult Protective Services, In-Home Supportive Services (IHSS), Multipurpose Senior Services Program, Veterans’ Services, Public Administrator/Public Guardian/Public Conservator, and Area Agency on Aging. The Division also provides support for Aging Together Sonoma County which provides leadership to help prepare all people of all ages to plan for aging and connect people across the generations.

Economic Assistance Division helps low-income and other individuals and families get medical insurance benefits, food purchasing assistance, financial help and other services to meet basic needs. Staff determines initial and ongoing eligibility for public assistance programs of low-income families with children, those disabled or unemployed, and children in foster care homes to obtain food, shelter, medical and dental care, and other supportive services. The Division programs include: Medi-Cal, County Medical Services, CalFresh, and General Assistance.

Employment and Training Division helps individuals and families with job search, employment and training

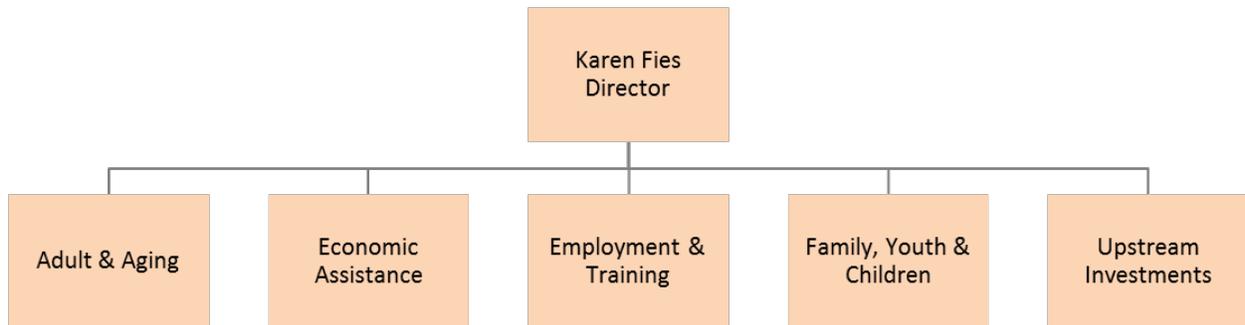
services and financial assistance. Also assists employers find qualified workers and supports workforce development through community partnerships and the job center, Job Link. Staff provides employment, education, and training support for youth and adults, to assist with finding employment and becoming self-sufficient. The Division programs include: California Work Opportunity and Responsibility to Kids (CalWORKs), Workforce Innovation and Opportunity Act, Sonoma County Youth Ecology Corps, and the Workforce Investment Board.

Family, Youth and Children Division helps ensure the safety and well-being of children and teens that experience abuse, neglect or abandonment. Staff provides protective and supportive social service to promote the ideals that children and families deserve stable nurturing homes, a supportive environment, and a sense of personal empowerment and hope. The Division programs include: Valley of the Moon Children’s Home, child abuse prevention, child protective services, foster care eligibility and placements, and adoptions.

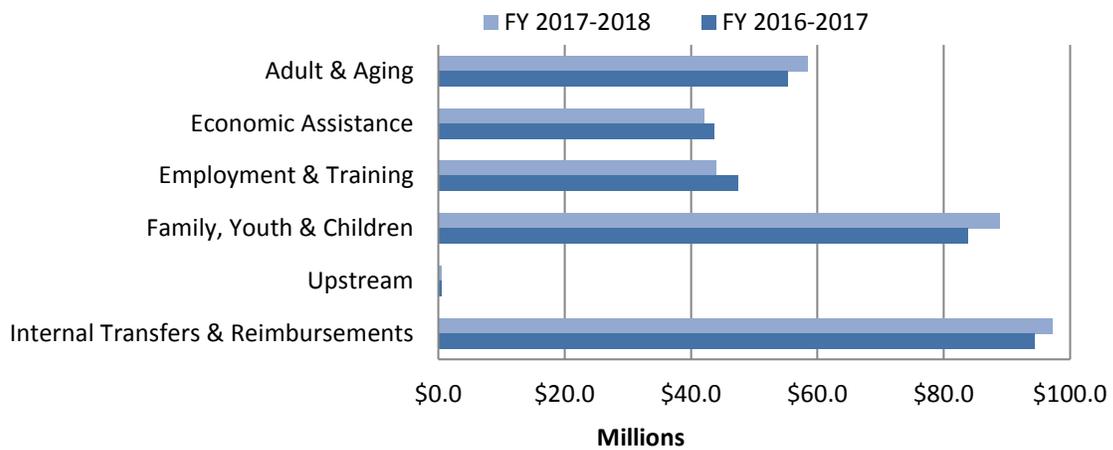
Sonoma County Upstream Investments is an initiative which seeks to benefit all Sonoma County residents through prevention focused policies and interventions that increase equity and reduce monetary and social costs within Sonoma County. For more information on Upstream please visit (<http://sonomaupstream.org>).

For more information about the Human Services Department, call (707) 565-5800, or visit <http://sonomacounty.ca.gov/Human-Services>

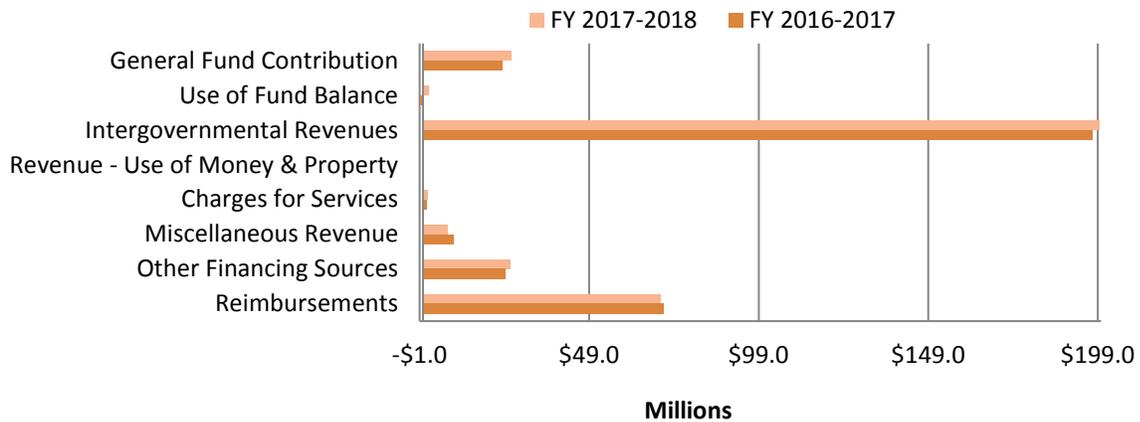
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures (Uses)				
Expenditures by Program				
Adult & Aging	55,404,873	58,483,976	3,079,103	5.6
Economic Assistance	43,630,339	42,161,485	(1,468,854)	(3.4)
Employment & Training	47,486,231	44,014,158	(3,472,073)	(7.3)
Family, Youth & Children	83,809,119	88,924,435	5,115,316	6.1
Upstream	491,398	539,932	48,534	9.9
<i>Internal Transfers & Reimbursements</i>	94,388,692	97,201,344	2,812,652	3.0
Total Expenditures by Program	325,210,652	331,325,330	6,114,678	1.9
Expenditures by Character				
Salaries and Benefits	105,804,546	105,548,602	(255,944)	(0.2)
Services and Supplies	101,301,258	104,484,024	3,182,766	3.1
Other Charges	94,153,901	95,448,894	1,294,993	1.4
Capital Expenditures	100,000	125,000	25,000	25.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	23,850,947	25,718,810	1,867,863	7.8
Capital Assets	0	0	0	0.0
Total Expenditures by Character	325,210,652	331,325,330	6,114,678	1.9
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	23,291,401	25,915,080	2,623,679	11.3
Use of Fund Balance	(712,929)	1,619,156	2,332,085	327.1
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	197,223,142	199,439,879	2,216,737	1.1
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	15,570	55,087	39,517	253.8
Charges for Services	1,207,030	1,246,231	39,201	3.2
Miscellaneous Revenue	9,102,539	7,244,279	(1,858,260)	(20.4)
Other Financing Sources	24,102,692	25,718,810	1,616,118	6.7
Special Items	0	0	0	0.0
Reimbursements	70,981,207	70,086,808	(894,399)	(1.3)
Total Revenues/Use of Fund Balance	325,210,652	331,325,330	6,114,678	1.9
Total Permanent Positions	928.55	882.05	(46.50)	(5.00)
Total Revised *	951.55	882.05	** (69.50)	(7.30)

* This position summary reflects the 23 positions that were added during First Quarter Consolidated Budget Adjustments to support foster care reform and the In-Home Supportive Services program. Also reflected are two time-limited positions added to support the senior homeless housing program on 12/6/16.

** The Year-over-year changes reflected here are discussed in Budget Changes.

Note: Internal transfer and reimbursement of expenses between budget sections within the Human Services Department total \$97.2 million in FY 2017-2018, resulting in a net budget of \$234 million.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$331.3 million, an increase of \$6.1 million, or 1.9%. The Recommended Budget is financed with \$233.8 million in revenues, \$1.6 million in Fund Balance, \$25.9 million in General Fund, and \$70 million of revenue transfers. The Department's General Fund support is increasing by \$2.6 million, or 11.3%, over the prior year Adopted Budget. This increase reflects Board actions in FY 2016-2017 to fund \$2.3 million in negotiated wages for In-Home Supportive Service (IHSS) care providers and \$360,000 to support other Board priorities, including expanded Senior Homeless Services, Age-Friendly Communities, and the Upstream Investment program.

The FY 2017-2018 recommended budget reflects a modest growth in revenue that is insufficient to finance ongoing expenditures that are increasing primarily due to \$4.4 million for labor costs and \$3.1 million for overall Services and Supplies costs, which are discussed more fully below. To align expenditures to revenues, it is necessary for the Department to reduce staffing costs by approximately \$8.2 million. To achieve this reduction, the elimination of 69.5 positions is required.

Federal and state revenue streams are declining as a result of decreases in State and local caseloads that are driven by an improved economy. The modest growth in revenue is at a slower rate than in previous years and is insufficient to finance the Department's adjusted base budget. Therefore, the Department will continue to focus its resources on core, mandated services. Some program service levels will be reduced and wait time to access services will increase as a result of declining revenues and staffing. A fuller discussion of the changes and impacts, including a chart which summarizes the positions to be eliminated follows the financial summary detail.

Expenditure (Uses)

- Salaries and Benefits will decrease by a net of \$256,000 or 0.2%. Reductions in staffing totaling \$8.3 million, which eliminates 69.5 positions, are offset by a \$4.6 million increase in labor costs resulting from a combination of negotiated salaries and benefits adjustments, including job series reclassifications approved on September 13, 2016. Also offsetting these reduction is a \$3.4 million elimination in planned salary savings included in FY 2016-2017 adopted budget due to growing revenue uncertainties. Anticipating reduced revenues and increased costs, the Department has been holding positions open as they have become vacant.
- Services and Supplies reflects a net increase of \$3.2 million or 3.1%. Significant contributors include:
 - Increases for internal county allocation costs of \$2.0 million; internal revenue transfers of \$945,000; liability insurance of \$550,000; \$490,000 in funding for the Department of Health Services to provide the special health care needs required by California Children's Services program, and \$800,000 to augment WRAP services, which provide services to help keep children out of foster care.
 - Significant reductions include the elimination of \$780,000 in contracts with the Department of Health Services for Public Health Nurses, Behavioral Health Clinical Social Workers, and Clinical Specialists to support Adult Protective Services. The related impacts will result in higher caseloads for the remaining public health nurses, and Adult Protective Services clients will no longer receive specialized behavioral health services from Department of Health staff. The Department is also reducing planned building maintenance and improvements by \$230,000 and the Department is forgoing the purchase of \$560,000 in computer, miscellaneous equipment, and other supplies in FY 2017-2018.
- Other Charges reflects a net increase of \$1.3 million or 1.4%, due to \$2.3 million increases to support In-Home Supportive Services (IHSS) provider wages, offset by \$1.0 million in reductions in Employment and Training assistance due to decreased caseloads as a result of lower unemployment rates.
- Other Financing Uses reflects a net increase of \$1.9 million, or 7.8%. This expense category is where the Department internal transfers are recorded and represents the increased \$2.3 million General Fund contribution discussed above, offset by a \$350,000 transfer to the IHSS Department.

Revenues (Sources)

- General Fund support is increasing by \$2.6 million, or 11.3%. The increase includes \$2.3 million to support increased IHSS provider wages, plus \$255,000 for the new Senior Homeless program, and \$50,000 in funding

for Age-Friendly Communities and \$115,000 for Upstream Investments. These increases are offset by a \$60,000 reduction in Human Services funding to support veteran housing at the Palms Inn, which is funded through December 31, 2017.

- Use of Fund Balance reflects a net increase of \$2.3 million or 327%. For FY 2017-2018, \$1.6 million in Fund Balance is budgeted as follows: Wrap-Around Services Fund Balance will contribute \$450,000 toward Child Welfare Services and Title IVE Waiver Fund Balance will be used to support up to \$1.2 million for Child Welfare-related expenditures. Funds from these accounts must be spent on child welfare activities and have been accumulated to support the Continuum of Care Foster Care Reform efforts. Also contributing to this variance increase is a \$700,000 contribution to Fund Balance made in FY 2016-2017, as a result of higher than anticipated mid-year State and Federal allocation supplements.
- Intergovernmental Revenues reflect a net increase of \$2.2 million, or 1.1%. As a result of Foster Care reform, a net increase of \$2.2 million for direct service activities and \$2.5 million for administrative activities is included. Other increases include \$475,000 in Realignment-related revenues, \$290,000 for federal Title IVE revenues, and \$470,000 for various other state and federal revenues. These increases are offset by a \$3.7 million reduction in revenues for CalFRESH, MediCal, CalWORKS assistance, and CalWORKS administration, reflecting the decline in the numbers of cases, due in part to lower unemployment rates.
- Miscellaneous Revenue are estimated to decline by \$1.9 million, or 20.4%. This is a primarily the result of \$1.4 million in one-time prior year revenues budgeted in FY 2016-2017 due to the Department following the completion of close-out audits for past Cal Fresh and Medi-Cal activities, and a \$400,000 reduction in Family, Youth and Children Road to the Early Achievement and Development of Youth (READY) grant that supports pre-school readiness grants.
- Other Financing Sources reflects increase by \$1.6 million, or 6.7% as a result of increases in the transfer of General Fund between the Department's divisions, offset by Realignment revenues from Vehicle License Fees (VLF), which no longer have to be deposited into a pass-through account. Pass-through changes comply with provisions of Senate Bill (SB) 79, which includes revisions to VLF funds mechanics.
- Reimbursements will decline by \$894,000, or 1.3%. This is a result of fewer transfers within the Department, as a result of a reduction in the revenue types reflected in this category.

SUMMARY OF STAFFING AND SERVICE LEVEL CHANGES

Generally, the Human Services Department provides services as an agent of the State. The programs and services are mandated by state and federal laws and are funded through formulas that prescribe how costs are shared by federal, state, and local funds. In FY 2017-2018, 90% of the Department's revenue is projected to come from state and federal sources, of which 23% is estimated will come from 1991 and 2011 Realignment, which are restricted to be used to fund those programs transferred from the State to the County. Each of these revenue sources are highly susceptible to fluctuations in the economy, unemployment rates, statewide caseload levels, changes in mandates or service levels, and numerous other variables that impact the amount of funding received.

Core, mandated services will be maintained, but service levels for some program will be reduced and client wait times will be impacted. A description of service level impacts followed by a chart summarizing the eliminated positions follows:

- **Adult and Aging Division** will eliminate 3 positions from a total of 148. These positions support the IHSS and Linkages Programs, which provide case coordination services to seniors and adults with disabilities. The staff reductions will increase IHSS caseloads which will result in longer wait times for services.
- **Economic Assistance Division** will eliminate 27.5 positions from a total of 259. These positions help low-income individuals and families obtain medical insurance benefits, and food purchasing assistance among other services to help meet basic needs. Staff determines initial and ongoing eligibility for public assistance programs, which will impact Medi-Cal and CalFresh caseloads and result in longer wait times for client appointments and delays in client paperwork processing.

- **Employment and Training Division** will eliminate 16 positions from a total of 120.5. These positions help low-income families with employment, training, and job placement, and assists employers find qualified workers, among other workforce development efforts. The staff reductions will increase eligibility caseloads and impact other administrative support within the California Work Opportunity and Responsibility to Kids (CalWORKs), Workforce Innovation and Opportunity Act, Sonoma County Youth Ecology Corps, and the Workforce Investment Board.
- **Family, Youth and Children's Services Division** will eliminate 7 positions from a total of 225. The Division ensures the safety and well-being of children and teens that are victims of abuse, neglect or abandonment. The positions slated for reduction will result in an increase in time required to provide some services.
- **Administrative support** will eliminate 16 positions from a total of 144 that provide department-wide administrative support. The positions slated for elimination provide staff development, information systems, and policy analysis support.

Job Class	Job Class Number	Adult & Aging	Economic Assistance	Employment & Training	Family, Youth & Children	Admin Support	Total
Eligibility Worker I/II	0472			-5.0		-1.0	-6.0
Emp & Train Specialist	3030			-1.0			-1.0
Emp & Train Counselor	3037			-8.0			-8.0
Emp & Train Coordinator	3038			-1.0			-1.0
Human Services Aide II	3352			-1.0			-1.0
Office Asst II	0002		-1.5				-1.5
Office Support Supv	0007		-0.5				-0.5
Material Handler	0310		-1.0				-1.0
Eligibility Specialist IL	0482		-18.5				-18.5
Sr Eligibility Specialist	0484		-2.0				-2.0
Supv Eligibility Specialist	0485		-3.0				-3.0
Admin Aide	0810		-1.0			-3.0	-4.0
Senior Office Asst	0003				-2.0	-4.0	-6.0
Program Planning Analyst	0880				-1.0	-4.0	-5.0
Social Worker I/II	3002				-1.0		-1.0
Social Worker III	3003	-2.0					-2.0
Social Worker IV	3004	-1.0			-2.0		-3.0
Children Care Counselor	3021				-1.0		-1.0
System & Program Analyst	0173					-1.0	-1.0
Public Asst Systems Tech						-1.0	-1.0
Micrographic Tech	0204					-2.0	-2.0
Total FTE		-3.0	-27.5	-16.0	-7.0	-16.0	-69.5

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Created and implemented a new senior homeless prevention program called *Linkages to Senior Housing*. The 18-month pilot program will serve 100 older adults at risk of homelessness with case management services and an array of community services to prevent them from becoming homeless.
- Improved customer service by reducing CalFresh application waiting time by 18%, from 22 to 16 days and Medi-Cal application waiting time by 50% from 166 to 83 days.
- Assisted 111 CalWORKs families to obtain permanent housing and improved access to services, including legal assistance, mental health and substance abuse services, as well as supportive services such as transportation and childcare assistance while working or attending training or education activities.

- Increased relative-based foster care placements by 11%, which resulted in a reduction in the number of children that were placed at Valley of the Moon Children’s Home or in non-relative foster placement.
- Opened the first neighborhood service office at the South County Center located in North Petaluma to better serve the community via an integrated service delivery model.

FY 2017-2018 Objectives

- Decrease elder abuse by building upon the Elder Justice Initiative to target training for law enforcement and mandated reporters through collaboration with the state grant funded Elder Justice Coordinator and other contracted organizations.
- Coordinate with county departments and other partners to prepare for federal changes to health care coverage that may occur as a result of the repeal or revision of Affordable Care Act.
- Improve career support for the Health Care, Manufacturing, and Leisure and Hospitality industries by increasing staff capacity to meet the workforce needs of job seekers interested in these high-demand industries.
- Transform Valley of the Moon Children’s Center to an accredited 10-Day Emergency Shelter to meet newly adopted State Continuum of Care Foster Care regulations.
- Work closely with other County Departments to implement the County’s *Securing Our Safety Net* priority through initiatives like Project 301 and neighborhood services, which support the County’s highest needs residents to achieve self-sufficiency, recovery and well-being.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Increase appropriations for additional grant funds awarded for the "Bringing Families Home Grant". The grant is intended to assist families under the care of Child Protective Services find and maintain permanent housing. The grant addition is for \$400,000 over two fiscal years, this request covers year one of the grant term.	0.00	200,000	200,000	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Increase appropriations to receive the transfer from the General Fund \$238,850 for Senior Meals and \$200,000 for the Earn It, Keep It, Save It program, which provides free tax preparation services for low-income households.	0.00	438,850	438,850	0

Additional Directions to Staff

None



IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Karen Fies
Director

The mission of the Sonoma County In-Home Supportive Services (IHSS) Public Authority is to enrich the lives of IHSS clients and caregivers by providing services and support to enhance quality care giving.

BUDGET AT A GLANCE:

FY 2017-2018

Total Expenditures	\$1,436,100
Total Revenues/Use of Fund Balance	\$1,436,100
Total General Fund Contribution*	\$0
Total Staff	1.00
% Funded by General Fund	0.00%

** A General Fund contribution of \$353,270 is transferred from the Human Services Department and is not reflected here to avoid duplication.*

DEPARTMENT SERVICES

The Board of Supervisors established the **Sonoma County In-Home Supportive Services (IHSS) Public Authority** as an independent entity in 2001, with the members of the Board of Supervisors serving as the Public Authority's Board of Directors.

The IHSS program aids low-income elderly and people with disabilities to maintain maximum independence by continuing to live in their own homes. More than 5,000 IHSS caregivers provide direct support, including shopping, cooking, housekeeping, and bathing.

The Public Authority is the care providers' employer of record for the purpose of collective bargaining over wages, benefits, and other conditions of employment. The Public Authority Manager ensures client access to state-mandated IHSS services through caregiver recruitment, background checks and registry maintenance.

The Board of Directors designated the Human Services Department as administrative liaison to the Public Authority and directed the Authority to utilize County services through an interagency agreement with the

Human Services Department. Under this agreement, the Director of Human Services oversees the Public Authority Manager.

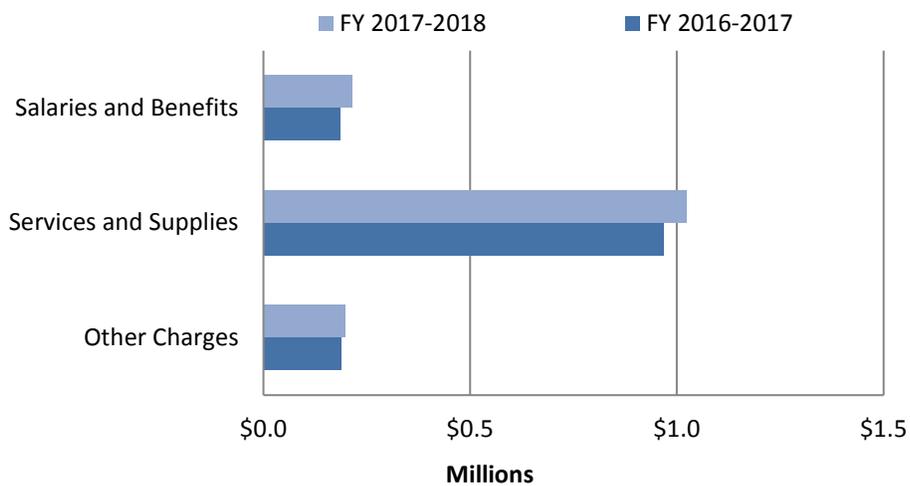
Revenues for this Department come from state and federal sources. Expenditures are limited to the IHSS program's administrative costs, including registry recruiting, payroll, and training costs. The Public Authority contracts with the Human Services Department to provide the Public Authority Manager with staff and administrative support. Wages and benefit cost for the IHSS care providers are budgeted in the Human Services Department. The Human Services Department budget also includes the cost of the 70.8 employees who determine eligibility, services levels and care management for IHSS clients, support the Public Authority Registry, and support provider payroll functions.

For more information, call (707) 565-5900, or visit <http://sonoma-county.org/human/ihss.htm/>.

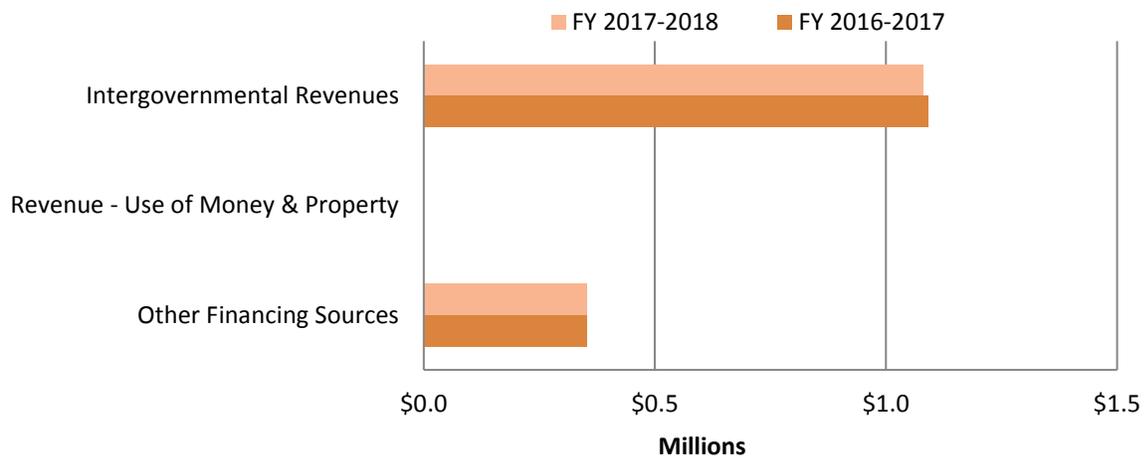
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
IHSS - Public Authority	1,444,600	1,436,100	(8,500)	(0.6)
Total Expenditures by Program	1,444,600	1,436,100	(8,500)	(0.6)
Expenditures by Character				
Salaries and Benefits	187,412	214,467	27,055	14.4
Services and Supplies	967,927	1,022,909	54,982	5.7
Other Charges	189,261	198,724	9,463	5.0
Capital Expenditures	100,000	0	(100,000)	(100.0)
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	0	0	0	0.0
Capital Assets	0	0	0	0.0
Total Expenditures by Character	1,444,600	1,436,100	(8,500)	(0.6)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0	0	0	0.0
Use of Fund Balance	0	0	0	0.0
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	1,091,330	1,080,330	(11,000)	(1.0)
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	0	2,500	2,500	N/A
Charges for Services	0	0	0	0.0
Miscellaneous Revenue	0	0	0	0.0
Other Financing Sources	353,270	353,270	0	0.0
Special Items	0	0	0	0.0
Reimbursements	0	0	0	0.0
Total Revenues/Use of Fund Balance	1,444,600	1,436,100	(8,500)	(0.6)
Total Permanent Positions	1.00	1.00	0.00	0.00

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$1.4 million, financed with \$1.4 million in revenues, including \$353,250 in General Fund that is transferred from the Human Services Department. Appropriations are decreasing by \$8,500 or 0.6%, compared to the FY 2016-2017 Adopted Budget, primarily due to completion of one-time Capital Expenditure software costs that is offsetting increases in other categories.

Historically, funding for the IHSS Public Authority's administrative budget has been governed by a joint State and County Maintenance of Effort (MOE) requirement which is established in state law. For FY 2017-2018, the Governor has proposed to eliminate the MOE and revert back to the former State and County share of cost levels originally prescribed by 1991 Realignment. Any uncertainties related to elimination of the State/County Maintenance of Effort (MOE) will likely impact future funding for the IHSS Public Authority. However, given the Governor's Budget May revise, the FY 2017-2018 Recommended Budget reflects a status quo budget as potential impacts appear to have been mitigated for the coming year. Any changes adopted by the State will be reflected in future budget adjustments.

Expenditure (Uses)

- Services and Supplies are increasing by \$55,000 to reflect increases for office supplies, private vehicle mileage, and increased accounting services costs.
- Capital Expenditures are decreasing by \$100,000 compared to the FY 2016-2017 budget as a result of software upgrade costs that are not continuing into FY 2017-2018.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Assisted approximately 5,900 clients to receive services from more than 5,400 IHSS Registry caregivers.
- Assisted 1,250 individuals to complete the state eligibility requirements to become an IHSS care providers.
- Matched 800 new IHSS clients with a Registry caregiver.
- Approved the addition of 150 new caregivers to the Caregiver Registry.
- Implemented an automated 24/7 call-in system that streamlines the process for IHSS clients and workers to request certain forms, confirm the status of applications, and receive automated updates on the status of paychecks and submitted time sheets. The new system became operational in April.

FY 2017-2018 Objectives

- Complete state eligibility requirements for 1,300 new IHSS Registry caregivers, including investigating criminal histories and providing orientation.
- Meet annual goal to match 800 new clients with Registry caregivers.
- Enlist an additional 150 new caregivers to the Registry.
- Coordinate with the County Welfare Directors Association to manage impacts related to the IHSS Maintenance of Effort changes.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

DEPARTMENT OF CHILD SUPPORT SERVICES

Jennifer Traumann
Director

The mission of the Sonoma County Department of Child Support Services is to ensure that children receive the services regarding paternity and financial support to which they are legally entitled.

BUDGET AT A GLANCE:

FY 2017-2018

Total Expenditures	\$14,725,904
Total Revenues/Use of Fund Balance	\$14,725,904
Total General Fund Contribution	\$0
Total Staff	96.50
% Funded by General Fund	0.00%

DEPARTMENT SERVICES

The Department of Child Support Services (DCSS) provides paternity and child support services to children and families in Sonoma County by establishing and enforcing court orders of paternity and financial support. DCSS is the local agency responsible for administering the Federal and State child support program, which includes enforcing court orders and assuring collections and distribution of child support.

The services provided by the department decreases the reliance on state and county assistance programs and increases self-sufficiency for families. The department's current workload includes approximately 13,200 open child support cases serving over 18,100 children.

Federal and state laws govern the department, with oversight by the California Department of Child Support Services.

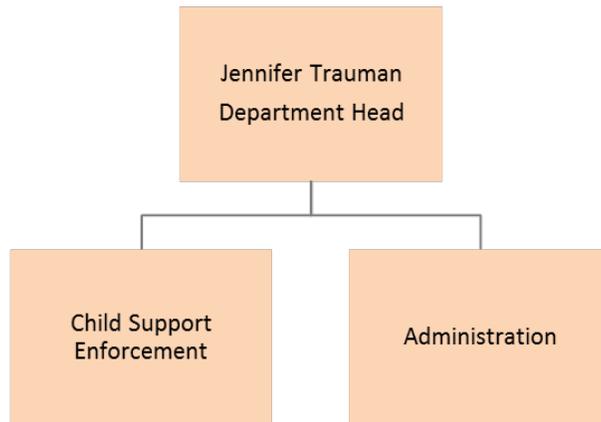
The department is organized into two functions:

Child Support Enforcement, which is the core function of the department; and

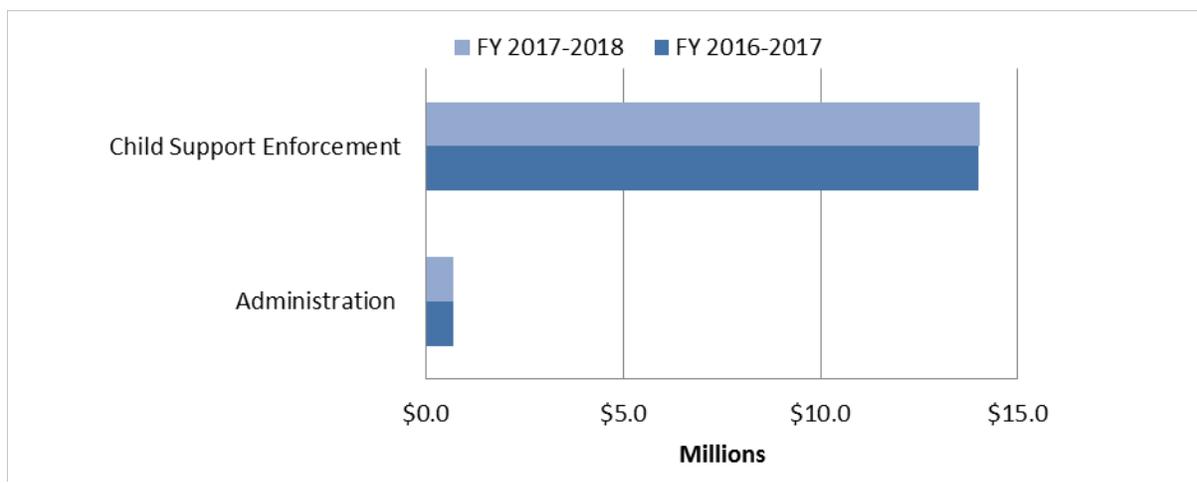
Administration, which is responsible for the oversight and fiscal management of the department.

For more information, call (866) 901-3212 or visit <http://sonomacounty.ca.gov/Child-Support-Services/>.

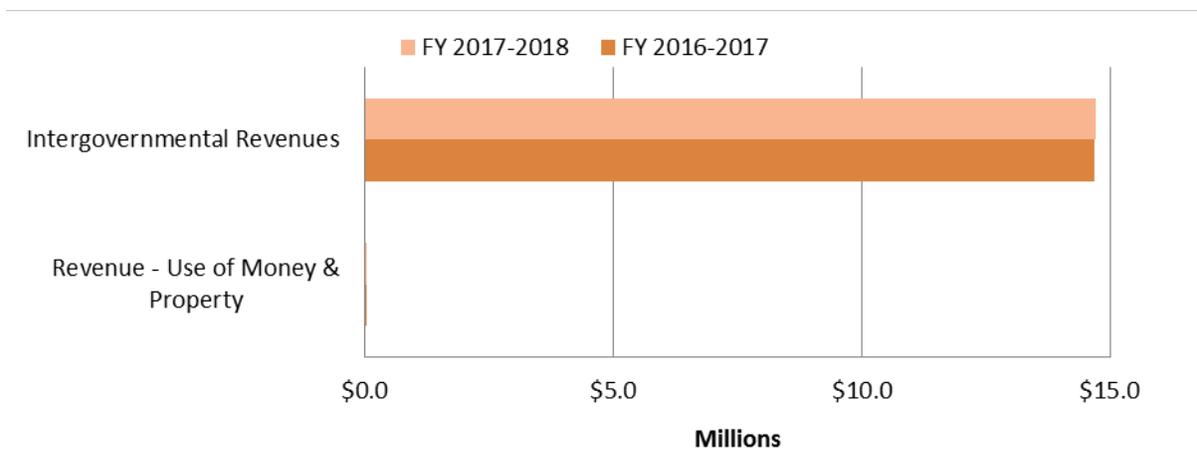
ORGANIZATIONAL PROGRAM CHART



FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Child Support Enforcement	14,008,661	14,039,204	30,543	0.2
Administration	685,206	686,700	1,494	0.2
<i>Internal Transfers & Reimbursements</i>	0	0	0	0.0
Total Expenditures by Program	14,693,867	14,725,904	32,037	0.2
Expenditures by Character				
Salaries and Benefits	11,708,525	11,970,484	261,959	2.2
Services and Supplies	2,985,342	2,755,420	(229,922)	(7.7)
Other Charges	0	0	0	0.0
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	0	0	0	0.0
Administrative Control Accounts	0	0	0	0.0
Capital Assets	0	0	0	0.0
Total Expenditures by Character	14,693,867	14,725,904	32,037	0.2
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0	0	0	0.0
Use of Fund Balance	0	0	0	0.0
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	14,687,867	14,719,904	32,037	0.2
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	6,000	6,000	0	0.0
Reimbursements			0	0.0
Total Revenues/Use of Fund Balance	14,693,867	14,725,904	32,037	0.2
Total Permanent Positions	96.50	96.50	0.00	0.00

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$14.7 million, financed entirely by intergovernmental (state and federal) revenue. Appropriations are increasing slightly by \$32,000, or .2% due to additional state revenue. The department's budget does not rely on any General Fund contribution.

Expenditure (Uses)

- Salaries and Benefits are expected to increase by \$262,000, or 2.2%, due to negotiated salaries and benefits.
- Services and Supplies reflect a decrease of \$229,900, or 7.7%. To offset increased salary and benefit costs, the Department is able to make use of state-approved administrative allocation funds that are budgeted as general department expenses and are available to cover eligible cost overruns.

Revenues (Sources)

- Intergovernmental (state and federal) revenues are expected to increase by \$32,000 compared to prior year budget amounts due to additional state revenue to improve data processing for the child support case management system.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Increased child support collections to families by 7% over 2015, totaling \$31 million.
- Awarded as a Top Performing County— Sonoma County ranked #3 in the State (increase from #4 in 2015).
- Achieved the highest percentage of Stipulated Child Support Orders in the State by collaborating with parents to come to agreements regarding the co-parenting and support of their children; reducing lengthy and emotional court litigation on 61% of the orders (Statewide average is 26%).
- Completed Phase 1 of the Customer Service Initiative to improve all areas of contacts with parents by creating the following: customer service mission statement; improving response times to case inquiries; customer satisfaction surveys; and developing “gold standards” for customer service.
- Expanded public outreach and conducted 11 events to schools, community organizations, family-centered events, and at events with State and County partners.

FY 2017-2018 Objectives

- Increase the amount of child support distributed to Sonoma County families by 2%, or \$31.7 million in increased income for families.
- Partner with the Strategic Planning Priority “Safety Net” group to strengthen services to the County's most vulnerable residents through Project 301, Place-Based Services, and expanded Mental Health services.
- Complete Phase 2 of the department's Customer Service Initiative to improve services to the public and increase the availability of payment options.
- Reduce the number of days from case opening to the first payment so families have access to income sooner. The Department's Goal is 192 days and the statewide average is 252 days.
- Monitor and implement strategies to meet or exceed the department's previous accomplishments with the following state and federal performance measures: paternity establishment; support order establishment; percent of child support collected compared to the amount due; number of cases which a payment is made on past due amounts; and cost effectiveness standard of distributed child support collections per dollar of expenditure for department expenses.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



DEVELOPMENT SERVICES

Permit & Resource Management Department

Community Development Commission

Fire & Emergency Services

Transportation & Public Works

Water Agency

Economic Development Department

Regional Parks



PERMIT & RESOURCE MANAGEMENT DEPARTMENT

Tennis Wick
Director

The mission of the Permit and Resource Management Department is to serve the people of Sonoma County by providing a customer-focused process for the orderly development of

real property balanced with resource stewardship under the general policy direction of the Board of Supervisors and to develop and maintain standards that protect the health and safety of the public.

BUDGET AT A GLANCE:

	FY 2017-2018
Total Expenditures	\$27,202,004
Total Revenues/Use of Fund Balance	\$21,825,381
Total General Fund Contribution	\$5,376,623
Total Staff	120.00
% Funded by General Fund	19.77%

DEPARTMENT SERVICES

The Permit and Resource Management Department (Permit Sonoma) provides a “one-stop shop” for all county land use planning and development activities. The Department is organized into three divisions: Engineering and Construction, Planning, and Customer Service Ombudsman. Permit Sonoma administrative costs are distributed to each division.

The Department budget is organized into seven sections within the three divisions.

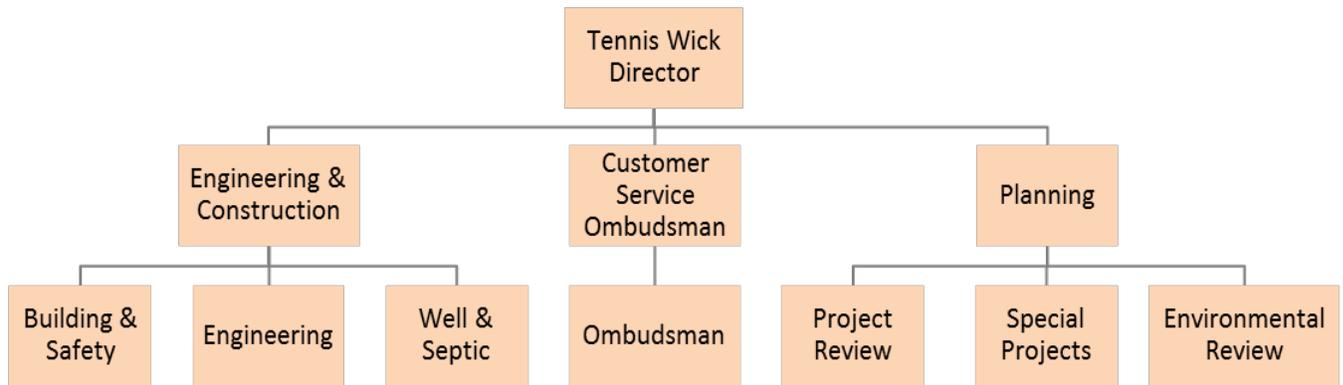
The **Engineering and Construction Division** includes **Building and Safety**, which provides code enforcement, building inspections and plan check services; **Engineering**, which provides grading, drainage, sanitation, and flood plain management review services; issues encroachment and transportation permits; and carries out County Surveyor functions; and **Well and Septic**, which provides inspection, evaluating, permitting, and monitoring of wells and septic systems.

The **Planning Division** includes **Project Review**, which evaluates and processes new development proposals to ensure conformance with the County’s General Plan and Zoning Code regulations in addition to evaluating environmental impact; **Special Projects**, which includes staff developing and implementing the County’s General Plan, updating the Local Coastal Plan, and completing special projects as directed by the Board of Supervisors, and **Environmental Review**, which evaluates potential environmental impacts of public projects in accordance with the California Environmental Quality Act as well as oversees Environmental Impact Reports for major private projects.

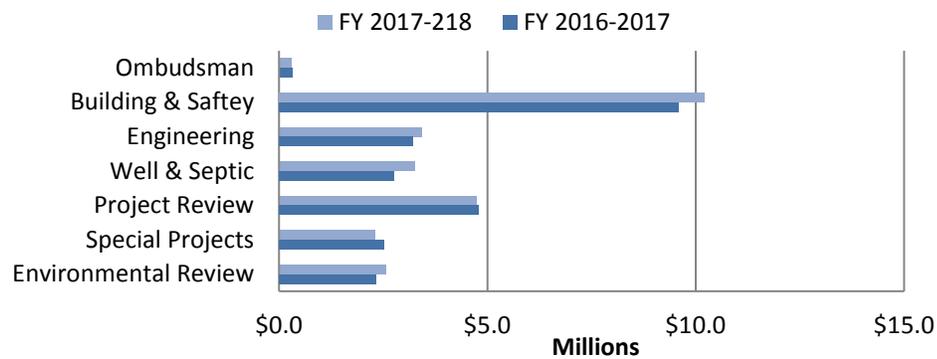
The **Customer Service Ombudsman** provides value-added customer service on individual projects and facilitates process improvements within the department.

For more information, call (707) 565-1900, or visit <http://sonomacounty.ca.gov/Permit-and-Resource-Management/>.

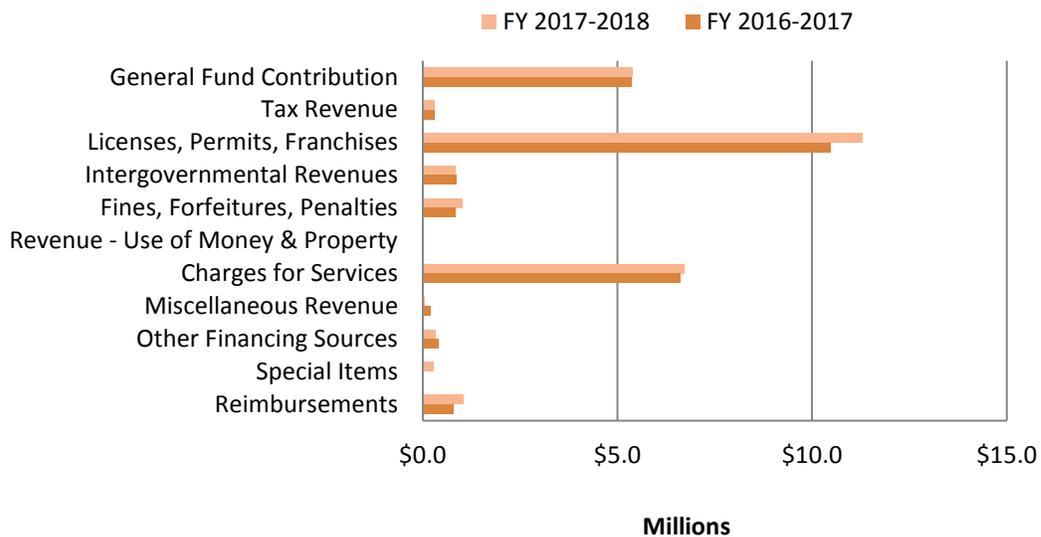
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Ombudsman	312,153	289,471	(22,682)	(7.3)
Building & Safety	9,576,948	10,208,346	631,398	6.6
Engineering	3,221,492	3,417,574	196,082	6.1
Well & Septic	2,759,005	3,263,028	504,023	18.3
Project Review	4,786,663	4,751,610	(35,053)	(0.7)
Special Projects	2,528,156	2,313,047	(215,109)	(8.5)
Environmental Review	2,319,377	2,564,278	244,901	10.6
<i>Internal Transfers & Reimbursements</i>	334,966	394,650	59,684	17.8
Total Expenditures by Program	25,838,760	27,202,004	1,363,244	5.3
Expenditures by Character				
Salaries and Benefits	17,435,223	17,761,647	326,424	1.9
Services and Supplies	6,866,197	7,136,790	270,593	3.9
Other Charges	32,145	32,145	0	0.0
Capital Expenditures	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	1,505,195	2,271,422	766,227	50.9
Capital Assets	0	0	0	0.0
Total Expenditures by Character	25,838,760	27,202,004	1,363,244	5.3
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	5,359,188	5,376,623	17,435	0.3
Use of Fund Balance	0	0	0	0.0
Tax Revenue	293,683	293,683	0	0.0
Licenses, Permits, Franchises	10,479,559	11,290,512	810,953	7.7
Intergovernmental Revenues	870,134	837,700	(32,434)	(3.7)
Fines, Forfeitures, Penalties	825,000	1,013,161	188,161	22.8
Revenue - Use of Money & Property	7,236	7,320	84	1.2
Charges for Services	6,604,121	6,716,728	112,607	1.7
Miscellaneous Revenue	201,459	37,748	(163,711)	(81.3)
Other Financing Sources	401,380	327,260	(74,120)	(18.5)
Special Items	0	265,300	265,300	N/A
Reimbursements	797,000	1,035,969	238,969	30.0
Total Revenues/Use of Fund Balance	25,838,760	27,202,004	1,363,244	5.3
Total Permanent Positions	119.00	120.00	1.00	0.8

Note: Internal transfer and reimbursement of expenses between budget sections within the Permit & Resource Management Department total \$394,650 in FY 2017-2018, resulting in a net budget of \$26.8 million.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$27.20 million, financed with \$21.82 million in revenues, and \$5.37 million in General Fund support. Appropriations are increasing by \$1.36 million, or 5.3%, when compared to the FY 2016-2017 Adopted Budget. This increase is due primarily to operating expenses as describe below.

The Department's General Fund support is increasing by \$17,400, or 0.3%, from the prior year budget.

Expenditure (Uses)

- Salaries and benefits costs reflect an increase of \$326,400 or 1.9% associated with negotiated salaries and benefits, as well as the addition of one Division Manager supporting code enforcement functions approved by the Board of Supervisors on March 7, 2017. These increases are offset by decreases associated with retirement of long-term employees and vacancies being filled with new employees on the lower end of the pay scale. The Recommended Budget also converts 2 FTE term limited positions to permanent, a Department Information Systems Specialist II and a Department Program Manager to support the ongoing technology enhancements implemented by the department to be financed with technical enhancement fee revenue.
- Service and Supplies are projected to increase by \$270,600 or 3.9% including \$54,000 for training, vehicle, and other costs associated with new staff; \$30,000 for the biennial update of code books; \$81,000 in baseline costs for information systems; \$56,000 for liability insurance; and \$50,000 for cost of doing business increases throughout the department.
- Other Financing Uses have increased by \$766,200 or 50.9% over the prior year Adopted Budget. Changes include \$663,000 for the department's allocated share of countywide support services costs. The balance of the increase, \$103,000, is for annual funding of computer equipment replacement as scheduled by the Information Systems Department.
- Internal Transfers and Reimbursements are projected to increase by \$60,000 or 17.8% to reflect increased work on developer-funded planning projects.

Revenues (Sources)

- Licenses, Permits, & Franchises revenue is collected for regulatory activities within the department and is projected to increase by \$811,000, or 7.7%. \$490,000 is estimated in Construction and Building Permits and \$321,000 is estimated in Storm-water Permits, based on current year activity as well as expected building permit activity increases from existing department workflow as more projects move from the review and planning phases of activity to the construction permitting and inspection phases of activity.
- Intergovernmental Revenue is projected to decrease by \$32,000, or 3.7%. This reflects a decrease of \$172,000 due to the completion of Climate Action grant activities offset by an expected increase of \$140,000 for the San Francisco Bay Area Water Quality Improvement project grant.
- Fines, Forfeitures, and Penalties revenue is expected to increase by \$188,000 or 22.8%, due to increased staffing approved by the Board on March 7, 2017 to support code enforcement enhancement functions within the department, resulting in more cases being completed and improved collection activities.
- Charges for Services revenue is for non-regulatory activity, such as plan checks, and is projected to increase by \$113,000 or 1.7%. This includes \$60,000 of revenue in the Planning Administration fund for the General Plan 2020 update, \$31,000 from project billing, and \$22,000 for environmental health services.
- Miscellaneous Revenue is projected to decrease by \$164,000, or 81.3%. The decrease is primarily assignable to reclassification of the department's technical enhancement fee as a special item funding source for accounting reporting purposes.
- Other Financing Sources are expected to decrease by \$74,000, or 18.5%. This includes a decrease of \$96,000 in one-time funding that was received in FY 2016-2017 from the Advertising Fund to support vacation rental nighttime code enforcement program development, offset by \$22,000 increase for replacement costs for information systems hardware.
- Special Items Revenue has increased by \$265,000. This represents \$164,000 previously classified and \$101,000 in revenue growth from the technical enhancement fee.

- Reimbursements are budgeted to increase by \$239,000, or 30%. This amount reflects expected increases in project based Environmental Review activity with other departments, including Regional Parks, Transportation and Public Works, General Services, and the Agricultural Preservation and Open Space District.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Implemented Phase I of improving agency technology with a new permitting system, with on-line Citizen Access, Digital Inspection Technology and Mobile App for Contractors.
- Streamlined the permitting process for Accessory Dwelling Units (formally 2nd units) and added a new type of dwelling Junior Units, creating opportunity for more rapid development of affordable housing units.
- Updated the Vacation Rental Ordinance following robust community engagement process, to meet the concerns of neighbors and provide regulatory framework when there are problems.
- Supported the development of Medical Cannabis regulations consistent with state regulations. A new ordinance regulating the supply chain of cannabis industry was adopted by the Board and a ballot measure supporting a tax on cannabis businesses was approved by the voters. These efforts support the growth of a new business sector, balancing the economic benefits with regulations that protect the public and the environment.
- Implemented an expedited permit process for Electrical Vehicle Charging Stations; and implemented an electronic submittal and expedited permit process for Solar Photovoltaic Systems facilitating the County's efforts to protect the environment.

FY 2017-2018 Objectives

- Implement projects as part of the Housing for All Strategic Priority to create 4,175 homes for people of all incomes by 2022 (835 annually), by combining County assets (land, financing and regulations) with other local governments, non-profits, and businesses to increase the housing inventory, especially affordable housing.
- Execute Healthy Watersheds Initiative Strategic Priority by implementing Total Maximum Daily load for Russian River to improve water quality, instituting a Flood Insurance Community Rating System, and other measures.
- Implement Medical Cannabis Ordinance through immediate enforcement and permitting to begin in July 2017 as part of the County's effort to support the growth of a new business sector, balancing the economic benefits with regulations that protect the public and the environment.
- Complete adoption of winery event regulations dealing with overconcentration, winery event definition and use, and enhanced coordination and enforcement.
- Improve agency technology by implementing Phase II of the on-line permitting system by allowing electronic document and plan submittal, inspection video, and plan documentation. This effort will include electronic document management and record digitization.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Allocate positions to support implementation of Cannabis permitting, as approved by the Board of Supervisors. Positions include 1.0 Secretary, 1.0 Code Enforcement Inspector, 1.0 Accounting Technician, and 2.0 Planner. Costs also include extra help and office supplies for staff. Positions are funded with revenue expected from permit fees of \$620,000 and General Fund transitional support of \$133,000. (4/11/17, # 33).	5.00	753,055	753,055	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Add 1 Division Manager and 1 Secretary in the Comprehensive Planning Section to support the General Plan Update and Groundwater Sustainability Agency activities, funded by project funding and Planning Administration fund revenue.	2.00	302,000	302,000	0
Add 1 Department Analyst to support technology enhancements, safety and training programs, and fee studies and development, funded by existing revenue and a reduction in the use of extra help.	1.00	144,033	144,033	0
Add 1 Secretary to respond to Public Records Act Requests and provide back up for front counter staff, funded by existing revenue and a reduction in the use of extra help.	1.00	108,143	108,143	0
Add 2 Engineering Technicians in the Water and Septic Section to support increased regulatory requirements and corresponding inspections, offset by increased revenue.	2.00	300,926	300,926	0
Add 1 Department Information Specialist II to support technology enhancements, including electronic submittals, funded by technology enhancement fee revenue.	1.00	146,498	146,498	0

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Add 1 Engineering Technician to review subdivision and commercial development improvement plans.	1.00	139,360	139,360	0
Other Fund				
Appropriate Planning Administration Fund balance to support General Plan update activities, including cost of support provided by County Counsel and funded by Permit Sonoma.	0.00	523,557	0	523,557

Additional Directions to Staff

- Provide in-service training to supervisorial district offices on how to fully utilize online system to track status of permits.



COMMUNITY DEVELOPMENT COMMISSION

Margaret Van Vliet
Executive Director

The mission of the Sonoma County Community Development Commission is to promote decent and affordable housing, revitalize communities, and support public services that increase economic stability for County residents. We are committed to providing services in an effective, efficient, and respectful manner.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$64,622,658
Total Revenues/Use of Fund Balance	\$63,530,187
Total General Fund Contribution	\$1,092,471
Total Staff	42.00
% Funded by General Fund	1.69%

DEPARTMENT SERVICES

The Sonoma County Community Development Commission (Commission) is the lead agency for housing and homeless services in the County. The Community Development Commission is organized into two divisions.

The **Housing Authority**, which is the Commission’s largest program, administers almost 3,000 federal Housing Choice Vouchers, providing rent assistance to low-income households who reside in private market housing.

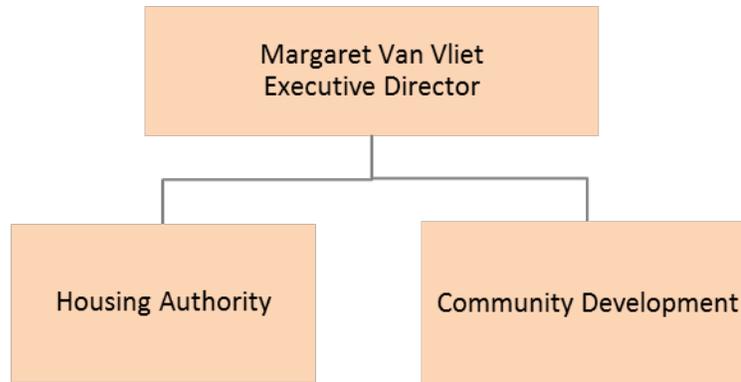
The **Community Development Division** advances the Commission’s mission by blending federal, state, and County public funds to support local non-profits working to prevent and end homelessness; to finance development of new affordable rental housing; to repair and upgrade homes for low income owners; to elevate homes to mitigate flood risks, and provide down-payment assistance to income qualified homebuyers.

The Commission also manages the assets and obligations of the Successor Agency and Housing Successor Entity, which were established as a result of the dissolution of redevelopment agencies in 2012. Finally, the Commission hosts a homeless services planning consortium (Sonoma County Continuum of Care) on behalf of the cities of Petaluma and Santa Rosa and the County.

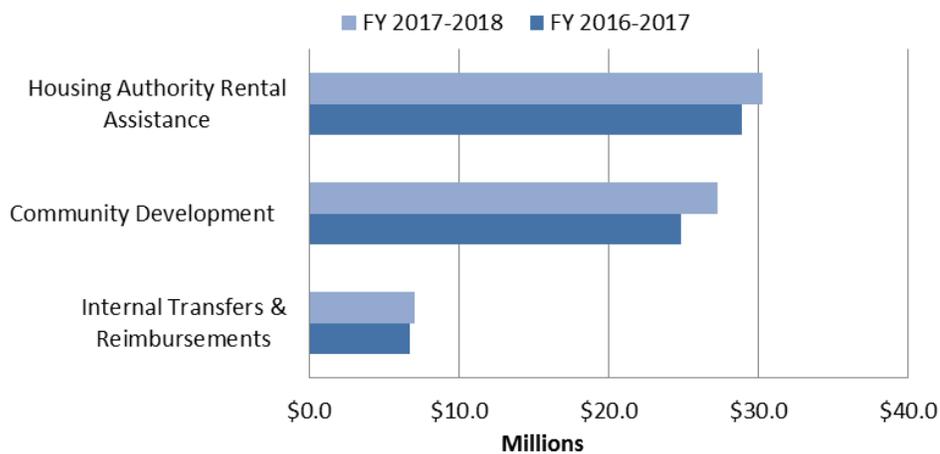
The Commission is established as a separate public and corporate entity pursuant to Section 34110 of the California Health and Safety Code, whose Board of Commissioners is comprised of the same members as the Sonoma County Board of Supervisors.

For more information, call (707) 565-7500, or visit <http://sonomacounty.ca.gov/CDC>.

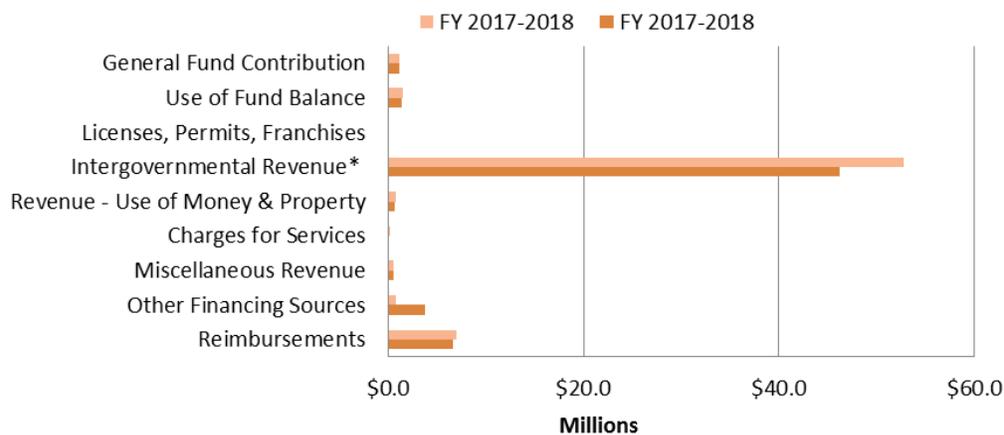
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Housing Authority Rental Assistance	28,945,619	30,301,540	1,355,921	4.7
Community Development	24,848,365	27,268,994	2,420,629	9.7
<i>Internal Transfers & Reimbursements</i>	6,674,376	7,052,124	377,748	5.7
Total Expenditures by Program	60,468,360	64,622,658	4,154,298	6.9
Expenditures by Character				
Salaries and Benefits	5,831,756	6,097,034	265,278	4.5
Services and Supplies	8,648,910	8,928,859	279,949	3.2
Other Charges	42,229,269	48,859,253	6,629,984	15.7
Capital Expenditures	0	0	0	N/A
Appropriation for Contingencies	0	0	0	N/A
Special Items	0	0	0	N/A
Other Financing Uses	3,758,425	737,512	(3,020,913)	(80.4)
Capital Assets	0	0	0	N/A
Total Expenditures by Character	60,468,360	64,622,658	4,154,298	6.9
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	1,092,471	1,092,471	0	0.0
Use of Fund Balance	1,429,876	1,472,213	42,337	3.0
Tax Revenue	0	0	0	N/A
Licenses, Permits, Franchises	49,000	49,000	0	0.0
Intergovernmental Revenues*	46,168,200	52,802,144	6,633,944	14.4
Fines, Forfeitures, Penalties	0	0	0	N/A
Revenue - Use of Money & Property	661,387	740,203	78,816	11.9
Charges for Services	100,148	169,267	69,119	69.0
Miscellaneous Revenue	534,477	519,000	(15,477)	(2.9)
Other Financing Sources	3,758,425	737,512	(3,020,913)	(80.4)
Special Items	0	0	0	N/A
Reimbursements	6,674,376	7,040,848	366,472	5.5
Total Revenues/Use of Fund Balance	60,468,360	64,622,658	4,154,298	6.9
Total Permanent Positions	43.00	42.00	(1.00)	(2.33)

Note: Internal transfer and reimbursement of expenses between budget sections within the Community Development Commission Department total \$7 million in FY 2017-2018, resulting in a net budget of \$57.6 million.

* Includes \$5.7 million from Reinvestment and Revitalization funds, which by Board policy is restricted to certain categories, including formerly approved redevelopment projects, affordable housing, homelessness, and certain specific projects approved by the Board.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$64.6 million, financed with \$62 million in revenues, \$1.5 million in Fund Balance, and \$1.1 million in General Fund. Appropriations are increasing by \$4.2 million, or 6.9%, compared to the FY 2016-2017 Adopted Budget.

The Department's General Fund support remains unchanged from the prior year budget.

Expenditure (Uses)

- Salaries and Benefits are increasing by \$265,300 or 4.5% due to negotiated salaries and benefits adjustments, offset by savings resulting from the deletion of 2.0 full-time equivalent positions to allow the restoration of 1.0 Controller position, approved on April 4, 2017.
- Services and Supplies reflect a net increase of \$280,000, or 3.2%. This increase is primarily due to \$180,000, for consulting and professional services to support County Fund for Housing activities, \$60,000 for temporary agency costs for the Rental Assistance program, and an increase of \$40,000 for the Homeless Management Information System.
- Other Charges represents a net increase of \$6.6 million, or 15.7%. These increases includes \$1.5 million for Housing Choice Voucher Payments from the U.S. Department of Housing and Urban Development (HUD) to cover increasing rental rates; \$975,000 for the Russian River Water Quality project; and \$1.6 million for various County Fund for Housing multifamily projects. Other expenditure increases from federal sources include \$1.4 million for eligible Community Development Block Grant and HOME rental assistance activities and \$2.2 million for the Roseland area's Brownfields clean-up activities funded by an Environmental Protection Agency grant. These increased expenditures are offset by \$500,000 in Flood Elevation and CalHOME grant funds received in FY 2016-2017, and \$500,000 due to the loss of state Emergency Solutions Grant funding, which financed homeless service programs.
- Other Financing Uses reflects a decrease of \$3.0 million, or 80.4% because funding received from County Reinvestment and Revitalization will no longer be processed as pass-through transfers between divisions and will now go directly to the operating division.

Revenues (Sources)

- Intergovernmental Revenue reflects a net increase of \$6.6 million, or 14.4%. Increases include \$1.5 million for the Housing Choice Voucher program from the Department of HUD due to increasing rental rates, \$800,000 for County Fund for Housing from the County Reinvestment and Revitalization Fund, and \$2.5 million for Environmental Protection Agency Grant revenues anticipated for the Roseland area Brownfields clean-up. Revenues are also increasing due to the re-budget of \$1.5 million in accumulated unexpended grant funding in the Community Development Block Grant Fund.
- Revenue - Use of Money & Property will increase by \$78,800, or 11.9%. This increase is due to new rental income from the Russell Avenue property, which provides three units of affordable housing.
- Charges for Services will increase by \$69,100, or 69%. This increase is a combination of increased participation fees expected in the Homeless Management Information System of \$47,000 from partnering non-profit organizations, and \$20,000 in revenue due to the re-start of the Mortgage Credit Certificate Program that assists first-time homebuyers.
- Other Financing Sources will decrease by \$3.0 million, or 80.4%. As noted above in Other Financing Uses, the changes reflected here are because funding received from the County of Sonoma Reinvestment and Revitalization will no longer be processed as pass-through transfers between divisions and will now go directly to the operating division

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Convened the Homes for All Summit as a part of the Implementation Work related to work described in the Building Homes: A Policy Maker's Toolbox for Ending Homelessness (Toolbox), approved by the Board in January 2016. The Summit was attended by over 400 people and several work groups formed as a result of the summit developed recommendations for specific actions regarding financing, services, engagement, and public messaging. These recommendations will inform the County's efforts to create new housing opportunities in 2017 and beyond.
- Promoted new housing options and services that support the safety net for residents who have lost (or are at risk of losing) their homes, through the Homeless Outreach Services Team and Linkages to Senior Housing Project. Additionally, through the use of federal HOME Tenant Based Rental Assistance (TBRA) vouchers, ten formerly homeless households at the Palms Inn have achieved stable housing.
- Supported the development of housing for affordable to lower-income households in Sonoma County by utilizing a variety of resources. As a result of the over \$4.2 million that was provided in deferred payment loans to developers during the fiscal year 2016-2017, the Commission facilitated the construction of 216 affordable homes.
- Rehabilitated eleven units occupied by lower-income households to improve the habitability of their homes.
- Assisted in the prevention of homelessness and promoted stable housing for nearly 3,000 low-income households by providing rental subsidies through the Housing Choice Voucher and similar programs.

FY 2017-2018 Objectives

- Engage County departments, cities, and community partners in efforts to strengthen the social safety net and alleviate the causes and conditions of homelessness, consistent with the County's "Safety Net" strategic priority. Refine approaches to coordinated intake, homeless services, and prioritize funding for rapidly rehousing those who fall in to homelessness, reinforcing a "housing first" approach in all interventions. Increase the production of affordable rental housing as part of the Board-adopted "Housing for All" strategic priority by engaging developers and cities, collaborating with other County departments, updating funding policies, and proactively setting a production agenda to increase housing availability in Sonoma County.
- Strengthen the Housing Choice Voucher program's effectiveness to increase housing opportunities by attracting new landlords, and by engaging participants, people on our wait lists, and community partners in a review of policies and practices.
- Strengthen the Commission's internal systems to aid transparency, improve public engagement, and ensure maximum leverage of scarce public resources.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Add 1.0 FTE Department Information System Specialist II position, \$138,000, to support the Homeless Management Information System used by the Continuum of Care homeless programs to support required data. Funding is being received in the Housing Division and transferred to the Administration Division as an internal transfer, making the total amount of this adjustment \$276,000.	1.00	276,386	276,386	0
Recognize one time revenues from the Advertising Fund and increase expenditures appropriations by \$165,000 to cover operating costs for Sam Jones Hall Shelter and winter expansion costs for non-profit partners of \$60,000.	0.00	225,000	225,000	0
Increase in appropriations in the department's budget to comply with reporting requirements pertaining to the Net Pension Liability calculation as required by the Government Accounting Standards Board (GASB 68), Accounting and Financial Reporting for Pensions.	0.00	245,000	0	245,000

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Increase appropriations from Reinvestment and Revitalization funds to provide one-time funding of \$50,000 to supplement for Legal Aid housing services. Increase appropriations to support the impacts of homelessness upon the Lower Russian River area by \$235,000 for rapid-rehousing and \$750,000 for homeless-related services and impacts.	0.00	1,035,000	1,035,000	0

Additional Directions to Staff

None

FIRE SERVICES EMERGENCY SERVICES

Alfred Terrell
Director and Fire Chief

The Fire and Emergency Services Department's mission is to provide exceptional service dedicated to protecting life, property, and the environment.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$10,167,833
Total Revenues/Use of Fund Balance	\$9,328,158
Total General Fund Contribution	\$839,675
Total Staff	23.75
% Funded by General Fund	8.26%

DEPARTMENT SERVICES

The Fire and Emergency Services Department is dedicated to protecting the life and property of Sonoma County residents and visitors and the environment of the County. It does so through five program areas:

Hazardous Materials Services regulates storage and handling of materials at approximately 1,400 businesses to ensure the safety of the people and environment of Sonoma County. In addition, the division maintains a state certified emergency response team to respond to incidents involving hazardous materials.

Fire Operations manages and supports fire and emergency response services in County Service Area (CSA) #40. The Department provides management oversight for 13 volunteer fire companies that respond to fires, calls for medical assistance, and other emergencies in much of the rural areas in the County.

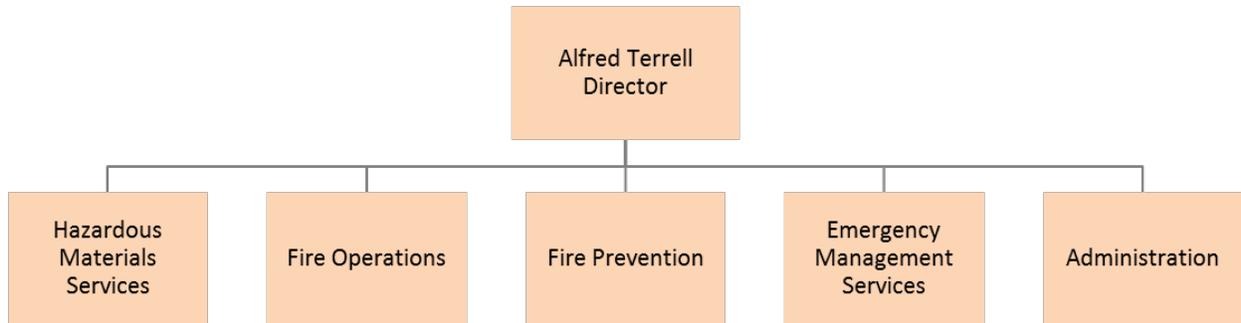
Fire Prevention, through code enforcement inspections and plan review, helps to prevent fires and minimize the harm to persons and property when fires do occur. The division conducts fire investigations to determine the origin and cause of fires in CSA #40 as well as within other contracted fire districts.

Emergency Management Services supports the County Administrator's role as Director of Emergency Services and coordinates emergency preparedness and response among cities, special districts, and the state.

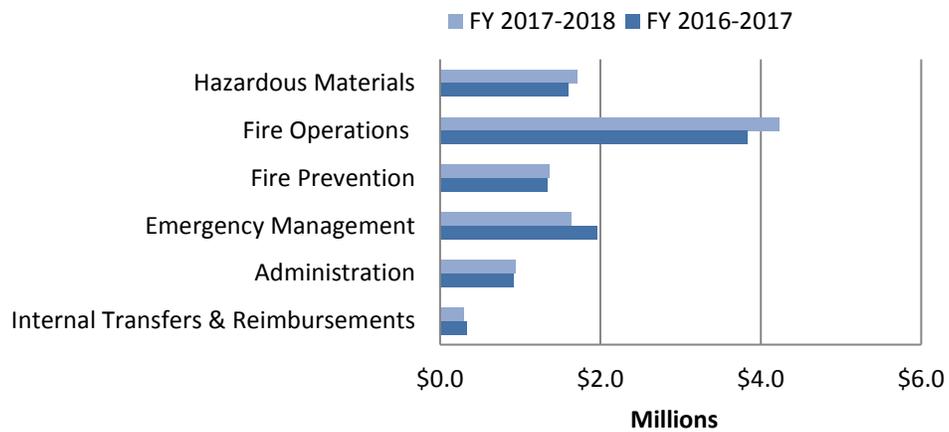
The Department's **Administration** division provides fiscal and administrative services to support the four core program areas.

For more information, call (707) 565-1152, or visit <http://sonomacounty.ca.gov/Fire-and-Emergency-Services/>.

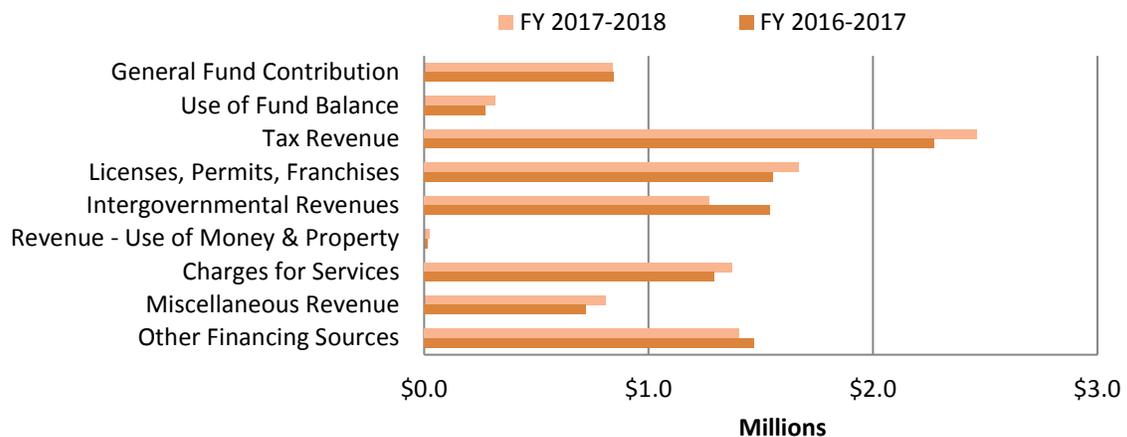
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Hazardous Materials	1,596,582	1,710,714	114,132	7.1
Fire Operations	3,825,231	4,226,999	401,768	10.5
Fire Prevention	1,335,809	1,353,763	17,954	1.3
Emergency Management	1,963,379	1,637,754	(325,625)	(16.6)
Administration	920,563	938,866	18,303	2.0
<i>Internal Transfers & Reimbursements</i>	335,101	299,737	(35,364)	(10.6)
Total Expenditures by Program	9,976,665	10,167,833	191,168	1.9
Expenditures by Character				
Salaries and Benefits	4,605,146	4,621,229	16,083	0.3
Services and Supplies	4,630,148	5,016,770	386,622	8.4
Other Charges	70,607	70,607	0	0.0
Capital Expenditures	292,351	116,722	(175,629)	(60.1)
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	378,413	342,505	(35,908)	(9.5)
Capital Assets	0	0	0	0.0
Total Expenditures by Character	9,976,665	10,167,833	191,168	1.9
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	846,370	839,675	(6,695)	(0.8)
Use of Fund Balance	272,106	318,581	46,475	17.1
Tax Revenue	2,270,429	2,465,219	194,790	8.6
Licenses, Permits, Franchises	1,553,029	1,667,351	114,322	7.4
Intergovernmental Revenues	1,542,562	1,269,159	(273,403)	(17.7)
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	14,650	26,650	12,000	81.9
Charges for Services	1,290,822	1,370,804	79,982	6.2
Miscellaneous Revenue	718,853	808,102	89,249	12.4
Other Financing Sources	1,467,844	1,402,292	(65,552)	(4.5)
Special Items	0	0	0	0.0
Reimbursements	0	0	0	0.0
Total Revenues/Use of Fund Balance	9,976,665	10,167,833	191,168	1.9
Total Permanent Positions	24.75	23.75	(1.00)	(4.04)

Note: Internal transfer and reimbursement of expenses between budget sections within the Fire and Emergency Services Department total \$299,737 in FY 2017-2018, resulting in a net budget of \$9,868,096

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$10.2 million, financed with \$9 million in revenues, \$318,600 in fund balance and \$839,700 in General Fund. Appropriations are increasing by \$191,200, or 1.9%, compared to the FY 2016-2017 Adopted Budget, due primarily to increases in Fire Operations to increase funding for volunteer fire company service delivery needs.

The Department's General Fund support is decreasing by \$6,700 or 0.8%, from the prior year budget to align with actual benefits expenses, which were over-estimated in the prior year as the final labor changes were not known at the time of budget development.

Expenditure (Uses)

- Service and Supplies are increasing \$386,600 or 8.4% as follows:
 - Fire Operations has an increase of \$315,100 due to growth in funding for support of the volunteer fire companies, including \$66,700 in workers compensation insurance costs for volunteers, \$101,900 in equipment maintenance for anticipated repairs and preventative maintenance of volunteer apparatus, \$10,500 to building maintenance for parking lot repairs needed at the Mountain Fire Station, \$8,700 in professional service contracts to support response notification software for the Volunteer Fire Companies, \$206,000 in contracts which includes an additional \$10,000 for a contract to provide suppression services in the Knights Valley community, as well as an increased per call stipend to the volunteer fire companies and other updates to contract costs as agreed to in the contract approved by the Board in December 2016. These increases are partially offset by \$54,000 in administrative costs reductions including reductions to County Car expenses and Special Departmental Expenses to better match actual FY 2016-2017 expenditures, as well as \$29,500 in reductions to internal service costs due to a decrease in charges for the Enterprise Financial System based on revisions to the cost allocation methodology and reduced costs associated with the County Cost Plan based on allocation of costs between divisions of Fire and Emergency Services.
 - Emergency Management has a net increase in Services and Supplies of \$59,200. This is mainly due to a larger share of planned Homeland Security Grant-funded projects in FY 2017-2018 that require spending on Services and Supplies rather than on capital-eligible items, such as large vehicles or built infrastructure, which leads to a \$180,500 increase in Services and Supplies and a similar decrease in Capital Expenditures, discussed below. These increases are partially offset by reductions of \$97,200 due to the completion of scheduled computer replacements in the Emergency Operations Center in FY 2016-2017, as well as decreases of \$32,000 in travel and other expenses due to the elimination of an Urban Shield Securities Initiative Grant in Emergency Services, which funded a position that was budgeted in Emergency Services but provided services statewide and thus incurred significant travel costs. The grant was eliminated upon retirement of the incumbent at the end of FY 2016-2017.
- Capital Expenditures decrease by \$175,600 due to a larger share of planned Homeland Security Grant-funded projects in FY 2017-2018 that are not related to capital acquisitions and are thus budgeted in Services and Supplies.

Revenues (Sources)

- Use of Fund Balance increases \$46,500, or 17.1%, due to a \$91,500 increase in use of fund balance in County Service Area #40 to fund one-time maintenance costs for Volunteer Fire Company equipment and apparatus, partially offset by a decrease in fund use by County Service Area #40-Fitch Mountain in the amount of \$40,000 for Vegetation Management and Fuel Reduction Pilot Program which was included as a one-time expense in FY 2016-2017.
- Tax Revenue within County Service Area #40 for Fire Operations is anticipated to increase \$194,800, or 8.6%, based on higher than anticipated growth projections.

- Licenses and Permits revenue increases by \$114,300, or 7.4%, due to increases in Hazardous Materials Permits. An increased number of businesses regulated are anticipated, as well as an increase in fees to offset costs to provide services.
- Intergovernmental Revenue decreases by \$273,400, or 17.7%, primarily due to the elimination of an Urban Shield Securities Initiative Grant in Emergency Management which funded a Risk and Information Sharing Project Manager Position, leading to a \$227,100 decrease. This position was housed in Fire and Emergency Services, but provided services statewide, and the grant is being eliminated upon retirement of the incumbent at the end of FY 2016-2017. In addition, there is a reduction in Fire Operations revenue from the State Office of Emergency Services of \$36,000 due to cancellation of an agreement for Emergency Services to staff and deploy a state-owned regional communications unit and a \$12,800 reduction in Home Owner's Property Tax Relief funding from the state due to the annexation of areas into the North Sonoma Coast Fire Protection District.
- Charges for Services increase \$80,000, or 6.2%, which is primarily due to an increase in Fire Prevention fees generating \$59,500 in additional revenue. Fire Operations is expected to increase by \$21,400 due to additional regional training classes and contract training services provided to fire protection districts and the Santa Rosa Junior College.
- Miscellaneous Revenue increases \$89,300, or 12.3%, due to a \$32,200 increase in charge-back funding of administrative staff costs based in Fire Operations to Fire Prevention, Hazardous Materials, and Emergency Management Divisions due to increases in salary and benefit costs and allocations and an increase of \$59,000 funding from the Fire Services Project to ensure the ability to continue to provide fire services in County Service Area #40 following the loss of revenue when the North Sonoma Coast Fire Protection district annexed portions of County Service Area #40.
- Other Financing Sources decrease \$65,600 or 4.5%, due to a reduction to Emergency Management in the amount of \$104,900 related to the replacement of computers in the Emergency Operations Center, which was completed in Fiscal 2016-2017. Fire Prevention has a reduction in the amount of \$40,000 due to a reduction in funding from County Service Area #40-Fitch Mountain for the Vegetation Management pilot program. These reductions are partially offset by an increase of \$64,800 in Fire Operations due to an increase in the scheduled increase in Graton Rancheria Mitigation funding, which is passed through to other affected agencies, and FY 2017-2018 computer replacement funding.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Developed a local Emergency Operations Center Logistics Plan in accordance with regional guidance and design, and conducted an Emergency Operations Center functional exercise in conjunction with Urban Shield Yellow Command 2016. Identified two Commodity Points of Distribution Sites and practiced coordinating and ordering resources with California Office of Emergency Services.
- Began marketing and offering "SoCo Alert" (Sonoma County Alert) to the public for voluntary enrollment to receive emergency text warning and notification messages from the Operational Area Telephone Emergency Notification System (TENS). Efforts so far have resulted in nearly 10,000 residents registered, covering over 5% of Sonoma County households. The system was utilized during the Double Crest and Fourpeat flood events in the first quarter of 2017 to send notifications to the public to notify of possible evacuation orders in the lower Russian River.
- Strengthened the level of fire services provided in County Service Area #40 by implementing a fire apparatus fuel and preventative maintenance program for the Volunteer Fire Company's and County Fire owned apparatus.
- Completed bid-specs and initiated purchase process for a replacement water tender in the Lakeville Volunteer Fire Company.

- Initiated the Vegetation Management and Fuel Reduction pilot program in the Fitch Mountain and Camp Meeker communities, with report out to the Board planned for the summer of 2017.

FY 2017-2018 Objectives

- Coordinate to improve Fire Services in Sonoma County in conjunction with the Fire Services ad hoc committee and the Fire Services Advisory Council. Support the County Service Area #40 Volunteer Fire Companies in creating a more effective, efficient, and sustainable fire service delivery system through the revision and adoption of service agreements between County Fire and the Volunteer Fire Companies and the development of a facility and apparatus upgrade and replacement strategy that address current and future operational needs and a cooperative approach to ensuring that the community’s needs are being met.
- Implement Cannabis inspection and permitting program in coordination with the Permit and Resource Management Department as part of the County’s effort to support the growth of a new business sector, balancing the economic benefits with regulations that protect the public and the environment.
- Lead, coordinate, develop, prepare, train, exercise, and implement a multi-departmental, multi-agency Russian River Response Plan for the Sonoma County Operational Area to ensure coordinated and effective response to flooding along all reaches of the Russian River in Sonoma County.
- Implement marketing plan to increase registrations for the SoCoAlert notification and warning system, Local Alerts for Local Emergencies, in order to ensure that Sonoma County residents are informed of emergency situations.
- Complete and evaluate the Vegetation Management and Fuel Reduction pilot program, which protects infrastructure and the environment by reducing the risk of wildfires generated in the urban-wildland interface and reducing the threat to life and property in the event of a fire.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Add 1.0 FTE Senior Storekeeper to the Fire Operations Division to provide support to volunteer fire companies serving CSA #40 by ensuring the smooth provision of supplies needed for emergency response to the companies, and to oversee the Fire Logistics Unit which is composed primarily of a pool of extra-help employees who currently lack on-site management. Total cost of the Position is \$117,000, and will be partially offset by savings due to reduced use of Extra Help for a net cost of \$79,000 and is funded from CSA #40 tax revenue. This position was discussed with representatives of the Sonoma County Volunteer Fire Company Association and furthers the Department's goal of providing better support to the Volunteer organizations that deliver emergency response in Sonoma County.	1.00	78,815	0	78,815

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Add 0.5 FTE Senior Office Assistant to the Hazardous Materials division to meet California Environmental Protection Agency reporting requirements. Funding for this position is from Hazardous Materials Fees and was included in rates approved at the 5/9/2017 fee hearing.	0.50	45,527	45,527	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Provide additional one-time funding to volunteer fire companies that contract with County Service Area #40 to support their operational costs such as rent, utilities, and other necessary expenses. Financed through a reduction of General Fund Contingencies.	0.00	100,000	0	100,000
Other Fund				
Provide additional one-time funding to volunteer fire companies that contract with County Service Area #40 to support their operational costs such as rent, utilities, and other necessary expenses. Financed with Graton Mitigation In-lieu Transient Occupancy Tax allocation.	0.00	100,000	0	100,000

Additional Directions to Staff

None



TRANSPORTATION & PUBLIC WORKS

Susan Klassen
Director

The mission of the Transportation and Public Works Department is to plan, build, manage and maintain Sonoma County's investment in quality services and infrastructure.

BUDGET AT A GLANCE:

	FY 2017-2018
Total Expenditures	\$138,144,747
Total Revenues/Use of Fund Balance	\$115,447,124
Total General Fund Contribution	\$22,697,623
Total Staff	166.00
% Funded by General Fund	16.43%

DEPARTMENT SERVICES

The Transportation and Public Works Department is responsible for critical services and infrastructure, including roads and public transit, an airport, multiple waste disposal sites, street lighting, and four small water systems.

The **Engineering & Maintenance** division includes the primary functions of Road Maintenance and Improvements.

Road Operations and Improvements is responsible for corrective maintenance of County roads and bridges, pavement preservation of the roads, and major bridge repair and maintenance projects.

Other District Services administers several small districts including street lighting, permanent road, and water districts. This section also includes the heavy equipment internal services fund, cable franchise fees, and several other small budget units.

The **Transportation Services & Integrated Waste** division includes the primary functions of Integrated Waste Disposal, Airport, and Transit Services.

Integrated Waste provides comprehensive waste management services and post-closure monitoring and maintenance of seven closed landfill sites.

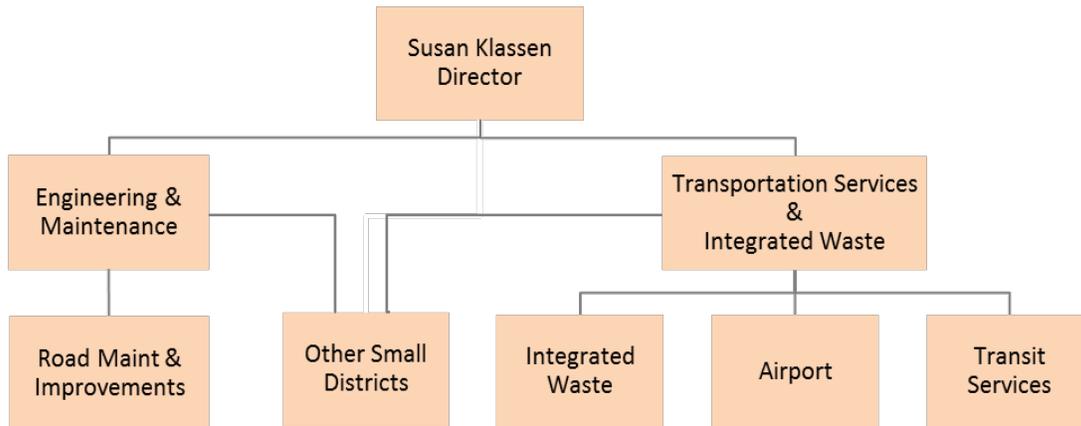
Airport operates and maintains the Sonoma County Airport, a commercial service airport with facilities for airline passenger service and other operations including air cargo, private and corporate flights, military, search and rescue, firefighting, law enforcement, and pilot training.

Transit provides local and intercity public transit and para-transit services throughout Sonoma County.

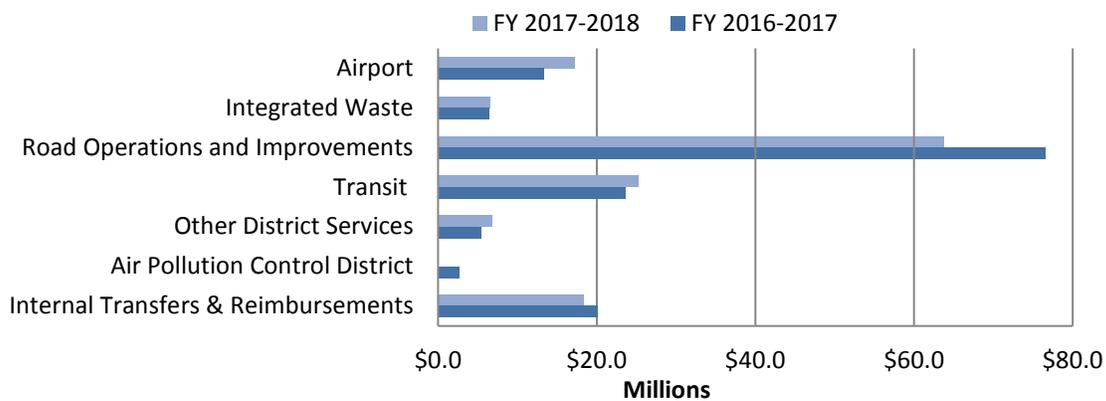
The Northern Sonoma County Air Pollution Control District, formerly part of the department, separated from the County under the establishment of a new District Board in FY 2016-2017.

For more information, call (707) 565-2231, or visit <http://sonomacounty.ca.gov/TPW>.

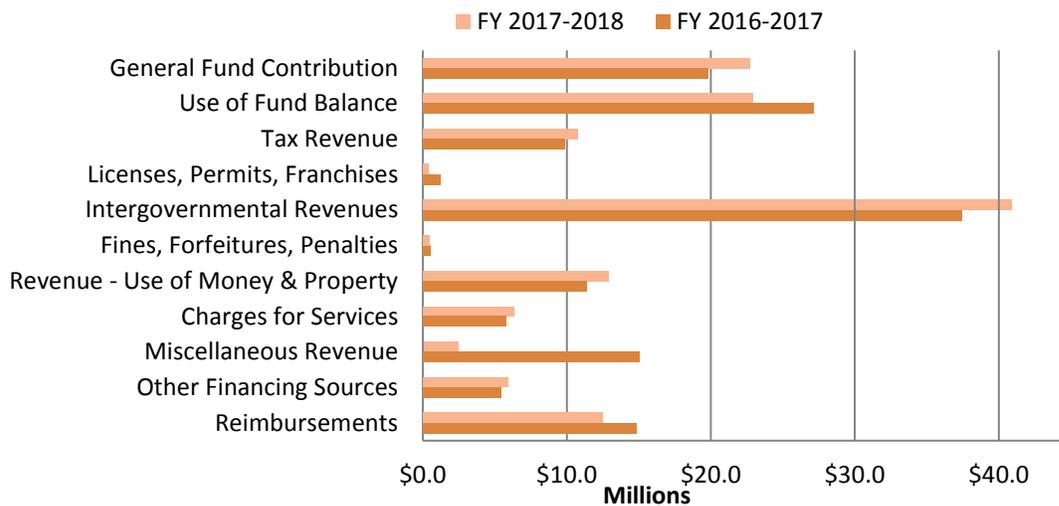
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Airport	13,326,981	17,250,229	3,923,248	29.4
Integrated Waste	6,394,377	6,580,107	185,730	2.9
Road Operations and Improvements	76,533,329	63,853,879	(12,679,450)	(16.6)
Transit	23,721,200	25,220,325	1,499,125	6.3
Other District Services	5,435,931	6,889,595	1,453,664	26.7
Air Pollution Control District	2,753,286	0	(2,753,286)	(100.0)
<i>Internal Transfers & Reimbursements</i>	20,176,907	18,350,612	(1,826,295)	(9.1)
Total Expenditures by Program	148,342,011	138,144,747	(10,197,264)	(6.9)
Expenditures by Character				
Salaries and Benefits	24,296,297	21,198,404	(3,097,893)	(12.8)
Services and Supplies	49,865,003	47,885,070	(1,979,933)	(4.0)
Other Charges	10,915,708	11,406,287	490,579	4.5
Capital Expenditures	46,600,950	38,088,052	(8,512,898)	(18.3)
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	5,398,570	5,933,882	535,312	9.9
Capital Assets	11,265,483	13,633,052	2,367,569	21.0
Total Expenditures by Character	148,342,011	138,144,747	(10,197,264)	(6.9)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	19,808,692	22,697,623	2,888,931	14.6
Use of Fund Balance	27,096,018	22,922,707	(4,173,311)	(15.4)
Tax Revenue	9,815,512	10,763,244	947,732	9.7
Licenses, Permits, Franchises	1,225,000	388,950	(836,050)	(68.2)
Intergovernmental Revenues	37,417,774	40,904,394	3,486,620	9.3
Fines, Forfeitures, Penalties	537,900	421,800	(116,100)	(21.6)
Revenue - Use of Money & Property	11,382,259	12,856,170	1,473,911	12.9
Charges for Services	5,766,303	6,305,984	539,681	9.4
Miscellaneous Revenue	15,044,716	2,489,183	(12,555,533)	(83.5)
Other Financing Sources	5,410,763	5,918,053	507,290	9.4
Special Items	0	0	0	0.0
Reimbursements	14,837,074	12,476,639	(2,360,435)	(15.9)
Total Revenues/Use of Fund Balance	148,342,011	138,144,747	(10,197,264)	(6.9)
Total Permanent Positions	171.00	166.00	(5.00)	(2.9)

Note: Internal transfer and reimbursement of expenses between budget sections within the Transportation and Public Works Department total \$18,350,612 in FY 2017-2018, resulting in a net budget of \$119,794,135.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$138.1 million, financed with \$92.5 million in revenues and reimbursements, \$22.9 million use of fund balance, and \$22.7 million in General Fund. Appropriations are decreasing by \$10.2 million, or 6.9%, compared to the FY 2016-2017 Adopted Budget, primarily due to non-recurring FY 2016-2017 capital and equipment investments combined with Road Operations reductions and the separation of the Northern Sonoma County Air Pollution Control District (Air District) from the department as described below.

The Department's General Fund support is increasing by \$2.9 million or 14.6%, from the prior year adopted budget, due primarily to increases in contributions in the Road Division for County Cost Plan allocation adjustments and roads operations and staffing expenses, as well as indexing the General Fund Pavement Preservation base contribution for inflation by up to 2% based on financial revenue factors such as the annual projected property tax growth rate and the average annual Consumer Price Index as directed by the Board on November 10, 2015. Increase is also attributed to Reinvestment and Revitalization funding (Dissolved Redevelopment Area's residual sources) for the Penngrove Rail Safety Improvements Project consistent with the Board's Reinvestment and Revitalization Five-Year Funding Plan adopted on March 29, 2016.

Expenditures (Uses)

- Salaries and Benefits are expected to decrease by \$3,097,900, or 12.8%.
 - Of this amount, approximately \$2,480,000 is attributed to leaving 23 positions vacant in the Road Maintenance and Road Administration divisions as a result of revenue reductions from the state's Highway Users Tax Account.
 - \$879,300 is attributed to the reduction of 6.0 FTE Northern Sonoma County Air Pollution Control District positions as a result of the District separating from the County as of February 21, 2017.
 - These reductions are offset by an increase of \$150,000 for the addition of 1.0 FTE Traffic Signal Technician in the Countywide Lighting District financed with special district ongoing revenue and necessary to address a backlog of improvements, including street lighting and signal maintenance repairs, and \$111,400 due to negotiated salaries and benefits adjustments in all divisions.

- Services and Supplies are expected to decrease by \$1,979,900, or 4%, mainly due to:
 - A decrease of \$2,129,700 including road materials within the Road Maintenance division related to 15 Road Operations positions required to be left vacant to balance the FY 2017-2018 budget as a result of revenue reductions from the state's Highway Users Tax Account.
 - The separation of the Northern Sonoma County Air Pollution Control District from the County reduced services and supplies by \$1,765,700.
 - Within the four small water systems a combined decrease in estimated operating expenses of \$49,100 due to a decrease in expected administrative costs related to prior year fee adjustment review study and lowered costs for system maintenance due to prior year completed treatment equipment improvements.
 - Overall decreases are offset by increases in Transit division of \$765,000 associated with operator agreements increasing due to increased ridership, fuel costs and liability insurance premiums; \$498,600 in Heavy Equipment for increased cost of maintaining aging fleet; \$335,300 in the Integrated Waste division for costs associated with maintaining closed landfills; \$237,900 associated with increased costs in District Formation for costs related to Memorandum of Understanding Agreement with the Gold Ridge and Sonoma Resource Conservation Districts for technical assistance services and multi-agency conservation goals coordination. An additional increase of \$127,800 in Other District Services is expected mainly due to a new position in the Countywide Lighting District to support street lighting and signal maintenance and repairs and to provide critical backup to existing staff, as the staff cost will be reimbursed to the Roads Administration section.

- Other Charges reflects an increase of \$490,600, or 4.5%, as a result of:
 - Recognizing adjusted depreciation of \$1,730,900 within the Airport division, Transit division, and Heavy Equipment Internal Service Fund for improvements and equipment placed in service in 2016-2017, primarily the Runway Safety Area and Terminal Apron Rehabilitation projects at the Airport.
 - An increase of \$662,000 for the first annual installment to City of Santa Rosa as part of the Roseland Annexation Agreement approved by the Board on November 1, 2016,
 - An increase of \$548,700 within the Lighting Districts for implementation of new street lighting and signal improvement projects in the street lighting districts.
 - Increases are offset by decreased expenditures of \$2,000,000 related to completion of the Reinvestment and Revitalization funded Highway 12 Sidewalk Improvements in the Road division, \$186,100 less associated with Airport Interchange Landscaping project, \$250,000 decrease in depreciation expense for closed landfill facilities and equipment in the Integrated Waste division, and \$14,900 decrease in interest on long term debt and depreciation within small water systems.

- Capital Expenditures are decreasing by \$8,512,900, or 18.3%, due to:
 - Non-recurring prior year capital and equipment reductions made in the Road Improvements budget to align with revised capital road and bridge project delivery schedules. Significant reductions in planned FY 2017-2018 bridge program expenditures of \$9,598,400 are due to expected delays in construction for Wohler Road Bridge over Mark West Creek, Wohler Road Bridge over Russian River, and Boyes Boulevard Bridge over Sonoma Creek due to design, environmental, and right of way issues.
 - These decreases are offset by an increase of \$514,200 in Public, Educational and Governmental Access fund for upgrade of equipment and software associated with public access to the Board of Supervisors meetings; and \$571,300 in Road Improvements mainly related to increased expenditures for the One Bay Area Grant pavement preservation projects and Reinvestment and Revitalization funded Penngrove Rail Safety Improvements project, both projects are partially reduced by completion of the Adobe at East Washington Street Signal and Widening Project.

- Other Financing Uses are increasing by \$535,300, or 9.9%, mainly due to:
 - \$456,600 in Integrated Waste division associated with increased landfill concession fees collected for projected increase on County and City waste disposal processed and indexing of fees pursuant to the March 2015 cities and county Landfill Settlement Agreement as accounted for in Use of Money and Property, and subsequently transferred by way of Other Financing Uses to County Administrative Costs and Former Urban Landfills funds to cover expenses related to administering the settlement agreement and maintaining the closed former landfill sites.
 - Increased internal transfer of \$394,200 of Passenger Facility charges within the Airport division for the long term parking lot expansion, service roads improvement project, and new terminal design.
 - An increase of \$135,000 for transfer of funds to Heavy Equipment fund from Countywide Lighting District for purchase of bucket truck which is necessary to complete repairs and maintenance.
 - A net increase of \$9,400 is a result of adjustments for Information Systems Department computer replacement and upgrade costs across multiple divisions.
 - Increases are offset by decrease of \$274,400 in Road division mainly due to less traffic mitigation fees being used in FY 2017-2018 due to completion of Adobe at East Washington Street Signal and Widening project, and \$185,500 reduction related to separation of the Northern Sonoma County Air Pollution Control District.

- Capital Assets, which account for investments in Transit, Airport and Heavy Equipment, are increasing by \$2,367,600, or 21.0%, as follows:
 - Airport division by \$2,061,900 for work associated with long-term parking lot and new terminal design, and runway service roads project.
 - \$570,700 in Transit division for multiple replacement bus purchases and route improvements planned for FY 2017-2018.

- Increases are offset by a decrease of \$265,000 within Heavy Equipment fund due to no planned equipment purchases in 2017-2018.

Revenues (Sources)

- General Fund Contribution is increasing by \$2,888,900, or 14.6%, primarily due to:
 - Additional funding for Penngrove Rail Safety Improvements of \$1,340,000 financed with local Reinvestment and Revitalization funds.
 - \$566,800 for County Cost Plan allocation adjustment.
 - \$348,500 use of Solid Waste Franchise Fees for partial funding of 5.0 FTE filled positions in Road Maintenance and Administration impacted by revenue shortfall from state's Highway Users Tax Account and increases for Supervised Adult Crew litter pickup, and street sweeping and dead animal pickup. In addition, use of Refuse Franchise funds are annually reviewed to cover costs associated with the Integrated Waste hauler agreement administration and closed landfill monitoring.
 - \$250,000 for the Resource Conservation Districts funding agreements.
 - \$200,000 for the Arnold Drive Bike Lane Feasibility Study.
 - \$183,600 to implement the second year of indexing the Pavement Preservation General Fund base contribution, according to the Board of Supervisors Pavement Preservation funding policy approved on November 10, 2015.

Note: The FY 2017-2018 base and General Fund pavement preservation contribution will finance the first annual installment to City of Santa Rosa as part of the Roseland Annexation Agreement approved by the Board on November 1, 2016, to cover capital transportation costs in the amount of \$662,000 over 10 years.

- Use of Fund Balance is decreasing by \$4,173,300, or 15.4%, as follows:
 - Within the Road Division, fund balance use is decreasing by \$5,407,100 largely because over the past two fiscal years, available Road fund balance had been used to offset operational deficit in Road Operations due to the significant decline in state's Highway Users Tax Account revenue; in FY 2017-2018, only \$300,000 is budgeted for this purpose to partially fund 5.0 FTE filled positions in Road Maintenance and Administration with the ending June 30, 2018 Road unrestricted fund balance anticipated at \$1.7 million.
 - There is a decrease within the Integrated Waste Division of \$905,500 given that expected growth in concession fees and interest earned will be sufficient to cover expenses related to administering the Landfill Settlement Agreement.
 - A decrease of \$814,300 as a result of the separation of the Northern Sonoma County Air Pollution Control District from the County.
 - There is a decrease of \$209,900 in the Transit Division related to adjusted depreciation expense anticipated in FY 2017-2018.
 - There is a decrease of \$55,000 within the small water systems due to increased water rates and interest earned, and reduced administrative expenses associated one-time cost associated with prior year Proposition 218 fee increase process, which requires property owner approval prior to increase in fees.
 - A \$51,700 decrease within Special Projects and Permanent Road districts is related to increased interest earnings, reduced administrative expenses in District Formation in FY 2017-2018, and documenting receipt of Cal American Franchise Fees, that were not included in the prior year budget, which are intended to finance future projects in the Mark West Community based on recommendations by the Mark West Area Citizens Advisory Council to the Board in accordance with the Council's rules of procedure that was approved by the Board on June 14, 2016.
 - These decreases are offset by an increase of \$2,269,000 in Airport division related to capital expenditures for long term parking lot and terminal expansion projects funded with County Treasury loan proceeds received in FY 2016-2017; \$485,500 in Public, Educational and Governmental Access fund for upgrade of equipment and software associated with public access to the Board of Supervisors meetings; \$268,200 increased used within the lighting districts for planned street lighting and Light Emitting Diode (LED) upgrades; and \$247,500 in Heavy Equipment for increased maintenance expenses.

- Tax Revenue is increasing by \$947,700, or 9.7%, primarily due to \$714,000 in Transportation Development Act funds for paratransit operating expenses; an increase of \$343,000 in the Countywide Lighting District, small water systems and permanent road districts which receives property tax revenues and for FY 2017-2018 have been aligned with prior year actuals and current year estimates. Increases are offset by an estimated \$109,300 decrease due to separation of the Northern Sonoma County Air Pollution Control District from the County.
- Licenses, Permits, Franchises are decreasing by \$836,100, or 68.2%, primarily due to a reduction in Northern Sonoma County Air Pollution Control District permit fees as a result of the District's separation from the County.
- Intergovernmental Revenues are increasing by \$3,486,600, or 9.3%, mainly due to:
 - An accounting correction to properly record \$11,086,600 state and federal capital revenues from the Miscellaneous Revenue category to Intergovernmental Revenues for the Transit and Airport divisions.
 - Increase of \$794,700 within Transit division related to increased use of State Transit Assistance funds for fixed-route transit operating expenses.
 - \$194,500 in Airport division related to federal reimbursement expected for the Runway Service Roads project.
 - The increase is offset by a reduction of \$7,938,800 in Road Improvements related to reductions in expected federal and state reimbursements for federally funded road and bridge projects including completion of the Adobe at East Washington Street Signal and Widening project in spring of 2017 and significant reductions related to delayed construction of the Wohler Road Bridge over Mark West Creek, Wohler Road Bridge over the Russian River and Boyes Boulevard Bridge over Sonoma Creek due to design, environmental, and right of way issues.
 - An additional decrease of \$650,400 is expected due to separation of the Northern Sonoma County Air Pollution Control and for nominal adjustments within Other District services.
- Fines, Forfeitures, Penalties are decreasing by \$116,100, or 21.6%, due to a decrease in Court collection of fines for moving vehicle code violations issued on County maintained roads and of which a portion is passed through to the Road Maintenance and Improvements division. Reduced collections are a result fewer citations being issued by law enforcement, lower fines being imposed by the courts, and reduced collections of fines and penalties. The five year average of revenue collected by the division is \$425,000.
- Use of Money and Property is increasing by \$1,473,900, or 12.9%, due to an increase of:
 - \$350,800 in collections of solid waste franchise fees on County and City waste streams due to indexed cost increases and increased tonnage.
 - \$382,800 in expected interest earned on pooled cash within Integrated Waste division as a result of increased cash on deposit accumulated for future closed landfill related obligations.
 - \$704,600 in the Airport division from an expected increase in parking and rental car revenues as a consequence of a growth in commercial air service.
 - \$61,300 in interest earned across remainder of divisions is expected due to increase balances and improved interest rates provided by the Auditor-Controller-Treasurer-Tax Collector.
 - Increases are offset by interest earnings decrease of \$25,600 related to separation of the Northern Sonoma County Air Pollution Control District.
- Charges for Services are increasing by \$539,700, or 9.4%, due to:
 - \$737,600 from higher collections of Passenger Facility Charges, fuel sales, and landing fees within the Airport division related to new airline services that began in FY 2016-2017.
 - An increase of \$200,000 in the Transit division for fares received for paratransit services based on most recent actual collections.
 - The increases are offset by a decrease of \$244,500 due to separation of the Northern Sonoma County Air Pollution Control District from the County and a reduction of \$142,200 in Roads division to bring recovery

- of staff time for engineering and administrative services to external divisions and departments in line with prior year actuals and current year estimates.
- The balance of \$11,200 in decrease is related to adjustments within the four small water systems related to estimated drop in expected water sales based on current and prior year actuals.
 - Miscellaneous Revenues are decreasing by \$12,555,500, or 83.5%, primarily to:
 - Correct recording of Transit and Airport division state and federal capital revenues, moving \$11,086,600 from Miscellaneous to Intergovernmental Revenues.
 - In Roads division, a reduction of \$1,880,000 in contributions from Successor Agency for the Sonoma County Community Redevelopment Agency is related to completion of the Highway 12 Sidewalk Improvement project.
 - The decreases are offset by an increase of \$405,800 related to prior year staff time reimbursements within the department's divisions and related expenses in the Integrated Waste division for the following activities: landfill maintenance work performed by staff for the County's waste disposal and pick up service provider Republic Services, administrative services provided to the Sonoma County Waste Management Agency, and geologist services provided to the Department of Health Services Environmental Health division, and miscellaneous adjustments in small water systems decreasing by \$5,300.
 - Other Financing Sources are increasing by \$507,300, or 9.4%, primarily due to:
 - \$411,900 increase in landfill concession fees charged on waste collections as a result of expected increase in tons of waste processed and cost indexing of fees within Integrated Waste division. Fees are received in Money and Property then transferred via Other Financing Uses to County Administrative Cost and Former Urban Landfills funds to cover costs associated with administering the Landfill Settlement Agreement and maintaining the closed former urban landfill sites, which are recorded as Other Financing Sources.
 - \$392,300 increased operating transfer between Passenger Facility Charges and Capital Improvements within the Airport division for the expansion of the long term parking lot, new terminal design, and service roads improvement projects.
 - \$35,000 increase transfer to be received in Heavy Equipment from the Lighting Special District fund for purchase of a bucket truck for traffic and street light maintenance.
 - Increase in operating transfer from the Information Systems computer replacement funds to Roads Division of \$29,700 for scheduled desktop replacement.
 - These increases are offset by a \$178,000 decrease related to separation of the Northern Sonoma County Air Pollution Control District, a \$174,400 decrease in Roads Capital Improvements reflecting decreased use of traffic mitigation funds, and \$9,200 decrease in operating transfers within the small water systems.
 - Reimbursements are decreasing by \$2,360,400, or 15.9%, associated with the 15 planned maintenance program vacancies as a consequence of reduced use of Highway User Tax Account revenues in the prior two fiscal years which will result in reduced staffing cost recovery within the Roads division operating budget.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Airport: Successfully recruited three new airlines (American, United and Sun Country) which added Phoenix, San Francisco, and Minneapolis to the list of destinations served by the Airport, bringing total destinations served to nine.
- Integrated Waste: Designed and installed Supervisory Control and Data Acquisition Systems to provide for: (1) remote storm water and leachate monitoring at Annapolis, Guerneville, Healdsburg, Roblar, and Sonoma

closed landfills; and (2) automated tracking and reporting of leachate hauling numbers to the City of Santa Rosa.

- Road Operations and Improvements: Completed the Highway 12 Sidewalk Improvements, the 2016 Pavement Preservation Program, and the Adobe at East Washington Intersection Improvements.
- Transit: Developed and implemented a series of Sonoma Marin Area Rail Transit (SMART) connector and shuttle bus routes to coordinate with rail service at Airport Business Park, Central Rohnert Park, Cotati, and Petaluma rail stations. Secured funding for Sonoma County Transit’s first all-electric bus.
- Other District Services: Completed water rate studies for the four small water systems and implemented the associated rate adjustments in Freestone, Salmon Creek and Fitch Mountain to ensure recommended reserves will be generated or maintained for each system. Completed installation of decorative street lighting as part of the Highway 12 Sidewalk Improvement project.

FY 2017-2018 Objectives

- Airport: Complete the Terminal remodel design and begin construction to improve passenger experience. Continue efforts to make recent air service additions a success.
- Integrated Waste: Expand newly deployed Supervisory Control and Data Acquisition System to remotely track and control the flare system at the Healdsburg closed landfill. Begin phased construction of expansion at the Central Disposal Site for continued landfill operations through the Master Operations Agreement.
- Road Operations and Improvements: Deliver Summer of 2017 Pavement Preservation Program and the construction of Hauser Road Bridge Replacement. Prepare updated Bridge Report with associated unmet needs. Continue efforts to recover from extensive damage to County roads suffered as a result of 2017 winter storms. Implement Quiet Zones at eleven railroad crossings within the County’s jurisdiction as part of Sonoma Marin Area Rail Transit rail service.
- Transit: Closely monitor new Sonoma Marin Area Rail Transit Connector and Shuttle routes and adjust as necessary to ensure rail coordination, passenger convenience, and service effectiveness.
- Other District Services: Continue to monitor the financial state and viability of the four small water systems under the current rate structure. Continue efforts towards energy efficient lighting change out program for streetlights within the County’s unincorporated area.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
In the Roads Division, appropriate \$3,800,000 expected in SB 1 State Transportation bill revenues with \$1,900,000 allocated to the 2018 Pavement Preservation Program, to be appropriated in FY 2018-19, and \$1,900,000 to address the FY 2017-18 deficit as a result of revenue reductions from the state’s Highway Users Tax Account to fund Road Maintenance and Administration personnel, materials and equipment for road maintenance, and capital project delivery.	0.00	1,900,000	3,800,000	(1,900,000)

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Increase in appropriations in the Airport by \$82,000, Transit by \$17,000, and Integrated Waste by \$11,000 to comply with reporting requirements pertaining to the Net Pension Liability calculation as required by the Government Accounting Standards Board (GASB 68), Accounting and Financial Reporting for Pensions.	0.00	110,000	0	110,000
Increase appropriations for operating transfer of \$100,000 from Roads Division to Heavy Equipment for culvert crew equipment replacement and maintenance. Appropriate \$75,000 for drainage system maintenance within the town of Geyserville from available Dry Creek Tribal Funds that have been set aside within the Road fund balance and designated by the Board for capital and maintenance improvement projects within the vicinity of the River Rock Casino (11/10/09).	0.00	175,000	100,000	75,000
Based on established Board policy eliminate over 12 months vacancy of 1.0 Right Of Way Manager. There is no change in appropriations given that the position was left unfunded.	(1.00)	0	0	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Increase appropriations in the Roads Division from a one-time operating transfer from Refuse Franchise Fee year end savings to restore funding in Road Maintenance and Administration due to declining state gas tax revenue as follows: \$265,000 to fill 1.0 Department Information Systems Coordinator and 1.0 Account Clerk positions; \$255,000 to fund the department's Public Affairs Program; \$115,000 to fill 1.0 Vegetation Specialist; \$250,000 for road materials; and \$110,774 to fill a vacant Traffic Section Technician.	0.00	\$995,774	\$995,774	0
Increase revenue appropriations in Roads Division for operating transfer from Advertising and Promotions program to fund repairs and improvements to roads impacted by tourists to the County.	0.00	0	\$1,000,000	(\$1,000,000)

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Increase appropriations in Roads Division to address Road system storm damage costs funded with one-time Other Post-Employment Benefits fund balance; which became available after litigation settlement.	0.00	\$978,700	\$978,700	0

Additional Directions to Staff

- Excess 2016-2017 year end savings above the amount required to balance the FY 2017-2018 budget will be added to the department’s FY 2017-2018 to address roads damaged by the winter storms with a total need of \$3,114,300.



SONOMA COUNTY WATER AGENCY

Grant Davis
General Manager

The mission of the Sonoma County Water Agency is to effectively manage the water resources in our care for the benefit of people and the environment through resource and environmental stewardship, technical innovation, and responsible fiscal management.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$212,572,011
Total Revenues/Use of Fund Balance	\$212,572,011
Total General Fund Contribution	\$0
Total Staff	229.75
% Funded by General Fund	0.00%

DEPARTMENT SERVICES

The Sonoma County Water Agency is a special district founded in 1949, whose Board of Directors is comprised of the same members as the Sonoma County Board of Supervisors. The key functions of the Water Agency are grouped in **Water Resources**, including Water Supply and Transmission, Flood Control, and Sanitation, and **Sustainability and Renewable Energy** which oversees Energy Projects.

The Water Agency is responsible for **Water Supply and Transmission** for much of Sonoma County and beyond. As a water supplier, the Water Agency is responsible for securing and maintaining Warm Springs Dam and water rights, and encouraging water conservation and reuse to meet present and future demand. The Water Agency’s water transmission system provides wholesale domestic water supply and delivery to more than 600,000 residents of Sonoma and Marin Counties through eight primary contractors (Cities of Santa Rosa, Petaluma, Sonoma, Rohnert Park, Cotati, Valley of the Moon Water District, Town of Windsor, and North Marin Water District), a major non-contractor customer, Marin Municipal Water District, and to other smaller customers.

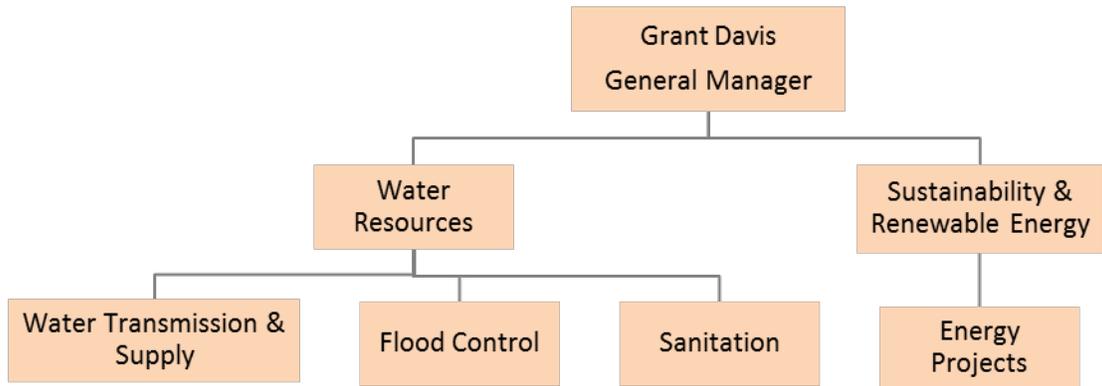
Pursuant to its **Flood Control** function, the Water Agency designs, constructs and maintains flood control facilities, and provides flood protection and stream maintenance for over 175 miles of creeks and waterways.

The Water Agency operates and maintains eight **Sanitation** systems which provide wastewater collection and treatment services to over 22,000 residences and businesses throughout the County.

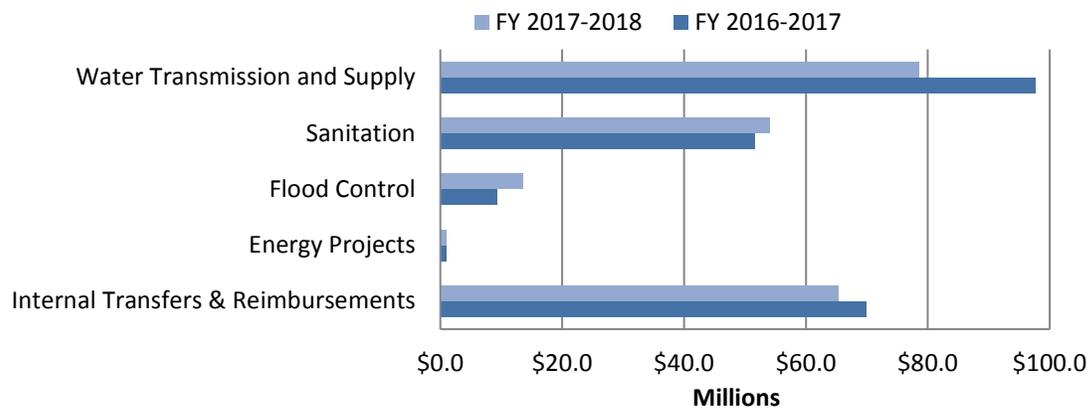
Energy Projects include energy efficiency improvements, solar power and anaerobic digestion projects, and climate change research, among other activities.

For more information, call (707) 526-5370, or visit <http://sonomacounty.ca.gov/Water-Agency/>.

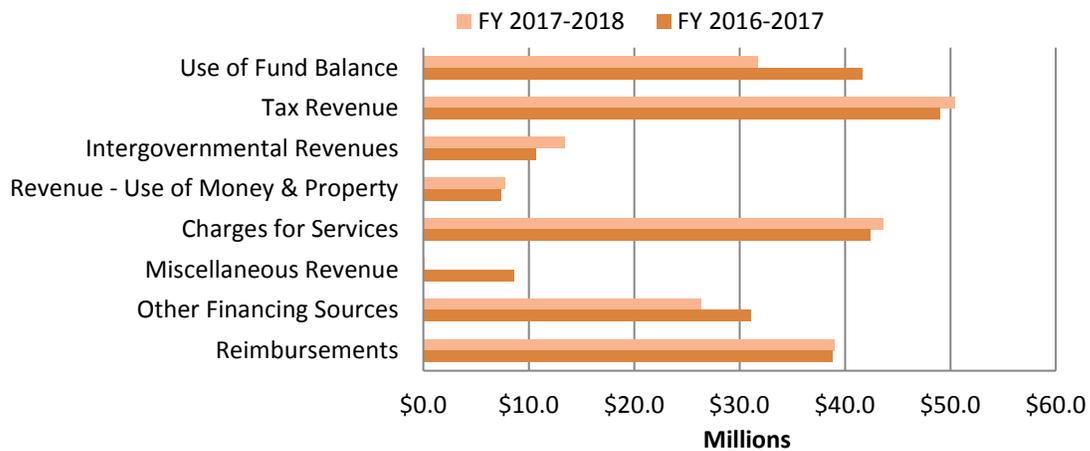
ORGANIZATIONAL PROGRAM CHART



FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures (Uses)				
Expenditures by Program				
Water Transmission and Supply	97,715,219	78,602,246	(19,112,973)	(19.6)
Sanitation	51,619,247	53,982,836	2,363,589	4.6
Flood Control	9,359,371	13,578,792	4,219,421	45.1
Energy Projects	1,074,962	1,004,401	(70,561)	(6.6)
<i>Internal Transfers & Reimbursements</i>	69,935,174	65,403,736	(4,531,438)	(6.5)
Total Expenditures by Program	229,703,973	212,572,011	(17,131,962)	(7.5)
Expenditures by Character				
Salaries and Benefits	38,666,297	40,373,299	1,707,002	4.4
Services and Supplies	99,762,192	97,268,761	(2,493,431)	(2.5)
Other Charges	33,058,946	33,328,665	269,719	0.8
Capital Expenditures	875,210	897,550	22,340	2.6
Appropriation for Contingencies	532,000	529,000	(3,000)	(0.6)
Special Items	0	0	0	0.0
Other Financing Uses	31,135,174	26,403,736	(4,731,438)	(15.2)
Capital Assets	25,674,154	13,771,000	(11,903,154)	(46.4)
Total Expenditures by Character	229,703,973	212,572,011	(17,131,962)	(7.5)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0	0	0	0.0
Use of Fund Balance	41,673,334	31,739,582	(9,933,752)	(23.8)
Tax Revenue	49,059,516	50,427,438	1,367,922	2.8
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	10,642,731	13,411,666	2,768,935	26.0
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	7,407,555	7,788,627	381,072	5.1
Charges for Services	42,394,585	43,659,462	1,264,877	3.0
Miscellaneous Revenue	8,591,078	141,500	(8,449,578)	(98.4)
Other Financing Sources	31,135,174	26,403,736	(4,731,438)	(15.2)
Special Items	0	0	0	0.0
Reimbursements	38,800,000	39,000,000	200,000	0.5
Total Revenues/Use of Fund Balance	229,703,973	212,572,011	(17,131,962)	(7.5)
Total Permanent Positions	226.75	229.75	3.00	1.32

Note: Internal transfer and reimbursement of expenses between budget sections within the Sonoma County Water Agency total \$65.4 million in FY 2017-2018, resulting in a net budget of \$147.2 million.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$212.57 million, financed with \$180.83 million in revenues and \$31.74 million in fund balance. Expenditures are decreasing by \$17.13 million, or 7.5%, compared to the FY 2016-2017 Adopted Budget. This decrease is attributed to the completion during FY 2016-2017 of various projects, including flood control zone channel improvements; water transmission system construction; and sanitation capital projects.

The Agency's budget does not include any County General Fund contribution.

Expenditure (Uses)

- Salaries & Benefits are expected to adjust by \$1.71 million, or 4.4%, primarily as a result of negotiated salaries and benefits adjustments, as well as an increase of \$426,000 related to the addition of 3.0 FTE positions during the FY 2016-2017 first quarter consolidated budget adjustments. The positions include a Geographic Information System Technician I/II to support capital improvement projects, data management, and web delivery of mapping, an Engineering Technician III to better manage survey/right of way workload and reduce reliance on extra help, and a Senior Office Assistant to more efficiently manage workload in the Administrative Service Section and reduce reliance on extra help.
- Services and Supplies are expected to decrease by \$2.49 million, or 2.5%. This change is due to:
 - Decreases of \$1.55 million related to the Water Transmission System. This change is primarily driven by a \$2.00 million decrease for the supervisory control and data acquisition software and hardware upgrades budgeted in FY 2016-2017 which are used to monitor and control the water transmission system, and \$1.62 million in utility expense savings based on reduced power usage and lower power rates. There are also reductions of \$662,500 in contractual and district operations charges for groundwater management planning activities in the Santa Rosa Plain, Sonoma Valley, and Petaluma groundwater basins as the Groundwater Sustainability Agencies formed during FY 2016-2017 assume this role. There is an additional decrease of \$240,000 resulting from the completion of significant work on the FY 2016-2017 Fish Flow Environmental Impact Report that proposes improvements to habitat for endangered fish species. These decreases are partially offset by an increase of \$2.98 million for large non-routine maintenance projects to recoat water storage tanks and implement aqueduct cathodic protection projects deferred during the drought due to lower water deliveries and revenue, and an increase in consultant expenses for ongoing design of Miles 4, 5, and 6 of the Dry Creek Habitat Enhancement Project.
 - Operations and contractual work associated with Water Supply will decrease by \$2.86 million. \$1.97 million of which is a result of non-recurrent FY 2016-2017 funding for the design and construction phases for Miles 2 and 3 of the Dry Creek Habitat Enhancement Project. Also, expenditures for climate adaption planning to improve the reliability of the water supply production and distribution systems during long-term challenges caused by extended droughts and global climate change are decreasing by \$650,000 as much of the ongoing work was paid for in FY 2016-2017. Further, there is a decrease of \$240,000 consistent with the April 25, 2017 Board approved financial contributions for the three newly formed Groundwater Sustainability Agencies in the Santa Rosa Plain, Sonoma Valley, and Petaluma Valley groundwater basins pursuant to the Sustainable Groundwater Management Act; which is less than the total budgeted during FY 2016-2017 for the work to establish the Groundwater Sustainability Agencies and the work associated with the voluntary Groundwater Management Plans that preceded the Sustainable Groundwater Management Act.
 - Contract services for solar power projects on recycled water ponds are decreasing by \$81,000, due to the completion of previously budgeted work during FY 2016-2017.
 - Expenditures related to Flood Control are increasing by \$2.09 million from FY 2016-2017. This increase is the result of \$1.89 million in flood control studies and channel improvements planned for Zone 2A Petaluma, partially funded by state storm water management and flood control grant funding; and \$200,000 for state grant funded storm water management projects, and federal hazard mitigation funds

for Matanzas Creek Reservoir to improve reservoir operations in storm events in Zone 3A Valley of the Moon.

- A decrease of \$89,000 is expected in Sanitation Services due to reductions in contract maintenance services for wastewater treatment and completion during FY 2016-2017 of previously budgeted work, including natural hazard mitigation planning studies, sludge removal projects, and lift station pump and electrical repairs.
- Other Financing Uses are expected to decrease by \$4.73 million, or 15.2%, with reductions of \$4.36 million related to FY 2016-2017 transfers of revenue bond proceeds and grant funds to water transmission seismic hazard mitigation projects, as well as a reduction of \$740,000 for changes to the Occidental County Sanitation District wastewater trucking project that result in decreased expenses; \$1.30 million for completed recycled water projects; \$200,000 for recycled water ponds floating solar projects that were budgeted in FY2016-2017; and \$230,000 for fewer sanitation maintenance and construction projects. These decreases are partially offset by increases of \$500,000 in transfers passing federal grant funds through to other agencies for the North Bay Water Reuse second phase recycled water feasibility study, and \$1.60 million for sanitation collection system improvements.
- Capital Assets, charged to the department's Enterprise Funds, are decreasing \$11.90 million, or 46.4%, due to completion of Water Transmission System Mirabel Fish Screen/Fish Ladder, the Westside Water Education Center, as well as installation of seismic safety Isolation Valves on the aqueduct system and other hazard mitigation projects budgeted in FY 2016-2017 for a decrease of \$10.30 million. Additionally, there are decreases of \$930,000 for wastewater trucking project modifications that eliminated a proposed lift station at the Russian River Treatment Plant in lieu of trucking Occidental wastewater to the Airport Treatment Plant, and reductions of \$5.49 million for completed recycled water projects. These are partially offset by a \$3.14 million increase for sanitation district aeration pond and collection system improvements, \$540,000 for design of a hydro turbine retrofit, and \$1.14 million for design of new Water Transmission System hazard mitigation projects including pipeline crossings at Santa Rosa Creek and Bennett Valley Fault.

Revenues (Sources)

- Use of Fund Balance is decreasing \$9.93 million, or 23.8%, as a result of decreased spending due to the completion in FY 2016-2017 of water transmission and sanitation capital projects, as well as the budgeting of additional capital projects in FY 2016-2017 as described above.
- Tax Revenue is increasing by \$1.37 million, or 2.8%, based on estimates provided by the Auditor-Controller-Treasurer-Tax Collector.
- Intergovernmental Revenues are expected to increase by \$2.77 million, or 26%. This is primarily due to a \$5.70 million increase from Sanitation District funds to the Water Agency General Fund for overhead expenses due to negotiated salary and benefit adjustments as well as to true the value up with FY 2016-2017 actual expenses. This increase is offset by a \$2.67 million decrease due to non-recurring federal and state fisheries monitoring grant, and a non-recurring \$260,000 in state grant funds for water use efficiency projects.
- Revenue – Use of Money and Property is expected to increase by \$381,000, or 5.1%, owing to higher average cash balances in part due to increases in property tax revenue and a slightly increased interest rate on pooled cash.
- Charges for Services are projected to increase by \$1.26 million, or 3%, due to an anticipated increase of \$2.07 million in water sales based on anticipated deliveries as the region has emerged from years of drought and a water rate increase that was supported by the Water Advisory Committee representing water contractors and approved by the Board of Directors on April 11, 2017. An increase of \$112,000 is expected for Spring Lake Park recreation services and \$185,000 from an increase in annual sewer service charges approved by the Board of Directors on May 16, 2017. These increases are partially offset by a reduction of \$81,000 in other governmental entities' requests for as-needed Water Agency sanitation services, and a decrease of \$1.03 million from power sales due to a reduced power rate.
- Miscellaneous Revenue is projected to decrease by \$8.45 million, or 98.4%, as a number of one-time major projects funded by non-recurring federal, state, and sanitation district's funds were budgeted in FY 2016-2017. These sources are as follows: \$4.76 million in Federal Emergency Management Agency grants for the Isolation Valves hazard mitigation project and funds for the Mark Creek and Russian River Crossing hazard mitigation

projects; a \$1.18 million Proposition 1E grant for the Zone 2A Petaluma flood control studies and channel improvement projects; \$1.02 million in Proposition 84 funds for a Sonoma Valley Sanitation District recycled water pipeline project; \$750,000 in Bureau of Reclamation grant funds for the District's pumping and piping upgrade project; and \$535,000 from the Occidental County Sanitation District for trucking wastewater for treatment at the Russian River County Sanitation District facility. Additionally, there is a reduction of \$209,500 due to decreases in work related to water use efficiency and groundwater management planning that was reimbursed by water contractors.

- Other Financing Uses are expected to decrease by \$4.73 million, or 15.2%, with reductions of \$4.36 million in transfers within the agency's budget units associated with grant funds, and water revenue bond proceeds for water transmission hazard mitigation projects budgeted in FY 2016-2017; \$740,000 for changes to a wastewater trucking project; \$1.30 million for completed recycled water projects; \$200,000 for recycled water ponds floating solar projects that were budgeted in FY 2016-2017; and \$230,000 for fewer sanitation maintenance and construction projects; partially offset by increases of \$500,000 in transfers for the North Bay Water Reuse second phase recycled water feasibility study, and \$1.60 million for sanitation collection system improvements.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- The National Oceanic and Atmospheric Administration and the Water Agency signed a first-ever "Safe Harbor Agreement" to incentivize private landowners to restore, enhance, and maintain habitat for federally protected salmon and steelhead in the Russian River watershed with assurances that landowners will be free of additional restrictions upon their property should more of the listed species be attracted to their land as a result of the habitat improvements.
- The Water Agency completed construction of the Russian River Fish Ladder and Viewing Gallery. Thousands of fish will traverse the Russian River watershed through our new Russian River Fish Passage and Viewing Gallery. While the fish ladder will protect endangered fish species, the gallery will provide a window into the Russian River for thousands of school children who visit the site as part of the Water Agency's award-winning Water Education Program.
- More than 100 youth were employed in jobs to improve the environment and the community during the eighth Sonoma County Youth Ecology Corps summer program. Youth worked on Water Agency projects to maintain and improve flood control channels. Youth Ecology Corps partners continue to help meet the employment needs of local young people, while improving the economy and the environment.
- With the help of a \$1.90 million Federal Emergency Management Agency grant, the Water Agency installed 14 isolation valves throughout the water transmission system to mitigate the risk from significant seismic events, increase the Water Agency's operational capacity to restore reliable water supply, minimize risk to life and property, and maximize the number of residents who will continue to receive service in the event of seismic or other damage to the water transmission system.
- The Water Agency constructed in-stream habitat features on Miles 2 and 3 of the Dry Creek Habitat Enhancement Project. Features included woody debris and constructed side channels, riffles and pools aimed at slowing the velocity of the creek and improving habitat for young salmon and steelhead. In collaboration with the U. S. Army Corps of Engineers, preliminary field investigations and designs are under way for Miles 4-6.

FY 2017-2018 Objectives

- Complete the final Fish Flow Environmental Impact Report. In FY 2016-2017, the Water Agency released the draft report, a key document that seeks to lower minimum instream flow requirements in the Russian River and reduce the velocity of stream flows in order to create better habitat conditions for endangered salmon in line with recommendations from the National Marine Fisheries Service and California Department of Fish and

Wildlife. The Water Agency will respond to public comments and finalize the report for Board of Directors certification in FY 2017-2018.

- Identify radar locations for the Advanced Quantitative Precipitation Information (AQPI) system. The Water Agency is administering a \$19 million State Department of Water Resources Proposition 84 grant for the AQPI system. Up to five new radar units will be installed throughout the San Francisco Bay Area over the next three years to provide more precise atmospheric river rainfall forecasting. The system will give flood control managers, emergency responders, transportation officials, and weather forecasters more precise information on where, when, and the intensity of rainfall. In FY 2016-2017, federal, state, local, and academic partner agreements were executed. In FY 2017-2018, radar locations will be defined, and design and environmental documents will be initiated.
- Support newly-formed Groundwater Sustainability Agencies in the implementation of the Sustainable Groundwater Management Act. In FY 2016-2017, a County-Water Agency Working Group developed draft governance agreements for Groundwater Sustainability Agencies with boards comprised of eligible agencies and robust citizen advisory bodies. In FY 2017-2018, the Groundwater Sustainability Agencies will identify funding sources and initiate development of groundwater sustainability plans for Santa Rosa Plain, Sonoma Valley, and Petaluma Valley groundwater basins.
- Achieve further advances in Climate Adaptation and Reservoir Reoperation. The Water Agency’s leadership in climate adaptation recognized in 2016 by the White House Office of Science and Technology Policy and the White House Water Summit will continue with development of a climate risk dashboard under a White House-led initiative known as Partnership for Resilience and Environmental Preparedness for County residents to view climate change data specific to Sonoma County; preparation of a comprehensive climate vulnerability assessment and adaptation for its water supply, flood control, and sanitation enterprises; and completion of the Lake Mendocino Forecast Informed Reservoir Operations feasibility study and Russian River pilot project to improve weather forecasts for water-management operations.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Increase appropriations in Flood Zones 1A (Laguna Mark West), 2A (Petaluma), and 3A (Valley of the Moon) to provide funding for flood control projects from the Long Range Financial Plans that were identified for FY 2017-18 funding after completion of the recommended budget. Sufficient funding for these projects exists within flood zone funds.	0.00	2,081,270	0	2,081,270

Budget Hearing Actions

None

Additional Directions to Staff

None



ECONOMIC DEVELOPMENT DEPARTMENT

Ben Stone
Director

The Economic Development Department's mission is to foster a healthy business environment and provide services that promote the local economy.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$7,104,050
Total Revenues/Use of Fund Balance	\$7,104,050
Total General Fund Contribution	\$0
Total Staff	11.50
% Funded by General Fund	0.00%

DEPARTMENT SERVICES

The Sonoma County Economic Development Department (EDD) provides services to encourage the startup, retention, and expansion of Sonoma County businesses and jobs. The EDD, commonly referred to as the Economic Development Board (EDB), is staffed by County personnel and has a ten-member advisory board composed of local business professionals appointed by the Board of Supervisors.

The EDB promotes Sonoma County as an attractive place to do business; fosters job growth; provides local businesses with tools to help them prosper; identifies and supports business clusters critical to maintaining a sound economy; and supports a workforce development strategy driven by local employer needs. The EDB further promotes economic development by encouraging tourism through funding agreements with Sonoma County Tourism (SCT) and visitor centers that serve the unincorporated areas of the County.

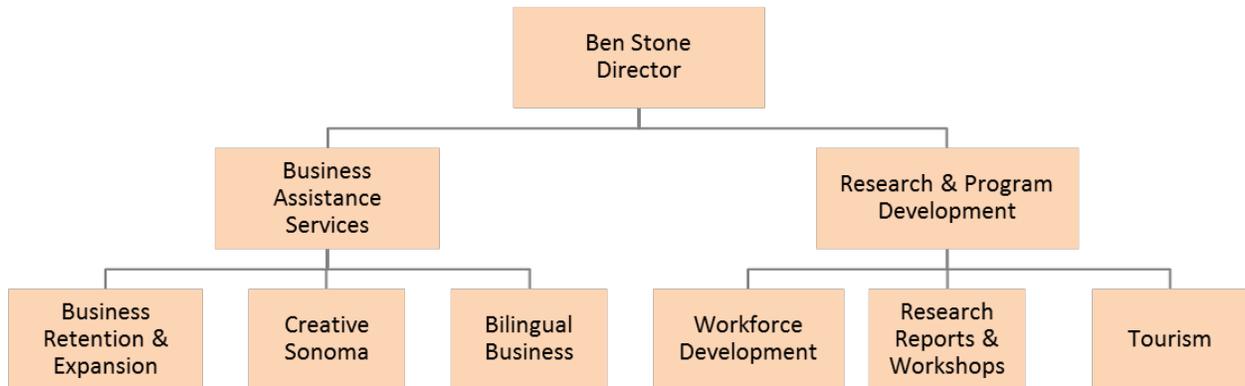
The EDB's budget is organized into two divisions:

Business Assistance Services, which has the primary functions of Business Retention and Expansion, Creative Sonoma, and the Bilingual Business Assistance Outreach Services.

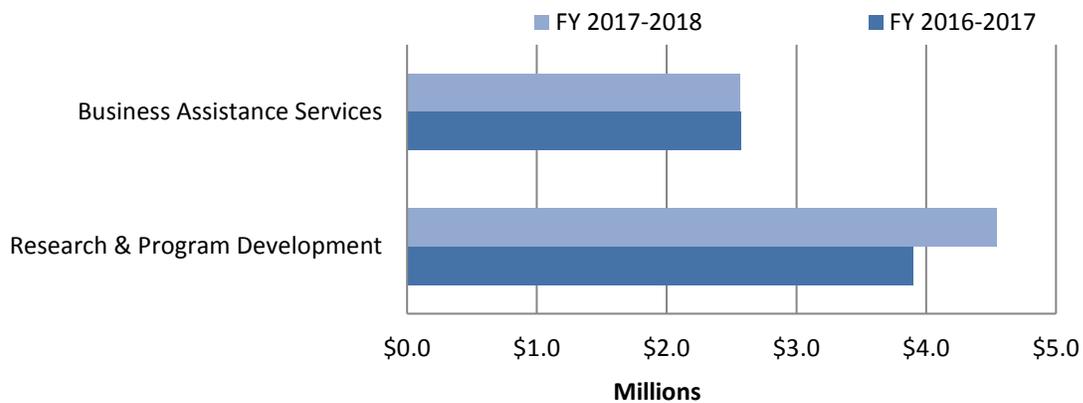
Research and Program Development, which has the primary functions of Workforce Development, Research Reports and Workshops, and Tourism.

For more information, call (707) 565-7170, or visit <http://sonomacounty.ca.gov/Economic-Development-Board/>.

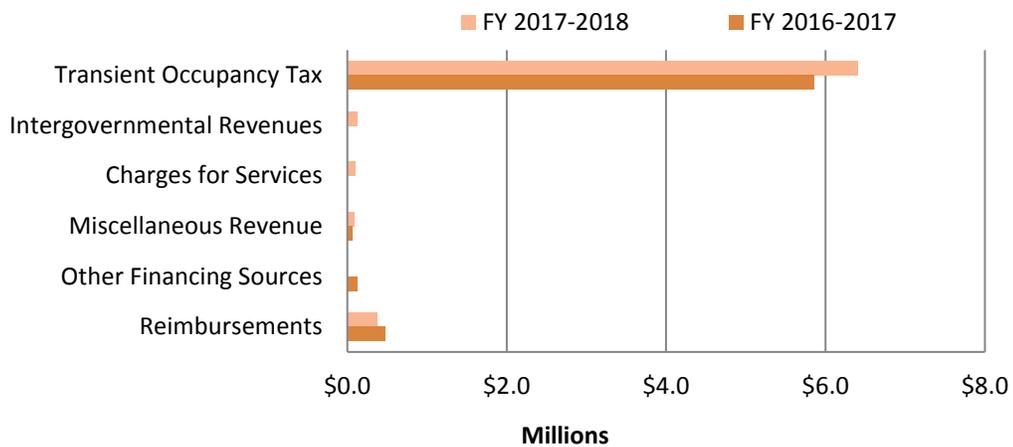
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Business Assistance Services	2,570,536	2,565,112	(5,424)	(0.2)
Research & Program Development	3,898,655	4,538,938	640,283	16.4
<i>Internal Transfers & Reimbursements</i>	0	0	0	0.0
Total Expenditures by Program	6,469,191	7,104,050	634,859	9.8
Expenditures by Character				
Salaries and Benefits	1,984,923	2,311,367	326,444	16.4
Services and Supplies	4,505,842	4,276,619	(229,223)	(5.1)
Other Charges	0	496,900	496,900	N/A
Capital Expenditures	9,100	5,000	(4,100)	(45.1)
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	13,710	14,164	454	3.3
Capital Assets	0	0	0	0.0
Total Expenditures by Character	6,513,575	7,104,050	590,475	9.1
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Transient Occupancy Tax	5,856,575	6,409,389	552,814	9.4
Use of Fund Balance	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	0	127,861	127,861	N/A
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0.0
Charges for Services	0	100,000	100,000	N/A
Miscellaneous Revenue	64,000	86,000	22,000	34.4
Other Financing Sources	124,000	11,800	(112,200)	(90.5)
Special Items	0	0	0	0.0
Reimbursements	469,000	369,000	(100,000)	(21.3)
Total Revenues/Use of Fund Balance	6,513,575	7,104,050	590,475	9.1
Total Permanent Positions	11.50	11.50	0.00	0.00

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$7.1 million, financed with \$694,000 in revenues and \$6.4 million in Transient Occupancy Tax (TOT) proceeds, a general fund category governed by Board policy for uses that include funding the Economic Development Board. Appropriations are increasing by \$552,000, or 9.4%, compared to the FY 2016-2017 Adopted Budget, due primarily to salary and benefit adjustments; and the addition of expenses related to taking on the administration of two County Advertising Program grant categories, one California Public Utilities Commission grant, and a Memorandum of Understanding (MOU) with the Santa Rosa Junior College that are managed by the department.

Expenditure (Uses)

- Salaries and Benefits show an increase of \$326,400 or 16.4%, from the prior adopted budget amount, reflecting negotiated salaries and benefits adjustments, normal staff step increases, reclassifying extra help expense previously budgeted within Services and Supplies for consultant services, and an added extra help position to support the Comprehensive Economic Development Strategy (CEDS) Action Plan approved by the Board of Supervisors and funded by an MOU with the Santa Rosa Junior College.
- Services and Supplies show a decrease of \$229,200, or 5.1%, from the prior adopted budget amount, due to moving expenses for grant funds to “Other Charges” in order to better track grant funding and expenditures.
- Other Charges show an increase of \$497,000 from the prior adopted budget amount, due to the accounting change referenced above to separately track grant funds and expenditures, and for various grants managed by the department, including grants to Visitor Centers historically managed by the EDB, as well as grants for Chambers of Commerce and other non-profit entities newly managed by the EDB for FY 2017-2018.

Revenues (Sources)

- TOT funding is increasing by \$552,800, or 9.4%, to support increased salary and benefits costs and funding associated with the administration of additional Advertising Program grants.
- Intergovernmental Revenues are increasing by \$128,000 due to funding from a two-year grant from the California Public Utilities Commission for a Broadband Consortium that includes the counties of Sonoma, Mendocino, Napa, and Marin.
- Charges for Services are increasing by \$100,000 due to funding from an MOU with the Santa Rosa Junior College for development of a Comprehensive Economic Development Strategy (CEDS) Action Plan, which will evaluate and prioritize strategies set forth in the CEDS aimed at addressing local workforce needs to grow local industries.
- Miscellaneous Revenues are increasing by \$22,000, or 34.4%, due to a contribution from the Sonoma County Water Agency in support of broadband development in rural areas of the county, which would assist the Water Agency with data collection in the west county.
- Other Financing Sources are decreasing by \$112,000, or 90.5%, because funding provided last fiscal year for Summer Arts Youth Program Grants has not yet been considered by the Board for FY 2017-2018.
- Reimbursements are decreasing by \$100,000, or 21.3%, due to a reduction in funding for website development and other programmatic enhancements from the Workforce Investment Board due to federal funding cuts.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Launched the Sonoma County Impact Loan Fund to provide micro loans for small businesses that may not qualify for traditional financing. The EDB successfully raised \$255,000 in the first round of investor funding from eight local financial institutions, and expects to lend out the entire pool by year's end.
- Concluded the celebration of the Year of the Entrepreneur that promoted our entrepreneurial ecosystem in Sonoma County by supporting a series of speaker events, maker workshops, technical assistance tools, and targeted financing programs to spur entrepreneurship across the county, including ongoing support of the business diversity program in reaching underserved communities.
- Launched the upgraded Sonoma County Connections branding and talent attraction website to promote Sonoma County and its cities as a great place to live, work, and do business. The website will be a go-to resource for local human resource professionals trying to attract valuable employee talent to the region, as well as a platform for cooperative workforce development and regional business retention, expansion, and relocation efforts.
- Expanded the Creative Sonoma program to support non-profit and for-profit creative organizations and individuals by producing the second annual Next Level Music Conference, provided a second year of Summer Arts Youth Programs grants, produced the Discovered visual artists grants/exhibition program, and launched CreativeSonoma.org serving as a hub for the creative community.
- Expanded the Workforce Development Business Services program by offering targeted job fairs for local employers, developing a customized training pilot program for in-demand industry sectors, produced expanded workforce market information through the new Job Market Tracker Report, and accessed new sources of federal and state training funds to support overall efforts.

FY 2017-2018 Objectives

- Implement our new Comprehensive Economic Development Strategy (CEDS) for the Sonoma-Mendocino Economic Development District (EDD), which unites the counties of Mendocino and Sonoma in creating the first joint economic development strategy for the two-county region, including an action plan to operationalize the recommendations in partnership with the Santa Rosa Junior College and the Workforce Investment Board.
- Partner with key businesses and stakeholders to form an Outdoor Recreation Business Council to produce a local economic impact report on the Outdoor Recreation industry, and identify and execute key initiatives to support and advance this sector.
- Celebrate the Year of the Senior in Sonoma County throughout 2017, including the development of a year-long focused strategy of celebrating the county's senior population as well as collaboratively formulating new strategies, programs, and resources to promote healthy senior citizenship with the goal of Sonoma County becoming a leader in age-friendliness.
- Hold a State of Sonoma County Agricultural Summit in November of 2017 in partnership with University of California Cooperative Extension Sonoma County, Agriculture, Weights and Measures Department, and a broad range of agricultural related groups.
- Continue Creative Sonoma's full slate of professional development and training opportunities for the creative sector, complete an assessment of the state of arts education in K-12 schools across the county, and initiate new cross-sector partnerships, potentially focusing on agriculture and seniors.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Program one-time funds transfer from the Advertising Fund for Summer Arts Youth Program grants, which are included in Advertising's recommended budget.	0.00	100,000	0	100,000
Additional appropriations for a new Business Development Manager position to guide policy and program development for the cannabis industry, \$206,000, financed through an ongoing General Fund contribution from the Cannabis revenue program. Add \$55,000 in expenditures and revenues for consultant services to develop the Sonoma County Comprehensive Economic Development Strategy Action Plan; funded by the Economic Development Board Foundation.	1.00	261,000	261,000	0

Budget Hearing Actions

None

Additional Directions to Staff

None

REGIONAL PARKS

Caryl Hart
Director

The mission of Sonoma County Regional Parks is to create healthy communities and contribute to the economic vitality of Sonoma County by acquiring, developing, managing, and maintaining parks and trails countywide. Regional Parks preserves irreplaceable natural and cultural resources, and offers opportunities for recreation and education to enhance the quality of life and well-being of residents and visitors to Sonoma County.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$26,606,278
Total Revenues/Use of Fund Balance	\$21,867,226
Total General Fund Contribution	\$4,739,052
Total Staff	90.00
% Funded by General Fund	17.81%

DEPARTMENT SERVICES

Regional Parks provides recreational, educational, social, and cultural opportunities for Sonoma County residents and visitors.

The department budget is divided into two divisions.

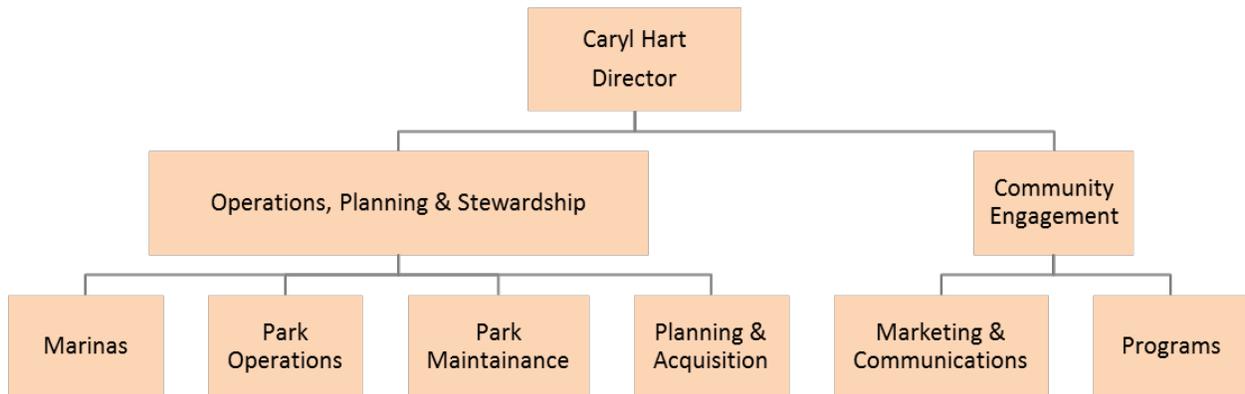
The **Operations, Planning & Stewardship Division** includes four primary areas: **Marinas**, which manages Spud Point Marina, Mason’s Marina, and the Sport Fishing Center in Bodega Bay; **Park Operations**, which is responsible for operation of Regional Parks, including ensuring the safety and security of park visitors and assets; **Park Maintenance**, which is responsible for maintaining and repairing park facilities and recreational areas; and **Planning & Acquisition**, which is responsible for obtaining grants, acquiring fee title

and easements of recreational properties, and planning and design of recreational and resource projects.

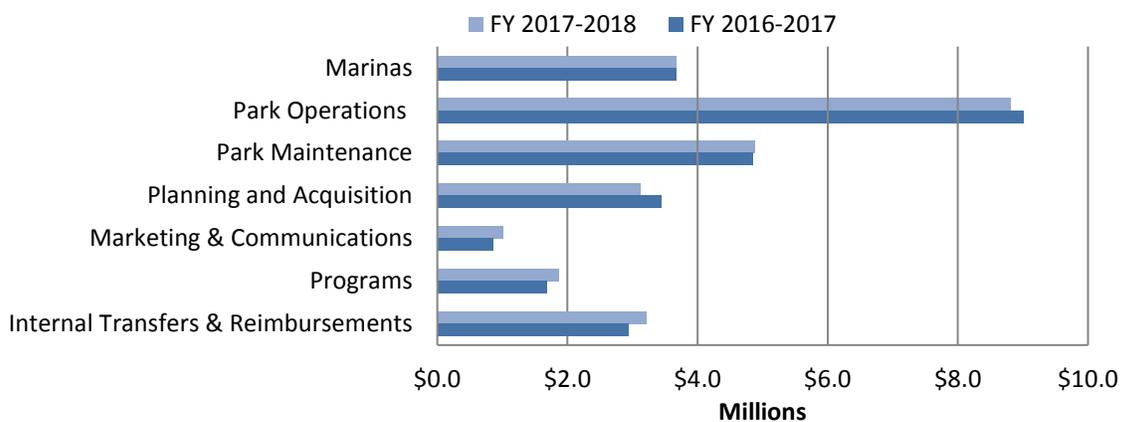
The **Community Engagement Division** has two primary areas: **Marketing and Communications**, which focuses on community outreach and increasing revenue and partnership opportunities for the benefit of park users; and **Programs**, which develops and provides education, recreation, and cultural experiences.

For more information, call (707) 565-2041, or visit <http://sonomacounty.ca.gov/Regional-Parks/>.

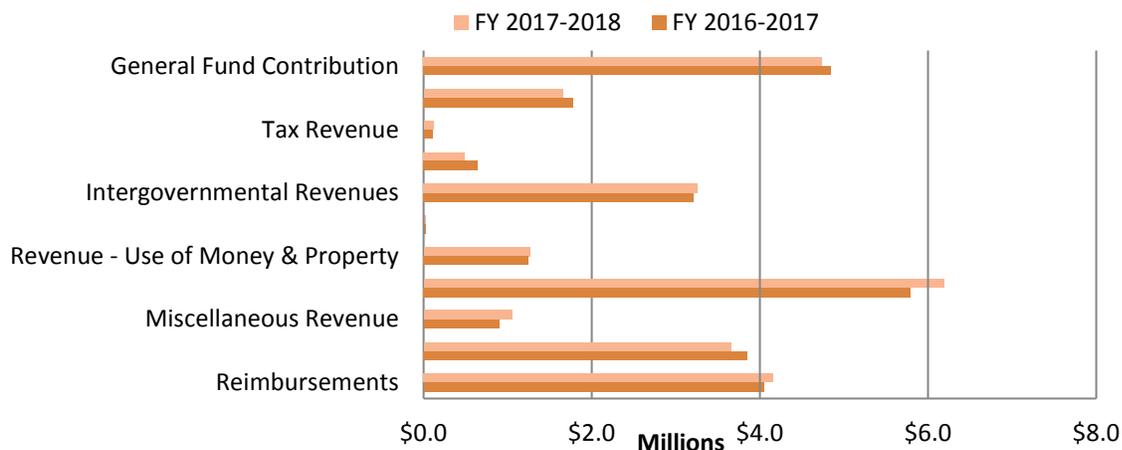
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FUNDING USES



FUNDING SOURCES



*Other Financing Sources includes \$2.65 million in Transient Occupancy Tax revenue transferred to Regional Parks through the Advertising program.

FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Operations, Planning & Stewardship				
Marinas	3,664,903	3,682,849	17,946	0.5
Park Operations	9,009,002	8,809,703	(199,299)	(2.2)
Park Maintenance	4,846,939	4,885,412	38,473	0.8
Planning and Acquisition	3,446,810	3,128,078	(318,732)	(9.2)
<i>Internal Transfers & Reimbursements</i>	2,452,757	2,655,329	202,572	8.3
Community Engagement				
Marketing & Communications Programs	854,579	1,009,446	154,867	18.1
	1,685,627	1,871,636	186,009	11.0
<i>Internal Transfers & Reimbursements</i>	487,057	563,825	76,768	15.8
Total Expenditures by Program	26,447,674	26,606,278	158,604	0.6
Expenditures by Character				
Salaries and Benefits	13,226,273	13,472,740	246,467	1.9
Services and Supplies	10,486,802	10,570,706	83,904	0.8
Other Charges	611,833	514,011	(97,822)	(16.0)
Capital Expenditures	144,990	100,000	(44,990)	(31.0)
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	1,977,776	1,873,821	(103,955)	(5.3)
Capital Assets		75,000	75,000	0.0
Total Expenditures by Character	26,447,674	26,606,278	158,604	0.6
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	4,846,937	4,739,052	(107,885)	(2.2)
Use of Fund Balance	1,784,014	1,656,810	(127,204)	(7.1)
Tax Revenue	105,602	115,785	10,183	9.6
Licenses, Permits, Franchises	645,967	488,084	(157,883)	(24.4)
Intergovernmental Revenues	3,206,390	3,258,392	52,002	1.6
Fines, Forfeitures, Penalties	24,300	26,100	1,800	7.4
Revenue - Use of Money & Property	1,249,925	1,266,668	16,743	1.3
Charges for Services	5,792,803	6,188,512	395,709	6.8
Miscellaneous Revenue	899,169	1,054,499	155,330	17.3
Other Financing Sources	3,846,649	3,654,995	(191,654)	(5.0)
Special Items	0	0	0	0.0
Reimbursements	4,045,918	4,157,381	111,463	2.8
Total Revenues/Use of Fund Balance	26,447,674	26,606,278	158,604	0.6
Total Permanent Positions	88.00	90.00	2.00	2.3

Note: Internal transfer and reimbursement of expenses between budget sections within the Regional Parks Department total \$3,219,154 in FY 2017-2018, resulting in a net budget of \$23,387,124.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$26.61 million, financed with \$20.21 million in revenues, \$1.66 million in fund balance and \$4.74 million in General Fund. Appropriations are increasing by \$158,600, or 0.6%, compared to the FY 2016-2017 Adopted Budget, due primarily to negotiated salary and benefit adjustments and enhanced services.

The department's General Fund support is decreasing by \$107,900, or 2.2%, from the prior year budget, to align with actual benefits expense, which was over-estimated in the prior year as the final labor changes were not known at the time of budget development.

Expenditure (Uses)

- Salary and Benefits increase by \$246,500, or 1.9%. These changes are due to:
 - An increase of \$140,000 for the addition of one Administrative Aide position in Community Engagement – Programs to lead outreach efforts linking the public to culturally relevant, quality programs; coordinate the vehicle entry pass program increasing park access for low-income residents; and sustain partnerships with key community leaders and organizations focused on health equity. The role directly serves Sonoma County residents to increase access to educational, recreational, and health-promoting resources through parks, and is funded through revenue increases driven by enhanced outreach and service offerings. This position will enhance parks services to underserved communities, including senior, people with disabilities, youth, Latino families, and low-income residents.
 - An increase of \$140,000 for the addition of one Administrative Aide funded by the Water Agency, in part using increased revenue from the Spring Lake Water Park. This position will lead recreation opportunities for the public at Spring Lake Park, provide direct supervision of the lifeguards at Spring Lake and along the waterways in Sonoma County, and provides hands-on oversight of revenue generating recreation opportunities such as the Water Park at Spring Lake. All of these functions are a direct benefit to the public for safe, affordable and accessible recreation opportunities in Sonoma County.
 - An increase of \$144,000 for the conversion of time-limited Park Planner II position expiring on June 30, 2017 to a full-time permanent position. The position will continue to provide support for the expansion of the Regional Park System to new parks, including at Mark West Creek Regional Park and Open Space Preserve and Carrington properties that are expected to be transferred from the Sonoma County Agricultural Preservation and Open Space District in FY 2017-2018, as well as continued development at existing parks. Funding for this position will come from charge backs to various projects, which are primarily funded through grants, as well as District funding for Initial Public Access at transferred parks and Parks Mitigation Fees. This position will not increase General Fund support for Regional Parks.
 - An increase of \$168,400 resulting from a class and compensation study completed during FY 2016-2017 that affected 10 positions, including: a Department Program Manager and Park Program Coordinator supporting Community Engagement; a Senior Office Assistant, two Account Clerk III, an Accountant III, and an Office Support Supervisor supporting Administration; and a Department Program Manager and a Park Program coordinator supporting Spring Lake Park.
 - Increases are partially offset by a decrease of \$345,900 primarily associated with the reducing two time-limited positions in Operations and Maintenance, a Park Ranger I and Parks and Grounds Maintenance Worker II from twelve to four months, as well as adjustments to salary and benefits based on actual benefit costs that were not known at the time of the prior year's budget. The two positions were added with the transfer of the North Sonoma Mountain Regional Park and Open Space Preserve in 2014 and were funded with Sonoma County Agricultural and Open Space District Operations and Maintenance funding. Open Space District funding for Initial Public Access and Operations and Maintenance is only available for three years after transfer, and is expiring in September of 2017. These positions are included in FY 2017-2018 as four-month time-limited allocations through October 31, 2017, and will be recommended for conversion to full-time permanent position should replacement funding be secured before the time-limited expiration.

- Other Charges decrease by \$97,800, or 16.0% resulting from changes to the Marina’s depreciation schedule as assets reach the end of their useful life. These assets include fuel dispensing infrastructure, fuel equipment, and docks at Mason’s Marina. The fuel dispensing infrastructure and fuel equipment will not be replaced as it is no longer cost effective to offer fuel services at Mason’s Marina; however, docks are systematically being replaced.
- Other Financing Uses decrease by \$104,000, or 5.3%, due to the removal of one-time transfers from Parks Mitigation Funds to various capital projects that result in a decrease of \$334,800 and a \$50,000 decrease in Park Operations and Maintenance for one-time transfer for major maintenance capital project. The decrease is offset by \$44,100 from County Service Area #41 Fund to capital projects for the Sonoma Valley and Ernie Smith Regional Parks; \$39,500 for Spring Lake Park; and \$197,200 from the Restricted Donation Fund to finance Americans with Disabilities Act barrier removal related capital projects, general operations and maintenance, and programs at Spring Lake, Taylor Mountain, North Sonoma Mountain, Doran, and Tolay Regional Parks.

Revenues (Sources)

- General Fund Contribution decreases by \$107,900, or 2.2%, to account for changes in General Fund funded salaries and benefits. Initial estimates of benefit costs made for last year’s budget were higher than actual costs, and truing these up led to an overall decrease in General Fund contribution.
- Use of Fund Balance decreases by \$127,200, or 7.1%, resulting from a \$181,600 decrease in use of Parks Mitigation fund balance for capital projects and a decrease of \$50,700 in use of retained earnings for Marina Operations resulting from reductions in other charges associated with depreciation expense and the transition of the Mason’s Marina store to a concession. These decreases are partially offset by an increase of \$82,600 in the use of fund balance from the Restricted Donation Fund to fund Americans with Disabilities Act-related projects and use of accrued cell tower revenue for operations and maintenance at various parks including North Sonoma Mountain and Doran; an increase of \$22,600 for the County Service Area #41 Parks including capital expenditure projects for Ernie Smith Regional Park.
- Licenses, Permits, and Franchises, which primarily consist of mitigation fees collected on development projects, decrease by \$157,900, or 24.4%. The prior year budget reflected large development projects leading to an increase in Mitigation Fees collected. Without similar large projects, future collections are expected to remain at this reduced level.
- Charges for Services are expected to increase by \$395,700, or 6.8%, reflecting park-wide growth in Day Use Fees of \$41,300, Camping Revenue of \$119,800, and Annual Memberships of \$241,000 which continue strong growth as Regional Parks expands membership opportunities with our partners and outreach to large employers. These increases are partially offset by minor reductions in Marina Operations.
- Miscellaneous Revenue is expected to increase by \$155,300, or 17.3%, due to expected \$84,000 increase in contributions from the Regional Parks Foundation and the Moore Foundation, and \$60,000 from partnerships with health institutions for “Park Pathways to Health” programs. In addition, there are increases totaling \$70,000 in contributions from Del Rio Woods, a former park district administered by Regional Parks and County Service Area #41-Sonoma Valley for operations, maintenance, and administrative overhead partially offset by a decrease in sales of \$50,500 largely related to the Marinas and other minor reductions.
- Other Financing Sources decrease by \$191,700 or 5.0%, based on decreases of \$342,100 in non-recurring contributions primarily from the Advertising Program Transient Occupancy Tax funding to support Sonoma County Integrated Parks Plan projects in each of the supervisorial districts, funding of the Healdsburg Memorial Beach Master Plan, and funding for Regional Parks 50th Anniversary Celebration activities, as well as a decrease of \$18,900 of transfers in for capital projects in County Service Area #41. These decreases are partially offset by an increase of \$52,000 in operating transfers associated with additional support from the Regional Parks Foundation and grants; a \$40,000 of increased support for Spring Lake Park Programs; and \$75,000 from Americans with Disabilities Act Self Evaluation Transition Plan project Funds for capital improvement projects at Spud Point Marina; and other miscellaneous changes.
- Reimbursements increase by \$111,500, or 2.8%, due primarily to an increase of \$98,000 in reimbursements within the Department’s divisions to cover increased costs associated with salary and benefit expenses resulting from a classification study, increased bank charges due to the increased use of credit cards by park

users, and funding allocated for the implementation of a point-of-sale system throughout the county that will increase options for visitors to make payments. There is an additional increase of \$13,500 in reimbursements to the Planning and Park Maintenance divisions from various federal, state, and local grants and maintenance agreements.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Transferred the Tolay Creek property from Sonoma Land Trust as an addition to Tolay Lake Regional Park & Open Space Preserve.
- Completed construction documents and awarded contract for construction of Andy’s Unity Park.
- Completed construction and dedicated the Coastal Prairie Trail.
- Completed installation of play structures and exercise equipment at Roseland Plaza adjacent to the Joe Rodota Trail.
- Commenced the yearlong celebration of the 50th Anniversary of the formation of Sonoma County Parks.

FY 2017-2018 Objectives

- Complete construction and dedication of Andy’s Unity Park.
- Undertake community outreach and education program relative to park priorities and needs, including surveys that will identify the level of community support for additional funding.
- Transfer the Mark West and Carrington properties from the Sonoma County Agricultural Preservation and Open Space District to Regional Parks for the creation of new parks.
- Undertake capital improvement projects including Riverfront Regional Park Phase 3, Guerneville River Park Phase 2, Doran Park Boat Launch Ramp, and additional river access improvements in conjunction with the Board’s Healthy Watershed Priority which encourages support for protecting our watersheds by connecting residents to the environment.
- Open Tolay Lake Regional Park to visitors seven days per week.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Increase in appropriations in Spud Point Marina's budget to comply with reporting requirements pertaining to the Net Pension Liability calculation as required by the Government Accounting Standards Board (GASB 68), Accounting and Financial Reporting for Pensions.	0.00	18,000	0	18,000

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Increase revenue appropriations in Regional Parks for an operating transfer from Advertising and Promotions program Measure L funds, including \$155,000 for the Sonoma Valley Trail, funding for the opening of Tolay Lake Regional Park and Open Space Preserve,.		1,000,000	1,000,000	1,000,000

Additional Directions to Staff

None



OTHER COUNTY SERVICES

Agricultural Preservation & Open Space District

Agriculture / Weights & Measures

U. C. Cooperative Extension

Fairgrounds

Advertising

Independent Office of Law Enforcement
Review & Outreach (IOLERO)



AGRICULTURAL PRESERVATION & OPEN SPACE DISTRICT

William Keene
General Manager

The Sonoma County Agricultural Preservation and Open Space District permanently protects the diverse agricultural, natural resource, and scenic open space lands of Sonoma County for future generations.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$38,857,566
Total Revenues/Use of Fund Balance	\$38,857,566
Total General Fund Contribution	\$0
Total Staff	27.50
% Funded by General Fund	0.00%

DEPARTMENT SERVICES

The District partners with willing landowners, public agencies, and non-profit organizations to permanently protect land from development through agreements with landowners (conservation easements), purchase of land, and ongoing stewardship activities on existing easements and District-owned properties. District acquisitions are guided by the 2006 long-range acquisition plan, “Connecting Communities and the Land,” which reflects community desires and values and directs preservation to the highest priority farmlands, greenbelts, natural areas, and recreational lands. The District is currently working on its “Vital Lands Initiative” which will build upon the existing guiding documents, while incorporating advanced science and current discussions with the public on future lands to be prioritized for protection in Sonoma County.

The District is funded by Measure F, a Sonoma County sales tax measure which provides revenue to fund District activities. Most of this funding goes toward acquisition of land and easements, stewardship activities, and department operations. Up to 10% of sales tax revenue can be used for initial public access to, and operation and maintenance of, recreational lands purchased by the District. Additionally, reserves are funded to allow for ongoing stewardship should the sales tax not be reauthorized in the future.

The District is organized into three programs.

Conservation Planning develops and analyzes data to ensure the highest value land is protected.

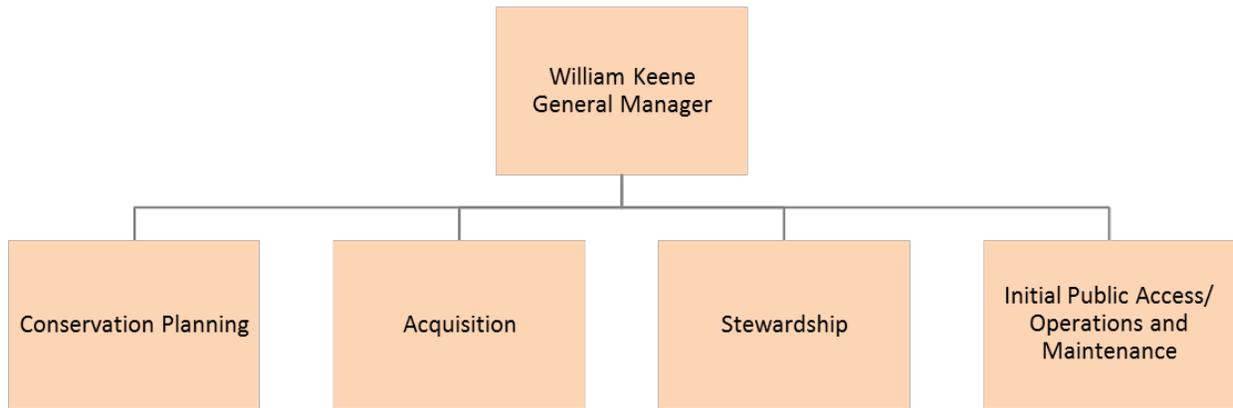
Acquisition purchases conservation easements and land to protect farmland, greenbelts, natural areas, and recreational lands.

Stewardship monitors conservation easements, and manages properties that the District owns in fee, to ensure that the values purchased are maintained in perpetuity.

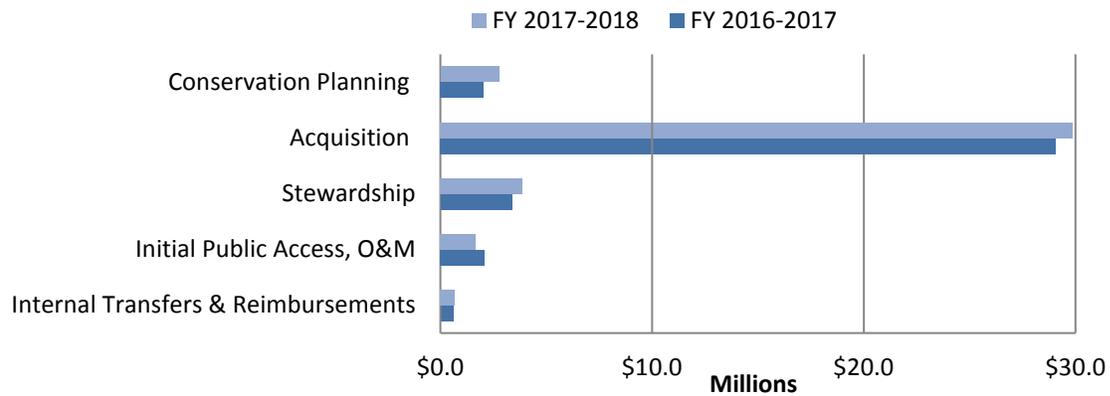
Initial Public Access, Operation and Maintenance reflects expenditures by the District for eligible expenditures and negotiated payments to other agencies for eligible work on properties that have been transferred from the District.

For more information, call (707) 565-7360, or visit <http://sonomaopenspace.org/>.

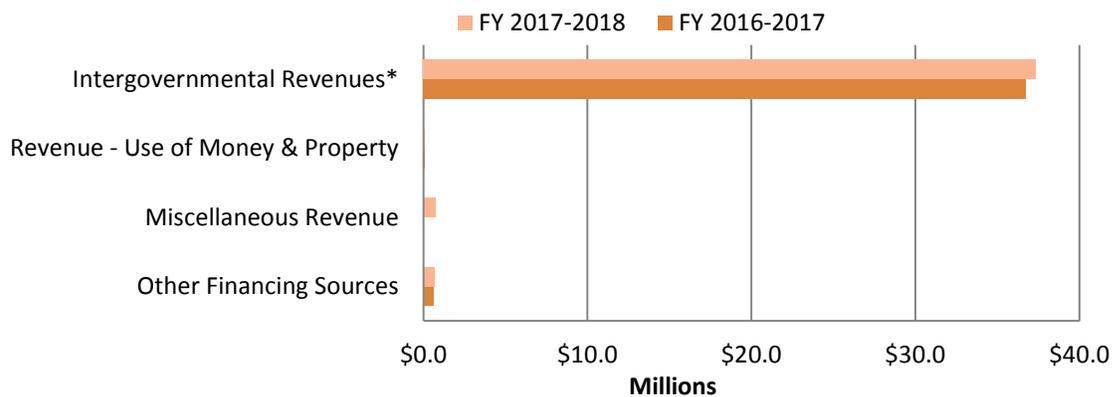
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FUNDING USES



FUNDING SOURCES



*Intergovernmental revenue includes \$23.04 million in dedicated sales tax revenue that is collected by the County and transferred to the District, as well as \$10.32 million in fund balance from dedicated revenue bonds transferred from the County and \$4 million in state and federal grants.

FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Conservation Planning	2,047,435	2,774,062	726,627	35.5
Acquisition	29,072,074	29,872,640	800,566	2.8
Stewardship	3,390,448	3,869,931	479,483	14.1
Initial Public Access, O&M	2,097,000	1,675,833	(421,167)	(20.1)
<i>Internal Transfers & Reimbursements</i>	624,122	665,100	40,978	6.6
Total Expenditures by Program	37,231,079	38,857,566	1,626,487	4.4
Expenditures by Character				
Salaries and Benefits	4,110,739	4,299,002	188,263	4.6
Services and Supplies	4,763,992	5,178,980	414,988	8.7
Other Charges	3,000,000	3,531,270	531,270	17.7
Capital Expenditures	24,715,000	25,165,624	450,624	1.8
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	641,348	682,690	41,342	6.4
Capital Assets	0	0	0	0.0
Total Expenditures by Character	37,231,079	38,857,566	1,626,487	4.4
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0	0	0	0.0
Use of Fund Balance	(226,699)	0	226,699	(100.0)
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	36,752,956	37,361,586	608,630	1.7
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	75,000	60,000	(15,000)	(20.0)
Charges for Services	0	0	0	0.0
Miscellaneous Revenue	0	750,000	750,000	N/A
Other Financing Sources	629,822	685,980	56,158	8.9
Special Items	0	0	0	0.0
Reimbursements	0	0	0	0.0
Total Revenues/Use of Fund Balance	37,231,079	38,857,566	1,626,487	4.4
Total Permanent Positions	27.50	27.50	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Sonoma County Agricultural Preservation and Open Space District total \$665,100 in FY 2017-2018, resulting in a net budget of \$38,192,466.

Note: Initial Public Access, Operations and Maintenance receives 10% of District sales tax revenue each year, but funding may be spent in years other than that which it is accrued. Entering FY 2017-2018 the fund balance is \$3,702,47.

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$38.9 million, financed with \$38.9 million in revenues. Appropriations are increasing by \$1.6 million, or 4.4%, compared to the FY 2016-2017 Adopted Budget, due primarily to the anticipation of acquisitions, an increase in anticipated Matching Grant expenditures, and an increase due to work on the District’s comprehensive plan titled the “Vital Lands Initiative” and other outreach programs.

The District does not receive any General Fund support.

Expenditures (Uses)

- Salaries and Benefits are increasing by \$188,300, or 4.6%, due to negotiated salaries and benefits adjustments as well as anticipated changes as a result of an ongoing class and compensation study due to be completed in FY 2017-2018.
- Services and Supplies are increasing by \$415,000, or 8.7%, due in part to the District “Vital Lands Initiative”, which is increasing by \$475,000. The Initiative requires substantial community input, scientific review, and technical assistance. It will create a plan to guide the District’s work – building on over 26 years of successful land conservation – in protecting local food, scenic viewsheds, ecosystems, greenbelts, water quality and supply, and lands for recreation. There is also an \$84,200 increase for outreach programs, and \$175,000 in additional funding for data projects to create a centralized data management system to store scientific and other information to support the implementation of the Vital Lands Initiative and ongoing acquisition work. The budget also includes a \$157,500 increase in funding for County Counsel services related to ongoing litigation. These increases are partially offset by a decrease of \$476,700 in budgeted expenses in the Initial Public Access – Operations and Maintenance Fund due to the completion of three-year transfer agreements initiated in FY 2014-2015, including North Sonoma Mountain, Lawson, Pole Mountain, and Clover Springs, as well as other savings. District policy allows for Operations and Maintenance funding to be provided for up to three years following the transfer of a property.
- Other Charges are increasing by \$531,300, or 17.7%, which represents anticipated expenditures towards prior Board of Directors approved Matching Grant projects including Andy’s Unity Park, Colgan Creek 3, Roseland Creek Community Park, and Guerneville River Park II. Matching Grant projects are approved by the Board of Directors every other fall as part of an application cycle, but payments are made on a reimbursement basis as work on the projects is completed, and thus varies depending on the status of approved projects.
- Capital Expenditures are increasing by \$450,600, or 1.8%. This change represents an increase of \$253,100 for anticipated major acquisitions including fee purchase of the 46-acre Cresta III property, which is slated to become part of the Mark West Creek Regional Park and Open Space Preserve, and purchase of easements including Donnell, Mattos Ranch, Rips Redwoods, and Weeks Ranch that would protect up to 8,000 acres of land, as well as a \$197,500 increase for implementation of road improvement and other projects as described in the Calabazas Creek Preserve and Wright Hill Ranch Preserve Management Plans. Road improvements are also anticipated at the Saddle Mountain Preserve contingent upon Board approval of the Management Plan for that property.

Revenues (Sources)

- Use of fund balance is increasing by \$226,700, or 100%, to return to no use of fund balance. Generally the District requests only the funding needed to meet its operating budget and has no net use of fund balance in District funds. The FY 2016-2017 Adopted Budget showed a negative use of fund balance due to late changes in budgeted expenses that were not reflected in decreased budgeted revenue.
- Intergovernmental Revenues is increasing by \$608,600, or 1.7%. The Open Space District is primarily funded through a special sales tax, which is deposited in the Open Space Special Tax Account, located in the County’s Non-Departmental budget, and revenue is passed to the District to fund acquisitions and operations. For FY 2017-2018 the District’s sales tax is expected to generate \$23.04 million in revenue, an increase of \$1.72 million, or 8.1%, from FY 2016-2017. This increase is based on higher than budgeted collections in FY 2016-2017 as well as projected increases in revenue during FY 2017-2018. In addition, the Open Space Special Tax

Account includes a fund balance of \$50.78 million from the sale of revenue bonds to provide working capital for District acquisitions. The FY 2017-2018 budget includes the use of \$10.32 million of fund balance, down \$4.87 million or 32% from FY 2017-2018. This decrease is offset by an increase of \$3.75 million in grant revenue, including: 1) an increase of \$1.75 million in expected revenue from the multi-year Natural Resource Conservation Service grant for the Sonoma County Venture Conservation Program; 2) a \$1.00 million State grant from the Sustainable Agriculture Lands Conservation Program; and 3) a \$1.00 million State Wildlands Conservation Grant.

- Miscellaneous Revenue increase by \$750,000 due to private grants for acquisitions from the Moore Foundation and others.
- The \$56,200, or 8.9%, increase of Other Financing Sources is primarily due to the \$55,500 increase in reimbursements to the District from the Initial Public Access, Operations and Maintenance Fund for maintenance and operations of District held recreational properties. Because the voter-approved expenditure plan limits funding for initial public access and operations and maintenance to 10% of sales tax revenue collected, all funds designated for this purpose are deposited in a separate fund and eligible expenses are reimbursed from this fund.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Completed key data and analysis projects including a collection of countywide light detection and ranging (LiDAR) and the Sonoma County Vegetation and Habitat Mapping program, in collaboration with NASA, Sonoma County Water Agency, and other local and national partners.
- Acquired three conservation easements over nearly 2,600 acres of land that protect a diversity of habitats including old growth redwood and coastal grasslands while furthering local agriculture and sustainable forestry practices and providing for the recreational enjoyment of the Sonoma Coast.
- Accepted 7 new Matching Grant Awards with a total recommended funding amount of over \$4.3 million, and brought 4 Matching Grant Agreements to the Board that provided funding for new athletic fields in Petaluma and riparian restoration of Irwin Creek (Laguna de Santa Rosa), Nathanson Creek (City of Sonoma), and the Petaluma River.
- Staff completed development of a model for use in establishing a funding target for the Stewardship Reserve, which will support stewardship of District-held easements and District-owned properties beyond the sunset of Measure F. In order to ensure that the District-protected properties are preserved in perpetuity, the Reserve will need to generate enough interest to cover annual stewardship activities such as monitoring and reporting, processing use requests, and enforcement actions, as well as legal costs associated with ensuring compliance with easement provisions.
- Initiated the District “Vital Lands Initiative” including development of plan design and significant public outreach. The Vital Lands Initiative will create an integrated plan to guide District conservation actions for the next 15 years.

FY 2017-2018 Objectives

- Complete the development of a comprehensive, integrated plan, the Vital Lands Initiative, to guide District conservation actions for the next 15 years. The effort will include substantial community engagement opportunities to inform the plan development process.
- Recommend for Board of Directors consideration criteria to implement projects under the \$8.0 million dollar Natural Resources Conservation Service (NRCS) Regional Conservation Partnership Program grant for Sonoma County Venture Conservation.
- Acquire six conservation easements that protect natural and scenic resources while furthering sustainable agricultural and forestry practices and recreational opportunities and initiate ongoing stewardship of each acquisition.

- Complete transfer of Tier 1 District-owned properties to their permanent owners, including the transfer of properties comprising the future Mark West Creek Regional Park and Open Space Preserve, while retaining a conservation easement over the entirety of the Preserve. Tier 1 properties are properties that have a permanent owner identified and have been prioritized by the Board of Directors for transfer.
- Determine a funding target for the Stewardship Reserve in coordination with the District's Fiscal Oversight Commission and receive Board of Directors approval for the Stewardship Reserve model and target amount. Develop an investment strategy to implement the funding target set by the Board in order to ensure that District held easements are protected in perpetuity.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Additional Directions to Staff

- Provide line item budget for the Stewardship Program tracking to the table in the budget narrative showing \$479,483.

AGRICULTURE/WEIGHTS & MEASURES

Tony Linegar
**Agricultural Commissioner/
Sealer of Weights & Measures**

The mission of the Department of Agriculture/Weights & Measures is to promote and protect agriculture, the health and safety of our community, the environment, and the economy through education and the enforcement of laws and regulations.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$6,499,467
Total Revenues/Use of Fund Balance	\$4,324,585
Total General Fund Contribution	\$2,174,882
Total Staff	33.50
% Funded by General Fund	33.46%

DEPARTMENT SERVICES

The Department of Agriculture/Weights & Measures enforces local, state and federal laws and regulations pertaining to agriculture, the environment, human health and safety, and the marketplace. The department includes two major Divisions: Agriculture and Weights & Measures.

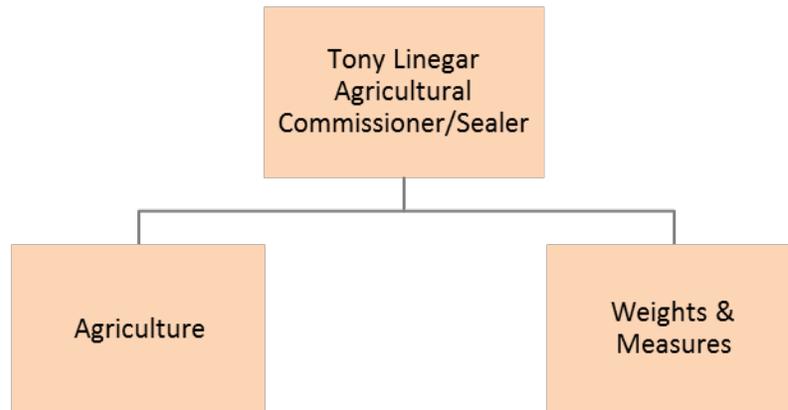
The **Agriculture Division's** functions include protecting public health and safety, and the environment by enforcing pesticide regulations. It also protects agriculture and the environment by administering programs that minimize the introduction and spread of pests and promotes local foods by certifying local producers and farmers markets, and inspecting organic and egg operations. Beginning in FY 2017-2018, the Agriculture Division will begin issuing permits for medical cannabis cultivation and working with other County departments on medical cannabis regulation. The Land Stewardship Section's charge is to protect the environment and promote the agriculture-driven economy by enforcing local ordinances (Agricultural Grading and Drainage, Vineyard Erosion and Sediment

Control (VESCO), Frost Protection, and Riparian Corridor) and providing best management practices services that aid the stewardship of private agricultural land.

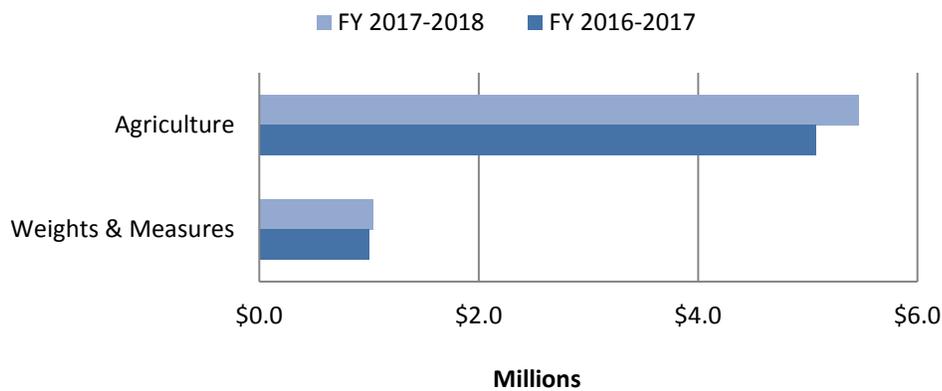
The **Weights and Measures Division** protects the economy and consumers by ensuring fair and equitable business practices. The Weights and Measures Division accomplishes this by testing the accuracy of commercial weighing and measuring devices, verifying the accuracy of scanners, and checking the quantity of packaged commodities to ensure that consumers are getting what they pay for. The division also investigates consumer complaints and collaborates with the District Attorney on major cases.

For more information, call (707) 565-2371, or visit <http://sonomacounty.ca.gov/Agricultural-Commissioner/>.

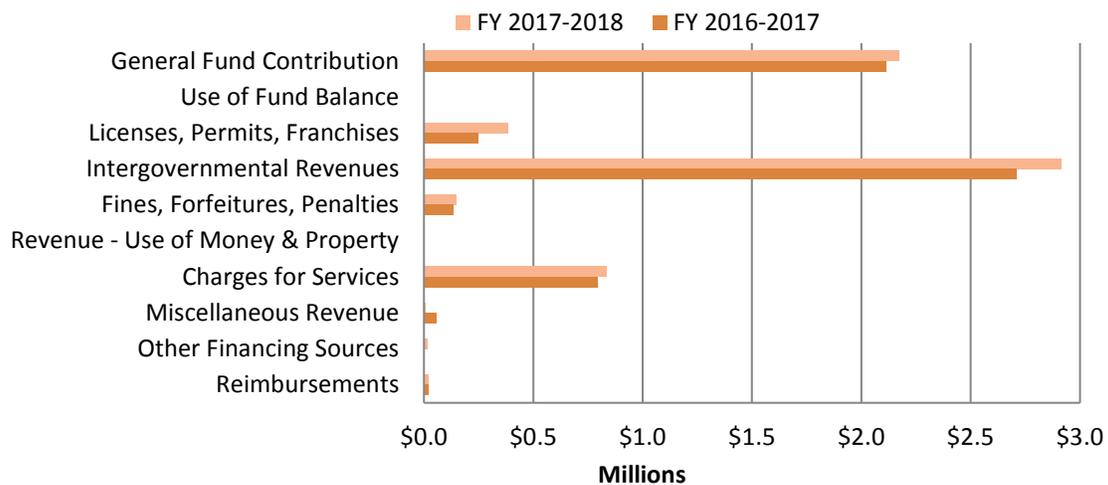
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Agriculture	5,078,903	5,466,485	387,582	7.6
Weights & Measures	1,001,284	1,032,982	31,698	3.2
Total Expenditures by Program	6,080,187	6,499,467	419,280	6.9
Expenditures by Character				
Salaries and Benefits	4,873,939	5,126,800	252,861	5.2
Services and Supplies	1,185,740	1,352,277	166,537	14.0
Other Charges	0	0	0	0.0
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	20,508	20,390	(118)	(0.6)
Capital Assets	0	0	0	0.0
Total Expenditures by Character	6,080,187	6,499,467	419,280	6.9
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	2,113,287	2,174,882	61,595	2.9
Use of Fund Balance	3,250	3,250	0	0.0
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	247,604	382,500	134,896	54.5
Intergovernmental Revenues	2,710,010	2,913,913	203,903	7.5
Fines, Forfeitures, Penalties	132,250	149,500	17,250	13.0
Revenue - Use of Money & Property	800	800	0	0.0
Charges for Services	796,819	834,002	37,183	4.7
Miscellaneous Revenue	56,167	7,000	(49,167)	(87.5)
Other Financing Sources	0	13,620	13,620	N/A
Special Items	0	0	0	0.0
Reimbursements	20,000	20,000	0	0.0
Total Revenues/Use of Fund Balance	6,080,187	6,499,467	419,280	6.9
Total Permanent Positions	33.25	33.50	0.25	0.75

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$6.5 million, financed with \$4.3 million in revenues, \$3,300 use of fund balance, and \$2.2 million in General Fund. Appropriations are increasing by \$419,300, or 6.9%, compared to the FY 2016-2017 Adopted Budget, due primarily to negotiated salaries and benefits adjustments, and internal county service costs.

The Department's General Fund support is increasing by \$61,600, or 2.9%, from the prior year budget, due primarily to negotiated salaries and benefits adjustments.

Expenditure (Uses)

- Salary and Benefits costs reflect an adjustment of \$252,900, or 5.2%. The adjustment is due to negotiated salaries and benefits, and a .25 position increase, converting a .75 Account Clerk II to a 1.0 full time Senior Account Clerk to support new Vineyard and Erosion and Sediment Control permit system. Additional extra-help to support exotic pest detention efforts also contributed slightly to the increases.
- Services and Supplies costs reflect a net increase of \$166,500, or 14%, due to additional engineer-related consulting services for \$65,000, and \$115,000 for fleet and internal services costs. This increase is offset by \$15,000 resulting from a decrease in one-time costs and the cost for the consulting services is being covered with the revenue contract noted below.

Revenues (Sources)

- General Fund contribution is increasing by \$61,600, or 2.9%, as a result of negotiated salaries and benefits adjustments.
- Licenses, Permits, Franchises are increasing \$134,900 or 54.5%, primarily due to \$65,000 in revenue received to provide engineering services and \$70,000 from vineyard development fees, which are anticipated to increase due to new projects and 2017-2018 proposed fee increases.
- Intergovernmental Revenues are rising by \$204,000, or 7.5%, due to a \$130,000 increase in anticipated Unclaimed Gas Tax, and an overall net increase of \$75,000 from state contracts for European Grape Vine Moth and Certified Farmers Market funding. The adjustments to state contracts are due to changes in regulatory requirements, and changes made to programs to maximize the protection of the environment, human health, and fairness in the marketplace.
- Miscellaneous Revenue is decreasing by \$49,200, or 87.5%, due to the winding down of grant activities associated with a California Department of Food and Agriculture Specialty Crop Block Grant program.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Performed activities related to European Grapevine Moth detection and exclusion, which resulted in the declaration of eradication in August of 2016 and the removal of Sonoma County from quarantine.
- Collaborated with other county departments and the County Administrator's Office to develop the Medical Cannabis Ordinance for Board adoption, including the development of Best Management Practices for cultivation.
- Collaborated with industry stakeholders, state and federal agencies, and environmental groups to make revisions to the vineyard and orchard site development, agricultural grading and drainage (VESCO) program, and to the Best Management Practices for Erosion and Sediment Control manual with the goal of better serving the public and protecting the natural resources of Sonoma County.
- Created a vineyard maintenance manual funded by California Department of Food and Agriculture to inform grape growers about techniques for erosion control in existing vineyards and to educate them in ways to come

into compliance with upcoming State Regional Water Quality Control Board storm water discharge requirements.

- Completed the purchase of a heavy capacity crane truck through a cooperative Joint Powers Agreement with Napa and Marin Counties. This partnership minimizes our County costs and makes efficient use of specialized equipment, which is used to complete inspections of large bulk scales.

FY 2017-2018 Objectives

- Collaborate with other County departments and agencies to implement the County Medical Cannabis Ordinance including the review and issuance of cultivation permits, inspections for crop loss, outreach/education, and monitoring inspections.
- Work with California Department of Food and Agriculture (CDFA) to perform local enforcement of the state’s Medical Cannabis regulations once adopted by the State.
- Work with Region 1 Water Quality Control Board and industry stakeholders to leverage the VESCO program to meet Wastewater Discharge Requirements for vineyard and orchard development in the greater Russian River, Gualala River, and Salmon Creek watersheds.
- Complete requirements of California Department of Food and Agriculture grant by conducting outreach for and distributing newly created vineyard maintenance manual to inform grape growers about techniques for erosion control in existing vineyards.
- Continue the registration, inspection, and outreach work with local medicinal cannabis dispensaries in order to bring them into compliance with state and local weights and measures laws and regulations.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Increase appropriations to support the Sonoma County Cannabis program as follow: \$412,000 for 2.0 FTE Agricultural Biologist and 1.0 FTE Senior Office Assistance, \$209,500 for extra help, and \$52,200 for services and supplies costs. The Sonoma County Cannabis program will be funded through \$375,800 from permit fees and \$298,000 in General Fund. Authorized by the Board on April 11, 1017 item #33 (Resolution #17-0164).	3.00	673,634	673,634	0

Budget Hearing Actions

None

Additional Directions to Staff

None



U. C. COOPERATIVE EXTENSION

Stephanie Larson
Director

The mission of the University of California Cooperative Extension (UCCE) is to sustain a vital agriculture environment and community in Sonoma County by providing University of California research-based information in agriculture, natural resource management, food systems education, and youth development.

BUDGET AT A GLANCE:

FY 2017-2018

Total Expenditures	\$1,172,466
Total Revenues/Use of Fund Balance	\$2,720
Total General Fund Contribution	\$1,169,746
Total Staff	6.00
% Funded by General Fund	99.77%

DEPARTMENT SERVICES

Through a collaborative agreement between the University of California, Division of Agriculture and Natural Resources (UC ANR) and Sonoma County, the University of California Cooperative Extension (UCCE) Sonoma office, provides science-based research and educational programming to assist people in Sonoma County in solving problems and creating opportunities in agriculture, natural resources, and youth development. The County provides funding for clerical and field support staff, office space, and operational support for the academic faculty and research staff employed by the University.

The UC ANR contributes over \$1.5 million in salary and benefits to the UC employees in the department, which is not reflected in the County budget. In addition, various UC funding sources cover expenses related to many UCCE programs. The UC ANR brings significant resources to the County through education and research programs that further contribute to the County's strategic initiatives.

The UCCE is organized into two functional areas, serving eight major program areas:

Administration, which is responsible for the oversight and fiscal management of the department, and **Programs**, which supports the following programs:

- **Horticulture** provides education and research assistance, supports the Master Gardener program, and promotes food waste recovery and compost systems.
- **Livestock and Rangeland Management** supports local livestock and grazing industries; promotes

rangelands management for increased ecosystem services; and explores land opportunities for livestock and specialty crop producers.

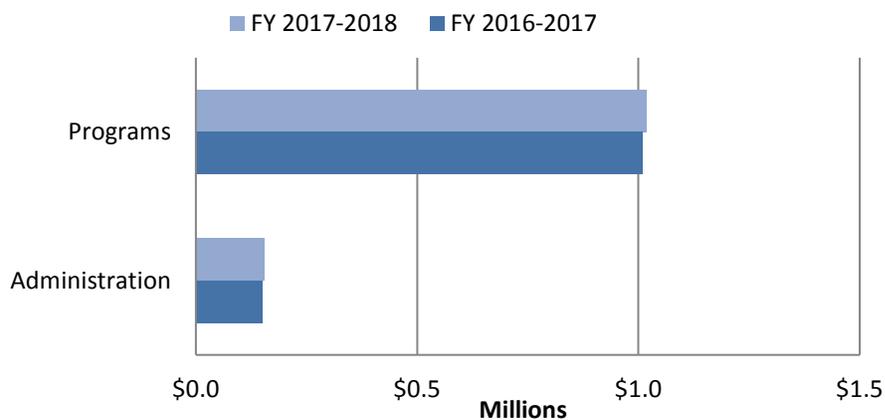
- **Viticulture** supports wine grape growers to improve production practices, conducting research to address pest management, disease control and natural resource management.
- **Integrated Pest Management** researches and implements alternative pest control methods to reduce pesticide use and impacts from invasive species.
- **Sonoma County 4-H Youth Development** provides volunteer training and oversight of the program, supports youth development, leadership skills, and Science, Technology, Engineering and Math (STEM).
- **Dairy** program serves to encourage environmentally sound dairy management, improve the production and marketing of milk and milk value added products, and promote land management.
- **Food Systems** is a program that seeks to promote and support all aspects of the Sonoma County Healthy Food Action Plan with a specific focus on developing cross-organizational responses to increase our ability to feed ourselves from food grown and raised locally.
- **Environmental Horticulture** program promotes sound plant health care in our urbanized County, with an emphasis on Integrated Pest Management (IPM) principles.

For more information, call (707) 565-2621, or visit <http://cesonoma.ucanr.edu/>.

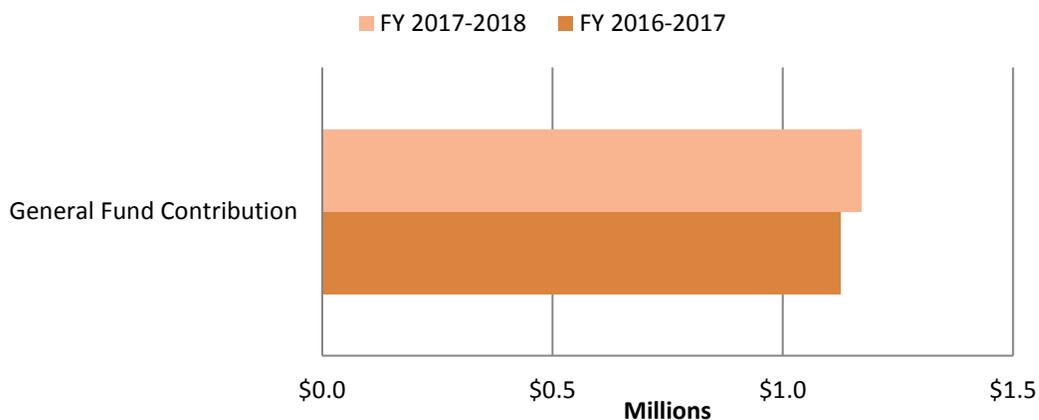
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Programs	1,009,955	1,018,078	8,123	0.8
Administration	149,057	154,388	5,331	3.6
Total Expenditures by Program	1,159,012	1,172,466	13,454	1.2
Expenditures by Character				
Salaries and Benefits	745,145	729,390	(15,755)	(2.1)
Services and Supplies	408,603	437,268	28,665	7.0
Other Charges	0	0	0	0.0
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	5,264	5,808	544	10.3
Capital Assets	0	0	0	0.0
Total Expenditures by Character	1,159,012	1,172,466	13,454	1.2
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	1,124,072	1,169,746	45,674	4.1
Use of Fund Balance	0	0	0	0.0
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	8,600	0	(8,600)	(100.0)
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0.0
Charges for Services	0	0	0	0.0
Miscellaneous Revenue	0	0	0	0.0
Other Financing Sources	16,340	2,720	(13,620)	(83.4)
Special Items	0	0	0	0.0
Reimbursements	10,000	0	(10,000)	(100.0)
Total Revenues/Use of Fund Balance	1,159,012	1,172,466	13,454	1.2
Total Permanent Positions	6.00	6.00	0.00	0.00

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$1.17 million, financed primarily with County General Fund. Appropriations reflect a net increase of \$13,500, or 1.2%, from the FY 2016-2017 Adopted Budget mainly due to an increase to insurance liability costs, and a reduction in departmental revenues due to the loss of Sudden Oak Death grant funding.

Expenditures (Uses)

- Salaries and Benefits reflect a net decrease of \$15,800, or 2.1%, due to the holding of a Senior Agricultural Program Assistant position vacant. The position vacancy provides \$106,000 in salary savings that is necessary to align total department expenses to FY 2017-2018 available resources. The position has been partially supported by Sudden Oak Death grant funding that is not expected to continue. This decrease is offset by \$60,600 due to negotiated salaries and benefits adjustments, as well as increased extra help of \$29,600 to support programs. Should alternative funding be secured, a budgetary adjustment will be requested and the position will be filled.
- Services and Supplies reflect a net increase \$28,700, or 7.0%. The increase is due to a change in the insurance liability annual premium cost allocation resulting from a recent department claim.

Revenues (Sources)

- General Fund contribution is increasing by \$45,700, or 4.1%, as a result of negotiated salaries and benefits adjustments.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Created eight 4-H after-school programs, in addition to 4-H Spring Break and Summer Camps.
- Created a Food Recovery Coalition of community partners and together began work on a community resource guide in an effort to reduce edible food waste.
- Provided educational opportunities for teaching food gardens through the UCCE Master Gardener Program at several community gardens, including Bayer Farm; along with the Garden Sense program decreasing significant water usage in home landscapes.
- Organized the seventh annual Sudden Oak Death (SOD) Blitz, a community-wide “citizen scientist” project, assisting landowners and community members on sample collection techniques and understanding the spread of the SOD pathogen.
- Increased awareness and knowledge through the ecosystem services “trails” project about County owned working rangelands and using livestock to manage them.
- Collaborated with partners, including the Sonoma County Department of Agriculture/Weights and Measures to eradicate European Grapevine Moth in Sonoma County.

FY 2017-2018 Objectives

- Outreach to the agriculture community with emphasis on existing and development of new agriculture enterprises that will increase food security and agricultural sustainability.
- Provide objective, reliable information to agriculturists, public interest groups, and policy makers about the newly passed legislation on cannabis; especially as it impacts land use and agriculture production, as related to “County Lands for Food Production.”
- Address climate change impacts to local agriculture production, conducting research on crop loss and invasive species and by implementing drought mitigation strategies through water efficiency education, ecosystem services payments, and research programs.
- Expand, grow, and diversify 4-H youth participation through science, healthy living, and civic engagement.

- Continue to increase food recovery efforts to sustain a healthier community, partnering with key organizations throughout the Sonoma County.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Additional Directions to Staff

- Work with cross-departmental group to collaborate on all agricultural subjects that will allow the Board to identify priorities that will inform the update of the General Plan.



FAIRGROUNDS

Rebecca Bartling
Chief Executive Officer

The Fairground’s mission is to promote and protect agricultural and social values; enrich educational, cultural, and recreational well-being; and contribute to the economic development of the County by utilizing the Fairgrounds for attractive and financially responsible programs and events on a year-round basis.

BUDGET AT A GLANCE:	Calendar Year 2017
Total Expenditures	\$10,821,551
Total Revenues/Use of Fund Balance	\$10,821,551
Total General Fund Contribution	\$0
Total Staff	30.75
% Funded by General Fund	0.00%

DEPARTMENT SERVICES

Sonoma County Fair and Exposition, Inc., under an agreement with the County of Sonoma, acts as the County’s agent to operate the County Fair and manage the Fairgrounds year-round which includes the Sonoma County Event Center.

The Sonoma County Board of Supervisors appoints Sonoma County Fair Board of Directors (Fair Board) and approves the Fair budget. All assets, liabilities, and net revenues of the Fair belong to the County.

Sonoma County Fair offers eleven days of entertainment, agricultural education, rides, games, food and shopping. As of 2016 all concerts at the Sonoma County Fair are free with Fair admission.

Horse Racing offers live horse racing runs for eight days during the Sonoma County Fair with an additional three days of live racing following the Fair. **Satellite Wagering** provides off track horse racing throughout the year via satellite at the Jockey Club.

Administration provides operational support to all program areas; **Debt Service** is supported through revenues received from the annual Sonoma County Fair

and Interim Events; and **Capital Improvements** expand capacity, and preserve the value of existing facilities.

Interim Events/The Sonoma County Event Center at the Fairgrounds, provides services and hosts an array of events, most notably the annual Sonoma County Fair, as well as other events sponsored by outside organizations, such as trade shows, concerts, and festivals. The Jockey Club offers year-round wagering and the recreational vehicle park (RV Park) provides a destination for travelers to stay and explore the area.

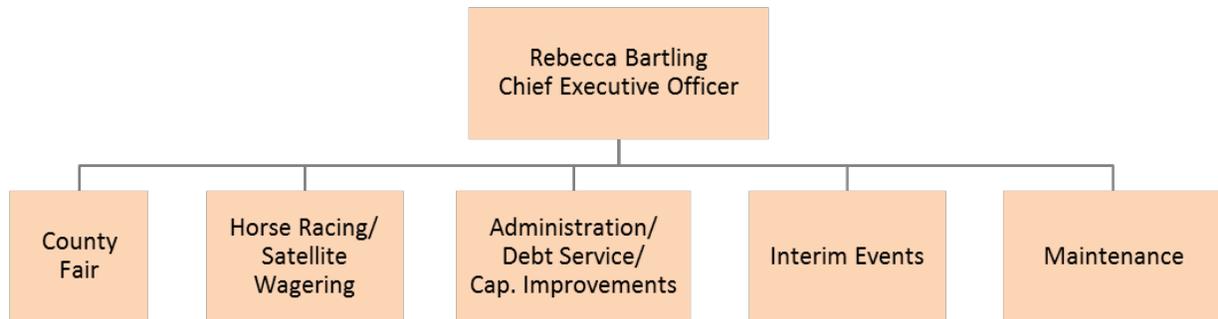
Maintenance operations facilitate the repairs and upkeep of the Fairgrounds.

The Fair operates as an enterprise fund and beginning in 2017, to better align with operations, the Fair converted back to a calendar year budget.

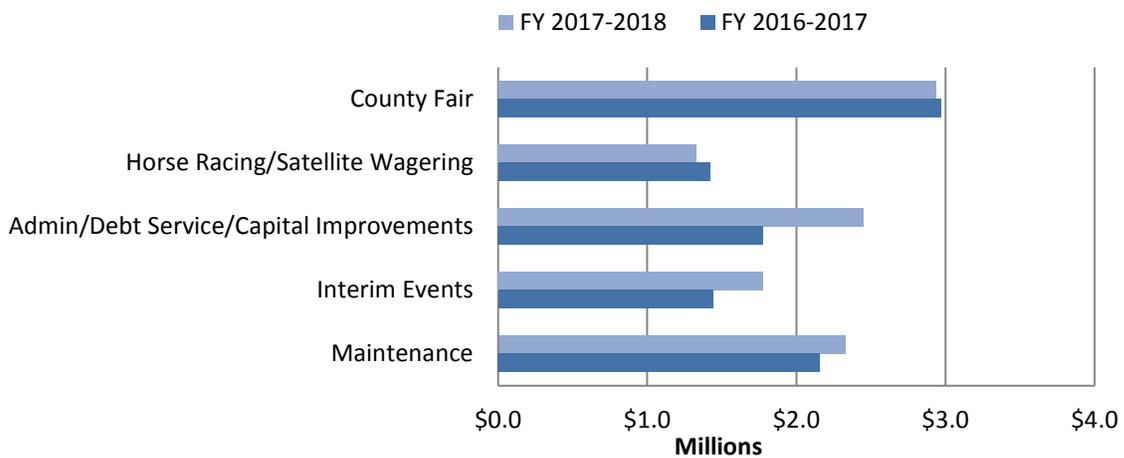
The Sonoma County Board of Supervisors approved the Fair Budget for calendar year 2017 on January 10, 2017.

For more information, call (707) 545-4200, or visit <http://sonomacountyfair.com/>.

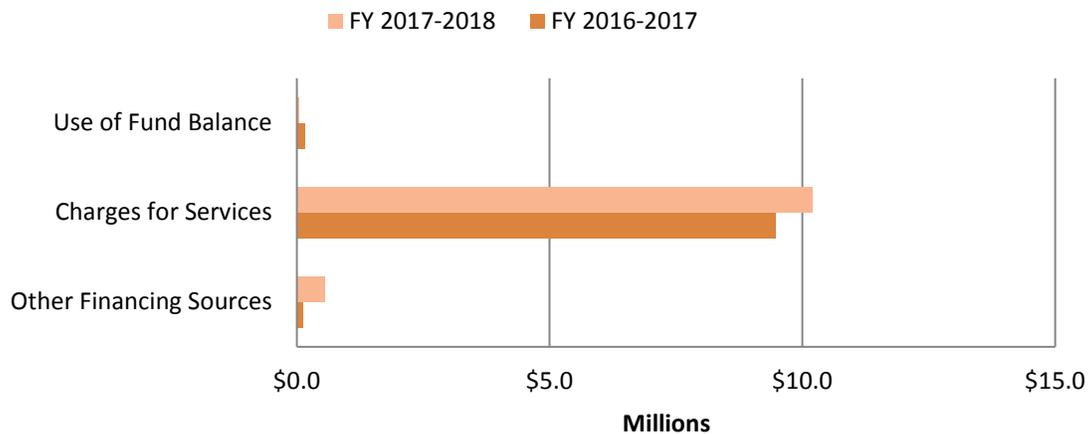
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

	Calendar 2016 *Adopted Budget	Calendar 2017 Adopted Budget	Change from Calendar 2016	% Change from Calendar 2016
Expenditures (Uses)				
Expenditures by Program				
County Fair	2,971,808	2,933,777	(38,031)	(1.3)
Horse Racing/Satellite Wagering	1,420,486	1,330,927	(89,559)	(6.3)
Admin/Debt Service/Capital Improve	1,777,813	2,451,581	673,768	37.9
Interim Events	1,441,881	1,776,066	334,185	23.2
Maintenance	2,156,838	2,329,200	172,362	8.0
Total Expenditures by Program	9,768,826	10,821,551	1,052,725	10.8
Expenditures by Character				
Salaries and Benefits	5,125,845	5,282,231	156,386	3.1
Services and Supplies	4,092,981	4,375,320	282,339	6.9
Other Charges	0	0	0	0
Capital Expenditures	100,000	964,000	864,000	864.0
Appropriation for Contingencies	0	0	0	0
Special Items	0	0	0	0
Other Financing Uses	450,000	200,000	(250,000)	(55.6)
Capital Assets			0	0
Total Expenditures by Character	9,768,826	10,821,551	1,052,725	10.8
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0	0	0	0.0
Use of Fund Balance	172,412	46,578	(125,834)	(73.0)
Tax Revenue	0	0	0	0
Licenses, Permits, Franchises	0	0	0	0
Intergovernmental Revenues	0	0	0	0
Fines, Forfeitures, Penalties	0	0	0	0
Revenue - Use of Money & Property	0	0	0	0
Charges for Services	9,469,914	10,208,973	739,059	7.8
Miscellaneous Revenue	0	0	0	0
Other Financing Sources	126,500	566,000	439,500	347.4
Special Items	0	0	0	0
Reimbursements	0	0	0	0
Total Revenues/Use of Fund Balance	9,768,826	10,821,551	1,052,725	10.8
Total Permanent Positions	30.75	30.75	0.00	0.00

**The Adopted 2016 Calendar Year budget has been restructured using the 2015-2016 and 2016-2017 adopted budgets to be reflective of a calendar year budget for comparison purposes.*

CALENDAR YEAR 2017 BUDGET CHANGES

The 2017 Adopted Budget includes expenditures totaling \$10.8 million, financed with \$10.7 million in revenues and \$47,000 in fund balance. Appropriations are increasing by \$1.05 million, or 10.8%, compared to the Calendar Year 2016 Adopted Restated Budget. The increase is primarily due to an increase in capital expenditures, the cost of anticipated labor changes, implementation of a minimum wage increase, and operating costs associated with a projected increase in the number of interim events.

Expenditures (Uses)

- Salaries & Benefits are increasing by \$156,400, or 3.1%, due primarily to negotiated salaries and benefits adjustments, in addition to an increase in the minimum wage benefiting over 600 seasonal workers employed during the annual County Fair.
- Services and Supplies are increasing by \$282,300, or 6.9%, due to an increase in Interim Event operating expenses associated with a projected increase in volume of facility rentals, and Recreational Vehicle (RV) Park and golf course use; an increase in the cost of entertainment for the County Fair as a result of offering fair patrons more diverse and enhanced attractions that do not require additional admission charges; and an increase in the Maintenance division cost of fuel, supplies, and equipment rental, also associated with increased Interim events and facility rentals.
- Capital Expenditures are increasing by \$864,000, or 864%, primarily as a result of the construction of the Smith Village Storm Water mitigation project approved by the Board of Supervisors on May 10, 2016 and funded by the developer of the Smith Village project, Sunwood Santa Rosa, LLC; and Americans with Disabilities Act (ADA) corrective work performed in the Showcase Café restrooms designed to improve accessibility for patrons, funded by a Sonoma County Community Development Commission grant. Other improvements include replacement of the roof on the Grace Pavilion building, enhanced WiFi capabilities within the main campus and in the RV Park, purchase and installation of cameras at the gates for increased security, and replacement of interim event equipment, such as tables and chairs, for the purpose of modernizing, and increasing security and safety of facilities for enhanced patron experience.
- Other Financing Uses are decreasing by \$250,000, or 55.6%, as a result of the anticipated refinancing of the County Treasury note issued to the Fair to pay for the photovoltaic installation project settlement. The Fair will pursue refinancing the remaining balance of \$700,000 with a private lender with the intention of making a principal payment of \$200,000, as opposed to the \$450,000 principal payment programmed in the prior year.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Use of Fund Balance is anticipated to decrease by \$125,800, or 73%, reflecting a projected increase in anticipated net revenue from the Interim Events Program due to marketing efforts and growth of non-Fair time rental revenue, use of facilities, and a projected decrease in total Debt Service due to anticipated refinancing of the County Treasury note.
- Charges for Services are increasing by \$739,100, or 7.8%, due to an increase in Interim Events revenues as a result of greater use of the facilities, partially offset by a decrease in Fair revenues from Racing Commission as a result of a general decline in the industry as well as changes to racing dates to the first three weeks of August, which is a week later than last year's schedule. To maximize both Fair admissions and racing revenues, the Fair dates will be condensed to 11 days, August 3 - August 13, 2017, to allow running concurrently with racing for as many days as possible. In addition, \$1 increase in County Fair admission fees is anticipated resulting in \$13 full-priced adult ticket (ages 13 and above) and \$7 full-priced child ticket (ages 7 – 12).
- Other Financing Sources are increasing by \$439,500, or 347.4%, due primarily to capital contribution increases from Sunwood Santa Rosa, LLC's, housing developer of the Smith Village project in the City of Santa Rosa, funding of storm water improvements at the Fairgrounds. The developer's investment is a result of required implementation of mitigation measures to off-set the Smith Village project's storm water runoff. The Fairgrounds was identified as an ideal location to install the proposed storm water retention basin due to existing challenges with storm water management at the Fairgrounds.

ACCOMPLISHMENTS AND OBJECTIVES

2016 Accomplishments

- The Fair secured a Master Plan consulting firm to assist the Fair Board and management in determining how to maximize the revenue-generating potential of the event center and renovate aging and underutilized facilities. The Fair Board held a series of meetings to gather management and Board input.
- Promoted the Fairgrounds Event Center as a tourist attraction within Sonoma County and sought funding opportunities to expand the Fair's presence in Sonoma County tourism. Outward-facing media included the Event Center website, signage, electronic message board, and social media, which were all refreshed to present a unified message that the Event Center is a viable venue for holding events.
- The Sonoma County Fair changed its programming format to bring a variety of free concerts which were extremely popular, created a better value, and enhanced the experience for Fair patrons. The new free concerts were well attended and designed to appeal to broad demographics that included Country, Pop, Rock, and Latino genres.
- Provided a consistent and professional appearance of staff during the County Fair that included easily identifiable themed polo shirts for an improved customer service experience.

2017 Objectives

- Mitigate the cost of waste water runoff during operation of the County Fair through a storm water runoff mitigation project from a private developer and at no cost to the County or Fair. The proposed improvements will capture storm water, filter trash and sediment, encourage infiltration, and harvest water for re-use. In addition, the improvements will reduce the labor and equipment costs associated with manually hauling off and relocating water that was prevented from entering storm drains.
- Program enhancements to continue the implementation of Sonoma County Fair entertainment that appeals to the broad demographics of Northern California, resulting in increased revenues. In addition, emphasis will continue in the agricultural educational and other exhibit programs to insure alignment with the Fair's core mission.
- Augment revenues for the newly branded Sonoma County Event Center at the Fairgrounds through increased marketing efforts to bring new business and non-Fair rentals.
- Ensure the success of the 2017 Sonoma County Fair, which will include new dates for the Fair from August 3-13, 2017, more free concerts, addition of the Norcal Brewfest, and "Holidaze at the Sonoma County Fair" theme where a different holiday will be celebrated every day. Horse racing will start on opening day of the Fair Thursday, August 3 – 4 and August 10 – 13, and have an additional week of racing August 19 – 21.
- Continue developing a Capital Improvement Plan for facility replacement and improvements, including the continuation of fundraising and construction efforts to build the Saralee and Richard's Barn. An overall Capital Improvement Plan will be developed as the Strategic Planning process reveals best uses of existing facilities, ranking and financing plans for renovation and new construction.

The Sonoma County Board of Supervisors approved the Fair Budget for calendar year 2017 on January 10, 2017.



ADVERTISING

Sheryl Bratton
County Administrator

To encourage tourism, agriculture and economic development in the county by supporting promotional, community and cultural activities.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$10,239,774
Total Revenues/Use of Fund Balance	\$10,239,774
Total General Fund Contribution	\$0
Total Staff	0.00
% Funded by General Fund	0.00%

DEPARTMENT SERVICES

The Advertising Program is funded through revenues generated by the County Transient Occupancy Tax (TOT), which increased from a 9% to 12% rate in January 2017. The tax is charged on all hotels, motels, bed and breakfasts, inns, vacation rentals, and campgrounds in the unincorporated area of the County.

Per current Board policy, the proceeds of this tax are distributed with 25% dedicated to the General Fund, Non-Departmental Budget (under the Administrative Support & Fiscal Services tab), and 75% for the Advertising Fund. This is applicable to 9% of the tax revenue. The Measure L Ad Hoc is currently considering policy options for the Advertising Program and use of the new 3% tax revenue, which is included in this recommended budget.

Out of the 75%, \$6.4 million is used to finance the Economic Development Department budget (under the Development Services tab), which includes monies transferred for Advertising Program grants that support economic development, and the balance funds the Advertising Program budget.

Through the use of Advertising Program grants to non-profit organizations for advertising and promotions activities, the County encourages tourism, agriculture,

and economic development through increased demand and job creation. There are three main components of the Program:

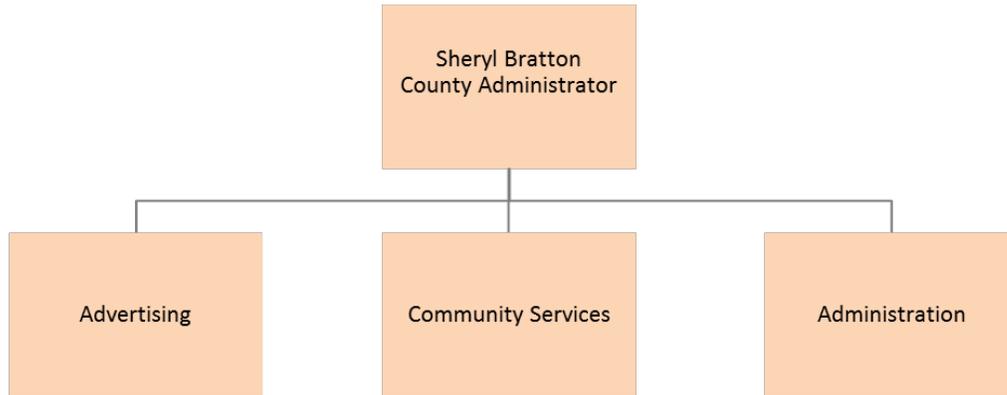
Advertising provides grants to non-profit events and organizations to promote tourism and economic development through visitor awareness and attendance.

Community Services includes grants to public safety entities to address some of the impacts of tourism, affordable and workforce housing resources, workforce development, historic and cultural preservation activities, and funding for the Regional Parks Department and event facilities, including veterans buildings, and other community activities.

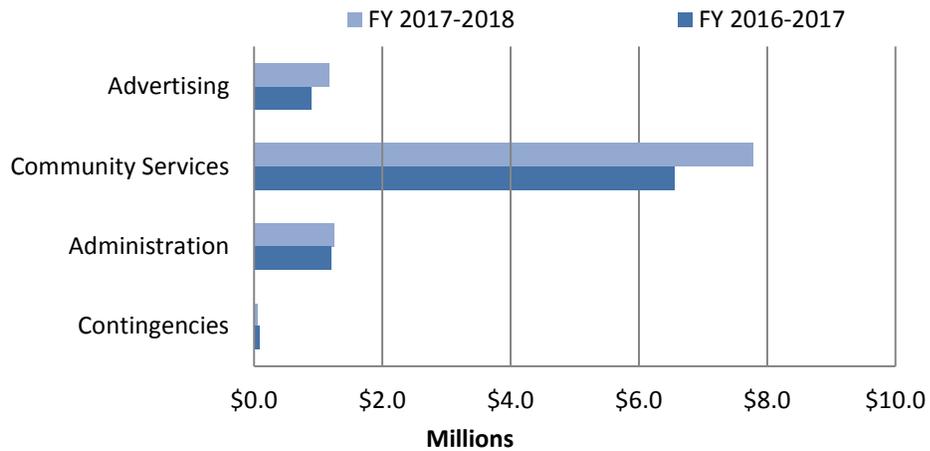
Administration includes collections and audit services, legal services, code enforcement, and overall program management.

For more information, call (707) 562-2431, or visit <http://sonomacounty.ca.gov/CAO/Services/Advertising-Program/>.

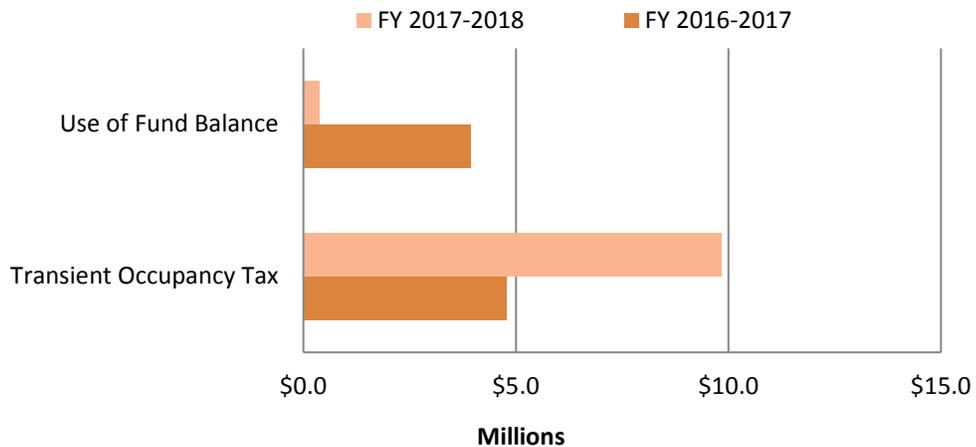
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FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Advertising	887,940	1,169,000	281,060	31.7
Community Services	6,551,507	7,770,977	1,219,470	18.6
Administration	1,199,299	1,249,797	50,498	4.2
Contingencies	89,676	50,000	(39,676)	(44.2)
<i>Internal Transfers & Reimbursements</i>	0	0	0	0.0
Total Expenditures by Program	8,728,422	10,239,774	1,511,352	17.3
Expenditures by Character				
Salaries and Benefits	0	0	0	0.0
Services and Supplies	1,625,206	1,692,729	67,523	4.2
Other Charges	2,520,000	4,969,470	2,449,470	97.2
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	89,676	50,000	(39,676)	(44.2)
Special Items	0	0	0	0.0
Other Financing Uses	4,493,540	3,527,575	(965,965)	(21.5)
Capital Assets	0	0	0	0.0
Total Expenditures by Character	8,728,422	10,239,774	1,511,352	17.3
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Transient Occupancy Tax	4,796,525	9,852,081	5,055,556	105.4
Use of Fund Balance	3,931,897	387,693	(3,544,204)	(90.1)
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	25,000	0	(25,000)	(100.0)
Charges for Services	0	0	0	0.0
Miscellaneous Revenue	0	0	0	0.0
Other Financing Sources	0	0	0	0.0
Special Items	0	0	0	0.0
Reimbursements	0	0	0	0.0
Total Revenues/Use of Fund Balance	8,753,422	10,239,774	1,486,352	17.0
Total Permanent Positions	0.00	0.00	0.00	0.00

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$10.2 million, financed with \$9.8 million in Transient Occupancy Tax revenues and \$387,700 in use of fund balance. Appropriations are increasing by \$1.5 million, or 17%, compared to the FY 2016-2017 Adopted Budget, due primarily to an increase in Transient Occupancy Tax (TOT) revenue resulting from the passage of Measure L on the November 2016 General Ballot, which increased the unincorporated Transient Occupancy Tax rate from 9% to 12%.

Program (Uses)

The Advertising Program deviates from other County budgets in that expenditures are explained by Program Uses as opposed to Expenditure by Character to better demonstrate how funds are used.

- The Advertising portion of this program is expected to increase by \$281,000, or 31.7%, from the prior adopted budget amount primarily due to consolidation of the non-profit grant funds identified in the current Advertising policy, which were previously split between Advertising and Community Services. Funding for all non-profit Advertising grants is budgeted here.
- The Community Services portion of this program is expected to increase by \$1.2 million, or 18.6%, due to programming Measure L revenue in this area, partially offset by the transfer of funds to the Advertising program noted above. Departmental funding related to parks and housing is budgeted here. All Measure L funds are included in this area and will not be dedicated until the Measure L Ad Hoc and the Board of Supervisors finalize policy decisions for use of these funds.
- The Administration program is expected to increase by \$50,500, or 4.2%, from the prior adopted budget amount, reflecting negotiated salary adjustments and staff step increases. Staffing costs associated with administering the Advertising Program are budgeted here.
- Appropriation for Contingencies is expected to decrease by \$40,000, or 44.2%, to align with the standard budgeted contingency amount of \$50,000 prior to a one-time change in the FY 2016-2017 budget.

Revenues (Sources)

- TOT revenue is expected to increase by \$5.1 million, or 105.4%, due primarily to additional anticipated revenue of \$4.9 million from the passage of Measure L on the November General Election ballot, which raised the tax rate by 3%, which is estimated to be \$4,969,500. Additionally, base revenues are expected to increase by \$663,900 based on actual collections of TOT, economic indicators, and reports from local tourism industry experts.
- Use of Fund Balance is expected to decrease by \$3.5 million, or 90%, as non-recurring funds were expended to enhance community services in FY 2016-2017. One-time funds were made available for FY 2016-2017 due to a change in accounting practices from a cash-based system to an accrual system. Additional revenue of \$25,000 is expected to decrease by 100% as interest attributable to the non-recurring fund balance in FY 2016-2017 has now been expended.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Developed educational materials to inform the community about the benefits of a Transient Occupancy Tax (TOT) rate increase, including increased program revenues to help mitigate the impacts of tourism and support promotional, community, and cultural activities in Sonoma County.
- Provided \$1,000,000 towards a Workforce Housing Public-Private Partnership that will support the development of housing for lower-income households in Sonoma County.
- In partnership with County Counsel and the Auditor-Controller Treasurer-Tax Collector, finalized a Voluntary Collection Agreement with Airbnb to facilitate the reporting, collection and remittance of TOT for booking transactions completed by hosts and guests on the internet-based platform.

- Partnered with Regional Parks to fund the promotion of their 50th Anniversary celebration activities.
- Partnered with the Sonoma County Fair Foundation to provide additional funds to finance the Saralee & Richard’s Barn, which will serve as a venue for a multitude of events including fundraising dinners, wine competitions, Sonoma County Farm Bureau’s Ag Days for over 4,000 elementary school children, culinary demonstrations and farm to table activities, 4-H and FFA seminars and meetings, dog shows, and livestock events.

FY 2017-2018 Objectives

- Establish strong economic uncertainty fund balance reserves to minimize the impact on grant recipients, departments, and the County’s economic development programs and services during economic downturns.
- Continue to support Economic Development initiatives to improve the County’s economic vitality in the tourism industry.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Allocate \$40,000 to the Auditor-Controller-Treasurer-Tax Collector for Extra Help staffing to assist with administration of the Transient Occupancy Tax program.	0.00	40,000	0	40,000
Allocate \$225,000 to the Community Development Commission to fund sheltering needs.	0.00	225,000	0	225,000

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Confirm 20%, or \$1 million, one-time allocation of Measure L Transient Occupancy Tax to Regional Parks, which includes Tolay Park (\$TBD), and Central Sonoma Valley Trail (\$155,000).	0.00	N/A*	0	0
Confirm 20%, or \$1 million, one-time allocation of Measure L Transient Occupancy Tax to Transportation and Public Works for Roads improvements.	0.00	N/A*	0	0
Confirm 20%, or \$1 million, one-time allocation of Measure L Transient Occupancy Tax to finance Fire Services Ad-Hoc recommendations.	0.00	N/A*	0	0

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Confirm 13%, or \$621,000, one-time allocation of Measure L Transient Occupancy Tax to the Community Development Commission for Affordable Housing.	0.00	N/A*	0	0

* FY 2017-2018 Recommended Budget already included the associated expenditure/uses appropriations.

Additional Directions to Staff

- None

INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW & OUTREACH

Jerry Threet
Director

The Independent Office of Law Enforcement Review and Outreach facilitates improved relationships between County law enforcement

personnel and the community through enhanced transparency, the auditing of investigations, community engagement, and policy recommendations.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$596,106
Total Revenues/Use of Fund Balance	\$0
Total General Fund Contribution	\$596,106
Total Staff	2.00
% Funded by General Fund	100.00%

DEPARTMENT SERVICES

The Independent Office of Law Enforcement Review and Outreach (IOLERO) was established by the Board to advance the Board’s vision of improved relationships between the community and the Sheriff’s Office. In support of its mission, IOLERO provides the following program areas: **Community Engagement** and the **Audit and Review** of Complaint Investigations. These core functions are supported by the use of **Advisory Bodies** and the **Administration** of programs and grants.

IOLERO conducts comprehensive **Community Engagement** and outreach to engage the community in understanding, reviewing, and possibly recommending changes to Sheriff’s Office policies. IOLERO has a particular focus on communities that are historically disenfranchised and underserved. IOLERO staff meets frequently with interested community members, non-profits, civic associations, media outlets, educational institutions, faith-based organizations, and parent groups (among others), to share information and answer questions about IOLERO and its mission.

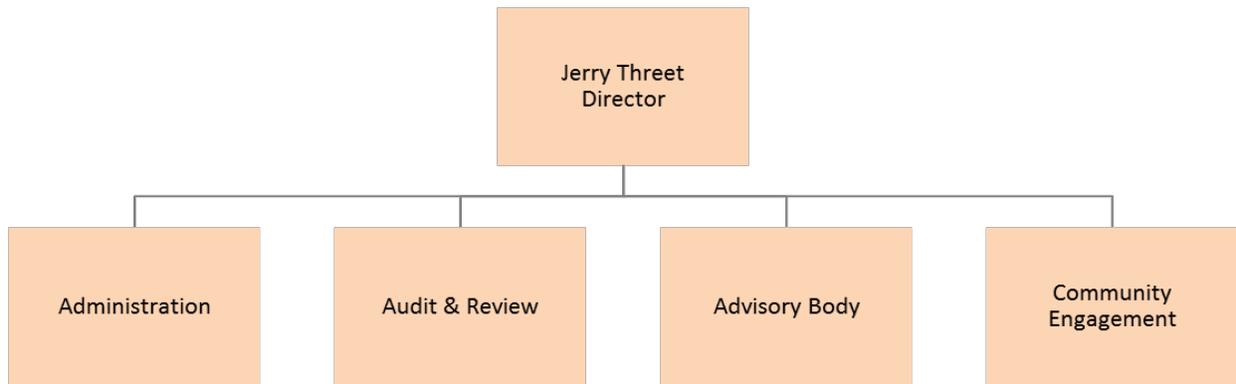
One of the primary avenues for outreach is IOLERO’s **Advisory Bodies**, the Community Advisory Council (CAC). The CAC is comprised of 11 community members who represent the geographical, cultural, and ideological diversity of Sonoma County. Each month, this group holds public meetings to solicit feedback from community members, and to review and make recommendations to the IOLERO Director on Sheriff’s Office policies and procedures to ensure they are reflective of the community’s desires.

IOLERO also works to facilitate better understanding between law enforcement and the community through a robust outreach and engagement framework. Examples of this include: Community Engagement Circles, where residents have the opportunity to sit with deputies in a facilitated environment to share their hopes, concerns, and desires around law enforcement and community relations; small meetings with members of disadvantaged communities at locations where they already are engaged, such as public school and neighborhood meetings; presentations by Sheriff’s Office staff at the monthly CAC meetings to promote awareness and transparency of the Sheriff’s Office policies and procedures; and outreach at community events, fairs, and festivals.

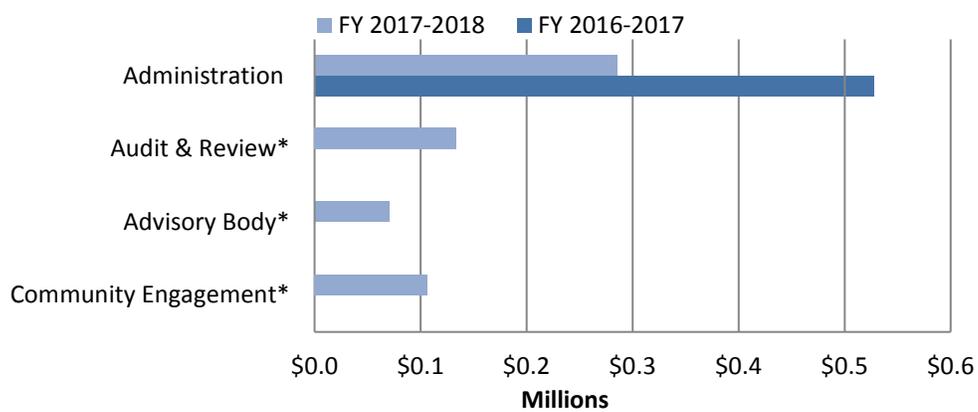
Audit and Review consist of the independent review of administrative investigations conducted by the Sheriff’s Office and a review of community complaints. IOLERO receives, processes and forwards complaints to the Sheriff’s Office. After analyzing the nature and frequency of complaints, as well as the policies and practices related to such complaints, IOLERO may recommend appropriate changes to policies, procedures, strategies, training, and practices, intended to reduce incidents or allegations of law enforcement misconduct.

Administration includes the daily operations, as well as the administration of grant funding approved by the Board of Supervisors for Restorative Justice Services. For more information, call (707) 565-1534, or visit <http://sonomacounty.ca.gov/iolero>

ORGANIZATIONAL PROGRAM CHART

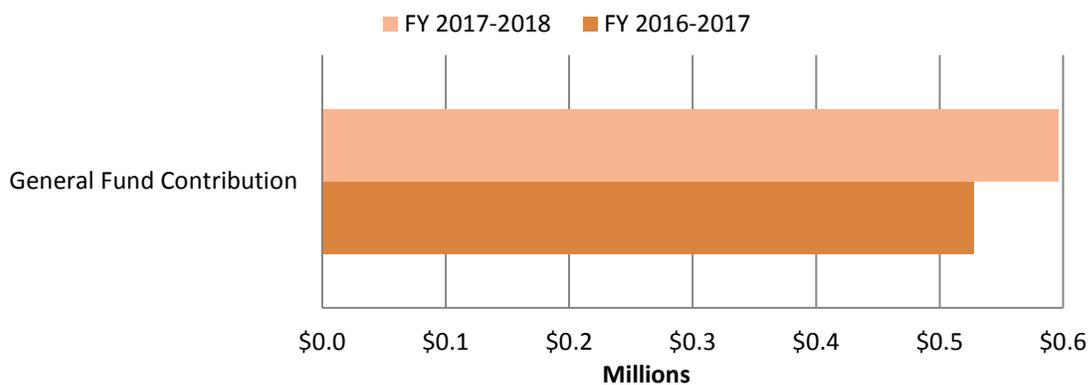


FUNDING USES



* New Program for 2017-2018 budget planning

FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
Administration	527,335	285,242	(242,093)	(45.9)
Audit & Review*	0	133,424	133,424	N/A
Advisory Body*	0	70,856	70,856	N/A
Community Engagement*	0	106,584	106,584	N/A
Total Expenditures by Program	527,335	596,106	68,771	13.0
Expenditures by Character				
Salaries and Benefits	396,657	401,279	4,622	1.2
Services and Supplies	130,678	193,829	63,151	48.3
Other Charges	0	0	0	0.0
Capital Expenditures	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	0	998	998	N/A
Capital Assets	0	0	0	0.0
Total Expenditures by Character	527,335	596,106	68,771	13.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	527,335	596,106	68,771	13.0
Use of Fund Balance	0	0	0	0.0
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0.0
Charges for Services	0	0	0	0.0
Miscellaneous Revenue	0	0	0	0.0
Other Financing Sources	0	0	0	0.0
Special Items	0	0	0	0.0
Reimbursements	0	0	0	0.0
Total Revenues/Use of Fund Balance	527,335	596,106	68,771	13.0
Total Permanent Positions	2.00	2.00	0.00	0.00

* New Program for 2017-2018 budget planning

BUDGET CHANGES

The FY 2017-2018 Recommended Budget includes expenditures totaling \$596,000, financed by the General Fund. Appropriations are increasing by \$69,000, or 13%, compared to the FY 2016-17 Adopted Budget, due primarily to the administration of \$100,000 in grant pass-through funding, offset by decreased expenditures to reflect the actual operations of the department. The Board approved \$100,000/year for FY 2016-17 and FY 2017-18 of General Fund to establish Restorative Justice Programs in middle schools throughout the County in the form of a grant to Restorative Resources.

The Department's General Fund support is increasing by \$69,000, or 13%, from the prior year budget, due primarily to \$100,000 General Fund for Restorative Justice Services approved by the Board and administered by IOLERO. This is offset by a decrease of \$31,000, or 5.9%, compared to the FY 2016-2017 Adopted Budget, to reflect actual expenditures now that the department is operational. The FY 2016-17 budget was developed assuming the Department would want to lease office space outside of the current county facilities. However, upon being hired, the Director determined that being located on the County Campus in La Plaza A was a satisfactory location, so the expenses associated with leasing space have been reduced in the FY 2017-18 budget.

Expenditure (Uses)

- Services and Supplies are increasing by \$63,000, or 48.3%. As previously described, this is largely due to the Department managing the Restorative Justice agreement entered into by the County, which provides \$100,000 in pass-through grant funding.

Revenues (Sources)

- General Fund contribution is increasing by \$69,000, or 13%, reflecting adjustments to negotiated salaries and benefits, scheduled salary step increases, and the allocation of \$100,000 of grant pass-through funding in the department budget, offset by expenditure reductions of \$31,000 to reflect actual operational needs of the department.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Developed protocols and procedures in collaboration with the Sheriff's office for the audit of administrative investigations, as well as access to the requisite investigative records, while maintaining statutorily required confidentiality.
- Established an 11 member Community Advisory Council, which holds monthly public meetings to review and make recommendations on Sheriff's Office policies and procedures to the IOLERO Director. The Community Advisory Council issued its first policy recommendation on amending Sonoma County Sheriff's Office immigration policies to further limit cooperation with Immigration and Customs Enforcement; this recommendation followed four monthly Brown Act meetings that included robust community participation.
- Staff and members of the Community Advisory Council completed many hours of professional training in effective civilian oversight, as well as training specific to the profession of law enforcement and to the culture of the Sheriff's Office.
- Met with over 1,000 community members to promote IOLERO's mission, and in turn, received valuable community feedback on law enforcement and community relations. In partnership with the Sheriff's Office, held a Community Engagement Circle in Sonoma Springs where approximately 50 Spanish-speaking undocumented immigrant residents met with deputies, and shared their concerns, desires, and hopes around law enforcement.

FY 2017-2018 Objectives

- Continue IOLERO's Community Engagement program in pursuit of the Office's core mission of effective engagement with the various communities of Sonoma County, with special focus on disadvantaged communities and their relationship with law enforcement
- Eliminate a backlog of 19 administrative investigations awaiting IOLERO audits, and reduce typical audit time from 63 calendar days to 30 days, which is considered to be a best practice.
- Research potential grant sources and develop effective grant proposals for funding to support IOLERO's community engagement programs, as well as community oriented policing programs.
- Prepare the first Annual Report to the Board of Supervisors on the aggregate nature, type and frequency of investigative audits, complaints and other information deemed relevant by the Director or Board of Supervisors.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.



CAPITAL PROJECTS

Capital Projects

Financing Table & Status Report



CAPITAL PROJECTS

Sheryl Bratton
County Administrator

Capital Projects are projects that add new facilities, add capacity or life to an existing facility or preserve the value of existing assets. Projects are evaluated annually and the highest priority projects receive funding in this budget unit.

BUDGET AT A GLANCE:	FY 2017-2018
Total Expenditures	\$89,629,104
Total Revenues/Use of Fund Balance	\$84,129,104
Total General Fund Contribution	\$5,500,000
Total Staff	0.00
% Funded by General Fund	6.14%

DEPARTMENT SERVICES

The **Capital Projects** budget contains financing (exclusive of enterprise funds, road funds and special funds) for capital projects, which by definition cost \$25,000 or more and either add value to or preserve the value of a capital asset.

Capital projects are included and described in the annual Five-Year Capital Project Plan, presented to the Board of Supervisors each year in the spring. The Capital Project Plan is a planning tool and does not commit the Board of Supervisors to specific expenditures or projects.

The recommended Capital Projects budget includes funding both new and continuing funding for projects contained within the Capital Project Plan. The budget includes projects funded by the General Fund, by Regional Parks' budget, and by sources such as the Criminal Justice Construction Fund and other departmental budgets.

The General Government projects included in this budget are generally grouped by type of facilities or location and support 81 government facilities, and are managed by the General Services Department.

County Administration Center includes the buildings at County Administrative Center, such as the county administrative buildings, Hall of Justice, Sheriff's Office Administration, La Plaza, and Family Justice Center, as well as the infrastructure that supports these facilities.

Adult Detention and Juvenile Detention includes the Main Adult Detention Facility, North County Detention Facility, Juvenile Justice Center, and Juvenile Camp.

Veterans Memorial Buildings includes the County's eight Veterans Memorial buildings, located in Cloverdale, Cotati, Guerneville, Occidental, Petaluma, Santa Rosa, Sebastopol and Sonoma.

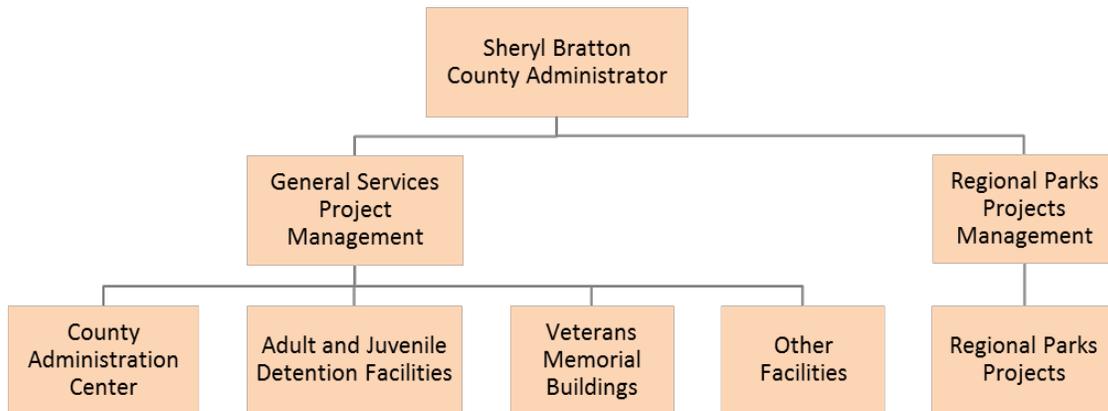
Other Facilities includes projects at satellite locations or multiple locations including accessibility improvements, the new Light Fleet facility, health-related facilities on Chanate Road, the Animal Shelter, Heavy Fleet and other facilities in the Airport area, Fire and Emergency Services, Roseland Village, Porto Bodega dock, Electric Vehicle Charging stations, Human Services facilities, county communications tower network, and Transportation and Public Works facilities.

Regional Parks includes the funding to acquire, plan and develop park properties for parks and trails. Currently, there are 55 Regional Parks and trail facilities owned by the County and managed by the Regional Parks Department.

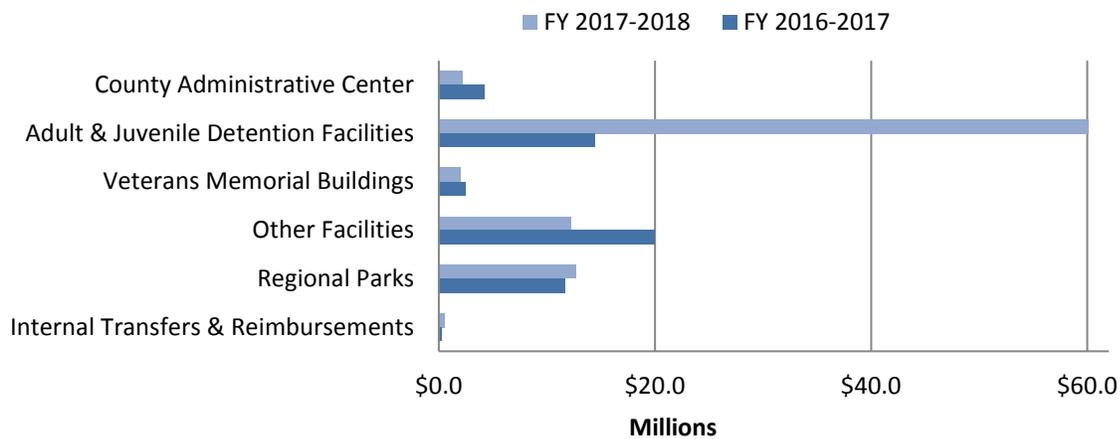
In addition to the narrative, this document contains the FY 2017-2018 Capital Project Financing Table composed of a complete listing of recommended projects and descriptions of the work included in the FY 2017-2018 budget.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/General-Services/>

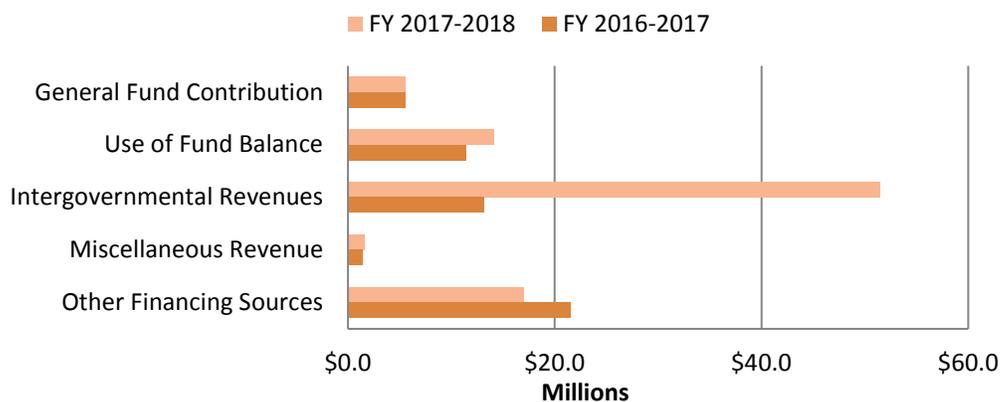
ORGANIZATIONAL PROGRAM CHART



FUNDING USES



FUNDING SOURCES



FINANCIAL SUMMARY

Expenditures (Uses)	FY 2016-2017 Adopted Budget	FY 2017-2018 Recommended Budget	Change from 2016-2017	% Change from FY 2016-2017
Expenditures by Program				
County Administrative Center	4,227,642	2,137,997	(2,089,645)	(49.4)
Adult & Juvenile Detention Facilities	14,428,397	60,100,969	45,672,572	316.5
Veterans Memorial Buildings	2,407,508	1,961,609	(445,899)	(18.5)
Other Facilities	19,969,669	12,203,657	(7,766,012)	(38.9)
Regional Parks	11,675,254	12,680,897	1,005,643	8.6
<i>Internal Transfers & Reimbursements</i>	240,000	543,975	303,975	126.7
Total Expenditures by Program	52,948,470	89,629,104	36,680,634	69.3
Expenditures by Character				
Salaries and Benefits	0	0	0	0.0
Services and Supplies	3,127,770	3,083,899	(43,871)	(1.4)
Other Charges	0	0	0	0.0
Capital Expenditures	49,580,700	85,746,230	36,165,530	72.9
Appropriation for Contingencies	0	0	0	0.0
Special Items	0	0	0	0.0
Other Financing Uses	240,000	798,975	558,975	232.9
Capital Assets	0	0	0	0.0
Total Expenditures by Character	52,948,470	89,629,104	36,680,634	69.3
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	5,500,000	5,500,000	0	0.0
Use of Fund Balance	11,406,280	14,122,230	2,715,950	23.8
Tax Revenue	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0.0
Intergovernmental Revenues	13,153,510	51,428,811	38,275,301	291.0
Fines, Forfeitures, Penalties	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0.0
Charges for Services	0	0	0	0.0
Miscellaneous Revenue	1,340,342	1,609,043	268,701	20.0
Other Financing Sources	21,548,338	16,969,020	(4,579,318)	(21.3)
Special Items	0	0	0	0.0
Reimbursements	0	0	0	0.0
Total Revenues/Use of Fund Balance	52,948,470	89,629,104	36,680,634	69.3
Total Permanent Positions	No staff is allocated to capital projects			

Note: Internal transfer and reimbursement of expenses between budget sections within the Capital Projects Program total \$543,975 in FY 2017-2018, resulting in a net budget of \$89,085,129

BUDGET CHANGES

The recommended Capital Projects budget includes new funding as well as carryover funding for priority projects that are identified in the annual Capital Projects Plan. A complete list of all projects receiving funding in FY 2017-2018 is included at the end of this narrative.

The recommended total Capital Projects Budget of \$89.6 million includes 128 capital projects (32 general Government and 96 Regional Parks), focused on the highest priority projects to support the Board's strategic priority of Maintaining the County's Infrastructure, ensuring accessibility to services. Project appropriations fall into the following categories: \$76.4 million in General Government projects managed by General Services and \$13.2 million in Regional Parks projects, which includes \$544,000 of accessibility funds being transferred from the General Services projects. Overall, expenditures are increasing by \$36.7 million, or 69.3%, primarily due to state lease revenue funding in support of construction of the Behavioral Health Housing Unit at the Main Adult Detention Facility.

Annually, the Board commits \$5.5 million of County General Funds to General Government Capital projects, targeting \$1.6 million for Americans' with Disabilities Act barrier removal (Accessibility projects) and \$3.9 million for General Government facilities. In addition, funding comes from other sources, such as Courthouse Construction funds, Criminal Justice Construction funds, Tobacco Securitization Funds, grant funds, and departmental funds for specific projects.

GENERAL GOVERNMENT CAPITAL PROJECTS-Managed by General Services

County Administration Center: 9 projects on the County Administrative Center total \$2.1 million, \$2.0 million of which is carryover funding from prior years. New funding is being added for the County Government Center Development project, as discussed below. Other significant projects in FY 2017-2018 include the relocation of a well to serve the Emergency Operations Center and the installation of new storm drain infrastructure in the parking lot at the Central Mechanical Plant, both in support of the new State Courthouse construction and required as part of our agreement with the State of California.

County Government Center Development Project: New funding of \$127,000 General Fund, along with a non-refundable deposit of \$50,000 received from the selected developer will be used to finalize negotiations for the Chanate Campus and continue to advance plans to replace the aging infrastructure at the County Government Center Campus.

Adult and Juvenile Detention Facilities: 8 projects in the Main Adult Detention Facility, the North County Detention Facility, Juvenile Justice Center and Juvenile Camp total \$60.1 million, with \$15.8 million being carryover funding from prior years. New funding is being added for the Behavioral Health Housing Unit, the Main Adult Detention Facility replacement roof and the Main Adult Detention Facility Courthouse Connector project, as discussed below. Other significant projects in FY 2017-2018 include projects to enhance the security and safety of staff and inmates at the Main Adult Detention Facility.

Behavioral Health Housing Unit: This budget includes \$40 million of state lease-revenue bond financing are being appropriated to fund the development of the new unit at the Main Adult Detention Facility, focused on providing a therapeutic environment that provides the appropriate level of security. The Design-Build contract will be awarded in FY 2017-2018.

Main Adult Detention Facility replacement roof: The budget includes \$908,000 of General Fund and \$500,000 of Criminal Justice Construction fund for phase 3 construction of the Main Adult Detention Facility replacement roof, to complete this multi-year project.

Main Adult Detention Facility Courthouse Connector: new General fund of \$2.69 million is being budgeted to fund the construction for the new connector to transport inmates from Main Adult Detention Facility to the new

Courthouse. This connector represents the most cost effective way to transport inmates from the Main Adult Detention Facility to the new State Courthouse. The connector will utilize existing infrastructure to the extent possible, with new construction being needed to connect underground to the inmate intake area being designed in the new Courthouse, and includes radio towers necessary to provide communications within the tunnel. Additional funding will be needed to cover the cost of escalation due to the delays in construction by the Judicial Council of California.

Veterans Memorial Buildings: Ongoing major maintenance in the eight Veterans Memorial Buildings are funded through a single project. The budget includes \$2 million in carryover funding for the completion of the roof repairs at the Santa Rosa site and kitchen upgrades at Petaluma and Sonoma.

Other Facilities: 14 projects fall into this category, with total funding of \$12.7 million, including \$10.8 million in carryover funding from prior years. New funding is being added to the County Americans with Disabilities Act (ADA) Barrier Removal project, the Communications Tower project, and the Animal Services Facilities Improvement project as described in detail below. In addition, other significant projects in FY 2017-2018 include the Roseland Village redevelopment project, development of office space for Neighborhood Services program in Petaluma for Human Services, and the installation of Electric Vehicle Charging Stations using grant funding from the California Energy Commission.

County Americans with Disabilities Act Barrier Removal: This is the eighth year of funding to address the Transition Plan priorities, as adopted in 2009, with a total project cost of over \$23 million. The FY 2017-2018 budget includes \$1.6 million of General Fund. Consistent with the established barrier removal plan, the projects scheduled to receive funding in FY 2017-2018 are:

<u>Project Title</u>	<u>Accessibility Funding</u>
Registrar of Voters Restrooms	\$155,000
Cloverdale Veterans Building Restrooms	\$277,000
Fairgrounds Building Path of Travel	\$210,000
Fairgrounds Showcase Café Restrooms	\$110,000
Transportation and Public Works signalized intersections	\$208,000
Regional Parks Path of Travel	\$240,000
Sonoma County Airport Restrooms	\$200,000
Facilities Development Management Administrative Allocation	<u>\$200,000</u>
	\$1,600,000

Communication Towers: \$180,000 of new General Fund is will fund the replacement of outdated microwave equipment that is used by first responders throughout Sonoma County.

Animal Services Facilities Improvement Project: \$144,000 of funding from the Facilities Accumulated Capital Outlay account will be used for a lobby redesign.

The General Government Capital Projects budget is financed with revenue of \$64.2 million and fund balance of \$12.2 million for a total of \$76.9 million. New funding includes \$5.5 million of General Fund, \$500,000 of Criminal Justice Construction Fund, \$144,000 of Accumulated Capital Outlay, and \$40 million of State Lease Revenue Bonds. Carryover funding totals \$30.4 million.

REGIONAL PARKS CAPITAL PROJECTS

The proposed Regional Parks Capital Projects budget includes \$12.7 million in appropriations, including \$1.5 million in new funding from Park Mitigation Funds, Accessibility funds, donations, Parks Foundation funds and CSA 41 Sonoma Valley Funds and \$11.4 million in carryover funds. This total includes internal transfers for Regional Parks’ Accessibility projects. Projects are broken into 4 major categories and discussed below. Ongoing operations costs associated with these projects are included in the Regional Parks budget.

Trail and Access Projects: 25 projects are identified as Trail and Access Projects, including design and construction of new trails, trail extensions, as well as path of travel barrier removal in existing parks. The budget includes \$3.3 million in carryover funding, supporting the following projects: Bodega Bay Dredging, Bodega Bay Trail-Coastal Harbor, Central Sonoma Valley Trail, Hudeman Slough, Kenwood Plaza, Laguna Trail Phase 1, Laguna Trail Phase 2, Maxwell Farms Accessibility, Ragle Ranch Accessibility, San Francisco Bay Trail Petaluma, San Francisco Bay Trail Sonoma, SMART Trail, and West County Trail Wright to Sebastopol Road. Projects that are receiving less than \$25,000 in new funding include \$10,000 for the Bodega Bay Trail-Coastal North Harbor, \$10,000 for the West County Trail-Forestville Trailhead, \$5,000 for the Helen Putnam Kelly Creek Trail, \$5,000 for the Laguna Trail Phase 3-Balletto to Occidental Road, \$15,000 for Park Access Improvements, and \$15,000 for Sonoma-Schellville Trail. The budget also includes new funding for projects in this category, as discussed below.

Bodega Bay Trail-Smith Brothers Road - \$25,000

This project includes design and construction of 0.65 mile Class 1 trail along the entire length of Smith Brothers Road to the existing Bird Walk Coastal Access Trail to provide pedestrians and bicyclists safe passage between Doran Beach Regional Park, Bodega Harbor Yacht Club, the post office, and local businesses. The total project budget is \$485,000, with \$15,000 having been funded in prior years. The budget recommends \$25,000 from the Regional Parks Foundation. Future funding includes \$150,000 in Sonoma County Transportation Authority Measure M funding. Future funding need is \$295,000.

Cloverdale River Park Phase 4 - \$25,000

Phase 4 of this project includes the construction of a new permanent restroom, group picnic facilities and other park amenities to better serve park visitors. The total project budget is \$256,160, with \$56,160 having been funded in prior years. The budget recommends \$30,000 from Park Mitigation Fees in FY 2017-2018 for design and to pursue grant opportunities. Future year funding needed is \$170,000. In addition, the Regional Parks Foundation is also providing funding through local donations.

Copeland Creek Trail - \$285,000

This project includes design and construction of a 2.6 mile Class 1 trail from Sonoma State University eastward to Crane Creek Regional Park, including a mid-block signalized crossing of Petaluma Hill Road. This project extends the existing 3.6 mile Copeland Creek Trail and provides a direct and safe connection for Cotati, Rohnert Park, and SSU residents to the park. The total project budget is \$1,283,000, with \$85,000 having been funded in prior years for trail planning, acquisition, and to pursue grant opportunities. The budget recommends \$285,000 from the Agricultural Preservation and Open Space District's Matching Grant to Rohnert Park for trail construction. Future funding need is \$913,000.

Doran Park – Disabled Access Improvements – \$150,000

This project involves barrier removal work and accessibility enhancements to several park areas, including day use and camping areas. Projects were identified through the Sonoma County Self Evaluation and Transition Plan, accessibility survey, and feedback from disabled park users. The project is occurring in phases as funding from a variety of sources is secured. The total project budget is \$890,000, with \$390,000 having been funded in prior years. The budget recommends \$150,000 in County Accessibility Program funding. Future funding need is \$350,000.

Graton – Disabled Access Improvements - \$150,000

This project will construct accessible parking at the Graton Road Trailhead for West County Trail, improve path of travel along the trail, and provide signs and related Accessibility improvement work. The total project budget is \$165,000 with \$15,000 having been funded in prior years. The budget recommends \$150,000 in County Accessibility Program funding. Construction is scheduled for fall of 2017.

Helen Putnam Park – Disabled Access Improvements – \$110,000

This project involves barrier removal work including accessible parking, path of travel improvements, renovations to the existing restroom, accessible tables, benches, and installation of high-low drinking fountains at the Chileno

Valley Road park entrance. The total project budget is \$210,000 with \$100,000 having been funded in prior years. The budget recommends \$110,000 in County Accessibility Program funding. Construction is planned for spring of 2018.

New Park Acquisition and Development: 26 projects are identified as New Park Acquisition and Development, including acquiring new parkland and the construction leading to the opening of a new public park facility. The budget includes \$3.4 million in carryover funding, which supports the following projects: Andy's Unity Park, Bay Area Ridge Trail, Calabazas Creek Preserve, Carrington Ranch Preserve, Coastal Trail Kashia Pomo, Gossage Creek Bikeway, Gualala Point Expansion, Hood Mountain – Lawson, Hood Mountain to Highway 12 Trail, Los Guilicos – Hood House, Hood Lower Johnson Ridge Trail, Mark West Creek Regional Park and Open Space Preserve, Mark West Creek Trail, North Sonoma Mountain Trail, Occidental to Coast Trail, Poff Ranch Preserve, Santa Rosa SE Greenway, Sea Ranch Access Trail, and Sonoma Mountain Acquisition and Planning. Projects that are receiving less than \$25,000 in new funding include \$5,000 for the Bellevue Creek Trail, \$5,242 for the California Coastal Trail, \$5,000 for Geyserville River Access, \$5,000 for Laguna de Santa Rosa Bikeway, and \$5,000 for the Matanzas Creek Park. The budget also includes new funding for projects in this category, as discussed below.

Crane Creek Park Expansion – \$25,000

This project includes acquiring approximately 75 acres and amending the Master Plan for park expansion including protecting Hinebaugh Creek headwaters and connecting to the Copeland Creek Trail. The total project budget is \$1,685,000, with \$35,000 having been funded in prior years. Negotiations are underway with the City of Rohnert Park for this park addition. The budget recommends \$25,000 from Park Mitigation Fees in FY 2017-2018 for acquisition and planning work. Future funding need is \$1,650,000.

Hood Mountain Expansion - \$40,000

This project includes feasibility studies, acquisition, planning, and development of park expansion and trail linkages to Sugarloaf Ridge State Park, the Los Guilicos county facility, and other adjacent destinations. Negotiations are underway in coordination with State Parks, Sonoma County Agricultural Preservation and Open Space District, the Sonoma Land Trust, the Bay Area Ridge Trail Council, and other partners. The total budget is \$1,065,059 with \$130,059 having been funded in prior years. The budget recommends \$35,000 from Park Mitigation Fees and \$5,000 from the Regional Parks Foundation in FY 2017-2018. Future funding need is \$895,000.

Park and Trail Planning: 16 projects are identified as Park and Trail Planning, including project feasibility studies and analysis to inform future acquisition and development. The budget includes \$581,000 in carryover funding, which supports the following projects: Dutch Bill Creek Bikeway, Estero Trail, Sonoma County Integrated Parks Plan, Timber Cove Trail Plan, and Tolay Master Plan. Projects that are receiving less than \$25,000 in new funding include \$5,000 for Los Guilicos Upland Trails, \$5,000 for Roseland Creek Trail, \$5,000 for the Russian River Bike Trail-Middle Reach, \$5,000 for the Russian River Water Trail-Middle Reach, \$15,000 for the Russian River Water Trail-Upper Reach, \$5,000 for the Shiloh Ranch Phase 4, \$20,000 for Sonoma Valley Trail, and \$5,000 for Willow Creek. The budget also includes new funding for projects in this category, as discussed below.

Petaluma-Sebastopol Trail - \$25,000

This project considers the feasibility of a 12 mile Class 1 trail connecting Petaluma with Sebastopol. A Caltrans Sustainable Communities Transportation Planning grant, Park Mitigation Fees, City of Sebastopol \$6,564, City of Petaluma \$1,000, Sonoma County Bicycle Coalition \$11,000, and Santa Rosa Cycling Club \$5,000 are funding the Feasibility Study. The Feasibility Study will identify feasible trail alignments and cost estimates for acquisition, planning, and construction. This is scheduled for completion in 2018. The total project budget is \$4,501,000, with \$324,000 having been funded in prior years. The budget recommends \$25,000 from Park Mitigation Fees in FY 2017-2018 to continue the study, including information gathering and community outreach. Future funding need is \$4,152,000.

Russian River Bike Trail – Lower Reach - \$30,000

This project includes planning for a multiuse trail paralleling the Russian River from Forestville to Jenner for non-motorized recreational and alternative transportation. Conducting a feasibility study to evaluate and select a

preferred alignment will be the first step, and grant funding has been applied for matched with funding pledges of \$5,000 from Korbel, \$2,500 from Monte Rio Recreation and Park District, \$2,500 from Russian River Recreation and Parks District, \$2,500 for Santa Rosa Cycling Club, and \$1,000 from the Wildlands Conservancy. The total project budget is \$9,145,000 with \$92,152 having been funded in prior years. The budget recommends \$5,000 from the Regional Parks Foundation and \$30,000 from Park Mitigation Fees in FY 2017-2018 for grant application and planning work. Future funding need is \$9,017,848.

Russian River Water Trail – Lower Reach - \$25,000

The Russian River Water Trail – Lower Reach is a coordinated system of river access sites from the Forestville River Access to Jenner. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction. The project is scheduled for completion in 2020. The total project budget is \$765,000, with \$60,000 having been funded in prior years. The budget recommends \$25,000 from Park Mitigation Fees in FY 2017-2018 to continue feasibility analysis. Future funding need is \$680,000.

Park Development Projects: 29 projects are identified as Park Development Projects, and include constructing new park facilities on existing or already acquired parkland, restoration of natural resources and/or redeveloping existing infrastructure. The budget includes \$3.9 million in carryover funding, which supports the following projects: Doran Boat Launch, Doran Major Maintenance, Foothill Park, Gualala Point Major Maintenance, Guerneville River Park, Helen Putnam Varnhagen Addition, Maddux Park Phase 4, Maxwell Farms Redevelopment, Ragle Ranch Restroom, Santa Rosa Creek Trail – Willowside to Guerneville, Sonoma Valley Regional Park Expansion, Tolay Shop Replacement, Watson School, West County Trail Bridge Replacement, and Westside Boat Launch. Projects that are receiving less than \$25,000 in new funding include \$5,000 for Colgan Creek Bikeway Phase 2, \$5,000 for Shiloh Ranch Renovation, \$15,000 for Steelhead Beach Phase 3, \$5,000 for Stillwater Cove Expansion, and \$20,000 for Taylor Mountain Phase 1. The budget also includes new funding for projects in this category, as discussed below.

Doran Park - Shell Restroom - \$85,000

This project includes constructing a new restroom and shower building between the Gull and Shell campgrounds. These campsites are currently served by composting toilets that are not accessible to persons with mobility impairments. The total project budget is \$235,000, with \$100,000 having been received in prior years. The budget recommends \$85,000 from the Regional Parks Foundation in FY 2017-2018 for permits and utility extension work. Construction is anticipated for late summer 2018.

Healdsburg Veterans Memorial Beach Redevelopment - \$75,000

This project includes a master plan update for expanded uses, amenities and revenue generation opportunities and addresses anticipated new nearby population and adjacent land use changes. This project will improve Russian River access, provide family-centered amenities and address new regulatory requirements for the park septic system. The total project budget is \$1,200,000, with \$100,000 having been funded in prior years. The budget recommends \$75,000 from Restricted Donation Funds in FY 2017-2018 for planning and community engagement work. Future funding need is \$1,025,000.

Larson Park Improvements – \$45,000

This project includes a master plan update, including a community engagement process for prioritizing upgrades to the existing park facilities, followed by design and construction. The total project budget is \$665,000 with \$120,000 having been funded in prior years. The budget recommends \$25,000 from County Service Area 41 and \$20,000 from Park Mitigation Fees in FY 2017-2018. Future funding need is \$500,000.

Occidental Community Center Floor - \$45,000

A new floor is needed for the Center's gym. Interested community members are fundraising for this project with Regional Parks Foundation establishing a restricted account for this project. The total project budget is \$45,000 with no prior year funding for this work. The budget recommends \$45,000 from the Regional Parks Foundation in FY 2017-2018. Construction is anticipated for 2018.

Riverfront Park Phase 3 - \$50,000

This project is to design and construct park access for picnicking and boating at this river park. Elements include boating access to Lake Wilson, Lake Benoit, and the Russian River, additional picnic areas and trail improvements, and restoration in the redwood grove, lakeshore, and riverfront. The total project budget is \$461,300, with \$376,300 having been funded in prior years. The budget recommends \$50,000 from Park Mitigation Fees in FY 2017-2018 for design and construction. Future funding need is \$35,000.

Stillwater Cove Renovation - \$25,000

This project includes replacing a 30 year old trail bridge that was damaged beyond repair in winter storms, upgrading the electrical system, replacing the water supply, completing the Fort Ross Historic School restoration, and upgrading park signage. This project is scheduled for completion in 2019. The total project budget is \$182,000, with \$10,000 having been funded in prior years. The budget recommends \$25,000 from the Regional Parks Foundation in FY 2017-2018 for bridge replacement and trail improvements. Future funding need is \$147,000.

Taylor Mountain Phase 2 – \$40,000

This project includes design, permitting, and development of 8 miles of new trails, bridges, and 3 walk-in/ bike-in neighborhood access points. This phase will open an additional 450 acres of the 1,100 acre regional park and preserve to the public. This project is funded with a \$1.7 million Recreational Trails Program grant and matched by over \$300,000 of cash match and volunteer labor including \$80,000 from the Regional Parks Foundation. The total project budget is \$1,852,000, with \$112,000 having been funded in prior years. The budget recommends \$40,000 from Park Mitigation Fees in FY 2017-2018. Future year funding needed is \$1,700,000 that is available from the Recreational Trails Program grant. Construction is anticipated for 2018.

Tolay Lake Regional Park Phase 1 - \$50,000

The Tolay Lake Master Plan project is nearing completion and has identified the first phase of construction improvements for this new Regional Park. The first phase of park improvements is proposed to begin in FY 2017-2018. This project will create the first non-restricted public access to the 3,434-acre park. The total project budget is \$1,350,000, with no funding in prior years. The budget recommends \$50,000 from Park Mitigation Fees in FY 2017-2018 for development. Future funding need is \$1,300,000.

Tolay Cannon Lane \$250,000

This project will construct needed road improvements to the approximately 1.3 miles of Cannon Lane. Work includes design engineering, minor widening, road shoulder and drainage improvements, and road overlay. The section of rocked road at the Park entrance will be improved with asphalt pavement and include signage. The total project budget is \$750,000, with no funding in prior years. The budget recommends \$250,000 in General Fund. Future funding need is \$500,000.

The Regional Parks Capital Projects budget has sources that total \$11.34 million. New funding totals \$1.52 million and includes \$455,242 in Park Mitigation funds; \$240,000 in new Accessibility funds, \$170,000 in Accessibility funds moved from other projects to take advantage of leveraging opportunities, \$90,000 in Restricted Donation Funds, \$25,000 in CSA 41 Sonoma Valley funds; \$250,000 in Regional Parks Foundation funds; and \$285,000 in Open Space District funds. Carryover funding totals \$9.83 million.

OPERATIONAL IMPACTS

The majority of FY 2017-2018 projects represent the most critical needs and may prevent further physical deterioration of the County facility. Certain capital investments for FY 2017-2018 will result in more efficient use of resources and extension of the useful life of existing assets, including the completion of the reroofing project for the Main Adult Detention Facility, which will not only protect the useful life of these County-owned facility assets but also reduce energy costs by using “cool roof” roofing strategies.

All new facility designs are a collaborative effort with the design and maintenance staff to ensure integration and compatibility with existing training and service practices. This team approach includes design of the new Main Adult Detention Facility Behavioral Health Unit, the Inmate Transfer Corridor and all new projects.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2016-2017 Accomplishments

- Completed Chanate property sale Request for Proposals solicitation, negotiated and executed the Exclusive Negotiations Agreement.
- Completed new Light Equipment Fleet Maintenance and Materials Lab facility on time and under the \$4.9 million approved budget and moved operations to 709 Russell Avenue, vacating site per State/County agreement associated with the future Courthouse.
- Completed sixteen Capital Projects valued at over \$22 million that primarily improve detention facility safety and security; and completed nine and progressed six American with Disabilities Act Self Evaluation Transition Plan projects worth \$2,257,790, thereby improving accessibility for the public and County employees at various County properties.
- Completed transfer of Tolay Creek property from Sonoma Land Trust as an addition to Tolay Lake Regional Park and Open Space Preserve.
- Completed 1.3 mile SMART Trail from Hearn Avenue to the Joe Rodota Trail.
- Began construction of Andy's Unity Park.

FY 2017-2018 Objectives

- Finalize negotiations with the developer selected for the Chanate property-sale and advance plans for the County Government Center revitalization and financing program (Build 2050).
- Deliver critically needed facility enhancements providing best-practice environments that will improve behavioral health service outcomes within detention facilities including award a Design/Build contractor for the Main Adult Detention Facility Behavioral Health Housing Unit, and a Lanterman-Petris-Short behavioral health unit within the Main Adult Detention Facility.
- Begin construction of the underground portion of the State Courthouse connector, and upgrade the storm drain system in preparation of the State Courthouse project.
- Replace public safety communication towers microwave dish network, complete the Main Adult Detention Facility roof replacement
- Provide assistance to Transportation and Public Works for the new terminal expansion project at the Charles M. Schulz Sonoma County airport, and facilitate the installation of the photovoltaic system at the Light Equipment Fleet Maintenance and Materials Lab facility.
- Construct Doran Boat Launch facility improvements to support recreational and commercial boating
- Complete construction of Doran Park Shell Restroom
- Complete construction of eight miles of new trail and three entrances at Taylor Mountain Regional Park
- Construct Central Sonoma Valley Trail from Larson Park through Flowery School and from Main Street to Maxwell Farms Regional Park

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Fund				
Appropriate additional General Fund to address Andy's Unity Park project cost funding gap.	0.00	500,000	500,000	0
Reduce General Fund for Courthouse Connector Project, due to state delays of construction of new Courthouse.	0.00	(2,685,000)	(2,685,000)	0
Appropriate General Fund for Sears Point Radio Tower project construction.	0.00	1,200,000	1,200,000	0
Appropriate General Fund for Dayroom Cameras Phase 2 in the Main Adult Detention Facility.	0.00	324,480	324,480	0
Appropriate General Fund for Main Adult Detention Facility Security Electronics Project.	0.00	360,000	360,000	0
Appropriate General Fund for Permit Sonoma building roof repairs/replacement.	0.00	340,000	340,000	0
Appropriate \$60,520 General Fund and \$231,480 Graton Mitigation-Justice Services Allocation to upgrade dental office at the Main Adult Detention Facility.	0.00	292,000	292,000	0
Appropriate \$150,000 General Fund and \$160,000 Tidelands funds for dock repairs at Bodega Harbor.	0.00	310,000	310,000	0
Appropriate General Fund for repairs at the County's Administration campus 4C's Child Care Center.	0.00	250,000	250,000	0

Additional Directions to Staff

None



Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
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GENERAL GOVERNMENT CAPITAL PROJECTS

County Administration Center

Sheriff Building New Evidence Storage	Add storage building to meet increasing demand for evidence storage space for mandated periods of time.	2,031,507	1,694,882	336,625		83.4%	2016/17
Central Mechanical Plant Boilers	Replace boilers to meet emissions standards per BAAQMD Regulation 9, Rule7.	556,528	392,413	14,115	150,000	70.5%	2017/18
Motor Pool Lot Relocation	Relocate Fleet parking space due to the sale of the existing property to State Courts for the new courthouse facility.	328,557	131,756	196,801	-	40.1%	2016/17
Central Mechanical Plant Energy Improvements	Installation of additional energy efficiency measures identified in the September 2008 Investment Grade Audit Report prepared by Aircon Energy.	23,457,844	23,249,793	128,862	79,189	99.1%	2016/17
County Government Center Development Phase 1a	Construct a new office building to house county services with the highest priority space needs at the County Center campus.	65,175,000	786,897	221,296	64,166,807	1.2%	2019/20
CAO Carpet Replacement	Reconfigure spaces to improve accessibility, enhance meeting options and address privacy issues. Replace 20 year old, worn carpet with reduced maintenance carpet tiles. Apply current code to uncompleted 1991 HVAC upgrade and complete work. This will require moving out all of the staff and furniture for duration of construction & hazmat work.	1,304,368	36,403	93,597	1,174,368	2.8%	2017/18
La Plaza A HVAC Replacement	Replace HVAC units for La Plaza A.	207,581	207,483	98	-	100.0%	2016/17
HOJ South Elevator Repair	Perform repairs to the elevator as recommended in the assessment report.	687,000	30,657	295,889	360,454	4.5%	2017/18
New State Courthouse Coordination Support	Provide ongoing proactive County staff coordination of impacts on County Administration Center land and infrastructure resulting from the new State courthouse project.	1,332,500	168,738	850,714	313,048	12.7%	2017/18
Subtotal County Administration Center		95,080,884	26,699,021	2,137,997	66,243,866	28.1%	

Adult Detention Facilities

Main Adult Detention Facility PTZ Cameras	Install new pan-tilt-zoom cameras in housing modules to provide increased monitoring for officer safety.	2,052,854	139,465	51,536	1,861,853	6.8%	2021/22
Main Adult Detention Facility Roof	Re-roof older Main Adult Detention Facility critical-condition roof area (phased replacement).	4,252,000	1,718,268	2,533,732	-	40.4%	2018/19

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Main Adult Detention Facility Electrical Security	Assessment of security and communication systems in all County detention facilities; improvements to priority items.	11,474,000	151,342	23,532	11,299,126	1.3%	2021/22
Main Adult Detention Facility Rec Yard Window Sealing	Reseal all windows, repair cracks and penetrations. Exterior windows at Main Adult Detention Facility recreation yards are leaking, allowing water intrusion and damage over time. Phased work. Asset preservation priority.	400,000	148,945	251,055	-	37.2%	2018/19
Main Adult Detention Facility Housing Safety and Security	Construct improvements to the housing modules to allow for better management of the inmate population and provide safety and security for inmates and staff. This includes replacement of wood doors with steel doors, installation of new locks and controls and sub-dividing the housing modules.	11,812,546	441,440	59,678	11,311,428	3.7%	2021/22
Behavioral Health Housing Unit	Construction of Behavioral Health Housing Unit at the Main Adult Detention Facility utilizing SB 863 funding awarded in November 2015.	46,200,000	1,107,514	45,092,486	-	2.4%	2019/20
Main Adult Detention Facility Courthouse Connection Corridor	Design and construct a new secure inmate transfer connection between existing court holding in the Main Adult Detention Facility and the new State court house. The County is obligated to have the tunnel/courts facility interface completed by January 2018 which is the beginning of construction for the courts facility structure.	12,718,569	470,560	12,027,066	220,943	3.7%	2017/18
Main Adult Detention Facility Laundry Conveyor Replacement	Replacement of Laundry Conveyor used for inmate clothing and property.	350,000	288,116	61,884	-	82.3%	2016/17
Subtotal Adult Detention Facilities		89,259,967	4,465,648	60,100,969	24,693,350	5.0%	
<u>Veterans' Memorial/Community Svc. Bldgs.</u>							
Vets Buildings Repairs	Sebastopol Sprinkger system, Santa Rosa Roof replacement, Guerneville HVAC repairs, Cloverdale auditorium upgrades, Petaluma Driveway refurbishment and kitchen renovations at various locations.	7,825,067	5,863,458	1,961,609	-	74.9%	2019/2020
Subtotal Memorial Buildings		7,825,067	5,863,458	1,961,609		74.9%	
<u>Other Facilities</u>							
Facility Planning	Various planning efforts to develop projects for inclusion in the Annual Capital Improvement Plan.	2,444,796	2,360,854	83,377	565	96.6%	Ongoing

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Water Conservation	Initial landscape water conservation projects at County facilities.	152,000	141,344	-	10,656	93.0%	2016/17
2009 Accessibility (ADA) SETP Improvements	Remove physical barriers per the approved County of Sonoma 2009 updated Accessibility (ADA) Transition Plan.	23,094,713	8,022,719	6,170,958	8,901,036	34.7%	Ongoing
Redevelopment Improvements	Roseland property maintenance of groundwater monitoring well, and ongoing sampling and test result reporting to the State Water Quality Board.	6,164,747	2,068,770	3,276,203	819,774	33.6%	Ongoing
Hazardous Materials Mgt/Abatement	Continuation of phased abatement to address hazmat found in County facilities in the course of other projects for which abatement was otherwise not foreseen.	2,747,000	1,901,240	-	845,760	69.2%	Ongoing
Communications-Towers	Complete construction for Siri, Moonraker, and Meyers Grade. Next priority projects are Sears Point for construction and Tracen Two Rock for design.	17,667,782	6,600,985	307,353	10,759,444	37.4%	Ongoing
Human Services Improvement Projects	Valley of the Moon Children's Center air isolation unit repairs, development of Neighborhood Services, and planning for relocation of Adult and Aging with lease expiration in May 2017.	5,105,424	4,102,149	1,003,275	-	80.3%	Ongoing
Fleet/Materials Lab Relocation	The budget includes funds for a portion of the project management of the Fleet Maintenance facility move. This project also includes certain modifications to the HVAC controls and systems in the County Administration Building.	9,666,841	9,020,929	645,912	-	93.3%	2016/17
Fire and Emergency Services CSA #41 Equipment Storage Building	Construction of basic fire suppression equipment and truck storage garage for Lakeville upon completion of lease negotiations for the facility site.	926,927	489,027	426,292	11,608	52.8%	2017/18
CEC Electric Vehicle Station Grant	Upgrade existing vehicle charging stations and install new charging stations in Guerneville and Cloverdale.	500,000	353,910	146,090	-	70.8%	2017/18
SR Road Yard Emergency Generator	Install new generator to power Department Operations Center for emergencies.	300,000	114,729	35,271	150,000	38.2%	2017/18
DHS Animal Services Facility Improvements	Expansion of the surgical unit and office space and kennel renovations for the mitigation of heat, cold, and noise.	1,074,840	114,148	637,884	322,808	10.6%	2018/19
TPW Annapolis Road Yard Siding Preservation	Preserve and replace deteriorated exterior siding.	168,301	168,283	18	-	100.0%	2016/17

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Art Sculpture	Install Art Sculpture in Healdsburg.	15,000	-	15,000	-	0.0%	2016/17
Subtotal Other Facilities		70,028,371	35,459,087	12,747,633	21,821,651	50.6%	
TOTAL GENERAL GOVERNMENT		262,194,289	72,487,214	76,948,208	112,758,867	27.6%	

REGIONAL PARKS

Andy's Unity Park (Moorland Park)	Design and construct a new neighborhood park at the site on the corner of Moorland and West Robles Avenues in Southwest Santa Rosa.	4,446,699	1,582,720	1,084,167	1,779,812	35.6%	2017/18
Bay Area Ridge Trail	The project is to acquire and develop Sonoma County's portions of the continuous 550 mile Bay Area Ridge Trail.	45,000	2,925	4,127	37,948	6.5%	2024/25
Bellevue Creek Trail	This project includes the acquisition and development of a 4.74-mile trail from Stony Point Road to Petaluma Hill Road. . This project will create a safe non-motorized transportation and recreation route along the Water Agency's Bellevue-Wilfred channel, connecting Rohnert Park and Cotati to the regional trails. Phase 1 will construct approximately 2 trail miles from the Laguna Bikeway to the SMART Trail.	2,275,000	14,334	14,699	2,245,967	0.6%	2024/25
Bodega Bay Bicycle Trail Smith Bros. Road	This project will construct 0.65 mile of Class 1 trail along Smith Brothers Road from Bird Walk Coastal Access Trail to Lucas Wharf as part of the California Coastal Trail. Once completed, the trail will provide bicyclists and pedestrians safe passage between Doran Beach Regional Park and local businesses.	485,000	4,131	25,869	455,000	0.9%	2019/20
Bodega Bay Bicycle Trail Coastal Harbor	This project will construct 1 mile of the Coastal Harbor Trail from Lucas Wharf to Eastshore Road as part of the California Coastal Trail. The project provides a safe north-south route for walking and cycling residents and visitors to access local businesses, as well as state and county parks.	2,574,000	2,761	4,239	2,567,000	0.1%	2019/20
Bodega Bay Bicycle Trail Coastal North Harbor	This project will construct 0.32 mile Class 1 trail from Nicholas Green Memorial Bell Tower to Eastshore Road near the Porto Bodega Marina and RV Park. The trail will provide pedestrians and bicyclists a safe alternative to Highway 1 and help complete the California Coastal Trail. The State Coastal Conservancy awarded \$100,000 in 2016 to fund the environmental review, design and engineering, plans and specifications.	1,825,025	87,754	57,246	1,680,025	4.8%	2018/19

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Bodega Bay Dredging	Planning, permitting, and implementing marina and Bodega Harbor channel dredging.	4,276,513	49,012	235,904	3,991,597	1.1%	2018/19
Calabazas Creek Preserve	This project includes acquisition and developing initial public access of the 1,290-acre Calabazas Creek Ranch located on the east side of Sonoma Valley, acquired in 2004 by the Sonoma County Agricultural Preservation and Open Space District (SCAPOS).	1,508,000	3,134	4,866	1,500,000	0.2%	2019/20
California Coastal Trail	This project includes the acquisition and development of Sonoma County's portion of the continuous 1200 mile California Coastal Trail.	1,000,000	3,999	6,001	990,000	0.4%	2024/25
Carrington Ranch	This project includes acquisition and development of initial public access of the 335-acre Carrington Ranch acquired in 2003 by the SCAPOS. Regional Parks is collaborating with SCAPOS on project funding options and the property transfer scheduled for fall 2016.	865,000	12,831	2,059	850,110	1.5%	2018/19
Central Sonoma Valley Trail	Planning and construction of Class I trail parallel to Highway 12 connecting schools and parks.	878,500	463,737	414,763	-	52.8%	2016/17
Cloverdale River Park Phase 4	Construction of a new permanent restroom, group picnic facilities, and other park amenities to better serve park visitors.	256,160	13,504	122,275	120,381	5.3%	2019/20
Coastal Trail Kashia Pomo	Trail development of an approximate 1-mile long trail easement and staging area from the Kashia Band of Pomo Indians of Stewarts Point Rancheria, acquired in 2015 in partnership with the Agricultural Preservation and Open Space District, Coastal Conservancy, and the Trust for Public Land.	708,373	48,373	472	659,528	6.8%	2019/20
Colgan Creek Bikeway	Construction of new and/or improving existing portions of the Colgan Creek Trail. This trail will connect to the SMART bikeway, Southwest Santa Rosa, Taylor Mountain, Laguna de Santa Rosa Trail, and residential neighborhoods near the Sonoma County fairgrounds and Kawana Springs.	1,566,000	133	7,867	1,558,000	0.0%	2024/25
Copeland Creek Trail	Design and construct a 2.6 mile trail connecting Sonoma State University to Crane Creek Regional Park.	1,283,000	5,651	364,349	913,000	0.4%	2024/25
Crane Creek Park Expansion	This project will acquire a 75-acre expansion for Crane Creek Regional Park to connect Copeland Creek Trail and protect of the headwaters of Hinebaugh Creek. Acquisition negotiations	1,685,000	65,194	25,000	1,594,806	3.9%	2017/18

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Doran Accessibility (ADA)	Barrier removal work and accessibility enhancements at day use areas, camping areas, sanitation stations, interpretive areas, and other amenities.	890,060	338,541	153,975	397,544	38.0%	2018/19
Doran Boat Launch	This project includes redevelopment of the boat launch facilities at Doran Park including replacing aging structures and improving disabled access.	1,225,000	48,197	40,861	1,135,942	3.9%	2022/23
Doran Major Maintenance	Improvements to Doran Beach Regional Park - Cove restroom and shower building, rip rap repair, and Jetty day use paving.	1,126,000	143,777	23,983	958,240	12.8%	2017/18
Doran Shell Restroom	A new accessible restroom and shower building between Gull and Shell campgrounds.	235,000	-	170,000	65,000	0.0%	2018/19
Dutch Bill Creek Bikeway	Planning for a 5.5 mile trail from Occidental to Monte Rio along or parallel to the historic North Pacific Coast Railroad right-of-way.	2,410,105	105	5,000	2,405,000	0.0%	2024/25
Estero Trail	Planning for a trail connection on the Open Space District's conservation easement on Bordessa Ranch.	420,071	103,691	38,980	277,400	24.7%	2021/22
Foothill Park	Phase 4 proposed for FY 2017-2018 includes construction of a well, restroom, picnic area, and other amenities. Phase 5 proposed for FY 2018-2019 includes Pond C renovation and construction of a fishing pier.	749,455	30,302	129,951	589,202	4.0%	2020/21
Gualala Point Expansion	This project is focused on identifying available land in order to expand the park along the main and South Forks of the Gualala River to support the Gualala River Waterway Trail for improved fishing access, non-motorized boat access, trail and camping opportunities, and resource protection of redwood groves and riparian woodland.	329,000	15,195	2,000	311,805	4.6%	2021/22
Gualala Point Major Maintenance	Replace potable water supply for the campground area.	100,000	70,313	29,687	-	70.3%	2017/18
Guerneville River Park	Phase 2 includes acquisition for park expansion and access along with construction of boat launch, parking, picnic area, and pathway.	1,119,059	154,626	968,010	(3,577)	13.8%	2017/18
Geyserville River Access	This project includes planning and acquisition work for a new park and Russian River access in the Geyserville area to provide safe recreational access to the River.	615,000	-	10,000	605,000	0.0%	2019/20

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Gossage Creek Bikeway	Acquisition and development of a new 1.8 mile trail starting at Stony Point Road, following Gossage Creek flood control channel, and ending at Hwy 116 and Stony Point.	1,544,000	1,560	4,843	1,537,597	0.1%	2024/25
Graton Accessibility (ADA)	Remove existing barriers and provide Accessibility (ADA) improvements at a staging area and along existing sections of the West County Trail in the Graton area.	165,000	14,094	150,906	-	8.5%	2017/18
Helen Putnam Accessibility (ADA)	Barrier removal work including accessible parking, path of travel, renovations to an existing restroom, accessible tables/benches, and installation of high-low drinking fountains.	210,000	-	210,000	-	0.0%	2020/21
Healdsburg Veterans Memorial Beach Redevelopment	Develop Master Plan for expanded uses, amenities, and revenue generation opportunities.	1,200,000	2,188	123,077	1,074,735	0.2%	2020/21
Helen Putnam Kelly Creek Trail	Trail connection within Helen Putnam and additional parking to reduce parking pressures within surrounding neighborhoods and provide access to the Kelly Creek corridor.	280,000	1,127	8,873	270,000	0.4%	2018/19
Helen Putnam Varnhagen Addition	Planning, environmental compliance, and development of a new trail and staging area to connect Windsor Drive to the park through a 40-acre expansion acquired in 2003.	262,500	68,041	147,137	47,322	25.9%	2016/17
Hood Expansion	This project includes acquisition, planning and development of park expansion and Bay Area Ridge Trail and other trail linkages to Sugarloaf Ridge State Park and the Los Guillicos county facility.	1,065,059	112,901	57,158	895,000	10.6%	2019/20
Hood Lower Johnson Ridge Trail	Planning, acquisition, and construction for approximately 0.25-mile a second phase of this Bay Area Ridge trail project.	321,000	116,992	313	203,695	36.4%	2018/19
Hood to Hwy 12	Construct 0.3 miles of Bay Area Ridge Trail.	252,000	249,806	2,194	-	99.1%	2016/17
Hood Lawson	Studies, planning, master plan amendment, and development to add 247 acres to Hood Mountain Regional park and Open Space Preserve.	1,296,000	50,087	550,465	695,448	3.9%	2016/17
Hudeman Slough	Planning for boat launch redevelopment and A.D.A. improvements.	600,000	146,187	58,812	395,001	24.4%	2017/18
Kenwood Plaza	Fabricate and install interpretive signs.	120,000	108,086	11,914	-	90.1%	2016/17

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Laguna de Santa Rosa Bikeway (Hinebaugh)	The Laguna de Santa Rosa Bikeway is proposed to connect Rohnert Park to Sebastopol and continue north to Riverfront Regional Park. This project includes the acquisition and development of 0.54 mile Class I bike path from Stony Point Road to Hinebaugh Creek at the Rohnert Park city limits.	1,275,000	-	10,000	1,265,000	0.0%	2024/25
Laguna Trail Ph 1 Kelly Farm	Multi-use trail was originally constructed using products that failed to prevent cracking. Proceeds from a claim against the contractor and product manufacturer will fund the repairs.	300,000	-	310,000	(10,000)	0.0%	2019/20
Laguna Trail Ph 2 Brown Farm	Construct 3.2 miles of new Laguna de Santa Rosa trail and trailhead and 0.2 mile trail connection to the Joe Rodota Trail.	1,536,000	1,027,137	378,370	130,493	66.9%	2024/25
Laguna Trail Phase 3 Balletto to Occidental Road	Planning, acquisition, and construction of a 1.2 mile trail. Project is included in the 2010 County Bikeway Plan which designates Parks as responsible for establishing and maintaining Class 1 bikeways.	673,000	5,935	5,000	662,065	0.9%	2020/21
Larson Park Improvements	A Master Plan update is in progress to guide several renovation and major maintenance projects to respond to community needs including the tennis courts, ball fields, restroom, maintenance structure, and creek access.	477,735	101,131	185,631	190,973	21.2%	2018/19
Los Guilicos - Hood House	Feasibility work on historic Hood House and surrounding land for public use.	223,000	617	3,383	219,000	0.3%	2022/23
Los Guilicos Upland Trails (Los Guilicos Master Plan)	Master planning approximately 85 acres of the Los Guilicos county complex for public use. Proposed facility may include trails and picnic facilities.	535,000	265	5,000	529,735	0.0%	2017/18
Maddux Park Phase 4	This project includes planning, design and construction of additional parking, restroom, picnic sites, paths, amenities, and an irrigation system for the baseball fields.	615,000	-	5,000	610,000	0.0%	2018/19
Mark West Creek Regional Park and Open Space Preserve	Planning, acquisition, and development of new 1,100-acre regional park in the Mark West Creek watershed.	3,374,682	213,779	972,352	2,188,551	6.3%	2020/21

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Mark West Creek Trail	This project includes the planning, acquisition and construction of a 1.4 mile Class 1 trail connecting from Old Redwood Highway to the planned SMART Trail near the Airport Industrial Area, and within the Airport Employment Center Rural Investment Area. The project is scheduled for completion in 2022.	920,000	17,052	177,948	725,000	1.9%	2021/22
Matanzas Creek Park	Acquisition, planning, and developing Matanzas Creek Park and Taylor Mountain Trail.	330,000	516	8,000	321,484	0.2%	2018/19
Maxwell Farms Accessibility (ADA)	Barrier removal work, accessible parking, path of travel, restroom renovation, accessible tables/benches, and installation of high-low drinking fountains.	359,000	6,946	198,199	153,855	1.9%	2020/21
Maxwell Farms Redevelopment	The updated Maxwell Farms Regional Park Master Plan is anticipated to be adopted in fall 2016 which identifies improved ball fields, parking, play structures, picnic areas, numerous other amenities, and resource protections. The project is scheduled for completion in 2019.	3,341,150	81,208	111,500	3,148,442	2.4%	2018/19
North Sonoma Mountain Park & Preserve (North Sonoma Mountain Trail)	Master Planning and environmental compliance for the entire property underway, funded by the Agricultural Preservation and Open Space District.	3,221,000	1,967,457	500,203	753,340	61.1%	2020/21
Occidental Community Center	Redevelop existing building, centralizing recreational support services.	115,000	27,447	87,553	-	23.9%	2016/17
Occidental to Coast Trail	Planning for a future trail including accepting existing trail easements between Occidental and the Coast.	500,206	1,528	6,472	492,206	0.3%	2024/25
Petaluma - Sebastopol Trail	Feasibility Study for a 12 mile Class I trail connecting Petaluma with Sebastopol.	4,501,000	127,614	233,804	4,139,582	2.8%	2017/18
Poff Ranch	This project includes acquisition and initial public access of the 1,235-acre Poff Ranch, acquired in 2007 by the SCAPOSD. The project will implement the Poff Ranch Resource Management Plan and the implementation of Initial Public Access.	684,591	23,839	2,108	658,644	3.5%	2019/20
Park Access Improvements	System-wide accessibility improvements, including assessing and prioritizing facility accessibility improvements to provide universal access to park trails, facilities, signage and interpretive amenities.	549,280	19,359	29,937	499,984	3.5%	2020/21
Ragle Ranch Accessibility (ADA)	Planning and design for permanent restroom near the volleyball and tennis courts.	600,000	591,117	8,883	-	98.5%	2016/17

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Ragle Ranch Restroom	Planning and design for a new restroom to be located in the northeast area of the park between the playground and tennis court.	505,000	25,766	44,234	435,000	5.1%	2017/18
Riverfront Park	Phase 3 constructs Lake BeNist and Russian River access including trails, park driveway extension, picnic and rest areas, boat portages, entry kiosk, and lakeshore and river planting restoration.	818,339	422,213	361,126	35,000	51.6%	2021/22
Roseland Creek Trail	The proposed 3 mile Class 1 trail project starts at the end of the City of Santa Rosa's Roseland Creek Trail at Ludwig Road and continues along the Sonoma County Water Agency flood control channel to property owned by the City of Santa Rosa. The first phase of the project is to plan and construct 1.7 miles of trail along the Sonoma County Water Agency flood control channel from city limits to Llano Road.	1,620,000	1,637	7,807	1,610,556	0.1%	2024/25
Russian River Bike Trail Lower	Planning for a multiuse trail paralleling the Russian River from Forestville to Jenner.	9,145,000	72,137	54,044	9,018,819	0.8%	2024/25
Russian River Bike Trail Middle	This project includes planning for a multiuse trail paralleling the Russian River from Healdsburg to Forestville. This project includes acquisition, planning, construction for a Class 1 trail and seasonal pedestrian trails paralleling the Russian River.	2,326,000	6,118	28,882	2,291,000	0.3%	2024/25
Russian River Water Trail Lower Reach	River access sites from Forestville to Jenner - feasibility analysis, acquisition, planning, and construction.	765,000	3,540	81,460	680,000	0.5%	2019/20
Russian River Water Trail Middle Reach	This project is a coordinated system of river access sites from Healdsburg to Forestville. As part of a comprehensive water trail plan, this includes proposed boat portage and beach and river access periodically along the river, expanded access and support facilities. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction.	925,000	5,176	14,824	905,000	0.6%	2024/25
Russian River Water Trail Upper Reach	This project is a coordinated system of river access sites from the Mendocino County line to Healdsburg. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction. The project is scheduled for completion in 2020.	779,000	55,434	53,373	670,193	7.1%	2019/20

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
San Francisco Bay Trail Petaluma	The project includes trail acquisition, planning and Phase 1 construction for approximately 2 miles of Class 1 Trail as part of the San Francisco Bay Trail. This project will create a safe non-motorized transportation and recreation route linking Sears Point area with Marin County, as well as a connection to Petaluma. This project includes the Petaluma Marsh Trail.	2,025,594	84,236	114,141	1,827,217	4.2%	2024/25
San Francisco Bay Trail Sonoma	Planning and acquisition for over 7 miles of regional trail in southern Sonoma County.	1,268,000	21,672	79,373	1,166,955	1.7%	2020/21
Santa Rosa Creek Trail Willowside to Guerneville	Complete construction repair of 2.14 mile Class 1 trail from Fulton to Willowside roads.	656,000	3,000	147,540	505,460	0.5%	2018/19
Sea Ranch Access Trail	Relocate sections of the Bluff Top Trail public access easement and access to Walk On Beach, prepare final design and C.E.Q.A. and complete improvements.	3,710,000	3,698,802	11,198	-	99.7%	2016/17
Shiloh Ranch Renovation (Major Maintenance)	Rehabilitating the park's pond, improving public access, and addressing deferred site stewardship.	500,000	-	5,000	495,000	0.0%	2019/20
Shiloh Ranch Phase 4	Planning and construction of the 2 mile unpaved North Loop Trail.	530,000	3,569	21,431	505,000	0.7%	2021/22
SMART Trail SW-Santa Rosa	Design and construction of a 1.3 mile Class 1 trail parallel to the rail corridor.	1,128,000	1,113,827	14,173	-	98.7%	2016/17
Sonoma County Integrated Parks Plan	System-wide strategic plan to integrate parks, programs, and open spaces with regional economic, environmental, and community initiatives.	190,000	112,676	77,324	-	59.3%	2017/18
Sonoma Mountain Environs	Acquisition for parks and trail connections identified in the General Plan in the Sonoma Mountain environs.	560,067	548	29,519	530,000	0.1%	2024/25
Sonoma Schellville Trail	Planning and acquisition for 4.8-mile trail.	1,798,551	115,875	808,635	874,041	6.4%	2020/21
Sonoma Valley Park Expansion	Plan and develop a trail extensions into the 41-acre and 29-acre expanded park areas, opening them for public use and analysis of expanding park into additional undeveloped lands of the Developmental Center.	490,000	185,738	50,782	253,480	37.9%	2018/19
Sonoma Valley Trail	Feasibility study for a 13 mile Class I trail connecting Santa Rosa with Sonoma.	9,361,500	283,061	58,621	9,019,818	3.0%	2020/21
Spring Lake Park Greenway (Santa Rosa SE Greenway)	This project includes planning, acquisition and construction of the 0.50-mile greenway from Summerfield Road to Spring Lake Regional Park.	630,000	1,232	8,768	620,000	0.2%	2019/20

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
Steelhead Beach	Develop walk-in campground area and park entry improvements.	312,250	59,670	90,883	161,697	19.1%	2017/18
Stillwater Cove Expansion	This acquisition, planning and development project includes expanding Stillwater Cove Regional Park to provide additional trails, recreational opportunities and resource protection. The park will be expanded into lands designated for the park, which are currently held through a life estate.	880,530	4,371	10,891	865,268	0.5%	2019/20
Stillwater Cove Renovation (Major Maintenance)	This project is to replace the existing water supply, including chlorination tanks and water treatment system components, piping and related appurtenances from both water tanks throughout the entire park, including the office and residence.	182,000	-	35,000	147,000	0.0%	2018/19
Taylor Mountain Phase 1	Complete Master Plan and design Phase 1 including the driveway, parking, trails, restroom, picnic areas, and a natural play course off of Petaluma Hill Road.	1,439,051	1,246,445	79,314	113,292	86.6%	2016/17
Taylor Mountain Phase 2	Planning, design, and development of 8 miles of new trails, bridges, and pedestrian and bicycle access from Linwood Avenue, Kawana Terrace Road, and Panorama Drive.	1,832,000	30,177	140,301	1,661,522	1.6%	2018/19
Timber Cove Trail Plan	Trail feasibility work is underway to identify a 3 mile California Coastal Trail section to safely connect Stillwater Cove Regional Park to Fort Ross State Historic Park for pedestrian and bicycle access.	2,168,000	158,103	110	2,009,787	7.3%	2018/19
Tolay Cannon Lane	Asphalt paved road improvements including design engineering, minor widening, road shoulder and drainage improvements, road overlay, and signage.	500,000	-	250,000	250,000	0.0%	2019/20
Tolay Master Plan	Comprehensive Master Plan and studies for a 3,434-acre regional park between Petaluma and Sonoma Vallev.	2,242,000	2,203,637	38,363	-	98.3%	2016/17
Tolay Phase 1	Construction improvements - non-restricted public access to the park.	1,350,000	4,061	96,388	1,249,551	0.3%	2018/19
Tolay Shop Replacement	Replacement of the shop which was destroyed by fire in 2013.	585,804	92,040	201,856	291,908	15.7%	2016/17
Watson School	Watson School Building Restoration and access improvements of an early one-room schoolhouse for interpretation and public use.	654,477	375,006	2,500	276,971	57.3%	2018/19

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 17-18 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	Estimated Year of Completion
West County Trail Bridge Replacement	This project involves the replacement of three of the wooden bridges on the Trail. These structures are at the end of their useful lifespan and require a substantial amount of park resources to maintain safe access. The long term project includes installing new abutments, retaining walls, bridges, and paving at the approaches.	1,034,000	580,236	26,396	427,368	56.1%	2019/20
West County Trail Forestville Trailhead	Planning, acquisition, and construction of a trailheads in the Forestville area.	761,000	11,103	293,897	456,000	1.5%	2017/18
West County Trail Wright to Sebastopol Rd	Design and construct a midblock crosswalk at North Wright Road and a 0.18 mile Class 1 trail along the former railroad right of way between North Wright Road and Sebastopol Road.	334,457	4,051	406	330,000	1.2%	2016/17
Westside Boat Launch	Reconstruct boat ramp, adding a third launch lane, new pathways, improve parking and associated improvements.	2,312,500	1,468,814	823,537	20,149	63.5%	2021/22
Willow Creek	This project focuses on collaborating with public and private partners for planning public access to Willow Creek environs including SCAPOSD protected lands.	60,000	11,869	7,415	40,716	19.8%	2018/19
TOTAL REGIONAL PARKS		122,721,343	20,814,796	12,680,897	89,225,650	17.0%	
GENERAL GOVERNMENT CAPITAL PROJECTS		262,194,289	72,487,214	76,948,208	112,758,867	27.6%	
REGIONAL PARKS CAPITAL PROJECTS		122,721,343	20,814,796	12,680,897	89,225,650	17.0%	
GRAND TOTAL CAPITAL PROJECTS		384,915,632	93,302,010	89,629,105	201,984,517	24.2%	



DEBT OBLIGATIONS



SHORT TERM DEBT OBLIGATIONS

The County General Fund experiences cash flow shortages during the year. While expenditures occur somewhat consistently throughout the Fiscal Year (FY), property taxes are collected primarily in December and April. Sonoma County has issued tax and revenue anticipation notes (TRANs) in past years to meet cash requirements for General Fund operations.

In FY 2016-2017, tax revenue anticipation notes (TRANs) were not issued. The County has analyzed General Fund cash requirements and current market conditions and has determined that TRANs will not be issued in FY 2017-2018.

LONG TERM DEBT OBLIGATIONS

Sonoma County's estimated long term debt obligations, excluding enterprise and special district funds, are summarized below.

Long Term Debt (estimated as of June 30, 2017):

Certificates of Participation	\$ 20,212,279
Bonds, Leases and Loans Payable	522,671,651
Accrued Vacation and Sick Leave	<u>27,099,032</u>
	<u>\$ 569,982,962</u>

ESTIMATED CERTIFICATES OF PARTICIPATION: \$20,212,279

2017 Certificates - \$17,225,000

A total of \$17,225,000 was issued in FY 2017 to refinance the 2009 Comprehensive Energy Efficiency Project. The interest rate is 2.45 percent and the certificates fully mature in 2026. Principal and interest payments are financed by legally available funds of the County and are fully collateralized by the County's Sheriff Building.

2013 Certificates - \$2,160,000

A total of \$10,640,000 was issued to fully refund the 2003 Certificates, which were originally issued to refinance the 1993 Certificates; as well as finance the acquisition and improvement of an emergency homeless shelter; and finance the acquisition and construction of two courtrooms and administrative office space for the County's Juvenile Justice Center. Interest rates range from 0.08 percent to 1.55 percent and the certificates fully mature in November 2017. Principal and interest payments are financed by legally available funds of the County.

2010 Certificates - \$827,279

A total of \$1,475,000 was issued to finance the acquisition, construction, rehabilitation, and installation of certain improvements to the County's 370 Administrative Building; and the acquisition and installation of equipment and other property for a security management system at the County's regional airport. Interest rates range from 2.89

percent to 3.80 percent and the certificates fully mature in 2023. Principal and interest payments are financed by legally available funds of the County and are collateralized by a first security interest in the security management system equipment.

ESTIMATED BONDS, LEASES AND NOTES PAYABLE: \$522,671,651

2015 Lines of Credit totaling \$2,145,535 related to the Enterprise Financial System (EFS) project. Sonoma County entered into an agreement with Oracle Credit Corporation with the option of drawing on a line of credit in order to provide payments as invoices become due for EFS purchased from Oracle Corporation. The applicable interest rate is calculated each time the line of credit is accessed; interest rates range from 3.08 percent to 3.56 percent. The outstanding debt as of June 30, 2017, totals \$645,461.

2014 Lines of Credit totaling \$783,180 related to the Enterprise Financial System (EFS) project. Sonoma County entered into an agreement with Oracle Credit Corporation with the option of drawing on a line of credit in order to provide payment as invoices become due for EFS purchased from Oracle Corporation. The applicable interest rate is calculated each time the line of credit is accessed; interest rates range from 2.90 percent to 3.34 percent. The outstanding debt as of June 30, 2017, totals \$189,181.

2013 Lines of Credit totaling \$1,320,634 related to the Enterprise Financial System (EFS) project. Sonoma County entered into an agreement with Oracle Credit Corporation with the option of drawing on a line of credit in order to provide payment as invoices become due for EFS purchased from Oracle Corporation. The applicable interest rate is calculated each time the line of credit is accessed; interest rates range from 2.21 percent to 3.18 percent. The outstanding debt as of June 30, 2017, totals \$228,490.

2014 Pacific Gas & Electric Loan totaling \$24,227. The loan is an energy efficiency retrofit loan payable. The interest rate is 0.00 percent. The loan will fully mature in 2020. The outstanding debt as of June 30, 2017, totals \$12,640.

2013 Pacific Gas & Electric Loan totaling \$152,309. The loan is an energy efficiency retrofit loan payable. The interest rate is 0.00 percent. The loan will fully mature in 2019. The outstanding debt as of June 30, 2017, totals \$40,759.

2013 Pacific Gas & Electric Loan totaling \$138,659.26. The loan is an energy efficiency retrofit loan payable. The interest rate is 0.00 percent. The loan will fully mature in 2018. The outstanding debt as of June 30, 2017, totals \$30,331.

2012 Pacific Gas & Electric Loan totaling \$106,806. The loan is an energy efficiency retrofit loan payable. The interest rate is 0.00 percent. The loan will fully mature in 2018. The outstanding debt as of June 30, 2017, totals \$15,665.

2015 Bonds totaling \$43,335,000 were issued by Sonoma County to refinance the Sonoma County Agricultural Preservation and Open Space bonds issued in 2007. Interest rates range from 2.00 percent to 5.00 percent. The bonds fully mature in 2023. Payments are financed by legally available funds of the County. Annual debt service payments are required to be deposited one year in advance with the trustee. The outstanding debt as of June 30, 2017, totals \$39,705,000.

2010 Bonds totaling \$289,335,000 were issued by Sonoma County to finance unfunded pension benefit obligations. Interest rates range from 0.56 percent to 6.00 percent. The bonds fully mature in 2029. Payments are

financed by legally available funds of the County. Annual debt service payments are required to be deposited one year in advance with the trustee. The outstanding debt as of June 30, 2017, totals \$269,140,000.

2007 Bonds totaling \$96,885,000 were issued by Sonoma County to finance Sonoma County Agricultural Preservation and Open Space District land acquisitions. Interest rates range from 4.00 percent to 5.00 percent. The 2007 bonds were refinanced in July 2015 and mature in 2018. Payments are financed by a voter-approved sales tax. The outstanding debt as of June 30, 2017, totals \$3,940,000.

2005 Loan Payable totaling \$83,060,000 was issued to the Sonoma County Tobacco Securitization Corporation from the California County Tobacco Securitization Agency. The proceeds of the series 2005 Tobacco Settlement Asset-Backed Refunding Bonds were used to provide additional resources and to refund the Series 2002 A and B Tobacco Settlement Asset-Backed Bonds used by the Agency. Loan repayments will be funded by future tobacco settlement revenues. Interest rates range from 4.25 percent to 5.25 percent. The bonds fully mature in 2045. The outstanding debt as of June 30, 2017, totals \$71,260,000.

2003 Bonds totaling \$231,200,000 were issued by Sonoma County to finance unfunded pension benefit obligations and for future retirement benefits related to retirement program enhancements. Interest rates range from 1.55 percent to 5.07 percent. The bonds fully mature in 2023. Payments are financed by legally available funds of the County. Annual debt service payments are required to be deposited one year in advance with the trustee. The outstanding debt as of June 30, 2017, totals \$135,045,000.

The present value of future minimum lease payments under building and equipment capital leases, as of June 30, 2017, totals \$2,419,125.

ANNUAL DEBT EXPENDITURES

Annual Expenditures Long Term Debt	Maturity Date	Actual 2012-13	Actual 2013-14	Actual 2014-15	Actual 2015-16	Estimated 2016-17
<u>Certificates of Participation:</u>						
2013(A) Refunding 2003(A)	11/2017		1,747,050	1,727,002	1,732,206	1,731,244
2013(B) Refunding 2003(B)	11/2017		452,158	446,022	448,488	444,377
2010 370 Admin Drive	12/2023	144,838	144,838	144,838	144,838	144,838
2009 Energy Project	10/2026	1,430,853	1,510,436	1,594,241	1,682,483	1,673,097
2007 ACTTC Remodel	11/2018	349,000	1,585,311	0	0	0
2003(A) 1993 Refinance	11/2017	1,840,760	8,455,000	0	0	0
2003(B) Juvenile Just Center	11/2017	475,678	2,185,000	0	0	0
2002 Detention Refinance	11/2012	1,860,375	0	0	0	0
		6,101,504	16,079,793	3,912,103	4,008,015	3,993,556

Annual Expenditures Long Term Debt	Maturity Date	Actual 2012-13	Actual 2013-14	Actual 2014-15	Actual 2015-16	Estimated 2016-17
<u>Bonds, Loans & Leases:</u>						
2015 Lines of Credit	Varies			299,948	654,532	655,469
2014 Lines of Credit	Varies		65,748	192,814	192,816	191,880
2013 Lines of Credit	Varies	50,439	286,218	282,388	282,388	281,162
2014 Energy Efficiency Loan	09/2020			3,160	4,213	4,213
2013 Energy Efficiency Loan	02/2018	8,581	25,742	25,742	25,742	25,742
2013 Energy Efficiency Loan	09/2018	4,333	25,999	25,999	25,999	25,999
2012 Energy Efficiency Loan	05/2018	17,089	17,089	17,089	17,089	17,089
HRMS Note	06/2014	884,550	1,074,073	882,120	0	0
2015 Open Space Bond	06/2031				3,465,013	3,467,125
2010 Pension Obligation Bond	12/2029	16,341,349	18,968,485	19,964,365	21,001,697	21,885,645
2007 Open Space Bond	06/2031	7,506,600	7,508,200	7,504,600	4,038,375	4,035,625
2005 Tobacco Securitization Corporation Loan	06/2045	6,936,981	4,517,994	4,406,331	4,348,069	4,601,081
2003 Pension Obligation Bond	12/2022	18,332,045	19,238,971	20,179,184	21,160,554	22,184,289
1993 Pension Obligation Bond	06/2013	14,707,010	0	0	0	0
Capital Leases	Varies	873,722	809,668	803,990	696,838	540,100
		65,662,699	52,538,187	54,587,730	55,913,325	57,915,419
Total Expenditures		71,764,203	68,617,980	58,499,833	59,921,340	61,908,975

ESTIMATED VACATION AND SICK LEAVE: \$27,099,032

Unused vacation pay, which may be generally accumulated up to twelve weeks, is payable upon termination. Unused sick leave may be accumulated without limitation. Unused sick leave is vested and converted to service credits for employees who separate from the County due to retirement. Vacation and sick leave expected to be paid in the ensuing year is accrued in the proprietary fund types, and recorded as a current liability for all governmental funds. The accrued amount, as of June 30, 2017, will be included in Sonoma County's FY 2016-2017 Comprehensive Annual Financial Report (CAFR).

DEBT POLICIES

Debt is incurred for the purpose of spreading capital project costs to the years in which the improvement will benefit. Debt is also incurred to reduce future costs such as refinancing (pension obligation bonds, general obligation bonds, certificates of participation) at lower rates. Sonoma County's policy is not to exceed its legal maximum debt amount.

LEGAL DEBT MARGIN

The legal debt margin is the difference between a government’s outstanding debt and the total amount it is legally allowed to borrow. The County’s legal debt limit is 2% of the assessed value of property, not including tax exempt property. The County has no debt applicable to the debt margin, therefore the legal debt margin available is \$1,648,027,663.

Computation of Legal Debt Margin June 30, 2017

Assessed Valuations:

Estimated Assessed Value	\$	<u>82,401,383,164</u>	
Estimated Legal Debt Limitation – 2 percent of total assessed value	\$	1,648,027,663	
Total Debt Applicable to Limit	\$	–	0%
Legal Debt Margin Available	\$	<u>1,648,027,663</u>	100%

CREDIT RATING

The County of Sonoma rated debt ranges from an uninsured AA to AA+ under the Fitch rating system and an uninsured AA+ under the Standard and Poor’s rating system.



STATE FINANCIAL SCHEDULES



STATE FINANCIAL SCHEDULES

The following section of this budget document includes a number of financial summary schedules required by State Budget law that allow for comparability with other counties.

They include:

- Budget Summary-All Funds (Schedule 1)
- Budget Summary-Governmental Funds (Schedule 2)
- Fund Balances-Governmental Funds (Schedule 3)
- Detail of Changes in Fund Balance-Governmental Funds (Schedule 4)
- Summary of Additional Financing Sources-Governmental Funds ((Schedule 5)
- Detail of Additional Financing Sources-Governmental Funds (Schedule 6)
- Summary of Financing Uses-Governmental Funds (Schedule 7)
- Detail of Financing Uses-Governmental Funds (Schedule 8)
- Budget Summary-Non-Enterprise Special Districts/Agencies (Schedule 12)
- Fund Balances-Non-Enterprise Special Districts/Agencies (Schedule 13)
- Detail of Changes in Fund Balance-Non-Enterprise Special Districts/Agencies (Schedule 14)

Some of the State's functional categories are slightly different than those functional categories used to present groups of similar services in this budget document.

The last page in this section provides a cross-reference for the portions of the County Operating budget as they appear in this document with the corresponding State functional category.

Additional note:

The state formatted detail reports supporting these financial summaries include the following:

- Financing Sources and Uses by Budget Unit-Governmental Funds (Schedule 9)
- Internal Service Fund Operational Statement (Schedule 10)
- Enterprise Fund Operational Statement (Schedule 11)
- Financing Sources & Uses-Non-Enterprise Special Districts/Agencies (Schedule 15)
- Road Fund Cost Center Detail
- Capital Asset Detail

These are presented under separate cover and are incorporated in this document by reference. See also www.sonomacounty.ca.gov/Auditor-Controller-Treasurer-Tax-Collector/ for these schedules as they become available each year.

Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Unallocated Fund Balance June 30,2017 (2)	Decreases to Fund Balance/ Net Assets (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Fund Balance/ Net Assets (7)	Total Financing Uses (8)
General Fund	0	29,294,991	448,699,094	477,994,085	470,178,154	7,815,931	477,994,085
Special Revenue Funds	0	59,548,063	548,067,634	607,615,697	596,617,313	10,998,384	607,615,697
Capital Project Funds	0	13,322,232	77,082,378	90,404,610	90,404,610	0	90,404,610
Debt Service Funds	0	0	12,122,769	12,122,769	12,122,769	0	12,122,769
Subtotals - Governmental Funds	0	102,165,286	1,085,971,875	1,188,137,161	1,169,322,846	18,814,315	1,188,137,161
Less: Operating Transfers	0	0	(103,430,247)	(103,430,247)	(103,430,247)	0	(103,430,247)
Total Governmental Funds	0	102,165,286	982,541,628	1,084,706,914	1,065,892,599	18,814,315	1,084,706,914
Enterprise Funds	0	6,750,879	54,251,421	61,002,300	61,002,300	0	61,002,300
Internal Service Funds	0	13,650,361	161,324,987	174,975,348	174,975,348	0	174,975,348
Special Districts & Other Agencies	0	37,954,404	247,680,293	285,634,697	285,634,697	0	285,634,697
Total Other Funds	0	58,355,644	463,256,701	521,612,345	521,612,345	0	521,612,345
Total All Funds	0	160,520,930	1,445,798,329	1,606,319,259	1,587,504,944	18,814,315	1,606,319,259

Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Unallocated Fund Balance June 30,2017 (2)	Decreases to Fund Balance (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Fund Balance (7)	Total Financing Uses (8)
10003 General	0	28,771,744	447,426,304	476,198,048	468,613,277	7,584,771	476,198,048
10500 ACO Funds	0	523,247	1,272,790	1,796,037	1,564,877	231,160	1,796,037
10002 Total General	0	29,294,991	448,699,094	477,994,085	470,178,154	7,815,931	477,994,085
11010 Advertising	0	752,690	16,928,131	17,680,821	17,680,821	0	17,680,821
11050 Road	0	13,329,770	55,483,584	68,813,354	67,803,354	1,010,000	68,813,354
11100 Other Special Revenue Funds	0	35,923,203	36,682,537	72,605,740	72,505,688	100,052	72,605,740
11300 Public Safety Realignment	0	4,541,336	60,976,417	65,517,753	65,513,753	4,000	65,517,753
11400 Human Services Realignment	0	0	35,581,900	35,581,900	35,581,900	0	35,581,900
11500 Human Services Dept	0	1,620,544	172,499,036	174,119,580	174,118,191	1,389	174,119,580
11550 DCSS - Child Support Enforcement	0	0	14,725,904	14,725,904	14,725,904	0	14,725,904
11600 Dept of Health Services	0	3	79,224,847	79,224,850	70,821,458	8,403,392	79,224,850
11700 Public Health Funds	0	2,178,647	11,776,642	13,955,289	13,939,021	16,268	13,955,289
11800 Behavioral Health Funds	0	1,074,429	22,784,204	23,858,633	23,720,362	138,271	23,858,633
11900 Health Policy, Plan & Eval	0	0	5,137	5,137	5,137	0	5,137
11990 1991 Realignment Funds	0	127,441	41,399,295	41,526,736	40,201,724	1,325,012	41,526,736
11001 Total Special Revenue	0	59,548,063	548,067,634	607,615,697	596,617,313	10,998,384	607,615,697
21000 Total Capital Projects	0	13,322,232	77,082,378	90,404,610	90,404,610	0	90,404,610
31000 Total Debt Service	0	0	12,122,769	12,122,769	12,122,769	0	12,122,769
Subtotals	0	102,165,286	1,085,971,875	1,188,137,161	1,169,322,846	18,814,315	1,188,137,161
Operating Transfers*	0	0	(103,430,247)	(103,430,247)	(103,430,247)	0	(103,430,247)
Total Governmental Funds	0	102,165,286	982,541,628	1,084,706,914	1,065,892,599	18,814,315	1,084,706,914

*Transfers within a fund totalling \$22,177,759 have been eliminated from the above fund totals. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Fund Name (1)	Total Actual Fund Balance June 30, 2017 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Unallocated Fund Balance June 30, 2018 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
10003 General	85,196,712	12,972,915		4,216	64,666,879	7,552,702	0
10200 General Reserve	53,053,495					53,053,495	0
10500 ACO Funds	9,352,660				9,352,660		0
10002 Total General	147,602,867	12,972,915	0	4,216	74,019,539	60,606,197	0
11010 Advertising	4,961,438	10,819		4,950,619			0
11050 Road	40,329,741	856,342	21,297,249	147,165	18,028,985		0
11100 Other Special Revenue Funds	102,767,029		102,767,029				0
11300 Public Safety Realignment	22,840,886		22,840,886				0
11400 Human Services Realignment	222,040		222,040				0
11500 Human Services Dept	20,914,623	3,056,415	17,858,208				0
11550 DCSS - Child Support Enforc.	19,675		19,675				0
11600 Dept of Health Services	2,825,124	17,132	2,931,386			(123,394)	0
11700 Public Health Funds	14,807,011		14,807,011				0
11800 Behavioral Health Funds	1,187,075		1,187,075				0
11900 Health Policy, Plan & Eval	15,388		15,388				0
11991 Health Realignment Funds 1991	10,051,347		10,051,347				0
11992 Mental Health Realignment 1991	4,860		4,860				0
11001 Total Special Revenue	220,946,237	3,940,708	194,002,154	5,097,784	18,028,985	(123,394)	0
21000 Total Capital Projects	9,032,499				9,032,499		0
31000 Total Debt Service	12,777,168		12,777,168				0
	390,358,771	16,913,623	206,779,322	5,102,000	101,081,023	60,482,803	0

*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

Description (Identified by Fund Balance Component*) (1)	Actual Fund Balance June 30,2017 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2018 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
General Fund - Nonspendable:						
10005 Inventory	223,748					223,748
10005 General Fund - Prepaid Expenses	179,573					179,573
10005 General Fund - Advances to Funds	7,890,039					7,890,039
10060 PW Small Water Systems-Advances	116,610					116,610
10105 Tobacco Deallocation-Advances	4,562,945					4,562,945
Subtotal - Nonspendable	12,972,915	0	0	0	0	12,972,915
General Fund - Assigned:						
10005 General Fund - Proj Budget Deficit	13,946,706	14,751,435	15,946,706		2,000,000	0
10005 State Mandates Reserve	1,755,687					1,755,687
10005 JMS System	500,000					500,000
10005 OPEB	3,000,000		2,000,000			1,000,000
10005 Tech Enhancement Fee	1,035,065					1,035,065
10005 FB Assigned - PRMD - Permits	90,120					90,120
10005 FB Assigned - Fire Svcs P172	568,851					568,851
10005 FB Assigned - ISD Proj Rebdg	713,415					713,415
10015 IS Replacement Fund A	6,074,715	972,837	972,837			5,101,878
10020 IS Replacement Fund B	1,142,344			140,962	140,962	1,283,306
10025 Technology Investment Fund	556,132	549,000	549,000			7,132
10035 County Ctr Parking Enforcement	10,473	8,871	8,871			1,602
10040 Sonoma County Energy Watch	99,496					99,496
10050 Equipmt Replacem. Fund - Regional Pks	200,577	59,500	59,500			141,077
10056 Cal-Am Franchise Fees	190,570			32,415	32,415	222,985
10060 PW Small Water Systems	394,080			4,624	4,624	398,704
10065 PW Road Maint. District Form.	1,259			15	15	1,274
10070 Sheriff Radio Replacement	213,854			100	100	213,954
10075 Sheriff Radio Infrastructure	348,762					348,762
10080 Probation Radio/Equip Replace	378,049	22,500	22,500			355,549
10085 Probation SAC Ops. and Maint.	1,275,325	296,983	296,983			978,342
10090 RDA Dissolution Distributions	17,316,887	4,353,594	5,388,594			11,928,293
10095 Graton Casino Mitigation	12,141,619			2,436,631	2,005,157	14,146,776
10100 Tribal Development Impact Mitigation	1,246,175					1,246,175
10110 Refuse Franchise Fees	1,369,984		974,603	21,171		395,381
10111 So Co Cannibas Program Fund	0				1,801,498	1,801,498
10120 Assessment Appeals	96,734		96,734			0
Subtotal - Assigned	64,666,879	21,014,720	26,316,328	2,635,918	5,984,771	44,335,322
General Fund - Committed:						
10045 ARM Mitigation Fund	4,216					4,216
General Fund - Unassigned:						
10005 General Fund - Unassigned	6,619,346					6,619,346
10105 Tobacco Deallocation	1,015,729	369,505	851,641			164,088
10010 ADA Program Fund	(14,350)					(14,350)
10055 PW District Formation	(68,023)	3,775	3,775			(71,798)
Subtotal General Fund	85,196,712	21,388,000	27,171,744	2,635,918	5,984,771	64,009,739
General Reserve - Unassigned:						
10205 General Reserve	53,053,495					53,053,495
ACO Funds - Assigned:						
10505 Fleet ACO	6,349,704			227,070	227,070	6,576,774
10515 County Facilities ACO	647,143	516,157	516,157			130,986
10520 Reprographics ACO	2,075	2,090	2,090			(15)
10525 Records ACO	234,195			4,090	4,090	238,285
10530 Registrar of Voters ACO	1,912,576					1,912,576
10510 Communications ACO	206,967	5,000	5,000			201,967
Total ACO Funds	9,352,660	523,247	523,247	231,160	231,160	9,060,573
10002 Total General Fund	147,602,867	21,911,247	27,694,991	2,867,078	6,215,931	126,123,807

Description (Identified by Fund Balance Component*) (1)	Actual Fund Balance June 30,2017 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2018 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Advertising Fund						
11015 Advertising Fund - Committed	3,918,417	387,690	752,690			3,165,727
11015 Nonspendable - Prepaid Expenses	10,819					10,819
11015 Economic Uncertainties	1,032,202					1,032,202
Total Advertising Fund	4,961,438	387,690	752,690	0	0	4,208,748
Road Fund - Nonspendable:						
11051 Roads Fund - Inventory	786,584					786,584
11051 Roads Fund - Prepaid Expenses	69,758					69,758
Road Fund - Restricted/Committed/Assigned:						
11051 Roads Fund - Restricted	14,259,576	11,298,661	12,982,770			1,276,806
11051 Roads Fund - Assigned	18,028,985	4,509,109				18,028,985
11051 Roads Fund - Committed	147,165					147,165
11052 State Tribal Casino Fund - Restricted	93,372					93,372
11053 Sonoma Valley Development Fee - Restr	1,063,268	347,000	347,000			716,268
11054 Countywide Development Fee - Restr	5,881,033			1,010,000	1,010,000	6,891,033
Total Road Fund	40,329,741	16,154,770	13,329,770	1,010,000	1,010,000	28,009,971
Other Special Rev Funds - Restricted:						
11101 Tidelands Leases Fund	279,749	60,713	220,713			59,036
11102 Assessor-Property Char Data	629,271	67,526	67,526			561,745
11103 Property Tax Admin Program	39,682	37,887	37,887			1,795
11104 Recorder-Modernization	6,815,738			1,676	1,676	6,817,414
11105 Recorder-Micrographics	1,155,192			785	785	1,155,977
11106 Clerk/Recorder VRIP	575,699	5,063	5,063			570,636
11107 Social Security Truncation	464,280	24,462	24,462			439,818
11108 Recorder Operations Fund	356,655	23,477	23,477			333,178
11109 Survey Monument Preservation	168,570					168,570
11110 PRMD Planning Administration	1,590,369		523,557			1,066,812
11111 Regional Parks Rstrd Donations	1,296,782	109,460	109,460			1,187,322
11112 Sonoma Coast Park Mit	157	19,300	19,300			(19,143)
11113 Cloverdale/Healdsburg Park Mit	185,155	196,909	196,909			(11,754)
11114 Russian Riv/Sebastopol Park Mit	397,319	120,816	120,816			276,503
11115 Santa Rosa Park Mit	249,887	112,322	112,322			137,565
11116 Petaluma/Rohnert Pk/Cotati Park Mit	255,124	92,814	92,814			162,310
11117 Sonoma Valley Park Mit	241,018	142,768	142,768			98,250
11118 Larkfield/Wikiup Park Mit	92,062	9,900	9,900			82,162
11119 PEG Access Fees	1,992,532	151,725	151,725			1,840,807
11120 Sheriff-AB1109 Fees	514,271	95,105	95,105			419,166
11121 Sheriff-AB709 Fees	273,557	6,836	6,836			266,721
11122 Sheriff-Federal Forf-DOJ	2,014,858	1,873,630	1,873,630			141,228
11123 Sheriff-Fed Forf-US Treas	5,617			20	20	5,637
11124 Sheriff-DMV ID Fee	2,057,525	1,967,645	1,967,645			89,880
11125 Asset Forfeiture Fund	2,555,846	1,439,380	1,449,380			1,106,466
11126 JAG - Justice Assistance Grant	20					20
11127 Detention-Jail Industries	125,196	20,808	20,808			104,388
11128 DA-Auto Insurance Fraud	0			200	200	200
11129 DA-Consumer Protection	3,490,462					3,490,462
11130 DA-SCATT	733,038					733,038
11131 DA-Family Justice Center	155,282	1	1			155,281
11132 DA-Asset Forfeiture - Justice	7,171			5,075	5,075	12,246
11134 DA-Treasury Forfeiture Fund	3,023					3,023
11136 Probation-CCPIF	2,815,256			87,350	87,350	2,902,606
11137 Recorder-eRecording	59,482	19,820	19,820			39,662
11138 Courthouse Construction	813,060	1,008,995	1,008,995			(195,935)

Description (Identified by Fund Balance Component*) (1)	Actual Fund Balance June 30,2017 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2018 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Other Spec Rev Funds - Restricted (cont):						
11139 Criminal Justice Construction	1,461,269	1,193,889	1,193,889			267,380
11142 Alternate Dispute Resolution	2,050					2,050
11143 W & M Transaction Verification	10,218	5,000	5,000			5,218
11144 Tobacco Securitization/Endowment A	11,154,850	11,049,464	11,233,515			(78,665)
11145 Open Space Spec Tax Account-Meas F	57,081,284	15,187,090	15,187,090			41,894,194
11146 Hazardous Material Fund	397,222	1	1			397,221
11147 Fish and Wildlife	156,792			1,750	1,750	158,542
11150 County Clerk Operations	94,439	2,789	2,789			91,650
11152 EV Charging Stations	0			3,196	3,196	3,196
Total Other Special Revenue Funds	102,767,029	35,045,595	35,923,203	100,052	100,052	66,943,878
2011 Public Safety Realign - Restricted:						
11304 Probation-YOBG	2,696,297					2,696,297
11306 Probation-Juv. Prob & Camp	6,028,494	344,867	344,867			5,683,627
11308 Probation-JJCPA	1,779,417	321,960	321,960			1,457,457
11309 Local Innovation Subaccount	43,526					43,526
11310 AB109 Contingency	5,987,535	2,799,850	2,799,850			3,187,685
11312 Human Services AB118	16,167					16,167
11314 District Attorney Revocation	73,110					73,110
11316 District Attorney LLES	68,959					68,959
11318 Public Defender Revocation	120,702	94,650	94,650			26,052
11320 Sheriff Trial Court Security	5,497,487			4,000	4,000	5,501,487
11322 Shf Local Law Enf Svc - Booking Fees	21,142					21,142
13324 Shf Local Law Enf Svc - ST COPS (LED)	315,591					315,591
13326 Shf Local Law Enf Svc - ST COPS (DD)	85,848					85,848
11328 Shf Local Law Enf Svc - CAL-EMA	70,105					70,105
11334 Behavioral Health Account 2011	36,506	980,009	980,009			(943,503)
Total 2011 Public Safety Realignment	22,840,886	4,541,336	4,541,336	4,000	4,000	18,303,550
Human Svcs Realign - Restricted:						
11405 HS Realignment Operating	11,544					11,544
11410 Human Services CalWorks MOE	632					632
11415 AB 85 Family Support Fund	209,864					209,864
Total Human Svcs Realignment	222,040	0	0	0	0	222,040
Human Services Dept - Nonspendable:						
11505 Human Services - Prepaid Expenses	3,056,415					3,056,415
Human Services Dept - Restricted:						
11505 Human Services Dept	14,259,007			1	1	14,259,008
11510 WP-Federal Assistance Res.	162,075			1,388	1,388	163,463
11515 WP-Wraparound	2,686,240	482,885	482,885			2,203,355
11520 Dependent Child Fund	51,586					51,586
11525 Children's Fund	162,603	10,219	10,219			152,384
11530 Title IVe Waiver Fund	536,697	1,127,440	1,127,440			(590,743)
Total Human Services Dept	20,914,623	1,620,544	1,620,544	1,389	1,389	16,239,053
Child Support Services - Restricted:						
11555 DCSS - Child Support Enforcement	19,675					19,675
Dept of Health Services:						
11605 Dept of Health Services - Restricted	48,242	3	3			48,239
11605 Dept of Health Services - Nonspendable	17,132					17,132
11605 Dept of Health Services - Unassigned	(123,394)					(123,394)
11610 Intergovernmental Transfer - Restricted	59,819			10,000	7,989,368	8,049,187
11615 Audit Reserve - Restricted	2,823,325			414,024	414,024	3,237,349
Total Dept of Health Services	2,825,124	3	3	424,024	8,403,392	11,228,513

Description (Identified by Fund Balance Component*) (1)	Actual Fund Balance June 30,2017 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2018 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Public Health Funds - Restricted:						
11705 Animal Welfare Fund	363,343	36,266	36,266			327,077
11710 PH - Fee Stabiliation Fund	838,621	129,715	179,715			658,906
11715 First 5 Sonoma County	12,903,877	1,852,454	1,852,454			11,051,423
11720 Maddy Fund	186,734	110,212	110,212			76,522
11725 Maddy/Richie Fund	256,561					256,561
11730 Tobacco Tax - Education	41,879					41,879
11735 Hospital Preparedness Program	2					2
11745 Vital Statistics Fund	215,821			16,268	16,268	232,089
11750 Solid Waste - EAG	173					173
Total Public Health Funds	14,807,011	2,128,647	2,178,647	16,268	16,268	12,644,632
Behavioral Health Funds - Restricted:						
11805 Driving Under The Influence	13,419	2	2			13,417
11810 Substance Use Memorial Fund	14,970	14,445	14,445			525
11815 Conditional Release Int. Fund	30,051	4,850	4,850			25,201
11820 Residential Trtmt & Detox	0	24	24			(24)
11825 Alcohol Abuse Educ/Revention	281	96	96			185
11830 Drug Abuse Educ/Prevention	0	1,298	1,298			(1,298)
11840 MHSA-Community Services & Support	(856,328)	861,262	861,262			(1,717,590)
11845 MHSA-Capital	1,015					1,015
11850 MHSA-Early Intervention	761,850			138,271	138,271	900,121
11855 MHSA-Innovation	289,757	192,452	192,452			97,305
11860 MHSA-Prudent Reserve	932,060					932,060
Total Behavioral Health Funds	1,187,075	1,074,429	1,074,429	138,271	138,271	250,917
Health Policy, Plan & Eval - Restricted:						
11905 Child Safety Seats	15,388					15,388
1991 Realignment Funds - Restricted:						
11991 Health Realignment Fund 1991	10,051,347	488,508	127,441			9,923,906
11992 Mental Health Realignment 1991	4,860			1,325,012	1,325,012	1,329,872
Total 1991 Realignment Funds	10,056,207	488,508	127,441	1,325,012	1,325,012	11,253,778
11001 Total Special Revenue Funds	220,946,237	61,441,522	59,548,063	3,019,016	10,998,384	169,340,143
21000 Capital Projects (Assigned)	9,032,499	14,122,232	13,322,232			(4,289,733)
Note: Estimated ending negative fund balance in capital project funds will be addressed during the FY17-18 1st quarter re-budgets.						
31000 Debt Service (Restricted)	12,777,168					12,777,168
Total Governmental Funds	390,358,771	97,475,001	100,565,286	5,886,094	17,214,315	303,951,385

Description (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
Summarization By Source:				
40000 Taxes:				
Property Taxes-CY Secured	208,598,369	218,853,011	226,499,734	228,434,840
Property Taxes-CY Unsecured	5,717,092	5,887,594	5,709,000	5,709,000
Property Taxes-CY Supplemental	3,157,700	3,347,924	2,960,000	2,960,000
Property Taxes-PY Secured	(9,656)	(18,983)	0	0
Property Taxes-PY Unsecured	160,203	136,309	0	0
Property Taxes-PY Supplemental	(7,662)	(5,192)	0	0
Sales and Use Tax	40,686,041	40,427,295	41,607,630	41,607,630
Other Taxes	19,768,064	20,158,738	25,589,559	28,999,892
Penalties/Costs on Taxes	0	0	0	
	278,070,151	288,786,696	302,365,923	307,711,362
41000 Licenses, Permits and Franchises	27,783,967	27,945,603	27,058,457	27,621,549
42000 Intergovernmental Revenues:				
Intergovernmental-State	300,660,317	305,968,137	373,776,206	378,777,351
Intergovernmental-Federal	96,741,021	102,659,194	107,263,482	107,508,207
Intergovernmental-Other	56,853,929	44,635,599	41,135,724	60,611,361
	454,255,267	453,262,930	522,175,412	546,896,919
43000 Fines, Forfeitures and Penalties	24,822,702	13,040,239	12,345,360	12,504,036
44000 Revenue From Use of Money and Property	7,454,038	7,011,323	6,242,583	6,409,244
45000 Charges for Current Services	53,210,918	55,062,980	62,364,216	63,536,097
46000 Miscellaneous Revenues	28,910,968	29,284,035	16,783,131	17,075,227
47000 Other Financing Sources*	64,682,365	346,245	244,877	521,894
48000 Special Items	179,284	0	265,300	265,300
49000 Administrative Control Account	0	530	0	0
Total Summarization by Source	939,369,660	874,740,581	949,845,259	982,541,628

*Excludes 2015-16 Actual transfers totalling \$152,140,058, 2016-17 Estimated transfers totalling \$102,746,716, 2017-18 Recommended transfers totalling \$112,612,590 and FY2017-18 Adopted transfers totalling \$125,608,006.

County of Sonoma
 State of California
 Summary of Additional Financing Sources by Source and Fund
 Governmental Funds
 Fiscal Year 2017-18

Description (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
Summarization by Fund:				
10003 General	436,202,649	423,021,586	435,729,351	447,426,304
10200 General Reserve	4,724,468	0	0	0
10500 Accumulated Capital Outlay	2,141,386	2,132,485	1,272,790	1,272,790
10002 General Fund	443,068,503	425,154,071	437,002,141	448,699,094
11010 Advertising	10,860,511	11,171,219	16,587,131	16,928,131
11050 Roads	51,787,386	39,696,229	48,709,110	55,483,584
11100 Other Special Revenue Funds	45,565,681	35,007,194	36,607,010	36,682,537
11300 Public Safety Realignment	64,608,304	62,310,121	60,976,417	60,976,417
11400 Human Services Realignment	33,739,740	35,988,518	35,581,900	35,581,900
11500 Human Services Department	159,513,866	164,176,112	171,860,186	172,499,036
11550 DCSS - Child Support Enforcement	11,576,249	14,693,867	14,725,904	14,725,904
11600 Department of Health Services	69,238,649	67,267,133	69,907,897	79,224,847
11700 Public Health Funds	10,891,369	11,816,361	11,457,642	11,776,642
11800 Behavioral Health Funds	20,178,169	24,258,763	22,784,204	22,784,204
11900 Health Policy, Plan & Eval	5,089	3,808	5,137	5,137
11990 1991 Realignment Funds	34,751,926	36,435,148	30,059,792	41,399,295
11001 Special Revenue Funds	512,716,939	502,824,473	519,262,330	548,067,634
20000 Capital Projects	19,175,341	10,842,883	74,962,898	77,082,378
31000 Debt Service	98,600,191	12,410,266	12,122,769	12,122,769
Subtotal	1,073,560,974	951,231,693	1,043,350,138	1,085,971,875
XX Transfers*	(134,191,314)	(76,491,112)	(93,504,879)	(103,430,247)
Total Summarization by Fund	939,369,660	874,740,581	949,845,259	982,541,628

*The following transfers within a fund have been eliminated from the above fund totals: 2015-16 Actuals - \$17,948,744, 2015-16 Estimated - \$26,255,606, 2017-18 Recommended - \$19,107,711 and FY2017-18 Adopted - \$22,177,759. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
40000 <u>Taxes:</u>				
40001 Property Taxes-CY Secured:				
10003 General Fund	208,270,334	218,687,068	226,499,734	228,434,840
31100 Debt Service	328,035	165,943	0	0
	208,598,369	218,853,011	226,499,734	228,434,840
40100 Property Taxes-CY Unsecured	5,717,092	5,887,594	5,709,000	5,709,000
40110 Property Taxes-CY Supplemental	3,157,700	3,347,924	2,960,000	2,960,000
40200 Property Taxes-PY Secured:				
10003 General Fund	(9,656)	(18,983)	0	0
	(9,656)	(18,983)	0	0
40210 Property Taxes-PY Unsecured	160,203	136,309	0	0
40220 Property Taxes-PY Supplemental	(7,662)	(5,192)	0	0
40300 Sales/Use Taxes:				
10003 General Fund	18,482,872	19,107,295	18,564,000	18,564,000
11100 Other Special Revenue Funds	22,203,169	21,320,000	23,043,630	23,043,630
	40,686,041	40,427,295	41,607,630	41,607,630
40400 Other Taxes:				
10003 General Fund	9,128,135	9,192,878	9,328,089	12,738,422
11010 Advertising Fund	10,639,929	10,965,860	16,261,470	16,261,470
	19,768,064	20,158,738	25,589,559	28,999,892
40000 Total Taxes	278,070,151	288,786,696	302,365,923	307,711,362

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
41000 <u>Licenses, Permits and Franchises:</u>				
41010 Animal Licenses				
11600 Department of Health Services	602,745	613,404	661,491	661,491
	602,745	613,404	661,491	661,491
41020 Business Licenses:				
10003 General Fund	952	1,100	1,000	1,000
11600 Department of Health Services	11,649	12,000	12,465	12,465
11700 Public Health Funds	2,821,998	2,959,994	3,561,778	3,561,778
	2,834,599	2,973,094	3,575,243	3,575,243
41050 Construction Permits:				
10003 General Fund	10,316,366	10,642,290	10,241,151	10,634,052
11050 Roads Fund	1,350	591,280	0	0
	10,317,716	11,233,570	10,241,151	10,634,052
41080 Road Privileges/Permits	30,272	19,686	34,145	34,145
41100 Franchises:				
10003 General Fund	7,924,591	7,187,367	5,885,296	5,885,296
11100 Other Special Revenue Funds	359,651	362,240	352,950	352,950
11600 Department of Health Services	290,600	303,822	303,822	303,822
11700 Public Health Funds	442,946	458,865	404,606	404,606
	9,017,788	8,312,294	6,946,674	6,946,674
41130 Other Licenses/Permits:				
10003 General Fund	1,176,306	888,283	1,417,591	1,417,591
11100 Other Special Revenue Funds	2,345,141	2,341,491	2,324,552	2,370,053
11600 Department of Health Services	659,035	665,160	698,027	698,027
11700 Public Health Funds	800,365	898,621	1,159,583	1,284,273
	4,980,847	4,793,555	5,599,753	5,769,944
41000 Total Licenses, Permits and Franchises	27,783,967	27,945,603	27,058,457	27,621,549

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
42000 <u>Intergovernmental Revenues:</u>				
42010 State-Highway Users Tax:				
11050 Roads Fund	10,491,426	10,182,759	11,359,572	11,359,572
	10,491,426	10,182,759	11,359,572	11,359,572
42100 Vehicle Lic. Fees, In-Lieu Tax:				
10003 General Fund	1,905,915	187,699	175,000	175,000
11300 2011 Public Safety Realignment	6,243,313	4,928,466	6,409,965	6,409,965
11400 Human Services Realignment	0	759,816	834,830	834,830
11990 1991 Realignment Funds	13,590,316	15,985,253	15,333,285	15,333,285
	21,739,544	21,861,234	22,753,080	22,753,080
42110 State-Other In-Lieu Tax:	4,418	0	0	0
42120 State-Public Assist Admin:				
11500 Human Services Department	21,556,141	21,285,978	21,647,645	21,847,645
11550 DCSS-Child Support Enforcement	4,457,457	4,993,875	5,004,767	5,004,767
11600 Department of Health Services	17,535,627	21,517,420	27,273,749	27,273,749
	43,549,225	47,797,273	53,926,161	54,126,161
42130 State-Public Assist Programs:				
11500 Human Services Department	6,058,992	5,498,873	6,952,225	6,952,225
	6,058,992	5,498,873	6,952,225	6,952,225
42140 State-Health Administration:				
10003 General Fund	(23)	0	0	0
11600 Department of Health Services	(19,262)	0	0	0
	(19,285)	0	0	0
42150 State-Mental Health:				
11600 Department of Health Services	1,280,575	1,141,896	1,320,388	1,320,388
11990 1991 Realignment Funds	12,644,395	12,343,242	12,442,020	12,442,020
	13,924,970	13,485,138	13,762,408	13,762,408
42160 State-CA Children Services:				
11600 Department of Health Services	1,184,347	1,346,613	1,468,556	1,468,556
	1,184,347	1,346,613	1,468,556	1,468,556
42170 State-Other Health:				
11400 Human Services Realignment	33,028,663	33,587,218	34,742,750	34,742,750
11500 Human Services Department	36,361,958	34,323,556	42,979,716	42,979,716
11600 Department of Health Services	2,095,441	3,389,554	2,751,909	3,666,554
11700 Public Health Funds	187,500	167,472	920,128	920,128
11990 1991 Realignment Funds	1,485,753	1,200,000	1,200,000	1,200,000
	73,159,315	72,667,800	82,594,503	83,509,148

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
42000 <u>Intergovernmental Revenues (cont.):</u>				
42200 State-Agriculture	2,845,447	2,858,892	2,899,870	2,899,870
42250 State-Civil Defense	227,736	228,725	227,948	227,948
42270 State-Corrections				
10003 General Fund	241,280	240,420	302,106	302,106
11300 2011 Public Safety Realignment	50,000	0	0	0
	291,280	240,420	302,106	302,106
42280 State-Disaster Relief:				
10003 General Fund	19,111	113,195	10,000	10,000
11050 Roads Fund	0	283	0	0
	19,111	113,478	10,000	10,000
42285 State-Veterans Affairs:				
11500 Human Services Department	183,441	222,170	213,000	213,000
	183,441	222,170	213,000	213,000
42290 State-Homeowners Prop Tax Relf	1,247,492	1,228,267	1,203,700	1,203,700
42300 State-Prop 172 Public Safety	41,127,683	42,969,125	45,459,247	45,459,247
42310 State-Trial Courts	424,450	453,231	427,777	427,777
42350 State-Other:				
10003 General Fund	3,535,319	3,791,235	4,696,053	4,771,053
11010 Advertising Fund	109,736	55,983	127,861	127,861
11050 Roads Fund	100,000	100,000	100,000	3,900,000
11100 Other Special Revenue Funds	2,312,922	2,209,421	2,205,060	2,205,060
11300 2011 Public Safety Realignment	52,734,513	53,566,104	54,533,302	54,533,302
11500 Human Services Department	596,169	527,170	553,372	553,372
11600 Department of Health Services	2,440,972	712,727	974,841	986,341
11700 Public Health Funds	3,818,800	4,347,519	3,642,620	3,642,620
11800 Behavioral Health Funds	17,704,092	19,037,327	20,258,524	20,258,524
21600 Main Adult Detention Facility	0	0	40,000,000	40,000,000
23000 Miscellaneous Capital Projects	59,689	200,861	233,192	233,192
24000 Regional Parks	788,513	265,792	2,891,228	2,891,228
	84,200,725	84,814,139	130,216,053	134,102,553
Total State Revenue	300,660,317	305,968,137	373,776,206	378,777,351
42400 Federal-Public Assistance Admin:				
10003 General Fund	0	51,774	0	0
11500 Human Services Department	42,236,315	47,682,022	43,070,233	43,070,233
	42,236,315	47,733,796	43,070,233	43,070,233

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
42000 <u>Intergovernmental Revenues (cont.):</u>				
42410 Federal-Public Assistance Program: 11500 Human Services Department	19,243,648	14,270,626	15,018,901	15,018,901
42420 Federal-Health Admin: 11600 Department of Health Services	257,784	160,000	0	0
42430 Federal-Construction 11050 Roads Fund	1,319,379	2,806,429	10,590,007	10,590,007
42440 Federal-Disaster Relief: 10003 General Fund 11050 Roads Fund	0 0	11,612 1,027	0 0	0 0
	0	12,639	0	0
42450 Federal-In-Lieu Taxes	8,610	0	0	0
42460 Federal-Other: 10003 General Fund 11050 Roads Fund 11100 Other Special Revenue Funds 11500 Human Services Department 11550 DCSS-Child Support Enforcement 11600 Department of Health Services 11700 Public Health Funds 11800 Behavioral Health Funds 24000 Regional Parks	3,775,315 4,742 122,110 5,958,762 7,108,967 15,964,750 26,215 0 714,424	3,769,056 12,397 523,637 7,340,536 9,693,992 16,259,653 35,676 0 40,757	3,282,084 0 475,430 7,284,573 9,715,137 17,422,630 26,215 77,798 300,474	3,282,084 0 475,430 7,284,573 9,715,137 17,667,355 26,215 77,798 300,474
	33,675,285	37,675,704	38,584,341	38,829,066
Total Federal Revenue	96,741,021	102,659,194	107,263,482	107,508,207
42600 Other Government Agencies: 10003 General Fund 10500 Accumulated Capital Outlay 11010 Advertising Fund 11050 Roads Fund 11500 Human Services Department 11600 Department of Health Services 11700 Public Health Funds 11990 1991 Realignment Funds 23000 Miscellaneous Capital Projects 24000 Regional Parks 31100 Special Assessments	32,962,052 404,062 4,212 5,462,256 8,973 6,404,528 840,619 5,019,233 526,551 688,107 4,533,386	22,518,669 618,426 5,454 4,060,526 40,434 6,356,638 410,272 5,831,866 78,606 41,783 4,670,925	23,914,116 59,791 0 2,077,937 40,434 2,414,987 50,528 0 3,364,751 4,639,165 4,574,015	23,899,116 59,791 0 2,077,937 40,434 10,566,121 50,528 11,339,503 3,364,751 4,639,165 4,574,015
Total Other Revenue	56,853,979	44,633,599	41,135,724	60,611,361
42700 Prior Year Intergovernmental Revenues: 10003 General Fund 11600 Department of Health Services	0 (50)	2,000 0	0 0	0 0
Total Prior Year Intergovernmental Revenues	(50)	2,000	0	0
42000 Total Intergovernmental Revenues	454,255,267	453,262,930	522,175,412	546,896,919

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
43000 <u>Fines, Forfeitures and Penalties:</u>				
43001 Vehicle Code Fines:				
10003 General Fund	338,363	369,302	354,000	354,000
11050 Roads Fund	598,161	366,818	410,000	410,000
11900 Health Policy, Plan & Eval	1,451	1,033	5,000	5,000
	937,975	737,153	769,000	769,000
43100 Other Court Fines:				
10003 General Fund	2,609,962	2,241,623	2,275,775	2,275,775
11100 Other Special Revenue Funds	195,723	148,643	171,986	171,986
11600 Department of Health Services	1,098	3,302	1,500	1,500
11700 Public Health Funds	931,942	1,044,829	1,044,829	1,044,829
11800 Behavioral Health Funds	119,206	99,818	110,000	110,000
11900 Health Policy, Plan & Eval	22	139	57	57
	3,857,953	3,538,354	3,604,147	3,604,147
43200 Forfeitures and Penalties:				
10003 General Fund	887,804	1,029,313	1,460,161	1,618,837
11100 Other Special Revenue Funds	3,607,958	3,053,614	2,466,042	2,466,042
11600 Department of Health Services	150,882	166,691	180,000	180,000
11700 Public Health Funds	472,872	773,119	124,000	124,000
11800 Behavioral Health Funds	3,248	2,985	3,000	3,000
	5,122,764	5,025,722	4,233,203	4,391,879
43300 Penalties/Costs on Taxes				
10003 General Fund	14,904,010	3,739,010	3,739,010	3,739,010
	14,904,010	3,739,010	3,739,010	3,739,010
43000 Total Fines, Forfeitures and Penalties	24,822,702	13,040,239	12,345,360	12,504,036
44000 <u>Revenue From Use of Money and Property:</u>				
44001 Investment Income:				
10003 General Fund	5,323,109	5,067,085	4,473,955	4,473,955
10500 Accumulated Capital Outlay	52,056	64,103	52,000	52,000
11010 Advertising Fund	28,571	25,000	0	0
11050 Roads Fund	270,057	293,824	213,000	213,000
11100 Other Special Revenue Funds	490,039	525,158	513,866	513,866
11300 2011 Public Safety Realignment	99,200	176,360	33,150	33,150
11400 Human Services Realignment	(32,337)	9,418	4,320	4,320
11500 Human Services Department	102,214	55,858	47,767	47,767
11550 DCSS-Child Support Enforcement	8,316	6,000	6,000	6,000
11600 Department of Health Services	(54,414)	(182,622)	(198,095)	(198,095)
11700 Public Health Funds	126,875	132,469	117,524	117,524
11800 Behavioral Health Funds	26,307	52,209	49,008	49,008
11900 Health Policy, Plan & Eval	102	155	80	80

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
44000 <u>Revenue From Use of Money and Property (cont.):</u>				
44001 Investment Income (cont.):				
11990 1991 Realignment Funds	18,081	76,000	86,000	86,000
21100 Administration Center	743	0	0	0
21500 Hall of Justice	(138)	0	0	0
21600 Main Adult Detention Facility	(837)	0	0	0
22000 North Cnty Detention Facility	1,917	0	0	0
22100 Los Guilucos	(607)	0	0	0
22200 Health - Chanate	(73)	0	0	0
22300 Memorial Buildings	314	0	0	0
23000 Miscellaneous Capital Projects	(20,184)	0	0	0
24000 Regional Parks	(947)	(1,188)	0	0
31100 Special Assessments	9,865	3,970	2,500	2,500
31300 Bonds Debt Service	7,499	0	0	0
31400 Tobacco Settlement Bonds	215,982	0	0	0
	6,671,710	6,303,799	5,401,075	5,401,075
44100 Rents/Concessions:				
10003 General Fund	506,255	567,541	621,876	788,537
10500 Accumulated Capital Outlay	(6,330)	(8,542)	0	0
11100 Other Special Revenue Funds	257,403	148,525	219,632	219,632
11600 Department of Health Services	25,000	0	0	0
	782,328	707,524	841,508	1,008,169
44000 Total Revenue From Use of Money and Property	7,454,038	7,011,323	6,242,583	6,409,244
45000 <u>Charges for Current Services:</u>				
45001 Assessment & Tax Collect Fees:				
10003 General Fund	6,428,093	7,540,804	7,388,662	7,388,662
11100 Other Special Revenue Funds	23,356	22,266	23,125	23,125
31100 Special Assessments	0	42,754	42,754	42,754
	6,451,449	7,605,824	7,454,541	7,454,541
45020 Auditing & Accounting Fees	96,050	63,875	67,000	67,000
45030 Communication Services	40,241	38,595	17,177	17,177
45040 Election Services	194,023	1,156,057	414,600	414,600
45050 Legal Services	21,128	18,007	19,000	19,000
45060 Planning & Engineering Services:				
10003 General Fund	2,863,645	2,973,374	3,183,012	3,728,069
11050 Roads Fund	95	3,995	5,000	5,000
11100 Other Special Revenue Funds	449,531	474,248	402,350	402,350
11700 Public Health Funds	15,698	12,696	9,937	9,937
	3,328,969	3,464,313	3,600,299	4,145,356

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45070 Agricultural Services:				
10003 General Fund	782,499	791,560	796,144	796,144
11600 Department of Health Services	14,325	20,922	14,624	14,624
	<u>796,824</u>	<u>812,482</u>	<u>810,768</u>	<u>810,768</u>
45080 Civil Process Service:				
10003 General Fund	109,216	106,549	111,215	111,215
11100 Other Special Revenue Funds	141,971	131,516	162,043	162,043
	<u>251,187</u>	<u>238,065</u>	<u>273,258</u>	<u>273,258</u>
45090 Court Fees and Costs:				
10003 General Fund	359,346	305,148	313,467	313,467
11100 Other Special Revenue Funds	72,991	85,000	75,000	75,000
	<u>432,337</u>	<u>390,148</u>	<u>388,467</u>	<u>388,467</u>
45100 Estate Fees:				
11500 Human Services Department	148,028	87,334	99,193	99,193
	<u>148,028</u>	<u>87,334</u>	<u>99,193</u>	<u>99,193</u>
45120 Humane Services:				
11600 Department of Health Services	218,666	235,627	297,043	297,043
	<u>218,666</u>	<u>235,627</u>	<u>297,043</u>	<u>297,043</u>
45130 Law Enforcement Services:				
10003 General Fund	1,713,254	1,968,562	1,550,691	1,550,691
	<u>1,713,254</u>	<u>1,968,562</u>	<u>1,550,691</u>	<u>1,550,691</u>
45150 Recording Fees:				
10003 General Fund	402,175	499,752	550,000	550,000
11100 Other Special Revenue Funds	1,815,535	1,994,239	1,997,961	1,997,961
11500 Human Services Department	91,212	88,872	89,998	89,998
11600 Department of Health Services	43,890	39,164	37,500	37,500
11700 Public Health Funds	19,437	16,179	15,400	15,400
	<u>2,372,249</u>	<u>2,638,206</u>	<u>2,690,859</u>	<u>2,690,859</u>
45170 Road and Street Services:				
10003 General Fund	524,373	508,088	747,333	747,333
11050 Roads Fund	1,406,511	1,021,182	1,524,181	1,524,181
	<u>1,930,884</u>	<u>1,529,270</u>	<u>2,271,514</u>	<u>2,271,514</u>

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45180 Health Fees:				
10003 General Fund	127,093	159,178	142,727	172,823
11600 Department of Health Services	476,025	301,661	431,699	431,699
11700 Public Health Funds	(23,199)	(20,030)	0	0
11800 Behavioral Health Funds	2,255,670	2,338,018	2,275,874	2,275,874
	<u>2,835,589</u>	<u>2,778,827</u>	<u>2,850,300</u>	<u>2,880,396</u>
45190 Mental Health Services:				
11600 Department of Health Services	255,997	282,690	1,470,495	1,470,495
	<u>255,997</u>	<u>282,690</u>	<u>1,470,495</u>	<u>1,470,495</u>
45200 California Childrens Services:				
11600 Department of Health Services	600	380	0	0
	<u>600</u>	<u>380</u>	<u>0</u>	<u>0</u>
45220 Sanitation Services:				
10003 General Fund	22,800	23,835	0	0
	<u>22,800</u>	<u>23,835</u>	<u>0</u>	<u>0</u>
45250 Institutional Care and Services				
10003 General Fund	323,187	353,219	315,761	315,761
11600 Department of Health Services	1,740	3,351	0	0
	<u>324,927</u>	<u>356,570</u>	<u>315,761</u>	<u>315,761</u>
45270 Educational Services	7,410	7,075	7,358	7,358
45290 Park and Recreation Services:				
10003 General Fund	4,493,080	4,283,708	4,673,782	4,673,782
11100 Other Special Revenue Funds	76,737	36,080	75,000	75,000
	<u>4,569,817</u>	<u>4,319,788</u>	<u>4,748,782</u>	<u>4,748,782</u>
45300 Other Charges for Services:				
10003 General Fund	6,086,938	5,893,944	6,849,096	7,267,721
10500 Accumulated Capital Outlay	297,681	274,239	275,000	275,000
11010 Advertising Fund	25,742	20,000	100,000	100,000
11100 Other Special Revenue Funds	1,109,272	1,144,009	1,155,390	1,155,416
11500 Human Services Department	906,415	1,035,607	1,057,040	1,057,040
11600 Department of Health Services	720,654	968,603	1,121,599	1,121,599
11700 Public Health Funds	126,744	114,213	91,366	91,366
23000 Miscellaneous Capital Projects	320	0	0	0
	<u>9,273,766</u>	<u>9,450,615</u>	<u>10,649,491</u>	<u>11,068,142</u>

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)		Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
45000	<u>Charges for Current Services (cont.):</u>				
45400	Prior Year Revenue				
10003	General Fund	0	653	0	0
11600	Department of Health Services	27,484	0	0	0
		27,484	653	0	0
45500	Interfund Revenue				
10003	General Fund	17,671,495	17,422,668	22,215,456	22,393,533
10500	Accumulated Capital Outlay	134,489	87,187	65,999	65,999
11100	Other Special Revenue Funds	90,606	83,754	86,164	86,164
11500	Human Services Department	1,548	1,577	0	0
11600	Department of Health Services	(899)	996	0	0
		17,897,239	17,596,182	22,367,619	22,545,696
45000	Total Charges for Current Services	53,210,918	55,062,980	62,364,216	63,536,097
46000	<u>Miscellaneous Revenues:</u>				
46001	Other Sales Revenue:				
10003	General Fund	650,997	590,569	642,010	642,010
10500	Accumulated Capital Outlay	251,182	244,789	220,000	220,000
11100	Other Special Revenue Funds	168,073	237,054	177,264	207,264
11500	Human Services Department	(4)	0	0	0
11550	DCSS-Child Support Enforcement	1,425	0	0	0
11600	Department of Health Services	34	0	0	0
		1,071,707	1,072,412	1,039,274	1,069,274
46020	Miscellaneous Revenues:				
10003	General Fund	7,134,850	6,064,334	3,358,610	3,565,706
10500	Accumulated Capital Outlay	5,000	2,283	0	0
11010	Advertising Fund	(93,454)	98,922	86,000	141,000
11050	Roads Fund	2,044,968	1,690,146	1,250,000	1,250,000
11100	Other Special Revenue Funds	(960,991)	53,410	385,523	385,523
11300	2011 Public Safety Realignment	5,481,278	3,639,191	0	0
11400	Human Services Realignment	0	1,632,066	0	0
11500	Human Services Department	6,245,637	8,051,883	7,244,279	7,244,279
11550	DCSS-Child Support Enforcement	84	0	0	0
11600	Department of Health Services	3,037,265	3,914,834	1,730,402	1,730,402
11700	Public Health Funds	200,633	287,890	70,000	70,000
11800	Behavioral Health Funds	11,911	2,622,883	10,000	10,000
11900	Health Policy, Plan & Eval	3,514	2,481	0	0
11990	1991 Realignment Funds	0	300	0	0
21100	Administration Center	193,491	0	50,000	50,000
22100	Los Guilucos	(1)	0	0	0
23000	Miscellaneous Capital Projects	568	0	0	0
24000	Regional Parks	375,528	151,000	1,559,043	1,559,043
31100	Special Assessments	(11,653)	0	0	0
31400	Tobacco Settlement Bonds	4,170,633	0	0	0
		27,839,261	28,211,623	15,743,857	16,005,953
46000	Total Miscellaneous Revenues	28,910,968	29,284,035	16,783,131	17,075,227

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
47000 <u>Other Financing Sources:</u>				
47001 Capital Assets:				
11050 Roads Fund	0	4,814	0	0
47XXX Operating/Residual Equity Transfers:				
10003 General Fund	3,787,669	265,019	217,627	436,843
11100 Other Special Revenue Funds	10,455,799	0	0	0
11600 Department of Health Services	549	0	0	57,801
11700 Public Health Funds	29,565	0	0	0
24000 Regional Parks	30,000	80,000	25,000	25,000
	14,303,582	345,019	242,627	519,644
47110 Long Term Debt Proceeds:				
31100 Debt Service	0	23,424	0	0
31300 Bonds Debt Service	50,378,783	0	0	0
	50,378,783	23,424	0	0
47120 Other Financing Sources	0	(27,012)	2,250	2,250
47000 Total Other Financing Sources*	64,682,365	346,245	244,877	521,894
48000 <u>Residual Equity Transfers In</u>				
48001 Special & Extraordinary Items:				
10003 General Fund	119,133	0	265,300	265,300
21100 Administration Center	2,526	0	0	0
24000 Regional Parks	57,625	0	0	0
	179,284	0	265,300	265,300
48000 Total Residual Equity Transfers In	179,284	0	265,300	265,300
49000 <u>Administrative Control Accounts</u>				
49001 Advances	0	530	0	0
49000 Total Administrative Control	0	530	0	0
Total All Governmental Funds	939,369,660	874,740,581	949,845,259	982,541,628

*Excludes 2015-16 Actual transfers totaling \$152,140,058, 2016-17 Estimated transfers totaling \$102,746,718, 2017-18 Recommended transfers totaling \$112,612,590, and FY2017-18 Adopted transfers totalling \$125,608,006.

Description (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
Summarization By Function:				
General/Capital Projects	131,860,183	137,235,233	236,256,924	239,327,828
Public Protection	270,747,424	295,124,796	315,446,087	319,324,314
Public Ways/Facilities	35,796,982	56,170,473	64,913,970	68,863,444
Health/Sanitation	134,594,386	143,167,584	138,942,796	151,627,814
Public Assistance	223,016,337	237,776,250	250,245,615	250,884,465
Education	1,031,509	1,152,302	1,166,657	1,166,657
Recreation/Cultural Services	15,421,093	16,994,364	17,339,348	18,150,042
Debt Service	97,226,897	12,294,541	12,122,769	12,122,769
Total Financing Uses by Function	909,694,811	899,915,543	1,036,434,166	1,061,467,333
Appropriations for Contingencies:				
10003 General	0	887,961	5,000,000	4,425,266
Subtotal Financing Uses	909,694,811	900,803,504	1,041,434,166	1,065,892,599
Increases to Fund Balance:				
10003 General			4,235,918	7,584,771
10200 General Reserve - County			0	0
10500 ACO Funds			231,160	231,160
11010 Advertising			0	0
11050 Road			1,010,000	1,010,000
11100 Other Special Revenue Funds			100,052	100,052
11300 2011 Public Safety Realignment			4,000	4,000
11500 Human Svcs Dept			1,389	1,389
11600 Dept of Health Services			424,024	8,403,392
11700 Public Health Funds			16,268	16,268
11800 Behavioral Health Funds			138,271	138,271
11990 1991 Realignment Funds			1,325,012	1,325,012
21000 Capital Projects			0	0
Total Increases to Fund Balance	0	0	7,486,094	18,814,315
Total Financing Uses	909,694,811	900,803,504	1,048,920,260	1,084,706,914

County of Sonoma
 State of California
 Summary of Financing Uses by Function and Fund
 Governmental Funds
 Fiscal Year 2017-18

Description (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
Summarization By Fund:				
10003 General	430,134,844	429,275,620	458,717,351	476,198,048
10500 Accumulated Capital Outlay	(948,590)	654,010	1,796,037	1,796,037
10002 Total General	429,186,254	429,929,630	460,513,388	477,994,085
11010 Advertising	10,994,835	15,178,622	16,974,821	17,680,821
11050 Roads	35,176,886	55,542,032	64,863,880	68,813,354
11100 Other Special Revenue Funds	63,834,490	41,176,072	71,652,605	72,605,740
11300 2011 Public Safety Realignment	57,608,653	61,163,825	65,517,753	65,517,753
11400 Human Services Realignment	33,377,596	35,989,668	35,581,900	35,581,900
11500 Human Services Department	152,213,167	163,867,424	173,480,730	174,119,580
11550 DCSS-Child Support Enforcement	11,575,677	12,708,914	14,725,904	14,725,904
11600 Department of Health Services	59,438,761	67,255,415	69,907,900	79,224,850
11700 Public Health Funds	12,192,307	13,702,684	13,586,289	13,955,289
11800 Behavioral Health Funds	24,625,748	23,787,143	23,858,633	23,858,633
11900 Health Policy, Planning & Evaluation Funds	1,450	4,720	5,137	5,137
11990 1991 Realignment Funds	35,160,039	34,882,384	30,548,300	41,526,736
11001 Total Special Revenue	496,199,609	525,258,903	580,703,852	607,615,697
20000 Total Capital Projects	21,273,365	9,781,031	89,085,130	90,404,610
31000 Total Debt Service	97,226,897	12,325,052	12,122,769	12,122,769
Subtotals	1,043,886,125	977,294,616	1,142,425,139	1,188,137,161
XX Operating Transfers*	(134,191,314)	(76,491,112)	(93,504,879)	(103,430,247)
Total Financing Uses	909,694,811	900,803,504	1,048,920,260	1,084,706,914

*The following transfers within a fund have been eliminated from the above fund totals: 2015-16 Actuals -\$17,948,744, 2016-17 Estimated - \$26,255,606, 2017-18 Recommended - \$19,107,711 and FY2017-18 Adopted - \$22,177,759. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Description (Function, Activity and Budget Unit) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
<u>General:</u>				
<u>Legislative/Administrative</u>				
Board of Supervisors 150101XX	3,172,503	3,364,289	3,499,249	3,499,249
County Administrator 15020XXX	3,193,139	3,446,264	3,834,041	3,834,041
General Services 210101XX	893,839	925,969	978,270	978,270
Total Legislative/Administrative	7,259,481	7,736,522	8,311,560	8,311,560
<u>Finance</u>				
Assessment Appeals Board 15010200	3,061	2,524	0	-
Purchasing 21030100	1,373,197	1,443,462	1,239,016	1,402,804
Assessor 13020100	9,333,393	9,799,058	10,018,546	10,113,545
Assessor-Prop Character Data 13020300	0	21,700	99,612	99,612
Assessor-Prop Tax Admin 13020400	9,313	9,984	42,410	42,410
Auditor-Controller 110101XX	7,610,677	8,395,744	6,767,759	7,047,759
Treasurer-Tax Collector 110102XX	3,673,014	4,076,349	3,873,950	4,325,036
ACTTC-Audit 11010300	951,594	986,140	1,015,636	1,015,636
ACTTC-Administration 11010400	1,008,337	1,159,252	1,166,063	1,166,063
Total Finance	23,962,586	25,894,213	24,222,992	25,212,865
<u>Counsel</u>				
County Counsel 17010100	5,155,521	5,547,458	6,413,340	6,739,494
Total Counsel	5,155,521	5,547,458	6,413,340	6,739,494
<u>Human Resources</u>				
Human Resources 230101XX	4,867,630	4,612,591	4,574,515	4,538,834
Total Human Resources	4,867,630	4,612,591	4,574,515	4,538,834
<u>Elections</u>				
Registrar of Voters 13030100	3,486,402	4,956,736	3,963,332	4,013,332
Total Elections	3,486,402	4,956,736	3,963,332	4,013,332
<u>Communications</u>				
Communications-Telephone 25010134	596,226	99,796	1,327,698	1,327,698
Total Communications	596,226	99,796	1,327,698	1,327,698
<u>Property Management</u>				
Energy Division 21030300	8,214,241	8,263,130	8,616,668	8,616,668
Real Estate Program 21020300	2,910,034	3,083,603	3,328,114	3,328,114
Facilities Operations 21020400	5,107,308	5,461,152	6,192,123	6,288,123
SCEW-Administration 21040301	344,395	224,387	327,366	327,366
Tidelands Leases Fund 21040500	158,416	33,353	121,213	121,213
Total Property Management	16,734,394	17,065,625	18,585,484	18,681,484

Description (Function, Activity and Budget Unit) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
<u>General (Cont):</u>				
<u>Capital Improvements</u>				
Capital Improvements 40000000	20,865,770	9,780,771	88,905,130	90,224,610
Total Capital Improvements	20,865,770	9,780,771	88,905,130	90,224,610
<u>Promotion</u>				
Economic Development 19010100	2,800,724	3,053,329	3,104,669	3,365,669
Tourism Council 19010200	2,753,520	3,117,576	3,117,576	3,117,576
Creative Sonoma 19010300	0	0	498,638	598,638
Advertising 16030100	2,514,341	4,624,467	6,712,199	5,057,199
Total Promotion	8,068,585	10,795,372	13,433,082	12,139,082
<u>Other General</u>				
Insurance 23010500	1,311,377	1,477,314	1,621,754	1,621,754
ADA Program 23011000	188,315	393,958	400,000	400,000
ISD Administration 25010111	130,133	51,802	59,032	59,032
Applications-Maintenance 2501012X	3,793,673	3,874,317	6,705,869	6,705,869
Technical Services 2501013X	4,978,335	5,297,507	8,755,585	8,755,585
Records 25010151	1,014,376	985,248	1,043,891	1,043,891
Electronic Document Mgmt System 25010141	175,450	141,970	472,549	472,549
Reprographics 25010161	196,465	126,488	0	0
IS Replacement-B 25011100	24,087	72,880	84,094	84,094
Architect 21020100	96,871	381,162	303,814	303,814
Architect-Local Projects 21020200	1,065,912	1,196,966	162,883	162,883
Fleet 210304XX	2,442,874	2,840,946	3,553,718	3,564,189
Fleet ACO 21040200	(1,123,590)	375,305	378,929	378,929
EV Charging Stations 21040601	0	0	20,000	20,000
Survey Monument Preservation 26010300	17,920	40,528	40,500	40,500
Employee Benefits 16020100	3,644,780	3,776,194	4,268,288	4,268,288
Other General Government 16020200	3,786,949	(116,867)	(4,391,098)	(4,280,992)
Other Financing Sources/Uses 16021200	1,059,012	1,619,173	3,050,493	3,150,493
Courthouse Construction 36020200	448,488	440,928	448,449	448,449
Refuse Franchise Fees 16020400	809,115	1,010,092	938,125	938,125
So Co Cannabis Program Fund 16021400	0	0	0	163,500
RDA Dissolution Distribution Fund 16021100	2,192,504	4,921,324	5,683,594	6,718,594
Tribal Mitigation - Graton 16020800	2,201,688	1,808,914	1,832,102	2,032,102
Tribal Mitigation - Dry Creek 16020900	0	30,000	30,000	30,000
Open Space Spec Tax Account-Measure F 16040400	12,408,854	20,000,000	31,057,220	31,057,220
Total Other General	40,863,588	50,746,149	66,519,791	68,138,868
Total General	131,860,183	137,235,233	236,256,924	239,327,827

County of Sonoma
 State of California
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2017-18

Description (Function, Activity and Budget Unit) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
<u>Public Protection:</u>				
<u>Judicial</u>				
Sheriff-Court Security 30014700	608,013	460,527	532,502	532,502
DA - Criminal 18010101	18,597,275	19,750,745	20,877,957	20,877,957
DA - Victim Witness 18010102	1,552,160	1,863,680	2,126,391	2,126,391
DA - Consumer Protection Fund 18010400	766,996	1,001,005	1,278,228	1,278,228
DA - SCATT 18010500	773,932	823,600	898,822	898,822
DA - Family Justice Center 18010600	176,782	367,181	704,712	704,712
PSR - DA Revocation 18013000	73,704	159,954	114,100	114,100
PSR - DA Local Law Enforcement Services 18013500	162,471	114,749	141,400	141,400
Public Defender 28010100	10,139,581	10,927,534	11,081,922	11,081,922
Public Defender Revocation 28010200	105,632	80,250	185,000	185,000
Grand Jury 36010100	92,421	92,408	92,408	92,408
Court Support Operations 36010200	10,730,237	8,488,403	8,488,403	8,488,403
Alternate Defense Counsel 36010300	0	2,328,794	2,715,511	2,715,511
Courts-Alternate Dispute Resolutions 36020100	77,780	90,000	75,075	75,075
Total Judicial	43,856,984	46,548,830	49,312,431	49,312,431
<u>Police Protection</u>				
Sheriff-Admin 30010100	8,885,276	10,547,400	10,946,656	11,043,771
Law Enforcement-Admin 30010200	3,466,983	4,397,484	5,243,154	4,902,333
Sheriff-Training 30010300	1,509,990	2,341,057	1,844,162	1,328,147
Sheriff-Dispatch 30012000	4,019,834	4,311,169	4,657,360	4,106,310
Sheriff-Telecommunication 30012300	1,360,623	1,187,156	1,631,406	1,646,406
Sheriff-Helicopter 30014300	1,200,999	1,951,132	2,400,493	5,365,602
Sheriff-Civil Bureau 30012100	830,665	723,690	856,826	805,317
Sheriff-Marine Unit 30014400	1,011,306	1,249,516	1,246,976	1,033,108
Sheriff-Patrol 30014000	31,881,932	31,471,386	31,314,963	33,856,538
Sheriff-Windsor 30014100	5,064,915	5,319,438	5,884,219	5,884,219
Sheriff-Sonoma 30014200	3,430,614	3,421,189	3,791,328	3,791,328
Sheriff-Investigation 30014500	7,843,907	8,323,679	8,438,741	7,511,847
Sheriff-Records 30012200	2,053,439	2,288,582	2,275,031	2,275,031
Federal Forfeiture - DOJ 30016200	0	0	1,875,630	0
State Forfeiture 30016300	0	92,540	1,089,479	0
PSR-Trial Court Security 30016400	6,453,223	6,496,072	8,342,536	8,342,536
PSR-Local Law Enf-ST COPS (LED) 30016500	100,000	322,643	120,000	120,000
PSR-Local Law Enf-CAL-EMA 30016600	223,282	213,280	261,090	261,090
PSR-Local Corr-AB 109 (LED) 30016700	219,954	544,773	0	0
JAG 30016800	7,157	0	0	0
DMV Fee/CAL ID 30017400	6,425	1,069,417	2,330,932	2,330,932
Total Police Protection	79,570,524	86,271,603	94,550,982	94,604,515

Description (Function, Activity and Budget Unit) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
<u>Public Protection (Cont):</u>				
<u>Detention & Correction</u>				
Sheriff-Transportation 30014800	1,361,641	1,744,506	1,770,439	1,770,439
Detention-North County Detention Facility 30020400	5,599,553	5,062,968	5,469,133	5,024,324
Detention-Main Adult Detention Facility 30020300	27,283,449	29,414,374	34,107,528	34,019,700
Detention-Administration 30020100	20,287,866	23,525,838	21,617,349	23,331,504
Detention-Jail Industries 30020500	206,207	170,322	157,808	187,808
Detention-Training 30020200	1,086,024	1,615,772	1,055,786	1,055,786
PSR-Local Law Enf-Booking Fees 30026000	791,066	791,066	791,066	791,066
PSR-Local Law Enf-ST COPS (DD) 30026100	130,000	130,000	168,260	168,260
PSR-Local Corr AB 109 (DD) 30026200	4,280,229	4,285,519	0	0
Adult Supervision Section 27011100	5,955,525	7,018,215	7,435,029	7,435,029
Probation-Juvenile Supervision Section 27012100	2,792,310	2,738,940	2,840,685	2,840,685
Probation-Administration 27010100	4,705,096	5,107,390	5,119,440	5,119,440
Adult Realignment Section 27011200	(13,173)	6,839	(2,719)	(2,719)
Probation-Juvenile Justice Crime Prev 27012200	18,105	23,581	(2,360)	(2,360)
Probation-Juvenile Grant Funds 27012300	826,382	962,077	519,641	519,641
Adult Investigations Section 27011000	2,179,469	2,302,179	2,388,294	2,388,294
Juvenile Investigations Section 27012000	1,705,928	1,713,648	1,916,201	1,916,201
Probation Replacement Fund 27016000	(43,533)	7,995	22,500	22,500
Probation-CCPIF 27017000	571,927	759,163	669,918	669,918
CCP Probation 27017100	6,930,620	6,062,875	0	0
YOBG Section 27017500	1,103,110	1,209,699	1,241,849	1,241,849
Probation JPCF 27017700	972,610	2,229,247	2,547,867	2,547,867
Probation JJCPA 27017600	1,308,212	1,471,071	1,691,960	1,691,960
CCP Contingency 27017200	0	2,080,880	14,041,922	14,041,922
Juvenile Hall Section 27014000	13,287,228	13,824,084	14,594,252	14,594,252
Probation Camp 27014500	2,248,265	2,070,007	2,033,724	2,033,724
Supervised Adult Crews 27013000	885,151	713,410	1,091,173	1,091,173
SAC/Camp Ops & Replacement 27016300	813,494	1,161,286	1,379,483	1,379,483
Total Detention & Correction	107,272,761	118,202,951	124,666,228	125,877,746
<u>Protection Inspection</u>				
Agricultural Commissioner 10010100	4,836,947	5,404,927	5,393,317	6,066,951
Weights & Measures 10010200	957,753	903,963	1,024,708	1,024,708
W & M Transaction Verification 10010300	3,952	4,383	5,100	5,100
Total Protection Inspection	5,798,652	6,313,273	6,423,125	7,096,759
<u>Other Protection</u>				
County Center Parking Enforcement 21040400	120,563	122,191	108,871	108,871
Recorder Modernization 13010300	263,978	478,968	630,054	630,054
Recorder Micrographics 13010400	46,311	50,504	79,775	79,775
Clerk/Recorder-VRIP Program 13010500	11,472	35,214	47,467	47,467
Social Security Truncation Prog 13010600	7,442	11,314	28,981	28,981
Recorder - eRecording 13010700	76,071	99,091	140,382	140,382
Recorder Operations 13010100	2,023,561	1,932,377	2,015,957	2,015,957
County Clerk Operations 13010200	728,727	805,491	876,843	876,843

Description (Function, Activity and Budget Unit) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
<u>Public Protection (Cont):</u>				
<u>Other Protection (Cont)</u>				
PRMD Section 260101XX	19,578,306	20,775,400	23,121,078	24,491,536
ARM Mitigation 26010200	0	33,001	33,445	33,445
PRMD Planning Admin Fund 26010400	117,086	334,966	394,650	918,207
Coroner 30014600	2,323,091	2,572,143	2,503,094	2,503,094
IOLERO - Admin 32010100	56,834	728,279	595,107	595,107
PH Animal Care & Control 22020106	5,264,608	5,667,147	6,298,264	6,298,264
PH Animal Welfare Fund 22020200	84,451	182,464	106,266	106,266
Fish & Wildlife 10010400	11,852	29,763	35,950	35,950
Emergency Management 20010100	1,510,920	1,758,889	1,190,185	1,190,185
Operations Area Grants 20010200	528,028	496,154	581,227	581,227
Hazardous Materials Fund 20010300	1,495,202	1,674,783	1,705,725	1,751,252
Total Other Protection	34,248,503	37,788,139	40,493,321	42,432,863
Total Public Protection	270,747,424	295,124,796	315,446,087	319,324,314
<u>Public Ways/Facilities:</u>				
<u>Public Ways</u>				
Road Administration 340101XX	34,951,132	55,492,953	63,805,164	67,754,638
PW Special Projects 34020100	118,055	132,355	132,355	132,355
PW District Formation 34020200	595,171	508,443	454,500	454,500
PW Small Water Systems 34020300	132,624	33,722	3,026	3,026
PW PEG Fund 34020500	0	0	514,175	514,175
Cal-Am Franchise Fees 34020600	0	3,000	4,750	4,750
Total Public Ways	35,796,982	56,170,473	64,913,970	68,863,444
Total Public Ways/Facilities	35,796,982	56,170,473	64,913,970	68,863,444
<u>Health/Sanitation:</u>				
<u>Health</u>				
HS Administration 22010101	892,821	1,272,285	860,550	860,550
PH Environmental Health 22020102	920,602	673,675	874,578	988,578
PH Program Support 22020101	(6,313,185)	(4,725,411)	(6,127,814)	(6,059,573)
PH Disease Control 22020107	2,589,041	2,547,583	2,740,581	2,740,581
PH Family Health 22020103	5,100,036	4,608,382	5,135,520	5,237,529
PH Women Infants & Children 22020104	2,369,302	2,465,210	2,668,310	2,627,089

Description (Function, Activity and Budget Unit) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
<u>Health/Sanitation (Cont):</u>				
<u>Health (Cont)</u>				
PH Special Clinical Services 22020108	260,970	287,284	334,814	334,814
PH Emergency Medical Services 22020109	926,029	1,113,752	1,291,155	1,291,155
PH Children's Medical Services 22020105	6,255,613	6,906,850	7,834,167	7,834,167
PH Clinical Laboratory 22020110	1,169,067	1,108,108	1,337,003	1,337,003
PH Preparedness 22020111	1,238,092	1,190,092	814,944	814,944
BH Program Support 22030101	(12,178,200)	(9,417,078)	(8,782,005)	(8,862,976)
BH Acute/Forensic Services 22030102	9,867,154	10,064,037	10,910,951	11,308,155
BH Adult Contracted Services 22030103	12,385,373	12,889,806	13,457,036	13,101,858
BH Youth & Family Services 22030104	6,098,285	5,657,434	6,927,081	6,903,857
BH Mental Health Services Act 22030105	6,355,606	6,498,419	9,942,998	9,781,812
BH Substance Use Disorders 22030106	8,565,700	8,797,844	9,339,153	9,443,454
HPPE Policy, Strategy & Eval 22040103	1,714,753	1,585,305	2,640,555	3,555,200
HPPE Healthy Communities 22040102	3,188,073	4,360,715	2,739,763	2,866,959
HPPE Program Support 22040101	(1,592,148)	(584,207)	(2,170,589)	(2,170,589)
Tobacco Tax-Education 22050600	130,927	214,511	820,943	820,943
PH First 5 Sonoma County 22020300	6,442,342	7,473,926	5,710,926	5,710,926
PH Maddy Fund 22020500	470,548	398,813	509,025	509,025
PH Maddy/Richie Fund 22020600	612,014	598,123	653,323	653,323
Solid Waste Enforcement 22051000	27,685	25,030	25,082	25,082
Residential Tx & Detox 22051200	58,369	40,774	48,044	48,044
Alcohol Abuse Educ/Prev 22051300	62,715	62,251	63,616	63,616
Drug Abuse Educ/Prev 22051400	3,589	4,498	4,798	4,798
Alcohol & Drug Assessment Prog 22051500	0	0	1,000	1,000
PH Fee Stabilization Fund 22020400	4,362,557	4,754,817	5,653,344	6,022,344
HPPE Child Safety Seats 22040200	1,450	4,720	5,137	5,137
MHSA - Community Srvs & Support 22051600	15,845,700	16,084,042	16,084,042	16,084,042
MHSA - Early Intervention 22051800	5,176,304	3,932,490	3,932,490	3,932,490
MHSA - Innovation 22051900	1,156,431	1,220,378	1,207,378	1,207,378
BH Memorial Fund 22030300	0	500	14,520	14,520
BH ConRel Interim Fund 22030400	15,999	12,000	12,000	12,000
Health Realignment 1991 22050100	19,036,165	20,859,328	15,200,232	26,178,668
Behavioral Health Account 2011 22050200	8,937,915	9,761,503	9,761,503	9,761,503
Mental Health Realignment 1991 22050300	16,123,874	14,023,056	14,023,056	14,023,056
BH Driving Under the Influence 22030200	2,306,641	2,430,210	2,352,474	2,352,474
Vital Statistics Fund 22050900	61,783	55,000	91,112	91,112
Intergovernmental Transfer 22050500	3,948,394	3,911,529	0	171,766
Total Health	134,594,386	143,167,584	138,942,796	151,627,814
Total Health/Sanitation	134,594,386	143,167,584	138,942,796	151,627,814

Description (Function, Activity and Budget Unit) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)	
<u>Public Assistance:</u>					
<u>Administration</u>					
County Mandated MOE	24010200	3	0	353,270	353,270
Discretionary General Fund	24010300	33,270	0	0	0
WP-Realignment	24030610	(317,365)	(786,690)	0	0
WP-Aid to Adoption	24030640	5,304,708	4,904,453	5,395,179	5,395,179
WP-Case Service	24030641	3,670,483	4,452,357	238,500	438,500
WP-Adult Other Case Services	24030650	282,363	257,017	243,270	243,270
WP-IHSS & PA Program	24030651	18,001,143	21,378,598	24,250,444	24,250,444
WP-Refugees	24030621	22,440	19,070	11,000	11,000
WP-Wraparound Services	24039100	3,237,747	3,562,348	5,302,885	5,302,885
AB 85 Family Support Fund	24020300	1,321,213	1,948,298	2,096,530	2,096,530
HS Realignment Operating	24020100	26,723,405	28,641,163	28,697,880	28,697,880
CalWorks MOE	24020400	5,332,978	5,400,207	4,787,490	4,787,490
Pub Safety Realign AB 118 - HS	24020200	25,816,625	25,210,244	26,105,200	26,105,200
Title IVe Waiver Fund	24020700	8,325,579	9,467,532	10,895,432	10,895,432
Human Services - Program Administration	240301XX	98,823,473	106,725,871	109,937,609	110,137,609
Total Administration		196,578,065	211,180,468	218,314,689	218,714,689
<u>Aid Programs</u>					
WP-Foster Care	24030642	2,248,323	0	1,963,262	1,963,262
WP-Temp Assist Needy Families	24030630	5,364,789	6,236,701	8,398,926	8,398,926
Dependent Child Fund	24020500	33,436	39,053	64,916	64,916
Total Aid Programs		7,646,548	6,275,754	10,427,104	10,427,104
<u>General Relief</u>					
WP-General Assistance	24030622	585,584	538,168	645,165	645,165
Total General Relief		585,584	538,168	645,165	645,165
<u>Veterans Services</u>					
Veterans Services	24030155	720,095	943,962	570,778	570,778
Total Veterans Services		720,095	943,962	570,778	570,778
<u>Other Assistance</u>					
Area Agency on Aging	24030153	3,153,361	3,361,909	3,199,635	3,438,485
MSSP - Senior Services	24030154	1,158,271	1,415,106	751,463	751,463
PA/PG/PC	24030156	1,416,394	1,237,239	1,453,877	1,453,877
CAPIT	24030143	182,343	114,730	157,000	157,000
Child Support Services	12010100	11,575,677	12,708,914	14,725,904	14,725,904
Total Other Assistance		17,486,046	18,837,898	20,287,879	20,526,729
Total Public Assistance		223,016,338	237,776,250	250,245,615	250,884,465

Description (Function, Activity and Budget Unit) (1)	Actual 2015-16 (2)	Estimated 2016-17 (3)	Recommended 2017-18 (4)	Adopted by the Board of Supervisors 2017-18 (5)
<u>Education:</u>				
<u>Agricultural Education</u>				
UC Cooperative Extension Div 35010100	1,031,509	1,152,302	1,166,657	1,166,657
Total Agricultural Education	1,031,509	1,152,302	1,166,657	1,166,657
Total Education	1,031,509	1,152,302	1,166,657	1,166,657
<u>Recreation/Cultural Services:</u>				
<u>Recreation Facilities</u>				
Regional Parks Ops & Maintenance 290101XX	10,254,633	11,108,268	11,125,395	11,642,395
Park Planning 29010200	483,019	717,711	507,444	507,444
Community Engagement 290103XX	1,342,585	1,764,796	1,847,821	1,902,821
Parks Administration 29010400	74,327	(260,853)	178,549	178,549
Spring Lake Park 290105XX	2,626,235	2,822,709	3,046,440	3,046,440
Total Recreation Facilities	14,780,799	16,152,631	16,705,649	17,277,649
<u>Veterans Memorial Buildings</u>				
Veterans Buildings 21030200	640,294	841,733	633,699	872,393
Total Veterans Memorial Buildings	640,294	841,733	633,699	872,393
Total Recreation/Cultural Services	15,421,093	16,994,364	17,339,348	18,150,042
<u>Debt Service:</u>				
<u>Retirement of Long-Term Debt</u>				
Retirement of Long-Term Debt 42000000	97,226,897	12,294,541	12,122,769	12,122,769
Total Retirement of Long-Term Debt	97,226,897	12,294,541	12,122,769	12,122,769
Total Debt Service	97,226,897	12,294,541	12,122,769	12,122,769
Grand Total Financing Uses by Function*	909,694,811	899,915,543	1,036,434,166	1,061,467,332

*Excludes 2015-16 Actual transfers totaling \$152,140,058, 2016-17 Estimated transfers totaling \$102,746,718, 2017-18 Recommended transfers totaling \$112,612,590 and 2017-18 Adopted transfers totaling \$125,608,006.

District Name (1)	Total Financing Sources				Total Financing Uses		
	Unallocated Fund Balance June 30,2017 (2)	Decreases to Fund Balance (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Fund Balance (7)	Total Financing Uses (8)
<u>County Service Areas:</u>							
13105-13130 #40-Fire Services	0	397,296	6,253,247	6,650,543	6,650,543		6,650,543
15XXX #41-Lighting	0	851,785	1,051,533	1,903,318	1,903,318		1,903,318
15XXX #41-Parks	0	93,128	186,325	279,453	279,453		279,453
Total County Service Areas	0	1,342,209	7,491,105	8,833,314	8,833,314	0	8,833,314
13015 Rio Nido GHAD	0	9,403	597	10,000	10,000		10,000
13305-13325 Community Facilities	0	100	253,300	253,400	253,400		253,400
13335-13360 Permanent Road Districts	0	10,041	65,546	75,587	63,056	12,531	75,587
<u>Sonoma County Water Agency:</u>							
14015 General Fund	0	39,066	16,135,434	16,174,500	16,174,500		16,174,500
14020 Spring Lake Park	0	183,504	2,783,466	2,966,970	2,966,970		2,966,970
14025 Waste/Recycled Water Loan	0		4,450	4,450		4,450	4,450
14030 Sustainable/Renewable Energy	0	992,650	22,250	1,014,900	1,014,900		1,014,900
14105-14135 Special Revenue Funds	0	10,583,854	15,121,465	25,705,319	25,705,319		25,705,319
34105 Warm Springs Dam Debt Serv.	0	5,282,222	1,003,350	6,285,572	6,285,572		6,285,572
Total Sonoma County Water Agency	0	17,081,296	35,070,415	52,151,711	52,147,261	4,450	52,151,711
13395 IHSS Public Authority	0		1,436,100	1,436,100	1,436,100		1,436,100
13605-13635 Open Space District	0	628,530	38,857,566	39,486,096	38,857,566	628,530	39,486,096
<u>Community Development:</u>							
46000 Community Development	0	2,809,684	56,535,319	59,345,003	59,345,003		59,345,003
Total Community Development	0	2,809,684	56,535,319	59,345,003	59,345,003	0	59,345,003
Total Special Districts & Other Agencies	0	21,881,263	139,709,948	161,591,211	160,945,700	645,511	161,591,211

Fund Name (1)	Total Estimated Fund Balance June 30, 2017 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Unallocated Fund Balance June 30, 2018 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
<u>County Service Areas:</u>							
131XX #40-Fire Services	2,948,105		2,948,105				0
15XXX #41-Lighting	7,660,116		7,660,116				0
15XXX #41-Parks	229,516		229,516				0
Total County Service Areas	10,837,737	0	10,837,737	0	0	0	0
13015 Rio Nido GHAD	112,765		112,765				0
13305-13325 Community Facilities	79,788		79,788				0
13335-13360 Permanent Road Districts	720,088		720,088				0
<u>Sonoma County Water Agency:</u>							
14015 General Fund	13,783,301		13,783,301				0
14020 Spring Lake Park	2,500,586		2,500,586				0
14025 Waste/Recycled Water	599,176		599,176				0
14030 Sustainability Fund	1,435,679		1,435,679				0
14105-14135 Special Revenue Funds	29,744,119		29,744,119				0
34105 Warm Springs Dam Debt Serv.	11,536,815		11,536,815				0
Total Sonoma County Water Agency	59,599,676	0	59,599,676	0	0	0	0
13395 IHSS Public Authority	311,678		311,678				0
13605-13635 Open Space District	6,491,688		6,491,688				0
46000 Community Development	96,456,106		96,456,106				0
							0
Total Special Districts & Other Agencies	174,609,526	0	174,609,526	0	0	0	0

*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

	Actual/ Estimated Fund Balance June 30,2017 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2018 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
<u>County Service Areas:</u>						
13105 #40-Fire Services	2,537,032	308,481	387,296			2,149,736
13115 #40-Fire-Dry Creek	175,129					175,129
13125 #40-Fire-Fitch Mountain	35,489	10,000	10,000			25,489
13130 #40-Fire-Wilmar	200,455					200,455
Subtotal CSA #40	2,948,105	318,481	397,296	0	0	2,550,809
15015 #41-Lighting - Roseland	450,500	14,677	14,677			435,823
15025 #41-Lighting - Meadowlark	18,891	4,822	4,822			14,069
15035 #41-Lighting - ALW Zone 5	9,790	4,833	4,833			4,957
15045 #41-Parks-Sonoma Valley	200,006	63,999	63,999			136,007
15050 #41-Parks-SV-Ernie Smith	29,129	29,129	29,129			0
15055 #41-Parks-SV-Larsen	381					381
15065 #41-Airport Center Light	55,048	4,404	4,404			50,644
15101-15201 #41-Lighting Services	7,125,887	823,049	823,049			6,302,838
Subtotal CSA #41	7,889,632	944,913	944,913	0	0	6,944,719
Total County Service Areas	10,837,737	1,263,394	1,342,209	0	0	9,495,528
<u>Hazardous Abatement:</u>						
13015 Rio Nido GHAD	112,765	9,403	9,403			103,362
Total Hazardous Abatement	112,765	9,403	9,403	0	0	103,362
<u>Community Facilities:</u>						
13305 CFD #4 Wilmar	12,120					12,120
13315 CFD #5 Dry Creek	12,955					12,955
13325 CFD #7 Mayacamas	54,713	100	100			54,613
Total Community Facilities	79,788	100	100	0	0	79,688
<u>Permanent Roads:</u>						
13335-13355 Permanent Roads	235,432	951	951			234,481
13360 Canon Manor Maint. Ops.	484,656			3,441	3,441	488,097
Total Permanent Roads	720,088	951	951	3,441	3,441	722,578

	Actual/ Estimated Fund Balance June 30,2017 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2018 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
<u>Sonoma County Water Agency:</u>						
14015 General	13,533,301	39,066	39,066			13,494,235
14015 General-Restricted Assets	250,000					250,000
14020 Spring Lake Park	2,500,586	183,504	183,504			2,317,082
14025 Waste/Recycled Water Loan	599,176			4,450	4,450	603,626
14030 Sustainable/Renewable Energy	1,435,679	992,650	992,650			443,029
14105 Laguna Mark (1A)	6,333,632		1,493,651	229,549		4,839,981
14110 Petaluma (2A)	6,627,337	1,835,558	1,869,828			4,757,509
14115 Valley of the Moon (3A)	3,281,832		175,704	148,096		3,106,128
14120 Lower Russian River (5A)	2,004,921	230,801	230,801			1,774,120
14125 North Coast (7A)	75,458	12,666	12,666			62,792
14130 South Coast (8A)	2,405,280	72,912	72,912			2,332,368
14135 Warm Springs Dam	9,015,659	6,728,292	6,728,292			2,287,367
34105 Warm Springs Dam Debt Serv.	11,536,815	5,282,222	5,282,222			6,254,593
Total Sonoma County Water Agency	59,599,676	15,377,671	17,081,296	382,095	4,450	42,522,830
<u>IHSS Public Authority:</u>						
13395 IHSS Public Authority	311,678					311,678
Total IHSS Public Authority	311,678	0	0	0	0	311,678
<u>Open Space District:</u>						
13605 SCAPOSD	1,769,900	628,530	628,530			1,141,370
13610 SCAPOSD-Fiscal Oversight Commission	13,496					13,496
13620 SCAPOSD-Cooley Reserve	145,702					145,702
13635 SCAPOSD-O & M - Reserved	4,562,590			628,530	628,530	5,191,120
Total Open Space District	6,491,688	628,530	628,530	628,530	628,530	6,491,688
<u>Community Development:</u>						
46000 Community Development	96,456,106	2,564,683	2,809,683			93,646,423
Total Community Development	96,456,106	2,564,683	2,809,683	0	0	93,646,423
<u>Total Special Districts & Other Agencies</u>						
Total Special Districts & Other Agencies	174,609,526	19,844,732	21,872,172	1,014,066	636,421	153,373,775

CROSS REFERENCE OF COUNTY SERVICES TO STATE FUNCTION CATEGORIES

DEPARTMENT OR DIVISION BUDGETS (as presented in this document)	STATE FUNCTION CATEGORY								
	General	Public Protection	Public Ways/ Facilities	Health/ Sanitation	Public Assistance	Education	Recreation/ Cultural	Debt Service	
ADMINISTRATIVE AND FISCAL SERVICES									
Board of Supervisors/County Administrator	X								
County Counsel	X								
Human Resources	X								
General Services	X								
Information Systems	X								
Employee Benefits	X								
Other General Government	X								
Auditor-Controller-Treasurer-Tax Collector	X								
County Clerk/Assessor	X								
Recorder		X							
Retirement of Long-Term Debt								X	
JUSTICE SERVICES									
Court Support		X							
Grand Jury		X							
Probation		X							
District Attorney		X							
Public Defender		X							
Sheriff		X							
HEALTH & HUMAN SERVICES									
Health Services				X					
Human Services					X				
Child Support Services					X				
DEVELOPMENT SERVICES									
Permit and Resources Management		X							
Fire and Emergency Services		X							
Transportation and Public Works			X						
Economic Development	X								
Regional Parks							X		
OTHER COUNTY SERVICES									
Agricultural Commissioner		X							
University of California Cooperative Extension						X			
Advertising	X								
Independent Office of Law Enforcement & Outreach		X							
CAPITAL IMPROVEMENTS									
Capital Improvements	X								

POSITION LISTINGS



PERMANENT POSITION SUMMARY

	FY 16-17 Adopted	FY 16-17 Revised	FY 17-18 Recommended	FY 17-18 Supplemental	FY 17-18 Hearing Actions	FY 17-18 Adopted
Auditor-Controller-Treasurer- Tax Collector	93.00	93.00	93.00	2.00	3.00	98.00
Ag Pres/Open Space District	27.50	27.50	27.50	0.00	0.00	27.50
Agricultural Commissioner	33.25	33.25	33.50	3.00	0.00	36.50
Board of Supervisor/County Admin	42.55	42.55	42.55	0.00	0.00	42.55
Child Support Services	96.50	96.50	96.50	0.00	0.00	96.50
Clerk-Recorder-Assessor	107.75	108.75	107.75	-1.00	0.00	106.75
Community Development	43.00	42.00	42.00	1.00	0.00	43.00
County Counsel	42.25	42.25	42.25	1.00	1.00	44.25
District Attorney	124.75	128.25	128.25	0.00	0.00	128.25
Economic Development Board	11.50	11.50	11.50	1.00	0.00	12.50
Fairgrounds	30.75	30.75	30.75	0.00	0.00	30.75
Fire and Emergency Services	24.75	24.75	23.75	1.50	0.00	25.25
General Services	120.50	121.50	120.50	1.00	1.00	122.50
Health Services	637.45	647.70	651.70	-2.45	0.00	649.25
Human Resources	61.00	61.00	63.50	0.50	0.00	64.00
Human Services	928.55	951.55	882.05	0.00	0.00	882.05
IHSS Public Authority	1.00	1.00	1.00	0.00	0.00	1.00
Indep Office Law Enf & Outreach	2.00	2.00	2.00	0.00	0.00	2.00
Information Systems	116.50	116.50	116.50	0.00	0.00	116.50
Permit & Resource Management	119.00	120.00	120.00	5.00	8.00	133.00
Probation	289.60	291.60	291.60	0.40	0.00	292.00
Public Defender	50.00	51.00	51.00	0.00	0.00	51.00
Regional Parks	88.00	88.00	90.00	0.00	0.00	90.00
Sheriff/Adult Detention	652.50	651.50	652.50	1.00	0.00	653.50
Transport & Public Works	171.00	171.00	166.00	-1.00	0.00	165.00
UC Cooperative Extension	6.00	6.00	6.00	0.00	0.00	6.00
Water Agency	226.75	229.75	229.75	0.00	0.00	229.75
TOTALS (FTE)	4147.40	4191.15	4123.40	12.95	13.00	4149.35

POSITION ALLOCATION & SALARY SCHEDULE

The “STEP” values in the following Position Allocation and Salary Schedule reflect the beginning and ending of each approved salary Step in effect at the time the Board of Supervisors adopted the budget.

See the Human Resources Department website (<http://sonomacounty.ca.gov/hr/>) for the current salary levels in effect at any time.

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
AGRICULTURAL COMMISSIONER'S OFFICE								
100101	0002	OFFICE ASSISTANT II	17.52	21.30	0.80			0.80
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00	1.00		2.00
	0100	RECEPTIONIST	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	0.00			0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	4320	WILDLIFE SPECIALIST	22.37	27.18	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	1125	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	27.96	33.99	6.70	2.00		8.70
	1126	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	29.39	35.72	3.00			3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	1137	DEPUTY AGRICULTURAL COMMISSION	32.32	39.29	3.00			3.00
	0988	ENVIRONMENTAL SPECIALIST	32.49	39.49	1.00			1.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	1.00			1.00
	1138	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	37.99	46.17	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	1140	ASSISTANT AGRICULTURAL COMMISSIONER	43.71	53.14	1.00			1.00
	1014	SENIOR ENGINEER	47.81	58.12	1.00			1.00
	1142	AGRICULTURAL COMMISSIONER-SEALER	69.20	84.11	1.00			1.00
<i>100101 Total</i>					27.50			30.50
100102	1125	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	27.96	33.99	4.00			4.00
	1126	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	29.39	35.72	1.00			1.00
	1108	CHIEF DEPUTY SEALER	37.99	46.17	1.00			1.00
<i>100102 Total</i>					6.00			6.00
AGRICULTURAL COMMISSIONER'S OFFICE TOTAL					33.50	3.00	0.00	36.50
AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR								
110101	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	5.00			5.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	8.00			8.00
	7384	AUDITORS PAYROLL TECHNICIAN CONFIDENTIAL	25.30	30.77	6.00			6.00
	0416	ACCOUNTANT II	30.70	37.32	10.00	-1.00		9.00
	7158	DEPT INFO SYSTEMS SPECIALIST I CONFIDENTIAL	31.09	37.78	1.00			1.00
	7416	ACCOUNTANT II CONFIDENTIAL	31.61	38.42	0.00	1.00	2.00	3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00			0.00
	0155	BUSINESS SYSTEMS ANALYST	35.02	42.57	1.00			1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	7.00			7.00
	7159	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	35.24	42.83	2.00			2.00
	0417	ACCOUNTANT III	36.35	44.18	2.00			2.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	5.00		1.00	6.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	38.56	46.87	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	47.27	57.46	5.00			5.00
	0440	ASSISTANT AUDITOR-CONTROLLER	59.68	72.53	1.00			1.00
<i>110101 Total</i>					58.00			61.00
110102	0402	ACCOUNT CLERK II	19.95	24.26	3.00			3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	7.00			7.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	0416	ACCOUNTANT II	30.70	37.32	0.00	1.00		1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	3.00			3.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	0.00	1.00		1.00
	0429	TREASURY MANAGER	43.48	52.85	1.00			1.00
	0431	TAX COLLECTION MANAGER	43.48	52.85	1.00			1.00
	0426	INVESTMENT AND DEBT OFFICER	47.28	57.47	1.00			1.00
	0433	ASSISTANT TREASURER-TAX COLLECTOR	54.16	65.84	0.00			0.00
	0440	ASSISTANT AUDITOR-CONTROLLER	59.68	72.53	1.00			1.00
<i>110102 Total</i>					23.00			25.00
110103	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	5.00			5.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	0427	AUDIT MANAGER	47.27	57.46	1.00			1.00
110103 Total					7.00			7.00
110104	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00			2.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00			0.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	8108	AUDITOR CONTROLLER-TREASURER-TAX COLLECTOR	109.26	109.26	1.00			1.00
110104 Total					5.00			5.00
AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR TOTAL					93.00	2.00	3.00	98.00
DEPARTMENT OF CHILD SUPPORT SERVICES								
120101	0049	LEGAL PROCESSOR II	19.95	24.26	10.00			10.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	10.00			10.00
	0412	CHILD SUPPORT FINANCIAL WORKER II	22.00	26.74	5.00			5.00
	0021	LEGAL SECRETARY II	22.93	27.87	1.00			1.00
	0413	SENIOR CHILD SUPPORT FINANCIAL WORKER	23.30	28.32	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	0584	CHILD SUPPORT OFFICER II	23.97	29.14	32.00			32.00
	0586	CHILD SUPPORT OFFICER III	25.73	31.28	13.50			13.50
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00			1.00
	0588	CHILD SUPPORT SERVICES SUPERVISOR	30.33	36.87	9.00			9.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	2.00			2.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	2.00			2.00
	0875	ASSISTANT DIRECTOR CHILD SUPPORT SERVICES	51.31	62.37	1.00			1.00
	4044	CHILD SUPPORT ATTORNEY IV	58.84	71.52	4.00			4.00
	0876	DIRECTOR OF CHILD SUPPORT SERVICES	68.83	83.65	1.00			1.00
DEPARTMENT OF CHILD SUPPORT SERVICES TOTAL					96.50	0.00	0.00	96.50
CLERK-RECORDER-ASSESSOR								
130101	0100	RECEPTIONIST	19.95	24.26	1.00			1.00
	0205	MICROGRAPHIC TECHNICIAN II	19.95	24.26	3.00			3.00
	0212	DOCUMENT RECORDER II	21.93	26.66	7.00	-1.00		6.00
	0206	SUPERVISING MICROGRAPHIC TECHNICIAN	21.94	26.67	1.00			1.00
	0213	DOCUMENT RECORDER III	25.65	31.17	1.00			1.00
	0217	CHIEF DEPUTY COUNTY CLERK-RECORDER	43.48	52.85	1.00			1.00
130101 Total					14.00			13.00
130102	0049	LEGAL PROCESSOR II	19.95	24.26	3.00			3.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	1.00			1.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00			1.00
130102 Total					5.00			5.00
130201	0391	ASSESSMENT CLERK	20.18	24.53	10.00			10.00
	1506	APPRAISER AIDE	21.10	25.65	4.00			4.00
	0392	ASSESSMENT PROCESS SPECIALIST	22.66	27.54	9.00			9.00
	1531	CADASTRAL MAPPING TECHNICIAN II	24.67	29.99	3.00			3.00
	0393	ASSESSMENT PROCESS SUPERVISOR	24.96	30.35	2.00			2.00
	1533	CADASTRAL MAPPING SUPERVISOR	28.98	35.23	1.00			1.00
	0394	ASSESSORS CHANGE OF OWNERSHIP SUPERVISOR	30.52	37.10	1.00			1.00
	1512	APPRAISER III	31.16	37.88	19.00			19.00
	0457	AUDITOR-APPRAISER II	31.92	38.81	6.00			6.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	2.75			2.75
	1513	APPRAISER IV	35.93	43.68	4.00			4.00
	0460	SUPERVISING AUDITOR-APPRAISER	37.34	45.39	1.00			1.00
	0396	ASSESSMENT PROCESS MANAGER	43.48	52.85	1.00			1.00
	1520	CHIEF APPRAISER	47.80	58.11	1.00			1.00
	1522	CHIEF OF ASSESSMENT STANDARDS	47.80	58.11	1.00			1.00
	1525	CHIEF DEPUTY ASSESSOR	59.01	71.73	1.00			1.00
130201 Total					66.75			66.75
130202	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	7416	ACCOUNTANT II CONFIDENTIAL	31.61	38.42	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00			0.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00			2.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	8105	COUNTY CLERK-RECORDER-ASSESSOR	87.90	87.90	1.00			1.00
130202 Total					8.00			8.00
130301	0311	STOREKEEPER	19.84	24.11	1.00			1.00
	0263	ELECTION SPECIALIST II	19.97	24.28	5.00			5.00
	0264	SENIOR ELECTION SPECIALIST	21.95	26.68	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0157	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	25.97	31.56	1.00			1.00
	0267	ELECTION SERVICES SUPERVISOR	27.27	33.14	0.00			0.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	38.56	46.87	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00			1.00
	0057	CHIEF DEPUTY REGISTRAR OF VOTERS	54.41	66.14	1.00			1.00
130301 Total					14.00			14.00
CLERK-RECORDER-ASSESSOR					107.75	-1.00	0.00	106.75
COMMUNITY DEVELOPMENT COMMISSION								
140101	0002	OFFICE ASSISTANT II	17.52	21.30	4.00			4.00
140101	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
140101	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
140101	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
140101	9138	COMMUNITY DEVELOPMENT SPEC II	24.14	29.35	7.00			7.00
140101	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
140101	0009	SENIOR OFFICE SUPPORT SUPERVISOR	26.01	31.62	1.00			1.00
140101	9127	EMPLOYMENT HOUSING COUNSELOR	26.32	31.99	1.00			1.00
140101	9137	SENIOR COMMUNITY DEVELOPMENT SPECIALIST	28.98	35.23	4.00			4.00
140101	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
140101	9136	SUPERVISING COMMUNITY DEVELOPMENT SPECIALIST	30.74	37.36	1.00			1.00
140101	9112	HOUSING REHABILITATION SPECIAL	31.06	37.75	3.00			3.00
140101	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	0.00	1.00		1.00
140101	9135	COMMUNITY DEVELOPMENT ASSOCIATE	36.40	44.25	6.00			6.00
140101	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
140101	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
140101	9124	AFFORDABLE HOUSING ASSISTANT MANAGER	41.53	50.48	1.00			1.00
140101	9125	COMMUNITY DEVELOPMENT ASSISTANT MANAGER	41.53	50.48	1.00			1.00
140101	9105	CONTROLLER-CDC	47.27	57.46	1.00			1.00
140101	9102	COMMUNITY DEVELOPMENT MANAGER	51.28	62.33	1.00			1.00
140101	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00			1.00
140101	9126	ASSISTANT EXECUTIVE DIRECTOR CDC	56.41	68.57	1.00			1.00
140101	9101	EXECUTIVE DIRECTOR SONOMA COUNTY CDC	70.37	85.53	1.00			1.00
COMMUNITY DEVELOPMENT COMMISSION TOTAL					42.00	1.00	0.00	43.00
BOARD OF SUPERVISOR & COUNTY ADMINISTRATOR								
150101	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	0.00			0.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	3.00			3.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	5.00			5.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	5.00			5.00
	0031	CHIEF DEPUTY CLERK OF THE BOARD	39.24	47.69	1.00			1.00
	8000	SUPERVISOR	68.86	68.86	5.00			5.00
150101 Total					21.00			21.00
150201	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.75			0.75
	0032	ASSISTANT TO THE COUNTY ADMINISTRATOR	34.46	41.88	1.00			1.00
	0838	ADMINISTRATIVE ANALYST III	43.83	53.28	7.80			7.80
	0844	LAFCO EXECUTIVE OFFICER	47.38	57.59	1.00			1.00
	0839	PRINCIPAL ADMINISTRATIVE ANALYST	52.22	63.47	3.00			3.00
	0837	DEPUTY COUNTY ADMINISTRATOR	61.47	74.72	3.00			3.00
	0840	ASSISTANT COUNTY ADMINISTRATOR	84.99	103.31	1.00			1.00
	0845	COUNTY ADMINISTRATOR	123.06	123.06	1.00			1.00
150201 Total					21.55			21.55
BOARD OF SUPERVISOR & COUNTY ADMINISTRATOR TOTAL					42.55	0.00	0.00	42.55

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
COUNTY COUNSEL								
170101	7101	RECEPTIONIST CONFIDENTIAL	20.56	24.99	1.00			1.00
170101	7021	LEGAL SECRETARY II CONFIDENTIAL	23.62	28.71	2.00			2.00
170101	7404	ACCOUNTING TECHNICIAN CONFIDENTIAL	24.00	29.17	0.00			0.00
170101	7019	LEGAL ASSISTANT CONFIDENTIAL	25.47	30.95	7.00			7.00
170101	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
170101	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
170101	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
170101	4034	DEPUTY COUNTY COUNSEL IV	60.76	73.86	23.25	1.00	1.00	25.25
170101	4028	CHIEF DEPUTY COUNTY COUNSEL	66.82	81.22	4.00			4.00
170101	4030	ASSISTANT COUNTY COUNSEL	73.53	89.38	1.00			1.00
170101	4035	COUNTY COUNSEL	107.74	107.74	1.00			1.00
COUNTY COUNSEL TOTAL					42.25	1.00	1.00	44.25
DISTRICT ATTORNEY'S OFFICE								
180101	0049	LEGAL PROCESSOR II	19.95	24.26	19.00			19.00
	0023	SECRETARY	21.85	26.55	1.75			1.75
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	2.00			2.00
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	1.00			1.00
	0571	VICTIM CLAIMS SPECIALIST II	22.76	27.68	2.00			2.00
	0021	LEGAL SECRETARY II	22.93	27.87	7.00			7.00
	7404	ACCOUNTING TECHNICIAN CONFIDENTIAL	24.00	29.17	1.00			1.00
	0019	LEGAL ASSISTANT	24.73	30.06	5.00			5.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	2.00			2.00
	0575	VICTIM CLAIMS SUPERVISOR	25.94	31.53	1.00			1.00
	3222	VICTIM WITNESS ADVOCATE II	26.50	32.21	8.00			8.00
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00			1.00
	3219	SENIOR VICTIM WITNESS ADVOCATE	29.15	35.44	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	3.00			3.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	4212	DISTRICT ATTORNEY INVESTIGATOR II	42.44	51.59	12.00			12.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	4215	SENIOR DISTRICT ATTORNEY INVESTIGATOR	48.21	58.60	1.00			1.00
	4020	DEPUTY DISTRICT ATTORNEY IV	58.84	71.52	45.00			45.00
	4225	CHIEF CRIMINAL INVESTIGATOR	61.45	74.70	1.00			1.00
	4025	CHIEF DEPUTY DISTRICT ATTORNEY	66.82	81.22	5.00			5.00
	4039	ASSISTANT DISTRICT ATTORNEY LIMITED TERM	73.52	89.37	1.00			1.00
	8101	DISTRICT ATTORNEY	107.34	107.34	1.00			1.00
<i>180101 Total</i>						125.75		125.75
180106	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.50			1.50
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	1.00			1.00
<i>180106 Total</i>						2.50		2.50
DISTRICT ATTORNEY'S OFFICE TOTAL					128.25	0.00	0.00	128.25
ECONOMIC DEVELOPMENT BOARD								
190101	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.75			3.75
190101	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	4.75			4.75
190101	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	2.00	1.00		3.00
190101	0741	EXECUTIVE DIRECTOR ECONOMIC DEVELOPMENT BOARD	61.47	74.72	1.00			1.00
ECONOMIC DEVELOPMENT BOARD TOTAL					11.50	1.00	0.00	12.50
FIRE & EMERGENCY SERVICES								
200101	5015	MAINTENANCE WORKER II	22.18	26.95	1.50			1.50
	0777	DEPUTY EMERGENCY SERVICES COORDINATOR	32.26	39.21	2.00			2.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	0780	EMERGENCY SERVICES COORDINATOR	45.25	55.00	1.00			1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	0.00			0.00
<i>200101 Total</i>						5.50		5.50
200103	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.50	0.50		1.00
	4519	FIRE INSPECTOR II	39.88	48.47	4.00			4.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	4516	FIRE SERVICES OFFICER	49.81	60.55	1.00			1.00
200103 Total					5.50			6.00
200201	0310	MATERIALS HANDLER	18.98	23.08	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00			1.00
	0312	SENIOR STOREKEEPER	22.01	26.75	0.00	1.00		1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.75			1.75
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	4513	SENIOR FIRE INSPECTOR	43.87	53.32	1.00			1.00
	4518	ASSISTANT FIRE CHIEF	57.45	69.84	1.00			1.00
	4520	DIRECTOR OF FIRE AND EMERGENCY SERVICES	71.98	87.50	1.00			1.00
200201 Total					8.75			9.75
200202	4519	FIRE INSPECTOR II	39.88	48.47	2.00			2.00
	4513	SENIOR FIRE INSPECTOR	43.87	53.32	1.00			1.00
	4518	ASSISTANT FIRE CHIEF	57.45	69.84	1.00			1.00
200202 Total					4.00			4.00
FIRE & EMERGENCY SERVICES TOTAL					23.75	1.50	0.00	25.25
GENERAL SERVICES								
210101	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.50			0.50
	0402	ACCOUNT CLERK II	19.95	24.26	2.00			2.00
	0023	SECRETARY	21.85	26.55	0.00			0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	7382	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	1.00			1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0868	GENERAL SERVICES DEPUTY DIRECTOR	57.13	69.45	1.00			1.00
	0870	GENERAL SERVICES DIRECTOR	74.32	90.34	1.00			1.00
210101 Total					10.50			10.50
210201	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	1035	ASSISTANT PROJECT SPECIALIST	30.63	37.23	1.00			1.00
	1036	PROJECT SPECIALIST	34.43	41.85	4.00			4.00
	0155	BUSINESS SYSTEMS ANALYST	35.02	42.57	1.00			1.00
	1037	SENIOR PROJECT SPECIALIST	39.57	48.10	3.00			3.00
	1038	CAPITAL PROJECT MANAGER	43.53	52.92	2.00	1.00		3.00
	1048	SENIOR CAPITAL PROJECT MANAGER	47.48	57.71	2.00			2.00
	0868	GENERAL SERVICES DEPUTY DIRECTOR	57.13	69.45	1.00			1.00
210201 Total					19.00			19.00
210203	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.50			0.50
	0023	SECRETARY	21.85	26.55	0.00			0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	3.00			3.00
	0763	REAL ESTATE MANAGER	44.91	54.60	1.00			1.00
210203 Total					4.50			4.50
210204	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	5327	JANITORIAL SERVICES SUPERVISOR	21.20	25.77	1.00			1.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	5335	BUILDING MECHANIC II	30.65	37.25	28.00			28.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	1036	PROJECT SPECIALIST	34.43	41.85	2.00			2.00
	5361	ASSISTANT BUILDING SUPERINTENDENT	36.23	44.04	3.00			3.00
	5362	ASSISTANT FACILITY MANAGER	45.52	55.34	1.00			1.00
210204 Total					40.00			40.00
210301	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0335	BUYER	27.13	32.98	4.00			4.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0337	ASSISTANT PURCHASING AGENT	38.11	46.33	1.00		1.00	2.00
	0339	PURCHASING AGENT	43.84	53.29	1.00			1.00
210301 Total					8.00			8.00
210302	1273	EVENT SERVICES WORKER	22.18	26.95	0.50			0.50

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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	1275	EVENTS SERVICES SUPERVISOR	30.50	37.08	1.00			1.00
210302 Total					1.50			1.50
210303	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	4.00			4.00
	0826	DEPARTMENT ANALYST	32.26	39.21	4.00			4.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	2.00			2.00
	5364	ENERGY & SUSTAINABILITY PROGRAM MANAGER	47.84	58.15	1.00			1.00
210303 Total					14.00			14.00
210304	5213	MOTOR POOL ATTENDANT	16.16	19.65	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	5223	AUTOMOTIVE TECHNICIAN	27.30	33.19	5.00			5.00
	5210	WELDER	29.46	35.81	1.00			1.00
	5226	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	6.00			6.00
	5224	LEAD AUTOMOTIVE TECHNICIAN	29.78	36.19	1.00			1.00
	5230	AUTO FLEET MAINTENANCE SUPERVISOR	31.93	38.82	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	5228	SENIOR HEAVY EQUIPMENT MECHANIC	32.28	39.23	1.00			1.00
	5229	HEAVY EQUIPMENT FLEET MAINTENANCE SUPERVISOR	34.64	42.11	1.00			1.00
	5235	ASSISTANT FLEET MANAGER	40.96	49.79	1.00			1.00
	5240	FLEET MANAGER	47.64	57.91	1.00			1.00
210304 Total					23.00			23.00
GENERAL SERVICES TOTAL					120.50	1.00	1.00	122.50
DEPARTMENT OF HEALTH SERVICES								
220101	0311	STOREKEEPER	19.84	24.11	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0100	RECEPTIONIST	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	3.00			3.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	4.50			4.50
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	4.00			4.00
	0382	PAYROLL CLERK	23.37	28.41	3.00			3.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	5.00			5.00
	0416	ACCOUNTANT II	30.70	37.32	10.00			10.00
	0826	DEPARTMENT ANALYST	32.26	39.21	9.00			9.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	8.00			8.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00			2.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	2.00			2.00
	0437	DEPARTMENT ACCOUNTING MANAGER	41.76	50.76	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	2.00			2.00
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	1.00			1.00
	2420	PATIENT CARE ANALYST	44.14	53.66	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	0848	COMPLIANCE AND DEPARTMENT RISK MANAGER	46.67	56.72	1.00			1.00
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	1.00			1.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00			1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00			1.00
	2676	ASSISTANT DIRECTOR OF HEALTH SERVICES	67.00	81.44	1.00			1.00
	2677	DIRECTOR OF HEALTH SERVICES	82.55	100.34	1.00			1.00
	2675	HEALTH OFFICER	87.27	106.07	1.00			1.00
220101 Total					74.50			74.50
220201	4304	ANIMAL CARE ASSISTANT	14.89	18.09	6.00			6.00
	3372	PUBLIC HEALTH AIDE II	16.38	19.91	7.10	-0.05		7.05
	4307	LEAD ANIMAL CARE ASSISTANT	16.38	19.91	1.00	-1.00		0.00
	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	2609	ENVIRONMENTAL HEALTH TECHNICIAN	19.10	23.22	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	14.67	-0.10		14.57
	0402	ACCOUNT CLERK II	19.95	24.26	6.00			6.00
	0501	CLINIC CLERK	19.95	24.26	1.00			1.00
	3375	PUBLIC HEALTH ASSISTANT	20.34	24.73	8.80			8.80

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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	2105	PUBLIC HEALTH LABORATORY TECHNICIAN II	20.59	25.03	3.00			3.00
	4303	ANIMAL HEALTH TECHNICIAN	21.31	25.91	5.50			5.50
	0542	VITAL STATISTICS TECHNICIAN	21.44	26.06	3.00			3.00
	0023	SECRETARY	21.85	26.55	2.00			2.00
	0534	MEDICAL SECRETARY	21.85	26.55	0.75			0.75
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.50			2.50
	2263	MEDICAL RECORD CLERK III	22.03	26.78	1.00			1.00
	4301	ANIMAL CONTROL OFFICER II	22.37	27.18	13.00	-1.00		12.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	7.00			7.00
	2605	PUBLIC HEALTH INVESTIGATOR	25.55	31.06	1.00			1.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	2.00			2.00
	4306	SUPERVISING ANIMAL CONTROL OFFICER	26.74	32.50	3.00	-1.00		2.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	5.00			5.00
	2185	NUTRITIONIST	28.43	34.56	3.50			3.50
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	1.00			1.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	1.00			1.00
	2187	SUPERVISING NUTRITIONIST	31.73	38.58	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00	-0.20		1.80
	2122	PUBLIC HEALTH MICROBIOLOGIST II	32.53	39.54	4.00			4.00
	2629	SENIOR LACTATION CONSULTANT	33.25	40.41	0.90			0.90
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	5.00	1.00		6.00
	3010	SOCIAL SERVICE SUPERVISOR I	33.54	40.77	2.00			2.00
	2612	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	1.72			1.72
	2663	ADVANCED LIFE SUPPORT COORDINATOR	34.08	41.42	1.00			1.00
	2503	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	2.75			2.75
	2307	OCCUP THERAPIST II CHILD THERAPY PROGRAM	35.57	43.24	5.00			5.00
	2317	PHYS THERAPIST II CHILD THERAPY PROGRAM	35.57	43.24	5.35			5.35
	2662	EMERGENCY MEDICAL SERVICES COORDINATOR	35.76	43.47	3.00			3.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	1.26	1.00		2.26
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	2012	STAFF NURSE II	38.47	46.76	4.20			4.20
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	38.89	47.26	0.69			0.69
	2564	PUBLIC HEALTH NURSE II	39.03	47.44	33.00	-0.80		32.20
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	7.00			7.00
	2318	SUPERVISING PEDIATRIC THERAPIST	40.54	49.29	2.00			2.00
	2565	SENIOR PUBLIC HEALTH NURSE	41.96	51.00	12.00			12.00
	2319	CHIEF THERAPIST CHILDREN'S THERAPY PROGRAM	42.30	51.42	0.00			0.00
	2616	ENVIRONMENTAL HEALTH PROGRAM MANAGER	42.76	51.99	1.00			1.00
	1916	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	42.80	52.03	1.25			1.25
	2570	SUPERVISING PUBLIC HEALTH NURSE	43.78	53.21	10.00			10.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	2320	MEDICAL THERAPY PROGRAM MANAGER	46.63	56.68	1.00			1.00
	2636	HEALTH SERVICES SECTION MANAGER	47.75	58.04	1.00			1.00
	2665	REGIONAL EMERGENCY MEDICAL SERVICES MANAGER	47.75	58.04	1.00			1.00
	2621	ENVIRONMENTAL HEALTH AND SAFETY SECTION MANAGER	49.43	60.09	1.00			1.00
	2574	FAMILY HEALTH SECTION MANAGER	49.57	60.25	1.00			1.00
	4310	ANIMAL CARE AND CONTROL DIRECTOR	49.57	60.25	1.00			1.00
	2125	PUBLIC HEALTH LABORATORY DIRECTOR	50.82	61.77	1.00			1.00
	2541	HEALTH SERVICES DIVISION DIRECTOR	67.00	81.44	1.00			1.00
	2535	PUBLIC HEALTH PHYSICIAN	79.12	96.17	0.70			0.70
	2673	DEPUTY PUBLIC HEALTH OFFICER	83.11	101.02	1.00			1.00
	2537	FORENSIC PSYCHIATRIST	98.08	119.22	0.50			0.50
220201 Total					218.14			215.99
220203	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	3.00			3.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00			1.00
	2637	FIRST 5 SECTION MANAGER	47.75	58.04	1.00			1.00
220203 Total					8.00			8.00
220204	2612	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	11.78			11.78
	2625	DAIRY INSPECTOR	34.41	41.83	2.00			2.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	5.74			5.74
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	38.89	47.26	2.31			2.31

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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	2616	ENVIRONMENTAL HEALTH PROGRAM MANAGER	42.76	51.99	1.00			1.00
220204 Total					22.83			22.83
220301	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	24.00			24.00
	0402	ACCOUNT CLERK II	19.95	24.26	3.00			3.00
	0505	MEDICAL UNIT CLERK	19.95	24.26	1.00			1.00
	0100	RECEPTIONIST	19.95	24.26	0.00			0.00
	2466	CLIENT SUPPORT SPECIALIST	20.23	24.59	1.50			1.50
	2680	AODS ASSISTANT II	20.23	24.59	1.00			1.00
	0023	SECRETARY	21.85	26.55	3.00			3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.50			2.50
	2263	MEDICAL RECORD CLERK III	22.03	26.78	1.00			1.00
	2681	AODS ASSISTANT III	22.42	27.26	1.00			1.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	0.00			0.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
	2007	LICENSED VOCATIONAL NURSE II	24.46	29.73	9.00			9.00
	2082	PSYCHIATRIC TECHNICIAN	24.46	29.73	6.00			6.00
	0474	ELIGIBILITY WORKER III	24.69	30.01	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.00			3.00
	2470	SENIOR CLIENT SUPPORT SPECIALIST	25.59	31.10	20.00			20.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	4.00			4.00
	2683	AODS COUNSELOR II	28.28	34.37	12.04			12.04
	2684	AODS SPECIALIST	29.50	35.87	6.00			6.00
	0826	DEPARTMENT ANALYST	32.26	39.21	3.00			3.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00			1.00
	2503	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	98.33			98.33
	2505	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	10.00			10.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	2091	PSYCHIATRIC NURSE	38.82	47.19	17.00			17.00
	2525	CLINICAL PSYCHOLOGIST	38.92	47.31	1.00			1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	10.30			10.30
	2013	SUPERVISING STAFF NURSE	42.43	51.58	1.00			1.00
	1916	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	42.80	52.03	5.30			5.30
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	2420	PATIENT CARE ANALYST	44.14	53.66	6.00			6.00
	2015	CLIENT CARE MANAGER	46.00	55.92	4.00			4.00
	2636	HEALTH SERVICES SECTION MANAGER	47.75	58.04	1.00			1.00
	2530	ADULT YOUTH AND FAMILY SERVICES SECTION MANAGER	47.75	58.04	1.00			1.00
	2531	COMMUNITY MENTAL HEALTH SECTION MANAGER	47.75	58.04	1.00			1.00
	2694	SUBS USE DISORDER & COMM RECVRY SVCS SECT MGR	47.75	58.04	1.00			1.00
	2532	ACUTE FORENSICS SECTION MANAGER	49.57	60.25	1.00			1.00
	2541	HEALTH SERVICES DIVISION DIRECTOR	67.00	81.44	1.00			1.00
	2534	STAFF PSYCHIATRIST	84.48	102.69	6.55			6.55
	2540	MENTAL HEALTH MEDICAL DIRECTOR	93.48	113.62	1.00			1.00
	2537	FORENSIC PSYCHIATRIST	98.08	119.22	1.88	-0.30		1.58
220301 Total					274.40			274.10
220302	0002	OFFICE ASSISTANT II	17.52	21.30	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	2460	AODS INTAKE INTERVIEWER	20.23	24.59	2.00			2.00
	2683	AODS COUNSELOR II	28.28	34.37	6.13			6.13
	2684	AODS SPECIALIST	29.50	35.87	1.00			1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	0.70			0.70
220302 Total					13.83			13.83
220401	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	9.00			9.00
	2635	SENIOR HEALTH INFORMATION SPECIALIST	31.68	38.50	2.00			2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	8.00			8.00
	2630	BIostatistician	34.82	42.33	4.00			4.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	7.00			7.00
	2671	HEALTHY COMMUNITIES SECTION MANAGER	47.75	58.04	1.00			1.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	2674	DIRECTOR OF HEALTH PROGRAM PLANNING AND EVAL	52.79	64.17	1.00			1.00
220401 Total					40.00			40.00
DEPARTMENT OF HEALTH SERVICES TOTAL					651.70	-2.45	0.00	649.25
HUMAN RESOURCES								
230101	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	2.00			2.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	6.00			6.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0853	COMMISSION COORDINATOR	26.77	32.55	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00	1.00		1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	7159	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	35.24	42.83	3.00			3.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00			0.00
	0804	HUMAN RESOURCES ANALYST III PROJECT	38.10	46.32	0.50	-0.50		0.00
	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	10.00			10.00
	0808	SUPERVISING HUMAN RESOURCES ANALYST	43.78	53.21	2.00			2.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0809	TRAINING MANAGER	44.87	54.54	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	0813	RECRUITMENT & CLASSIFICATION MANAGER	50.34	61.19	1.00			1.00
	0814	EMPLOYEE RELATIONS MANAGER	62.19	75.60	1.00			1.00
	0815	ASSISTANT HUMAN RESOURCES DIRECTOR	63.25	76.88	1.00			1.00
	0816	DIRECTOR HUMAN RESOURCES	76.26	92.68	1.00			1.00
230101 Total					33.50			34.00
230110	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	1.00			1.00
230110 Total					1.00			1.00
230201	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	1.00			1.00
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	2.00			2.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	6.00			6.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	0767	RISK MANAGEMENT ANALYST II	37.84	46.00	11.00			11.00
	0768	RISK MANAGEMENT ANALYST III	43.53	52.92	5.00			5.00
	0811	EQUAL EMPLOYMENT OPPORTUNITY MANAGER	46.94	57.06	1.00			1.00
	0765	RISK MANAGER	50.06	60.85	1.00			1.00
230201 Total					29.00			29.00
HUMAN RESOURCES TOTAL					63.50	0.50	0.00	64.00
HUMAN SERVICES								
240301	3372	PUBLIC HEALTH AIDE II	16.38	19.91	2.00			2.00
	5370	RESIDENTIAL SERVICE WORKER	16.94	20.59	3.00			3.00
	0002	OFFICE ASSISTANT II	17.52	21.30	23.00			23.00
	0204	MICROGRAPHIC TECHNICIAN I	18.10	22.01	4.00			4.00
	3352	HUMAN SERVICES AIDE II	18.90	22.97	17.00			17.00
	0310	MATERIALS HANDLER	18.98	23.08	2.00			2.00
	6228	COOK	19.11	23.23	2.00			2.00
	0311	STOREKEEPER	19.84	24.11	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	67.00			67.00
	0205	MICROGRAPHIC TECHNICIAN II	19.95	24.26	4.00			4.00
	0402	ACCOUNT CLERK II	19.95	24.26	16.00			16.00
	3353	SOCIAL WORK ASSISTANT	20.30	24.69	9.00			9.00
	3350	HOME CARE SUPPORT SPECIALIST	20.34	24.73	4.00			4.00
	3350	HOME CARE SUPPORT SPECIALIST	20.34	24.73	1.00			1.00
	0023	SECRETARY	21.85	26.55	4.00			4.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	5.00			5.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	9.80			9.80
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00			1.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	1.00			1.00
	6230	CHEF	22.60	27.48	1.00			1.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	5.75			5.75
	0606	VETERANS CLAIMS WORKER II	23.08	28.05	4.00			4.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	3.00			3.00
	0382	PAYROLL CLERK	23.37	28.41	2.00			2.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	17.50			17.50

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	7382	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	2.00			2.00
	0474	ELIGIBILITY WORKER III	24.69	30.01	10.00			10.00
	0482	ELIGIBILITY SPECIALIST	24.69	30.01	134.00			134.00
	3030	EMPLOYMENT & TRAINING SPECIALIST	24.69	30.01	30.50			30.50
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0608	SENIOR VETERANS CLAIMS WORKER	25.32	30.79	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	12.00			12.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	3021	CHILDREN'S RESIDENTIAL CARE COUNSELOR II	25.55	31.06	22.00			22.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	4.00			4.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00			1.00
	0157	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	25.97	31.56	1.00			1.00
	0174	COMPUTER LAB SUPPORT SPECIALST	25.97	31.56	1.00			1.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	2.00			2.00
	0484	SENIOR ELIGIBILITY SPECIALIST	26.64	32.38	33.00			33.00
	3031	SENIOR EMPLOYMENT & TRAINING SPECIALIST	26.64	32.38	5.00			5.00
	0069	DEPUTY PUBLIC ADMINISTRATOR-GUARDIAN-CONSERVATOR	26.98	32.80	5.00			5.00
	0476	ELIGIBILITY SUPERVISOR	27.89	33.89	3.00			3.00
	0179	PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	28.09	34.14	3.00			3.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	1.00			1.00
	3037	EMPLOYMENT & TRAINING COUNSELOR II	28.12	34.19	18.00			18.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	41.50			41.50
	0485	ELIGIBILITY SPECIALIST SUPERVISOR	29.31	35.64	22.00			22.00
	3032	SUPERVISING EMPLOYMENT & TRAINING SPECIALIST	29.31	35.64	5.00			5.00
	3038	EMPLOYMENT & TRAINING COORDINATOR	29.50	35.87	9.00			9.00
	0477	PROGRAM SPECIALIST	30.28	36.80	3.00			3.00
	0416	ACCOUNTANT II	30.70	37.32	3.00			3.00
	0178	SUPERVISING PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	30.90	37.56	1.00			1.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	140.25			140.25
	0070	SUPERVISING PUBLIC ADMIN-GUARDIAN-CONSERVATOR	32.02	38.92	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	3024	SUPERV CHILD RESIDENTIAL CARE COUNSELOR	32.56	39.59	6.00			6.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	1.00			1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	31.75			31.75
	3039	SUPERVISING EMPLOYMENT & TRAINING COUNSELOR	33.54	40.77	5.00			5.00
	3010	SOCIAL SERVICE SUPERVISOR I	33.54	40.77	7.00			7.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	7.00			7.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	24.00			24.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	7.00			7.00
	0417	ACCOUNTANT III	36.35	44.18	4.00			4.00
	4246	WELFARE FRAUD INVESTIGATOR II	37.35	45.40	4.00			4.00
	0173	HUMAN SERVICES SYSTEMS & PROGRAMMING ANALYST	37.86	46.02	6.00			6.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	6.00			6.00
	0610	VETERANS SERVICE OFFICER	38.19	46.43	1.00			1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	0172	HUMAN SERVICES NETWORK ANALYST	39.00	47.41	3.00			3.00
	0071	CHIEF DEPUTY PUBLIC ADMIN-GUARDIAN-CONSERVATOR	39.24	47.69	1.00			1.00
	4251	SENIOR WELFARE FRAUD INVESTIGATOR	40.28	48.95	1.00			1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	10.00			10.00
	3026	VALLEY OF THE MOON CHILDREN'S HOME MANAGER	40.50	49.23	1.00			1.00
	0437	DEPARTMENT ACCOUNTING MANAGER	41.76	50.76	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	12.00			12.00
	4249	CHIEF WELFARE FRAUD INVESTIGATOR	45.90	55.80	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	3.00			3.00
	0175	PUBLIC ASSISTANCE SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00			1.00
	9300	IHSS PUBLIC AUTHORITY MANAGER	51.71	62.86	0.00			0.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	4.00			4.00
	0170	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	52.91	64.32	1.00			1.00
	3088	ASSISTANT DIRECTOR HUMAN SERVICES	66.23	80.50	2.00			2.00
	3090	DIRECTOR OF HUMAN SERVICES	78.16	95.00	1.00			1.00
240301 Total					882.05			882.05

POSITION ALLOCATION

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370101	9300	IHSS PUBLIC AUTHORITY MANAGER	51.71	62.86	1.00			1.00
370101 Total					1.00			1.00
HUMAN SERVICES TOTAL					883.05	0.00	0.00	883.05
INFORMATION SYSTEMS DEPARTMENT								
250101	0226	REPROGRAPHICS TECHNICIAN II	19.79	24.06	0.00			0.00
	0311	STOREKEEPER	19.84	24.11	0.00			0.00
	0307	MAIL MATERIALS AND RECORDS HANDLER II	19.84	24.11	8.00			8.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0227	REPROGRAPHICS TECHNICIAN III	21.55	26.20	0.00			0.00
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00			1.00
	0309	MAIL MATERIALS AND RECORDS SUPERVISOR	22.81	27.73	1.00			1.00
	0232	GRAPHICS DESIGNER PHOTOGRAPHER	23.77	28.90	2.00			2.00
	0228	REPROGRAPHICS SUPERVISOR	23.77	28.90	0.00			0.00
	0232	GRAPHICS DESIGNER PHOTOGRAPHER	23.77	28.90	0.00			0.00
	0318	MATERIALS EQUIPMENT SPECIALIST	24.07	29.25	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	8.00			8.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	3.00			3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	3.00			3.00
	0152	INFORMATION TECHNOLOGY ANALYST II	33.17	40.32	15.00			15.00
	0130	PROGRAMMER ANALYST	35.02	42.57	6.00			6.00
	1710	SENIOR COMMUNICATIONS TECHNICIAN	35.04	42.59	1.00			1.00
	0058	RECORDS AND INFORMATION MANAGER	37.09	45.08	1.00			1.00
	0058	RECORDS AND INFORMATION MANAGER	37.09	45.08	0.00			0.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00			2.00
	0154	INFORMATION TECHNOLOGY ANALYST III	40.81	49.60	5.00			5.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	17.50			17.50
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	3.00			3.00
	0141	NETWORK ANALYST	42.70	51.90	5.00			5.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	14.00			14.00
	0140	SENIOR NETWORK ANALYST	45.91	55.81	3.00			3.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	12.00			12.00
	0149	INFORMATION SYSTEM DIVISION DIRECTOR	57.34	69.70	3.00			3.00
	0150	INFORMATION SYSTEM DIRECTOR	74.36	90.38	1.00			1.00
INFORMATION SYSTEMS DEPARTMENT TOTAL					116.50	0.00	0.00	116.50
PERMIT & RESOURCES MANAGEMENT DEPARTMENT								
260101	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	0098	TELEPHONE OPERATOR	17.80	21.63	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	9.00			9.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0023	SECRETARY	21.85	26.55	3.00	1.00	2.00	6.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00			1.00
	1200	PLANNING TECHNICIAN	22.36	27.17	1.00			1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00	1.00		2.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0552	PERMIT TECHNICIAN II	25.96	31.55	6.00			6.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	2.00			2.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	5.00		3.00	8.00
	1405	BUILDING INSPECTOR II	31.82	38.67	7.00			7.00
	1223	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	32.25	39.20	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00		1.00	2.00
	1426	BUILDING PLANS EXAMINER II	33.42	40.61	3.00			3.00
	1192	CODE ENFORCEMENT INSPECTOR II	33.43	40.64	4.00	1.00		5.00
	2612	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	4.00			4.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	3.00		1.00	4.00
	1407	SENIOR BUILDING INSPECTOR	34.42	41.84	3.00			3.00
	0990	SENIOR ENVIRONMENTAL SPECIALIST	34.92	42.45	5.00			5.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	5.00			5.00
	1203	PLANNER III	36.10	43.89	15.00	2.00		17.00
	1428	SENIOR BUILDING PLANS EXAMINER	36.14	43.93	3.00			3.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	1193	SENIOR CODE ENFORCEMENT INSPECTOR	36.16	43.95	3.00			3.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	1.00			1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	1240	CUSTOMER SERVICE SUPERVISOR	37.93	46.11	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00			0.00
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	38.89	47.26	1.00			1.00
	1440	SUPERVISING BUILDING INSPECTOR	39.33	47.82	1.00			1.00
	1401	SUPERVISING PLANNER	39.72	48.29	3.00			3.00
	1194	CODE ENFORCEMENT SUPERVISOR	39.77	48.34	1.00			1.00
	1000	LICENSED LAND SURVEYOR	40.83	49.62	1.00			1.00
	1012	ENGINEER	43.41	52.76	5.00			5.00
	1081	PROFESSIONAL GEOLOGIST	43.41	52.76	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	4.00		1.00	5.00
	1014	SENIOR ENGINEER	47.81	58.12	2.00			2.00
	1015	ENGINEERING DIVISION MANAGER	52.42	63.71	1.00			1.00
	1209	BUILDING DIVISION MANAGER	52.42	63.71	1.00			1.00
	1213	DEPUTY DIRECTOR-PLANNING	54.61	66.38	1.00			1.00
	1016	DEPUTY DIRECTOR ENGINEERING CONSTRUCTION	60.27	73.25	1.00			1.00
	1215	DIRECTOR PRMD	72.12	87.68	1.00			1.00
PERMIT & RESOURCES MANAGEMENT DEPARTMENT TOTAL					120.00	5.00	8.00	133.00
PROBATION DEPARTMENT								
270101	0402	ACCOUNT CLERK II	19.95	24.26	4.60	0.40		5.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	0025	EXECUTIVE SECRETARY	24.56	29.85	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00			1.00
	3225	PROBATION OFFICER II	28.66	34.83	3.00			3.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	5.00			5.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	2.00			2.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00			1.00
	0155	BUSINESS SYSTEMS ANALYST	35.02	42.57	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	3229	PROBATION OFFICER IV	38.92	47.31	2.00			2.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00			1.00
	3238	DEPUTY CHIEF PROBATION OFFICER	56.18	68.29	2.00			2.00
	3240	CHIEF PROBATION OFFICER	69.06	83.95	1.00			1.00
<i>270101 Total</i>					<i>35.60</i>			<i>36.00</i>
270120	3225	PROBATION OFFICER II	28.66	34.83	3.00			3.00
<i>270120 Total</i>					<i>3.00</i>			<i>3.00</i>
270110	3227	PROBATION OFFICER III	32.81	39.88	3.00			3.00
<i>270110 Total</i>					<i>3.00</i>			<i>3.00</i>
270111	0049	LEGAL PROCESSOR II	19.95	24.26	4.00			4.00
	3220	PROBATION ASSISTANT	20.90	25.41	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	5.00			5.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00			1.00
	3225	PROBATION OFFICER II	28.66	34.83	13.00			13.00
	3227	PROBATION OFFICER III	32.81	39.88	20.00			20.00
	3229	PROBATION OFFICER IV	38.92	47.31	4.00			4.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	2.00			2.00
<i>270111 Total</i>					<i>51.00</i>			<i>51.00</i>
270112	3220	PROBATION ASSISTANT	20.90	25.41	3.00			3.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	2.00			2.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	3225	PROBATION OFFICER II	28.66	34.83	5.00			5.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	16.00			16.00
	3229	PROBATION OFFICER IV	38.92	47.31	3.00			3.00
270112 Total					32.00			32.00
270120	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	2.00			2.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00			1.00
	3225	PROBATION OFFICER II	28.66	34.83	2.00			2.00
	3227	PROBATION OFFICER III	32.81	39.88	8.00			8.00
	3229	PROBATION OFFICER IV	38.92	47.31	1.00			1.00
270120 Total					14.00			14.00
270121	0049	LEGAL PROCESSOR II	19.95	24.26	1.00			1.00
	3220	PROBATION ASSISTANT	20.90	25.41	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	3.00			3.00
	3225	PROBATION OFFICER II	28.66	34.83	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	12.00			12.00
	3229	PROBATION OFFICER IV	38.92	47.31	4.00			4.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00			1.00
270121 Total					25.00			25.00
270122	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	3225	PROBATION OFFICER II	28.66	34.83	4.00			4.00
	3227	PROBATION OFFICER III	32.81	39.88	4.00			4.00
270122 Total					9.00			9.00
270123	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
270123 Total					1.00			1.00
270130	3106	PROBATION INDUSTRIES CREW SUPERVISOR	29.13	35.42	7.00			7.00
	3107	PROBATION INDUSTRIES FIELD SUPERVISOR	32.68	39.72	1.00			1.00
	3232	PROBATION DIVISION DIRECTOR I	41.50	50.45	1.00			1.00
270130 Total					9.00			9.00
270140	5370	RESIDENTIAL SERVICE WORKER	16.94	20.59	1.00			1.00
	6228	COOK	19.11	23.23	4.00			4.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	6230	CHEF	22.60	27.48	1.00			1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	64.00			64.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	10.00			10.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	8.00			8.00
	3232	PROBATION DIVISION DIRECTOR I	41.50	50.45	2.00			2.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00			1.00
270140 Total					92.00			92.00
270145	0023	SECRETARY	21.85	26.55	1.00			1.00
	6230	CHEF	22.60	27.48	1.00			1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	4.00			4.00
	3106	PROBATION INDUSTRIES CREW SUPERVISOR	29.13	35.42	2.00			2.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	7.00			7.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	1.00			1.00
	3227	PROBATION OFFICER III	32.81	39.88	0.00			0.00
	3232	PROBATION DIVISION DIRECTOR I	41.50	50.45	1.00			1.00
270145 Total					17.00			17.00
PROBATION DEPARTMENT TOTAL					291.60	0.40	0.00	292.00
PUBLIC DEFENDER'S OFFICE								
280101	0049	LEGAL PROCESSOR II	19.95	24.26	3.00			3.00
280101	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
280101	0021	LEGAL SECRETARY II	22.93	27.87	6.00			6.00
280101	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00			1.00
280101	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
280101	4196	PUBLIC DEFENDER INVESTIGATOR II	42.44	51.59	7.00			7.00
280101	4180	SENIOR PUBLIC DEFENDER INVESTIGATOR	48.21	58.60	1.00			1.00
280101	4054	DEPUTY PUBLIC DEFENDER IV	58.84	71.52	28.00			28.00
280101	4048	CHIEF DEPUTY PUBLIC DEFENDER	66.82	81.22	1.00			1.00
280101	4049	ASSISTANT PUBLIC DEFENDER	73.53	89.38	1.00			1.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
280101	4050	PUBLIC DEFENDER	83.36	101.34	1.00			1.00
PUBLIC DEFENDER'S OFFICE TOTAL					51.00	0.00	0.00	51.00
REGIONAL PARKS DEPARTMENT								
290101	5405	PARKS GROUNDS MAINTENANCE WORKER II	22.18	26.95	18.00			18.00
	1200	PLANNING TECHNICIAN	22.36	27.17	1.00			1.00
	4406	PARK RANGER I	23.44	28.49	10.00			10.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	5412	PARKS GROUNDS MAINTENANCE SUPERVISOR	25.67	31.21	2.00			2.00
	4408	PARK RANGER II	25.72	31.27	4.00			4.00
	4410	PARK RANGER III	30.50	37.08	3.00			3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	1260	NATURAL RESOURCES MANAGER	43.83	53.28	1.00			1.00
	1267	PARK MANAGER	47.51	57.75	1.00			1.00
<i>290101 Total</i>					43.00			43.00
290102	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	1200	PLANNING TECHNICIAN	22.36	27.17	1.00			1.00
	1253	PARK PLANNER II	33.97	41.29	4.00			4.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	1254	SENIOR PARK PLANNER	40.78	49.57	1.00			1.00
	1258	PARK PLANNING MANAGER	46.12	56.06	1.00			1.00
<i>290102 Total</i>					9.00			9.00
290103	1274	PARK PROGRAM ASSISTANT	21.88	26.60	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0904	MARKETING SPECIALIST	27.04	32.87	1.00			1.00
	4070	AQUATIC SPECIALIST	30.50	37.08	0.00			0.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	1259	RECREATION AND EDUCATION SERVICES MANAGER	43.83	53.28	1.00			1.00
<i>290103 Total</i>					5.00			5.00
290104	0002	OFFICE ASSISTANT II	17.52	21.30	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0402	ACCOUNT CLERK II	19.95	24.26	2.00			2.00
	0023	SECRETARY	21.85	26.55	0.00			0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	1276	BOOKING & RESERVATION COORDINATOR	23.20	28.20	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	1268	DEPUTY DIRECTOR REGIONAL PARKS	55.61	67.60	1.00			1.00
	1270	DIRECTOR OF REGIONAL PARKS	69.53	84.51	1.00			1.00
<i>290104 Total</i>					18.00			18.00
290105	5405	PARKS GROUNDS MAINTENANCE WORKER II	22.18	26.95	2.00			2.00
	4406	PARK RANGER I	23.44	28.49	3.00			3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	5412	PARKS GROUNDS MAINTENANCE SUPERVISOR	25.67	31.21	1.00			1.00
	4408	PARK RANGER II	25.72	31.27	1.00			1.00
	4410	PARK RANGER III	30.50	37.08	1.00			1.00
	1277	ENVIRONMENTAL DISCOVERY CENTER COORDINATOR	32.26	39.21	0.00			0.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
<i>290105 Total</i>					10.00			10.00
290301	0023	SECRETARY	21.85	26.55	1.00			1.00
	5506	MARINA ATTENDANT	22.18	26.95	1.00			1.00
	5507	SENIOR MARINA ATTENDANT	23.73	28.85	1.00			1.00
	5335	BUILDING MECHANIC II	30.65	37.25	1.00			1.00
	5510	MARINA SUPERVISOR	34.82	42.33	1.00			1.00
<i>290301 Total</i>					5.00			5.00
REGIONAL PARKS DEPARTMENT TOTAL					90.00	0.00	0.00	90.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
SHERIFF'S DEPARTMENT								
300101	0311	STOREKEEPER	19.84	24.11	0.00			0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	0049	LEGAL PROCESSOR II	19.95	24.26	1.00			1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0023	SECRETARY	21.85	26.55	0.00	1.00		1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.00			3.00
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00			1.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	2.00			2.00
	7382	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	0.00			0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.00			3.00
	0027	EXECUTIVE ASST TO SHERIFF	26.74	32.50	1.00			1.00
	0416	ACCOUNTANT II	30.70	37.32	1.00			1.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	8.00			8.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	5.00			5.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00			1.00
	4081	DEPUTY SHERIFF II	39.66	48.21	2.00			2.00
	0908	WATER AGENCY PUBLIC INFORMATION OFFICER	40.02	48.65	1.00			1.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	2.00			2.00
	4095	SHERIFFS SERGEANT	46.62	56.67	4.00			4.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00			1.00
	0170	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	52.91	64.32	1.00			1.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	2.00			2.00
	4120	SHERIFFS CAPTAIN	64.33	78.20	1.00			1.00
	8103	SHERIFF-CORONER	100.52	100.52	1.00			1.00
<i>300101 Total</i>					<i>47.00</i>			<i>48.00</i>
300102	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	2.00			2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	4124	ASSISTANT SHERIFF	74.87	91.00	1.00			1.00
<i>300102 Total</i>					<i>4.00</i>			<i>4.00</i>
300103	4076	DEPUTY SHERIFF TRAINEE	33.78	41.06	0.00			0.00
<i>300103 Total</i>					<i>0.00</i>			<i>0.00</i>
300120	1692	COMMUNICATIONS DISPATCHER II	28.64	34.81	19.50			19.50
	1694	SENIOR COMMUNICATIONS DISPATCHER	31.51	38.30	4.00			4.00
	1696	SUPERVISING COMMUNICATIONS DISPATCHER	35.74	43.45	5.00			5.00
	1698	COMMUNICATIONS DISPATCH MANAGER	43.56	52.95	1.00			1.00
<i>300120 Total</i>					<i>29.50</i>			<i>29.50</i>
300121	0049	LEGAL PROCESSOR II	19.95	24.26	2.00			2.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00			1.00
	0028	CIVIL BUREAU SPECIALIST	26.01	31.62	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
<i>300121 Total</i>					<i>5.00</i>			<i>5.00</i>
300122	0049	LEGAL PROCESSOR II	19.95	24.26	6.00			6.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	7.00			7.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	4.00			4.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	3.00			3.00
	0060	SHERIFFS INFORMATION BUREAU MANAGER	38.10	46.32	1.00			1.00
<i>300122 Total</i>					<i>21.00</i>			<i>21.00</i>
300123	1705	COMMUNICATIONS TECHNICIAN II	31.87	38.73	3.00			3.00
	1710	SENIOR COMMUNICATIONS TECHNICIAN	35.04	42.59	1.00			1.00
	1715	COMMUNICATIONS MANAGER	47.64	57.91	1.00			1.00
<i>300123 Total</i>					<i>5.00</i>			<i>5.00</i>
300140	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	3.00			3.00
	4081	DEPUTY SHERIFF II	39.66	48.21	104.00			104.00
	4095	SHERIFFS SERGEANT	46.62	56.67	12.00			12.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	4.00			4.00
	4120	SHERIFFS CAPTAIN	64.33	78.20	1.00			1.00
<i>300140 Total</i>					<i>124.00</i>			<i>124.00</i>
300141	0049	LEGAL PROCESSOR II	19.95	24.26	1.00			1.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00			1.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	4081	DEPUTY SHERIFF II	39.66	48.21	17.00			17.00
	4095	SHERIFFS SERGEANT	46.62	56.67	3.00			3.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00			1.00
300141 Total					24.00			24.00
300142	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	2.00			2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	4081	DEPUTY SHERIFF II	39.66	48.21	10.00			10.00
	4095	SHERIFFS SERGEANT	46.62	56.67	2.00			2.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00			1.00
300142 Total					16.00			16.00
300143	4081	DEPUTY SHERIFF II	39.66	48.21	1.00			1.00
	0701	HELICOPTER PILOT	43.51	52.89	2.00			2.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00			1.00
300143 Total					4.00			4.00
300144	4081	DEPUTY SHERIFF II	39.66	48.21	3.00			3.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00			1.00
300144 Total					4.00			4.00
300145	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00	-1.00		0.00
	0023	SECRETARY	21.85	26.55	2.00			2.00
	4081	DEPUTY SHERIFF II	39.66	48.21	25.00			25.00
	4095	SHERIFFS SERGEANT	46.62	56.67	5.00			5.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00			1.00
300145 Total					34.00			33.00
300146	2103	FORENSIC ASSISTANT	23.14	28.14	2.00			2.00
	4081	DEPUTY SHERIFF II	39.66	48.21	4.00			4.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00			1.00
300146 Total					7.00			7.00
300147	4154	CORRECTIONAL DEPUTY II	31.40	38.17	6.00			6.00
	4081	DEPUTY SHERIFF II	39.66	48.21	29.00			29.00
	4095	SHERIFFS SERGEANT	46.62	56.67	2.00			2.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00			1.00
300147 Total					38.00			38.00
300148	4081	DEPUTY SHERIFF II	39.66	48.21	5.00			5.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00			1.00
300148 Total					6.00			6.00
300201	5320	JANITOR	17.26	20.98	6.00			6.00
	6228	COOK	19.11	23.23	13.00			13.00
	0049	LEGAL PROCESSOR II	19.95	24.26	3.00			3.00
	3391	DETENTION ASSISTANT	20.90	25.41	16.00			16.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	6230	CHEF	22.60	27.48	2.00			2.00
	3392	SUPERVISING DETENTION ASSISTANT	23.48	28.53	2.00			2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00	1.00	1.00	2.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	17.00		-1.00	16.00
	0060	SHERIFFS INFORMATION BUREAU MANAGER	38.10	46.32	1.00			1.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	3.00			3.00
	4164	CORRECTIONAL LIEUTENANT	56.20	68.31	3.00			3.00
	4130	SHERIFFS CAPTAIN CORRECTIONS	64.33	78.20	1.00			1.00
	4124	ASSISTANT SHERIFF	74.87	91.00	1.00			1.00
300201 Total					69.00			70.00
300203	0049	LEGAL PROCESSOR II	19.95	24.26	22.60			22.60
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	3.00			3.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	4.00			4.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	135.00			135.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	14.00			14.00
	4164	CORRECTIONAL LIEUTENANT	56.20	68.31	4.00			4.00
	4130	SHERIFFS CAPTAIN CORRECTIONS	64.33	78.20	1.00			1.00
300203 Total					184.60			184.60
300204	0049	LEGAL PROCESSOR II	19.95	24.26	4.40			4.40
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	22.00			22.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	4.00			4.00
300204 Total					30.40			30.40

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
SHERIFF'S DEPARTMENT TOTAL					652.50	1.00	0.00	653.50
AGRICULTURAL PRESERVATION & OPEN SPACE DISTRICT								
310101	1280	OSD RECEPTIONIST	20.56	24.99	1.00			1.00
310101	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
310101	1284	OSD TECHNICIAN	24.38	29.63	4.00			4.00
310101	1282	OSD EXECUTIVE SECRETARY	25.30	30.77	0.00			0.00
310101	7025	OSD EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
310101	0902	OSD PUBLIC INFORMATION SPECIALIST	25.48	30.96	1.00			1.00
310101	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00			2.00
310101	1298	OSD ACQUISITION ASSISTANT	26.37	32.05	1.00			1.00
310101	1283	OSD ASSISTANT PLANNER	27.63	33.58	1.00			1.00
310101	1292	OSD CONSERVATION GIS ANALYST	27.87	33.87	1.00			1.00
310101	1285	OSD ASSOCIATE PLANNER	32.51	39.52	5.50			5.50
310101	1286	OSD STEWARD COORDINATOR	37.34	45.39	1.00			1.00
310101	1288	OSD LAND ACQUISITION SPECIALIST	39.80	48.37	2.00			2.00
310101	1297	OSD COMMUNITY RELATIONS SPECIALIST	40.16	48.81	1.00			1.00
310101	1301	OSD ADMINISTRATIVE-FISCAL MANAGER	41.78	50.78	1.00			1.00
310101	1299	OSD PROGRAM MANAGER	44.71	54.36	3.00			3.00
310101	1290	OSD GENERAL MANAGER	69.53	84.51	1.00			1.00
AGRICULTURAL PRESERVATION & OPEN SPACE DISTRICT TOTAL					27.50	0.00	0.00	27.50
INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW AND OUTREACH								
320101	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
320101	4600	DIRECTOR INDEPENDENT OFF OF LAW ENF REV & OUTREA	64.68	78.62	1.00			1.00
INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW AND OUTREACH TOTAL					2.00	0.00	0.00	2.00
WATER AGENCY								
330101	0002	OFFICE ASSISTANT II	17.52	21.30	4.00			4.00
	0402	ACCOUNT CLERK II	19.95	24.26	2.00			2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00			1.00
	0023	SECRETARY	21.85	26.55	1.00			1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00			2.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	5082	WATER AGENCY MAINTENANCE WORKER II	23.80	28.93	9.00			9.00
	0318	MATERIALS EQUIPMENT SPECIALIST	24.07	29.25	1.00			1.00
	0914	WATER AGENCY RESOURCE PROGRAMS TECHNICIAN II	24.45	29.72	4.00			4.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	0.00			0.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00			1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.00			3.00
	0415	ACCOUNTANT I	26.36	32.04	0.00			0.00
	5222	AUTOMOTIVE MECHANIC	26.90	32.70	1.00			1.00
	5086	WATER AGENCY MAINTENANCE WORKER III	27.58	33.53	8.00			8.00
	5226	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	2.00			2.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	1.00			1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	12.00			12.00
	5087	WATER AGENCY LEAD MAINTENANCE WORKER	30.35	36.89	4.00			4.00
	0416	ACCOUNTANT II	30.70	37.32	2.00			2.00
	5032	VEGETATION CONTROL ADVISOR	30.83	37.47	1.00			1.00
	1223	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	32.25	39.20	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	3.00			3.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	5.00			5.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	9.75			9.75
	0917	WATER AGENCY ENVIRONMENTAL SPECIALIST II	33.79	41.07	5.00			5.00
	1052	RIGHT OF WAY AGENT II	34.17	41.53	1.00			1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00			1.00
	1036	PROJECT SPECIALIST	34.43	41.85	1.00			1.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	5.00			5.00
	0130	PROGRAMMER ANALYST	35.02	42.57	3.00			3.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	1.00			1.00
	0918	WATER AGENCY SENIOR ENVIRONMENTAL SPECIALIST	36.33	44.16	7.00			7.00
	0417	ACCOUNTANT III	36.35	44.18	1.00			1.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	0767	RISK MANAGEMENT ANALYST II	37.84	46.00	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00			2.00
	1056	SUPERVISING RIGHT OF WAY AGENT	38.61	46.94	1.00			1.00
	5129	WATER AGENCY MECHANIC	41.24	50.13	18.00			18.00
	1219	WATER AGENCY CAD-GIS COORDINATOR	41.78	50.78	1.00			1.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	1.00			1.00
	5091	WATER AGENCY SENIOR NETWORK ANALYST	42.91	52.16	2.00			2.00
	0768	RISK MANAGEMENT ANALYST III	43.53	52.92	1.00			1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	2.00			2.00
	5112	ELECTRICIAN-INSTRUMENTATION TECHNICIAN	44.48	54.06	7.00			7.00
	5126	WATER AGENCY SENIOR PLANT OPERATOR	45.34	55.11	16.00			16.00
	5132	WATER AGENCY LEAD MECHANIC	45.56	55.38	6.00			6.00
	0986	TECHNICAL WRITING MANAGER	45.80	55.66	1.00			1.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	4.00			4.00
	0140	SENIOR NETWORK ANALYST	45.91	55.81	1.00			1.00
	0919	WATER AGENCY PRINCIPAL ENVIRONMENTAL SPECIALIST	47.59	57.84	4.00			4.00
	5098	WATER AGENCY ENVIRONMENTAL COMPLIANCE INSPECTOR	47.95	58.29	2.00			2.00
	5142	WATER AGENCY CHEMIST	47.95	58.29	4.00			4.00
	0911	WATER AGENCY GOVERNMENTAL AFFAIRS MANAGER	52.66	64.00	1.00			1.00
	0136	ENGINEERING PROGRAMMING MANAGER	52.71	64.08	1.00			1.00
	0996	WATER AGENCY ENVIRONMENTAL RESOURCES MANAGER	56.51	68.70	2.00			2.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	9.00			9.00
	0999	WATER AGENCY LAND SURVEYOR	58.09	70.60	1.00			1.00
	0910	WATER AGENCY DIVISION MGR ADMINISTRATIVE SERVICES	59.68	72.53	1.00			1.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	18.00			18.00
	1033	WATER AGENCY HYDROGEOLOGIST IV	63.08	76.67	2.00			2.00
	0994	WATER AGENCY DIV MGR - ENVIR RES & PUBLIC AFFAIRS	64.95	78.95	1.00			1.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	6.00			6.00
	1074	WATER AGENCY PRINCIPAL HYDROGEOLOGIST	67.79	82.40	1.00			1.00
	1017	DEPUTY CHIEF ENGINEER	72.87	88.58	1.00			1.00
	0912	WATER AGENCY ASSISTANT GENERAL MANAGER	77.22	93.86	2.00			2.00
	1019	WATER AGENCY CHIEF ENGINEER-DIR OF GRNDWATER MGT	82.33	100.08	1.00			1.00
	1020	WATER AGENCY GENERAL MANAGER	99.92	121.46	1.00			1.00
WATER AGENCY TOTAL					229.75	0.00	0.00	229.75
TRANSPORTATION & PUBLIC WORKS								
340101	0320	YARD CLERK	19.95	24.26	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00			3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	4.00			4.00
	5015	MAINTENANCE WORKER II	22.18	26.95	30.00			30.00
	5030	VEGETATION SPECIALIST	22.88	27.80	1.00			1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00			1.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00			1.00
	0318	MATERIALS EQUIPMENT SPECIALIST	24.07	29.25	1.00			1.00
	5061	BRIDGE WORKER	24.19	29.40	4.00			4.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00			1.00
	5017	MAINTENANCE WORKER III	25.67	31.21	21.50			21.50
	5073	TRAFFIC PAINT & SIGN WORKER	25.67	31.21	4.00			4.00
	5063	SENIOR BRIDGE WORKER	27.20	33.06	3.00			3.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	1.00			1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	12.00			12.00
	5032	VEGETATION CONTROL ADVISOR	30.83	37.47	1.00			1.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	5.50			5.50
	5076	TRAFFIC MAINTENANCE SUPERVISOR	31.33	38.09	1.00			1.00
	1009	TRAFFIC SIGNAL TECHNICIAN	31.64	38.45	2.00			2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	4.00			4.00
	5066	BRIDGE SUPERVISOR	33.19	40.34	1.00			1.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	1.00			1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00			1.00
	5055	PUBLIC WORKS FLEET EQUIPMENT MANAGER	35.82	43.53	1.00			1.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	4.00			4.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	38.56	46.87	1.00			1.00
	1000	LICENSED LAND SURVEYOR	40.83	49.62	1.00			1.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
	5058	PUBLIC WORKS OPERATIONS COORDINATOR	41.33	50.24	2.00			2.00
	1012	ENGINEER	43.41	52.76	7.00			7.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00			1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	0.00			0.00
	1055	RIGHT OF WAY MANAGER	47.53	57.78	1.00	-1.00		0.00
	1373	ROAD OPERATIONS DIVISION MANAGER	47.53	57.78	1.00			1.00
	1014	SENIOR ENGINEER	47.81	58.12	4.00			4.00
	1015	ENGINEERING DIVISION MANAGER	52.42	63.71	1.00			1.00
	1039	DEPUTY DIRECTOR TRANSPORTATION & OPERATIONS	68.70	83.52	1.00			1.00
	1041	DEPUTY DIRECTOR ENGINEERING & MAINTENANCE	68.70	83.52	1.00			1.00
	1042	DIRECTOR OF TRANSPORTATION & PUBLIC WORKS	79.78	96.98	1.00			1.00
340101 Total					133.00			132.00
340301	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00			2.00
	5015	MAINTENANCE WORKER II	22.18	26.95	1.00			1.00
	0704	AIRPORT OPERATIONS SPECIALIST	24.37	29.62	7.00			7.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0904	MARKETING SPECIALIST	27.04	32.87	1.00			1.00
	0712	AIRPORT OPERATIONS SUPERVISOR	28.36	34.47	1.00			1.00
	1052	RIGHT OF WAY AGENT II	34.17	41.53	1.00			1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00			1.00
	0713	ASSISTANT AIRPORT MANAGER	41.33	50.24	1.00			1.00
	0714	AIRPORT MANAGER	52.41	63.70	1.00			1.00
340301 Total					18.00			18.00
340401	0002	OFFICE ASSISTANT II	17.52	21.30	1.00			1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	1374	TRANSIT SPECIALIST II	34.24	41.62	2.00			2.00
	1377	TRANSIT SYSTEMS MANAGER	49.87	60.62	1.00			1.00
340401 Total					5.00			5.00
340501	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
	5188	REFUSE ENFORCEMENT SPECIALIST	26.48	32.18	1.00			1.00
	5186	WASTE MANAGEMENT SPECIALIST II	30.63	37.23	3.00			3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00			1.00
	5340	LANDFILL FACILITIES SPECIALIST	36.46	44.31	1.00			1.00
	1081	PROFESSIONAL GEOLOGIST	43.41	52.76	1.00			1.00
	5180	INTEGRATED WASTE OPERATIONS DIVISION MGR	47.53	57.78	1.00			1.00
	5191	WASTE MANAGEMENT AGENCY EXECUTIVE DIRECTOR	47.53	57.78	1.00			1.00
340501 Total					10.00			10.00
341601	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00			0.00
	0980	AIR QUALITY SPECIALIST III	32.89	39.97	0.00			0.00
	1029	AIR QUALITY ENGINEER	42.56	51.73	0.00			0.00
	1031	AIR QUALITY MANAGER	49.96	60.72	0.00			0.00
341601 Total					0.00			0.00
TRANSPORTATION & PUBLIC WORKS TOTAL					166.00	-1.00	0.00	165.00
UC COOPERATIVE EXTENSION								
	1122	SENIOR AGRICULTURAL PROGRAM ASSISTANT	21.50	26.15	1.00			1.00
350101	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00			1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00			2.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	2.00			2.00
UC COOPERATIVE EXTENSION TOTAL					6.00	0.00	0.00	6.00
FAIRGROUNDS								
802401	0748	FAIRGROUNDS MAINTENANCE WORKER	18.70	22.73	4.00			4.00
802401	0311	STOREKEEPER	19.84	24.11	1.00			1.00
802401	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00			1.00
802401	0742	SIMULCAST ATTENDANT	19.95	24.26	0.75			0.75
802401	0023	SECRETARY	21.85	26.55	2.00			2.00
802401	0757	FAIRGROUND PREMIUM EXHIBIT ASSISTANT	21.85	26.55	1.00			1.00
802401	0743	SENIOR SIMULCAST ATTENDANT	21.95	26.68	1.00			1.00
802401	0749	SENIOR FAIRGROUNDS MAINTENANCE WORKER	22.70	27.59	6.00			6.00
802401	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00			2.00
802401	5226	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	1.00			1.00
802401	5335	BUILDING MECHANIC II	30.65	37.25	4.00			4.00

POSITION ALLOCATION

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2017-18 RECOMM	2017-18 Supp	2017-18 Hearing Action	2017-18 ADOPTED
802401	0759	MARKETING AND PROMOTIONS COORDINATOR	37.32	45.37	1.00			1.00
802401	0756	INTERIM EVENTS COORDINATOR	37.32	45.37	1.00			1.00
802401	0758	PREMIUM AND EXHIBIT COORDINATOR	38.38	46.66	1.00			1.00
802401	5355	FAIR GROUNDS BUILDING SUPERINTENDENT	40.30	48.99	1.00			1.00
802401	0761	FAIR FINANCIAL SERVICES OFFICER	41.78	50.78	1.00			1.00
802401	0755	DEPUTY FAIR MANAGER	44.14	53.66	1.00			1.00
802401	0750	FAIR MANAGER	60.29	73.28	1.00			1.00
FAIRGROUNDS TOTAL					30.75	0.00	0.00	30.75
COUNTY OF SONOMA TOTAL					4123.40	12.95	13.00	4149.35

GLOSSARY



BUDGET TERMS

A-87 COSTS - Those costs allocated to County departments under the Countywide Cost Allocation Plan to cover central administrative and overhead expenses. (A-87 refers to the federal circular that provides guidelines for these costs.)

ADOPTED BUDGET – The budget approved by the Board of Supervisors as the spending plan for the year. According to the State Budget Act legislation the Board must approve the Adopted Budget by October 2 each year.

ACCRUAL BASIS - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

APPROPRIATION - An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at the end of the fiscal year.

APPROPRIATION LIMITS - Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the state, schools, and most local agencies; limit is generally prior year appropriations factored by per capita cost increases and population changes.

APPROPRIATIONS FOR CONTINGENCIES - A budgetary amount, not to exceed 15% of specified appropriations of the fund in which it is appropriated, which is set aside to meet unforeseen expenditure requirements.

ASSESSED VALUATION - A valuation set upon real estate or other property by the County or State Board of Equalization as a basis for levying taxes.

ASSET - Resources owned or held by the County, which have monetary value.

AVAILABLE FUND BALANCE - The amount of funding available at year-end to finance the next year's budget after deducting encumbrances and reserves.

BASELINE BUDGET - Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

CAPITAL EXPENDITURES – Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

CAPITAL PROJECTS PLAN (CPP) - A multi-year plan for expenditures related to acquisition, expansion or rehabilitation to meet capital asset needs (e.g., land, buildings, and equipment related to construction).

CAPITAL PROJECTS FUND - Funds that account for the financial resources used for the acquisition or construction of major capital facilities.

CASH BASIS - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

CERTIFICATES OF PARTICIPATION (COP) – Certificates issued for the financing of capital assets. COPs represent undivided interests in the rental payments under a tax-exempt lease.

COMMUNITY FACILITIES DISTRICT (CFD) – A special financing entity through which a local government is empowered to levy special taxes and issue bonds when authorized by a 2/3 vote.

CONTINGENCY - Appropriation for unforeseen program expenditure requirements.

CONTRACTED SERVICES - Expense of services rendered under contract by professionals who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COST ACCOUNTING - The method of accounting that provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

COST ALLOCATION PLAN - This plan, established under Federal guidelines, identifies, distributes, and allows the County to be reimbursed for the costs of services by support groups (such as Purchasing, Human Resources, CAO, County Counsel) to those departments performing functions supported by Federal/State funds.

COST-OF-LIVING ADJUSTMENT (COLA) - An increase in salaries to offset the adverse effect of inflation on compensation.

DEBT SERVICE FUND - A fund established to finance and account for the payment of interest and principal on all general obligation debt, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise.

DEPARTMENT – The portion of the total county organization reporting to one individual who has overall management, appointing authority and budgetary responsibility for a specified group of programs and services.

DEPRECIATION – A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DESIGNATION - For governmental fund types, a segregation of a portion of the undesignated fund balance to indicate tentative plans for financial resource utilization in a future period, such as for general contingencies, equipment replacement, financing receivables, etc.

DISCRETIONARY REVENUE - Monies that are not legally earmarked by the state or federal government for a specified program or use. Included in this category are sales and use taxes, business license and utility user taxes, and property taxes.

DIVISION – As used in the County budget, the division is a subset of a department’s or agency’s budget that is comprised of activities, programs, and services with common objectives but as a whole are distinct from other groups of activities, programs, and services that the department or agency provides.

EMPLOYEE BENEFITS - Amounts paid on behalf of employees; these amounts are not included in the gross salary. They are fringe benefit payments and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, workers' compensation payments, and unemployment insurance payments.

ENCUMBRANCES - An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the government body is that the costs of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

FISCAL YEAR – Twelve month period for which a budget is prepared. The County's fiscal year is July 1 to June 30.

FIXED ASSETS – Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, improvements and equipment.

FULL-TIME EQUIVALENT POSITION (FTE) - A part-time position converted to the decimal equivalent of a full-time position based on total hours for the budget year. For example, a part-time typist working for 20 hours per week would be equivalent to .5 of a full-time position.

FUNCTION/FUNCTIONAL AREAS - A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. Example: "Public Protection" and "Health and Human Services" are examples of functions or functional areas in our state reporting and budget groupings, respectively.

FUND - A legal entity that provides for the segregation of monies or other revenue sources for specific restrictions, or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and surplus (fund balance), as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specified fund income or expenditures. Discussion on the different

types of funds can be found in the Financial & Budget Policies attachment included under the Executive Summary tab.

FUND BALANCE - The excess of assets of a fund over its liabilities. A portion of this balance may be available to finance the succeeding year's budget.

FUNDING SOURCES – The major categories of financing necessary to fund departmental activities and operations or Capital needs. Funding sources can include revenues (charges for services, tax receipts, grants and other state and federal subventions), reimbursements, and internal transfers (generally represents movement of funds internal to the department's budget unit), use of fund balance and General Fund Contribution that combined together provide financing of the cost of individual departmental budget activities.

FUNDING USES – Combined together the departmental costs for operations and some capital expenditures. The budget narratives show these funding uses in categories or major program activities.

GAAP (Generally Accepted Accounting Principles) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GASB (Governmental Accounting Standards Board) - The authoritative accounting and financial reporting standard-setting body for government entities.

GENERAL FUND - The fund used to account for all countywide operations except those required to be accounted for in another fund.

GENERAL FUND CONTRIBUTION – The amount of funding needed to finance the gap between departmental expenditures and all other funding sources (revenues, reimbursements and use of other funds' available balances), also referred to as General Fund Net Cost.

GENERAL OBLIGATION BONDS – A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full faith and credit bonds.

GENERAL RESERVE – Undesignated portion of the General Fund intended to be used for emergencies.

GOVERNMENTAL FUND TYPES – Funds used to account for acquisitions and other uses of balances of expendable financial resources and related current liabilities, except for transactions and accounted for in proprietary and fiduciary funds. Under current GAAP, there are four governmental fund types: general, special revenue, debt service, and capital projects.

GRANT - A contribution from one governmental unit to another, usually made for a specific purpose and time period.

INDIRECT COST - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service. Includes support services like Budget Preparation, Accounting, Payroll Preparation, Treasury Management, Legal Services, and Human Resources (Personnel). See Cost Allocation Plan for further discussion.

INFRASTRUCTURE - The physical assets of the County (e.g., street, water, sewer, public buildings and parks).

INTERGOVERNMENTAL REVENUE - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department or agency to another department or agency of a government.

INTERNAL TRANSFERS/REIMBURSEMENTS – Appropriations and revenues necessary to move from one budget unit to another (within a department) to properly account for revenues and expenditures. Similar to operating transfers within a department.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE OF EFFORT (MOE) – A requirement that a county use a specific amount of its General Fund, in order to receive a funding from specific state or federal sources.

MANDATED PROGRAMS - Mandated programs are those programs and services that the County is required to provide by specific state and/or federal law.

MATCH - The term "match" refers to the percentage of local discretionary County monies in the General Fund which, by law, must be used to match a certain amount of state and/or federal funds. For example, for the majority of welfare aid payments, the County must match every 95 state dollars they receive with 5 dollars from the County's General Fund.

MISSION STATEMENT - Depicts the department's main public service objective.

NET COUNTY COST - The amount of the operation financed by discretionary sources, principally property taxes, (also referred to as General Fund Contribution).

OBJECTIVE - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

OBLIGATIONS - Amounts that the County may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING TRANSFERS –Used to describe flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment. Regular operating subsidies (mass transit) are one common example. Operating transfers are strictly limited to activities within the primary government. Equivalent situations involving outside parties, including legally separated units included within the government's financial reporting entity, but not part of the primary government (discretely presented component units) are transactions rather than interfund activity, and therefore should be reported as revenues and expenditures/expense rather than as transfers.

OTHER POST EMPLOYMENT BENEFITS (OPEB) – Non-pension benefits, such as contributions toward medical insurance that the employer may offer retirees.

OTHER FINANCING USES - Operating transfers out from one governmental fund to another.

POSITION - A position is an employment slot, an approved job for a person or persons working full-time or part-time. A position is usually listed in terms of its classification.

POSITION ALLOCATION - Documentation depicting the number and classification of regular full-time, regular part-time and limited term positions in the County, by department, as authorized by the Board of Supervisors.

PRIOR-YEAR ENCUMBRANCES - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

REALIGNMENT – Also known simply as "Realignment," refers to 1991 and 2011 transfer of program funding between the state and the counties to more accurately reflect responsibilities. Realigned programs include mental health, indigent health, foster care, welfare services, In-Home Supportive Services, certain juvenile justice programs, jail inmate housing and programs, and other miscellaneous programs.

PROPOSITION 13 - A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: 1) a 1% tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness, 2) assessment restrictions establishing 1975 level values for all property with allowable increase of 2% annually and reappraisal to current value upon change in ownership and new construction, 3) a two-thirds vote requirement to increase state taxes, and 4) a two-thirds vote of the electorate for local agencies to impose "special taxes."

REIMBURSEMENT - Payment of expenses incurred by an agency/budget unit which are paid by a different agency/budget unit. Reimbursements are recorded as a negative expenditure in the agency/budget unit that initially incurred the positive expense so that the total expenditure reported is not overstated by counting the same expense in both units. An example might be a Department's Administrative budget unit incurs payroll expenses for all accounting staff, but the services rendered directly benefit several distinct state-federal funded program services. Therefore, the Administrative unit by way of a negative expense receives a reimbursement from

each of the state-federal program budget units. Otherwise, the organization's total cost of accounting services would be overstated.

RESOLUTION - An order by the Board of Supervisors requiring less legal formality than an ordinance or statute.

SALES TAX - A tax levied on the sale of goods or services to the consumer.

REVENUE - Money received to finance ongoing County services. Examples: property taxes, sales taxes, fees, and state and federal grants.

SALARY SAVINGS - The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SCHEDULE - A listing of financial data in a form and manner prescribed by the state.

SECURED ROLL - Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SECURED TAXES - Taxes levied on real properties in the county, which are "secured" by a lien on the properties.

SERVICES AND SUPPLIES - A Character of expenditure reflecting the County's costs for non-salary, capital, debt, and other financing related expenses necessary for the operations of County departments and programs.

SOURCE OF REVENUE - Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENTS - Fees that are charged to property owners in certain geographical areas for public improvements. A fee is levied only to those property owners who receive a direct benefit.

SPECIAL DISTRICTS - An independent unit of local government established to perform a single specified service. The Special Districts listed in this document are governed by the Board of Supervisors.

SPECIAL REVENUE FUND - A revenue fund used to account for the proceeds of specific revenue sources (other than special assessments, or for major capital projects) that are legally restricted to expenditures for specified purposes. The Advertising Fund and Road Fund are examples of special revenue funds.

SUBVENTION - Payments by an outside agency (usually from a higher governmental unit) for costs that originate in the County (i.e., federal/state payments to the County to offset the cost of providing Health and Welfare services).

SUPPLEMENTAL TAX ROLL - The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when change to the status of the property occurs, rather than once a year, as was previously the case.

TAXES - Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

TAX LEVY - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TEETER PLAN - A plan whereby 100% of the secured property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes.

TRANSFERS IN/OUT - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRANSIENT OCCUPANCY TAX - A tax collected by a motel/hotel operator for a percentage of the room rent paid by each transient (hotel guest), which is then due the County. This is sometimes referred to as T.O.T.

TRUST FUND - Used to account for money or other property received by the County in its capacity as trustee or agent to be distributed in accordance with the conditions of the trust.

UNINCORPORATED AREA - The areas of the county outside the city boundaries.

UNSECURED TAX - A tax on properties such as office furniture, equipment, and boats that are not secured by real property owned by the assessee.

