



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 1 (Consent Calendar)
Subject: March 22, 2023, CoC Board Meeting Agenda
Meeting Date: March 22, 2023
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report presents the March 22, 2023, CoC Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the CoC Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve March 22, 2023, agenda.

8.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:00pm
9.	Word from the Street Potential ACTION ITEM		Chessy Etheridge	2:10pm
10.	CoC Governance Charter Revision #9 – Posting Agenda Packets and Videos ACTION ITEM	Staff Report for Governance Charter Revision	Staff	2:20pm
11.	Built for Zero & Subregionalization ACTION ITEM: Board endorsement of the subregionalized street outreach approach & assignment of responsibility	Staff Report for BFZ	Andrew Hening	2:35pm
12.	10-minute break			3:05pm
13.	Community Assistance, Recovery and Empowerment (CARE) Court Update Potential ACTION ITEM	Staff Report for CARE Court	Jan Cobaleda- Kegler	3:15pm
14.	Presentation: Long-term Funding Plan ACTION ITEM: Adopt Long-Term Funding Plan	Staff Report for Funding Plan	Andrew Hening	3:35pm
15.	Reports from Standing Committees: <ul style="list-style-type: none"> • Funding & Evaluation Committee <ul style="list-style-type: none"> ○ CoC Competition Evaluation Workgroup (HUD NOFO) Update • Coordinated Entry Advisory (CEA) Committee • Homeless Management Information System (HMIS)/Data Committee ACTION ITEM: Changes to demographic data points (Built for Zero) <ul style="list-style-type: none"> • Lived Experience Advisory & Planning Board (LEAP) Potential ACTION ITEM	-HMIS Committee Staff Report	Committee Representatives	4:05pm
16.	April 20, 2023, CoC Quarterly Membership Meeting ACTION ITEM: Approve proposed agenda	Staff report for Quarterly Membership Mtg Agenda	Staff	4:35pm

17.	Review Agenda for Next CoC Board Meeting -Report to CoC Board on FY 23 CoC Competition Process & approval of renewal project scoring ACTION ITEM -Measure O Notice of Funding Availability (NOFA) Responses -Local Homeless Services NOFA 23/24 Funding Decisions Potential ACTION ITEM	Staff Report for DRAFT Agenda for 4/26/23	Board Chair	4:45pm
18.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:50pm
19.	Public Comment on Items not on the Agenda		Board Chair	4:55pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 2 (Consent Calendar)
Subject: Meeting Minutes 2/22/2023
Meeting Date: 3/22/2023
Staff Contact: Araceli Rivera, Homeless Project Specialist, Araceli.Rivera@sonoma-county.org

SUMMARY

This staff report briefly summarizes the February 22nd, 2023, CoC Board Meeting Minutes. The attached meeting minutes contain all items discussed by the Continuum of Care Board at the February 22nd, 2023, CoC Board Meeting.

RECOMMENDED ACTION(S)

Approve CoC Board Meeting Minutes from February 22nd, 2023.



Sonoma County Continuum of Care Board Meeting Meeting Minutes

DRAFT Wednesday, February 22, 2023

1:00 – 5:00 p.m. Pacific Time – Meeting held by Zoom

Recording of Meeting:

<https://youtu.be/Mlgyz9dNQFU>

Welcome and Roll Call (06:15: - 00:09:33)

- Dennis Pocekay called meeting to order at 1:00 p.m. Meeting facilitator went over the Zoom rules around public comment and Brown Act guidelines.

Present: Ben Leroi, Santa Rosa Community Health; Jennielynn Holmes, Catholic Charities Diocese of Santa Rosa; Kelli Kuykendall proxy for Natalie Rogers, City of Santa Rosa; Dennis Pocekay, City of Petaluma; Chris Coursey, BOS County of Sonoma; Chris Keys. Redwood Gospel Mission; Kathleen Pozzi; Martha Cheever, Sonoma County CDC; Cheyenne McConnell; Una Glass, City of Sebastopol; Laura Sparks proxy for Jackie Elward, City of Rohnert Park; Mark Krug, Burbank Housing; Jack Ding, City of Sonoma; Danielle Danforth, West County Community Services; Margaret Sluyk, Reach for Home; Chessy Etheridge; Don Schwartz, City of Rohnert Park

➤ *Absent:*

A quorum was present.

- 1. Approval of Consent Calendar (00:09:40 – 00:13:05)** Dennis Pocekay, CoC Board Chair went over consent calendar, 2/22 meeting agenda, 1/25/23 Minutes and Summary of Follow-up from the Previous Meeting(s).

Una Glass moves to approve Consent Calendar as read; Kathleen Pozzi second's motion.

Public Comment: Gerry La Londe-Berg

Dennis Pocekay, CoC Board Chair shared that in an effort to minimize the time it takes to do a roll call vote for every action item it will be asked if there are any abstentions or objections. If there are none, it will be considered approved.

Abstentions or objections: None

Approved

2. Reports from Lead Agency Staff (00:13:12 – 01:04:18)

- **CoC Board Packet, Video and Committee Packet Website Posting:** Karissa White went over CoC Staff posting agenda, videos and meeting materials.

Public Comment: Alice Linn, Gerry La Londe-Berg,

- **Update on Community Housing Connectors Program:** Dot Irkis, Sonoma County Housing Authority (SCHA) provided update Housing Heroes campaign and Housing Location Services Project; update included overview of when program started, what has been accomplished to date and what is next.

Public Comment: Victoria Yanez, Gerry La Londe-Berg, Teddie Pierce

- **Update on local homelessness services Notice of Funding Availability (NOFA):** Michael Gause provided update on draft Notice of Funds Availability (NOFA) that was sent to the Funding and Evaluation Committee for review and comment for the February 16th F/E Committee meeting. Funds such as HHAP-4, HHIP, and residual funds from FY 22-23 are included in this NOFA with additional local funds to be added when released to the Lead Agency. Anticipated due date in March 2023 and approval of projects scheduled for April 2023 by the F/E Committee and CoC Board respectively.
- **Dry Creel Rancheria's Community Wellness Center project Letter of Support:** Michael Gause went over request for letter of support that was made and staff recommendation for future request to be sent directly to CoC Board Chair/Vice Chair when urgent/time sensitive.

Public Comment: none at this time.

3. Built for Zero Status Report (01:04:24 – 01:06:37)

Thai Hilton gave update on The BFZ improvement team, reported team has been making progress with the BFZ initiative. There are now 5 subregions that are hosting regular case conferencing meetings. Presentation was not able to be made as Andrew Henning was not present at meeting.

Public Comment: none at this time

4. Service Provider Roundtable (SPR) Update (01:06:48 – 01:11:18)

Margaret Sluyk reported meeting was held 2/21/23. Topics discussed included Built for Zero, feedback on NOFA's, Housing Connection.

Thank you was given to Dave Kiff and County for working on service provider session for collaboration.

Public Comment: none at this time

5. Word from the Street (01:11:30 – 01:19:31)

Chessy Etheridge reported on Sebastopol Inn, spoke about upcoming remodel and county workers who went onsite and gave voucher information. Those who don't hold voucher have until 31st of April to find alternative housing. Raised questions on what emergency vouchers are available, process for obtaining and breakdown on the different voucher categories.

Public Comment: Victoria Yanez, Alice Linn

6. Funding Recommendations for Community Development Block Grant Corona Virus (CDBG-CV), Emergency Solutions Grant (ESG), and/or Low and Moderate-Income Housing Asset Fund (LMIHAF) Notice of Funding Availability (01:19:35 – 02:06:06):

Recusals of persons or agencies that would benefit from funding. Board members who recused; Margert Sluyk, Danielle Danforth.

Veronica Ortiz-de Anda, Community Development Associate provided Funding Presentation at the request for CDC and the Cities and Towns Advisory Committee. Presentation went over application deadline, applications received, staff review process and selection criteria. Action requested was for CoC Board to provide input recommended funding.

Public Comment: Teddie Pierce, Tim Miller

Jack Ding motions to accept recommendations as consistent with CoC's goal; Kathleen Pozzi seconds.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Dennis Pocekay, Chris Coursey, Chris Keys, Kathleen Pozzi, Martha Cheever, Chessy Etheridge, Una Glass, Laura Sparks, Mark Krug, Jack Ding

Noes:

Recused: Margaret Sluyk, Dannielle Danforth

Abstain-Don Schwartz

Absent-Cheyenne McConnell

Motion passes with 1 (one) abstention

7. In-Person Meetings and Changes to Teleconferencing Rules (02:06:28 – 02:45:47)

Dave Kiff provided information on Governor Newsom's Fall 2022 actions to rescind a pandemic-related emergency order as of February 28, 2023, meaning that all California local agencies subject to the Ralph M. Brown Act return to open and in-person meetings. Shared staff recommendations pending legal counsel and legal input provided.

Public Comment: Gerry La Loden-berg, Teddie Pierce, Alice Linn, Victoria Yanez

Jennielynn Holmes motions to accept staff recommendations to follow Brown Act in all respects, except for the return to Brown Act teleconference meetings; Ben Leroi seconds.

Ayes: Ben Leroi, Jennielynn Holmes, Kelli Kuykendall, Dennis Pocekay, , Margaret Sluyk, Chris Keys, Kathleen Pozzi, , Chessy Etheridge, Cheyenne McConnel, Una Glass, Don Schwartz, Laura Sparks, Mark Krug, Jack Ding, Danielle Danforth

Noes: Chris Coursey, Martha Cheever

Abstain:

Absent:

Motion passes with 2 (two) oppositions

8. 10-Minute Break (02:45:54 – 02:56:07)

Meeting resumed; a quorum was present.

9. CoC Governance Charter Revisions Recommendations: (02:56:15 – 03:21:23)

Karissa White presented PowerPoint on current proposed revisions to CoC Governance Charter. In an effort to keep the charter current and resolve points of confusion, staff are proposing 10 revisions.

Public Comment: Gerry La-Londe-Berg, Alice Linn

Don Schwartz purposes adopting items 1 through 8 and item 10, eliminating the Governance Charter Committee and 3 instances where lead agency is mentioned should be struck out and inserted with collaborative applicant (Page 39 of packet); Kelly Kuykendall second's motion.

Abstentions/Objections: none

Mark Krug motions to move item 9 to a future meeting with additional material brought back by staff, Una Glass seconds.

Abstentions/Objections: none

The motion passed

10. Reports from Standing Committees: (03:21:29-03:46:46)

• **Funding & Evaluation Committee:**

Teddie Pierce provided update on what was discussed at the last Funding and Evaluation Committee meeting. Updated included update on special guest who attended last meeting serving as proxy for Don Schwartz, committee openings, conversation on long-term funding strategy.

• **Coordinated Entry Advisory (CEA) Committee:**

HomeFirst was to provide presentation with updates on CES policies and procedures. Don proposed approval without presentations.

Don Schwartz Motion to approve updates to policy and procedures as well as updates to the emergency shelter, permanent supportive housing, and rapid rehousing standards with recommended amendment made by staff for project-based vouchers; Una Glass seconds motion.

Public Comment: Gerry La Loden-Berg

Objections/Abstentions: None

The motion passed

- **Strategic Plan Committee:**

Dave Kiff provided update on staff recommendations on future direction for the CoC Strategic Planning Committee. Two recommendations provided, on page 58 of packet.

Public Comment: Alice Linn

Don Schwartz moves to approve first option, for SPC to continue meeting for 1 hour every 2 months, with special attention to updating first year action items; Danielle Danforth seconds.

Abstentions/Objections: none

The motion passed

- **Homeless Information System (HMIS)/Data Committee:** Daniel Over-bury-Howland gave update, HMIS committee met last week items reviewed/discussed included, local data collection requirements, next steps on Lead Agency Evaluation Plan.
- **Lived Experience Advisory & Planning Board (LEAP):** Chessy Etheridge provided update. Two new members elected to LEAP Board, four members participating in HomeFirst discussion to support policy design, provided feedback on pending encampment resolution fund, and revamping long-term and short-term priorities.

Public Comment: none

11. Review Agenda for Next CoC Board Meeting: (03:46:50-03:56:30)

Dennis Pocekey went over March 2023 draft agenda.

Martha Cheever would like to add MOU between Human Services department and the CoC for Family Unification Vouchers to March agenda.

Don Schwartz would like to add Keep Oakland Housed model, model of prevention.

Public Comment: none at this time

12. Board Member Questions & Comments: (03:56:35-04:00:54)

Don Schwartz extend invitation for next Tuesday 10 o'clock tour at Labath Landing. Our can accommodate 4 more people, email Don in advance if interested.

Chris Coursey expanded on new encampments that BOS approved funding for up to two safe parking, safe camping sites on county property. This is in response to rapid growth to number of people who are camping on the JRT. Money used is for a year under the control of DHS through some medical reimbursements and unspent ARPA funds that were allocated to Corona virus response. Approval is for 1 year, meetings with community to be held.

Mark Krug shared update on PSH projects that will be coming online. 1. Studios at Montero located in Northern Petaluma using Homekey funds and in partnership with COTS and City of Petaluma to wrap up construction in May, referrals from CES. 2. SR Caritas Homes phase one, under construction done to be completed in June. Referrals through CES. 64 units 30 set aside for CH with psychiatric disabilities.

13. Public Comment on Non-Agendized Items: (04:01:01-04:04:52)

Teddie Pierce, Alice Linn

Meeting was adjourned at 5:00 p.m.

Sonoma County Continuum of Care Board
Agenda Report

Item No: 3 (Consent Calendar)
Subject: Summary of Follow-ups from the Previous Meeting(s)
Meeting Date: March 22, 2023
Staff Contact: Dave Kiff, DHS Homelessness Services Division, Dave.Kiff@sonoma-county.org

Summary

At the previous meeting, CoC Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the March 22nd CoC Board meeting.

Recommended Action(s)

No recommended Action

Discussion

A summary of follow-ups from the previous meeting(s). At the previous meeting, CoC Board members and others asked for the Lead Agency staff to follow up on the following questions or comments.

1. Rationale behind the complex transition at Elderberry Commons: The former Sebastopol Inn (now Elderberry Commons or “EC”) has been slated to become a permanent supportive housing (PSH) site from its current COVID-19 and post-COVID-19 role as temporary shelter for persons vulnerable to COVID during the pandemic (especially unhoused persons). This transition was discussed even as Elderberry was purchased in via Homekey-1 in 2020.

As the CoC Board is aware, PSH is a critical need for our region, with the Strategic Plan noting a shortfall of 1,000 PSH beds.

Elderberry Commons, as a PSH site, will have a lease-up process that is consistent with HUD and other regulations, meaning that it will be done through Coordinated Entry and based on eligibility as well as vulnerability.

The persons who have stayed at EC up until this point were staying in a temporary shelter environment with no rights to tenancy, and signed entry agreements to that effect. The individuals who will move into EC after limited construction occurs (which involves the

installation of kitchenettes) may not be the same individuals who reside there today, as vulnerabilities likely will be different.

The County Department of Health Services with our IMDT teams has committed to making a strong effort to house the current (19) individuals who are staying at EC and have assigned more housing navigation efforts towards them. These individuals are not necessarily the same cohort as the persons who moved in initially, as 28 EC residents have moved to other housing environments over time.

2. CoC Strategic Plan alignment with the future Consolidated Plan used for CDBG/HOME/ESG funding: At a recent CoC Board meeting, Board members asked about how or whether updates to the Community Development Commission's (CDC's) planned effort to adopt a new 5-Year Consolidated Plan for the "Urban County's" Community Development Block Grant (CDBG) and related funding (such as HOME and Federal Emergency Solutions Grants or "ESG") would align with the Continuum of Care's 2023-2027 Homelessness Strategic Plan.

The current 5-Year Consolidated Plan is linked [here](#), and covers the current period through Fiscal Year 2024-25. The 5-Year Plan (which is then used as a basis for individual years' "action plans") is reviewed by the Community Development Commission, the Cities and Towns Advisory Committee, and the Sonoma County Board of Supervisors (for final adoption). The Consolidated Plan does not go through the Continuum of Care Board for approval.

Per Rhonda Coffman, the Interim Executive Director of the CDC, "CDBG and HOME funds are limited in the types of eligible activities they can support. The highest priority of the Consolidated Plan has consistently been affordable housing, which includes permanent supportive housing. This is the goal that will align well with certain CoC Strategic Plan goals. It wouldn't be accurate to say that the entire Con Plan would align with the CoC Strategic Plan, but there are certainly opportunities to use some of the federal funds to support similar goals."

However, CoC Board members and Lead Agency staff will follow the plan development and adoption process and will be prepared to offer public comments to the CDC within that process, which is expected to begin in early 2024.

3. CoC Committees Update:

CoC Committee Applications were opened on February 23rd, 2023, with closing date of March 9th, 2023.

Current vacancies and applications received below:

1. Coordinated Entry Advisory Committee: 5 Vacancies.
 - 5 Applications received
2. Strategic Planning Committee: 4 Vacancies.

- 4 Applications received
- 3. Funding and Evaluation Committee: 4 Vacancies.
 - 5 Applications received
- 4. HMIS Data Committee: 3 Vacancies.
 - 0 Applications received:

Committee membership vacancies and applications were forwarded to the CoC Board Chair and Vice Chair for selection. The CoC Board will be notified when new members have been approved by CoC Board Chair and Vice Chair.

4. Changing Zoom Webinar Settings for Attendees (Public):

Based on a request made by a member of the public to have access to view who is in attendance, staff explored changing the Zoom Webinar setting for CoC Board meetings. Staff can (and will) change the settings so attendees (public) can see all panelists in gallery view, however, there is currently no Zoom setting for attendees to see all public in attendance.



Sonoma County Continuum of Care Board Agenda Report

Item No: 4 (Consent Calendar)

Subject: MOU between Housing Authority, Human Services & CoC for Family Unification Vouchers

Meeting Date: March 22, 2023

Staff Contact: Martha Cheever Martha.cheever@Sonoma-county.org, Thai Hilton thai.hilton@sonoma-county.org

SUMMARY

The Sonoma County Housing Authority (SCHA) is seeking additional Family Unification Program (FUP) vouchers. The FUP program is a partnership between the SCHA and the Sonoma County Human Services Department (HSD). These vouchers are designed to assist families for whom the lack of adequate housing is a primary factor in the imminent placement of the family's child or children in out-of-home care as well as foster youth who are exiting the foster care system.

Coordinated Entry will screen its by-names list and refer any potentially eligible applicants to HSD. If the referred household(s) is eligible for the program, HSD will refer the household(s) to SCHA for voucher issuance. Once provided a voucher, the HSD supportive services provider will provide housing navigation and case management for the household.

RECOMMENDED ACTION(S)

1. Approve the Family Unification Program Voucher MOU

ATTACHMENTS:

A: 2023 Family Unification Program Voucher MOU

Attachment A

Please use the following link to access the 2023 Family Unification Program Voucher MOU:

<https://share.sonoma-county.org/link/w40Qz63kQb/>



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 5 (*Consent Calendar*)
Subject: Update on Housing Voucher Public Comment Recommendation
Meeting Date: March 22, 2023
Staff Contact: Dave Kiff, DHS Homelessness Services Division, Dave.Kiff@sonoma-county.org

SUMMARY

The Sonoma County Continuum of Care Board (CoC Board) delegated public comment on the Sonoma County Housing Authority Administration Plan to Board members, Dannielle Danforth and Don Schwartz, during the January 25, 2023, CoC Board meeting. The CoC Board members provided comments to Martha Cheever, Housing Authority Manager, and comments were addressed.

RECOMMENDED ACTION(S)

No recommended Action

DISCUSSION

Below are comments from CoC Board members, Don Schwartz and Dannielle Danforth, on the Sonoma County Housing Authority Administration Plan. These comments were provided to the Sonoma County Housing Authority on behalf of the CoC Board.

1. The CoC appreciates the considerable progress that the Housing Authority has made in recent years to use vouchers to address homelessness.
2. In order to further the Continuum of Care's (CoC) goal to end homelessness in Sonoma County, the Continuum of Care Board requests that the Housing Authority maximize the use of vouchers to address homelessness. The CoC recognizes that there are other important and legitimate uses for vouchers, although individuals who lack housing or who are at serious risk of losing their housing should be among the highest priority. As such, the Continuum of Care Board supports dedicating additional vouchers, up to 50% of available turnover vouchers, to serve persons seeking to exit homelessness and those at serious risk of losing their housing. Those who are homeless or in jeopardy of becoming homeless can also apply for the other voucher streams for which they qualify or when the general waiting list lottery opens.

3. The CoC recognizes the importance of complementing vouchers for high-needs individuals with supportive services. The CoC has identified the chronically homeless as the priority population. This is a core component of the CoC Strategic Plan endorsed by the Board of Supervisors. We commit to following the direction in the Strategic Plan, including funding supportive services to complement vouchers for the chronically homeless.
4. The Housing Authority has identified vouchers as a tool to prevent homelessness. The Continuum of Care recognizes that this is a legitimate use for vouchers. We also recognize that homelessness prevention requires effectively assessing the risk of homelessness and targeting vouchers to those at the highest risk; most very low-income people do not become homeless. As prior homelessness is a strong predictor of future homelessness, we suggest that this be one of the primary criteria for such vouchers. We strongly encourage the Housing Authority to explore other tools to effectively target vouchers used for homelessness prevention.
5. The CoC appreciates the Housing Authority's commitment to use vouchers in lieu of discretionary local government funding or providers' discretionary funding for housing the homeless, thereby freeing up the discretionary funds for other purposes.

The public comments were addressed by Sonoma County Housing Authority in the following ways:

1. In order to further the Continuum of Care's (CoC) goal to end homelessness in Sonoma County, the Sonoma County Housing Authority (Housing Authority) is proposing to dedicate up to 50% of its turn-over Housing Choice Vouchers to persons who are homeless or who have previously experienced homelessness. The categories include:
 - a. Homeless Preference: 20% (45 vouchers in calendar year 2023)
 - b. Move-On Allocation: 20% (45 vouchers in calendar year 2023)
 - c. Chronic Homeless: 10% (23 vouchers in calendar year 2023)

These proposed preferences are in addition to the Housing Authority's programs which are dedicated solely to persons experiencing homelessness or at risk of homelessness.

Those homeless-dedicated programs are:

- a. Mainstream Voucher Program: 261 Vouchers
 - b. Emergency Housing Voucher Program: 153 Vouchers
 - c. Homeless Dedicated Project Based Vouchers: 296 either in service or under construction
 - d. Veterans Affairs Supportive Housing: 20 Vouchers
2. A change was made to the proposed preference serving the chronically homeless population. The change indicates that this voucher preference would be made available only when supportive services are available through a Continuum of Care service

provider. The Coordinated Entry System By-Names list will be screened to identify persons working with the provider.

3. The Housing Authority will explore ways by which previous homelessness and/or other factors can be used as an indicator for homelessness prevention within its programs.

ATTACHMENTS:

- A. Summary of Proposed Changes to the Sonoma County Housing Authority Administrative Plan
- B. Proposed changes to the Sonoma County Housing Authority Administrative Plan

Attachment A

Summary of Proposed Changes to the Sonoma County Housing Authority Administrative Plan

Chapter 4 – Establishing Preferences and Maintaining a Waiting List

Section D HCV Local Preferences

1. In-Place Preference (page 4-3). This preference is being deleted in its entirety. Upon review, it was determined that providing this limited preference may result in a disparate impact.
2. In-Place Homeless Prevention Preference (page 4-4). Minor modifications are being made to clarify eligibility requirements
3. Homeless Preference (page 4-4 & 4-5). This change removes the requirement that households be referred by the Coordinated Entry System and allows for direct referrals from supportive service providers. Clarifies that referrals of persons who have successfully participated in transitional housing, interim housing, or emergency shelter programs within Sonoma County may be referred for the voucher program by a supportive service provider. Implements the expectation that the referring supportive services provider provides housing navigation assistance and one year of housing stabilization services for those referred for assistance through the Housing Authority.
4. Move-On Allocation (page 4-5). Minor clarifying changes related to eligibility requirements and availability of funding
5. Housing Access and Reentry Program (page 4-5 & 4-6). Changes the program from a pilot program to an ongoing program. Makes minor clarifying changes related to eligibility requirements.
6. Limited Preference for Households Experiencing Chronic Homelessness (page 4-6 & 4-7). This is a new preference being added to make housing vouchers available to chronically homeless households. Referrals for this preference must come from the Sonoma County Coordinated Entry System and will only be accepted when funding to provide housing search assistance, case management and post-housing stabilization services are available through a Sonoma County Continuum of Care service provider.

Section E, Initial Determination of Local Preference Qualification

1. Preference Denial (page 4-7). Clarifies that if a person does not meet a preference that was claimed on their initial application, their name will be returned to the waitlist position they would have been assigned without the preference.

Chapter 13 – Establishing Preferences and Maintaining a Waiting List

Section B, Restrictions on Moves (pages 13-1 & 13-2). Clarifies reasons that a request to move may be denied to include only those violations of Family Obligations that may result in termination of assistance and delinquency on repayment agreements.

Section D, Portability

1. **Restrictions on Portability, Participants** (page 13-3). Provides that a portability request may be denied if the requesting family is subject to a repayment agreement with the Housing Authority.

Chapter 21 – Project Based Voucher Program

Section D, Application Review and Award Process for Competitive PBV Awards

1. **Tied Applications** (page 21-7). Modifies criteria for award when two or more applications have a tied score after ranking. Considerations will include the application with the greatest number of homeless-dedicated one and two bedroom units.

Section G, Other Program Guidelines

1. **Utilizing Coordinated Entry System as a Waitlist** (pages 21-13 & 21-14). Provides clarifications on the expectations of the property when the proposer seeks to provide homeless-dedicated PBV units. Changes include:
 - a. The owner or their staff will enter into an MOU with the Sonoma County Coordinated Entry System (CES)
 - b. The owner or their staff will provide the projects eligibility criteria to the CES to be posted on a publicly-facing webpage
 - c. Unless another funding stream predetermines the vulnerability range for referrals, the owner, CES staff, and Housing Authority will together come to agreement on the vulnerability range of the referrals to the project based on CES policies
 - d. Provides that it is the owner's responsibility to participate in CES case conferencing and to make all CES required efforts to locate CES applicants.
 - e. Provides that applicants referred from CES may only be rejected by the owner for the designated CES reasons
 - f. Provides that if multiple referrals are received, the owner or their designated staff must process applications in the order they appear on the referral list.

- g. Provides that if the owner, or designated staff, reject a referral, the reasoning must fit within the CES guidelines and the property's tenant selection plan and be documented in the Homeless Information Management System (HMIS).
- h. Clarifies that the referral individuals on the referral list will be ordered in accordance with who is determined to be the most vulnerable based upon the CES prioritization process
- i. Adds in additional PBV projects which are utilizing CES as a waitlist

Attachment B
Proposed Changes to the Sonoma County Housing Authority
Administrative Plan

To access the Proposed Changes to the Sonoma County Housing Authority Administrative Plan, use the following link: <https://share.sonoma-county.org/link/FSfwZEupPVI/>



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 6 (*Consent Calendar*)

Subject: Proposed Response to Lived Experience and Advisory Planning (LEAP) Board Letter

Meeting Date: March 22, 2023

Staff Contact: Dave Kiff, DHS Homelessness Services Division, Dave.Kiff@sonoma-county.org

SUMMARY

The Sonoma County Continuum of Care Board (CoC Board) received a letter from the Lived Experience and Advisory Planning (LEAP) Board on January 30th, 2023, regarding increasing the role of persons with Lived Experience in Homelessness within the Continuum of Care's governance structure. The CoC Board Chair and Vice Chair drafted a proposed response on behalf of the CoC Board.

RECOMMENDED ACTION(S)

Approve draft response to LEAP Board.

ATTACHMENTS:

- A. LEAP Board's Letter - RE: Request for CoC Board to create 2 additional, designated Lived Experience seats on the CoC Board
- B. Proposed Response to LEAP Board Letter (DRAFT)

Attachment A

Sonoma County Lived Experience and Advisory Planning Board (LEAP)



Committee members: Rebekah Sammet, Chair | Chessy Etheridge, Co-Chair | Heather Jackson, Secretary | Nicole Catoe-Sweeney | Albert Bruin, Timekeeper | Victoria Yanez | Mary Ruffatto | Karla McLaren | Juanita Butterfly | James Di Stefano | Alice Linn | Jessica Wolfe

December 2, 2022

To: Continuum of Care Board

RE: Request for CoC Board to create 2 additional, designated Lived Experience seats on the CoC Board

The Lived Experience Advisory and Planning (LEAP) Board requests the CoC Board consider creating two more (new), designated seats on your board for people with lived experience of homelessness. These would be *in addition* to the existing number of seats on your board, rather than redesignating two existing seats.

We also ask that at least one of the seats not have a time limit on years since homeless, due to the lengthy learning curve for the homeless system of care: the time it takes to learn all the key people, funding sources, wide range of programs, etc. for a lived experience CoC board member to be fully effective.

There are several reasons for our request, which we believe would benefit the CoC Board, Sonoma County's homeless system of care, and unhoused people in our county.

Benefits

1. Have immediate access in your board meetings to 2 additional Lived Experience (LE) board members, to inform the board from multiple LE perspectives in discussions before votes.
2. Increase LE diversity on the board.
3. The seats could be designated to include different unhoused experiences useful for the board's information:
 - a. an LE Shelter Seat, for someone who has experienced living in one or more shelters in
 - b. an LE Vehicle Seat, for someone who has lived in a vehicle in our county

c. an LE Outdoor Seat, for someone who has lived outside in our county.

Or a seat for someone who is in substance recovery, and another for someone who is a senior or age 50+ (or other special populations).

4. The 3 total LE CoC Board members could divide up the committees between them, to allow at least one CoC LE person to be on each of your committees. Currently, it is too much workload for one LE board member volunteer to be on all the committees.

5. Share the overall workload and learning curve among more LE people on your board. No one LE person can represent the diverse experiences of all ~3000 unhoused people and their different experiences in Sonoma County and do justice to the board, the homeless system, and to the unhoused.

We believe that greater representation of LE people on the CoC Board would assist the Board with wise spending decisions and reducing homelessness in our county.

Please advise us on the process for our request to be considered.

Sincerely,

Lived Experience Advisory and Planning Board

Attachment B

March 13, 2023,

Dear LEAP Board,

Thank you for the letter the CoC Board received on January 30th, 2023, regarding increasing the role of persons with Lived Experience in Homelessness within the Continuum of Care's governance structure. We appreciate the time that you took to prepare the letter and to advocate for your position. Without exception, the CoC Board appreciates and respects the important role of our LE representatives and voices within the Continuum of Care. LE representatives continue to guide the System of Care's responses to critical efforts (and change minds and shape opinions).

As you are aware, the Continuum of Care Board is only in its second year of the new membership and appointments. As such, we believe it prudent to allow more time to pass before considering changes to the Board's representation. However, we are strongly supportive of representatives of lived experience increasing their participation on each of the Continuum of Care committees. This will diversify LE input to the board and reduce the workload of the existing LE board member. Additionally, during our annual election period in December, LE representatives are welcomed and encouraged to run for any of the three at-large, elected seats.

Please pass along our sincere thanks to those LE members who currently participate on the CoC Board, our Committees, our LEAP Board, and in our homelessness system of care.

Sincerely,

Dennis Pocekay
CoC Board Chair

Jennielynn Holmes
CoC Board Vice Chair



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 7

Subject: Report from the Lead Agency

1. Racial Equity Work
2. Sonoma County Sanctioned Encampments in Repose to the JRT Emergency

Meeting Date: March 22, 2023

Staff Contacts: Dave Kiff, Division Director, Dave.Kiff@sonoma-county.org

1 – Racial Equity Work

Staff are currently receiving technical assistance from Homebase provided by the California Department of Housing & Community Development (CA HCD) to work on addressing racial inequities within our system in three different ways:

Coordinated Entry System (CES)

Project Scope: The scope of the technical assistance (TA) will include the review and recommendations to change the CES assessment and prioritization that incorporate racial equity, increasing community support for CES and sustaining the centralized landlord engagement program. TA will focus on collective impact, active problem solving and implementation.

Current Efforts: Lead Agency staff is working with Homebase to begin the process of redesigning the assessment and prioritization processes for the CE system. The current assessment tool and prioritization process does not provide access to housing resources to many individuals experiencing homelessness and causes disparities. Currently Homebase is working with lead agency staff to learn more about the local CE system and will begin to meet with other stakeholders soon.

Create an equitable approach to working with Tribal Nations

Project Scope: The scope of TA will include the development of relationships, understanding access to resources and disparities and bringing the voice of indigenous people to the CoC Board. TA will focus on building relationships, reducing disparities, and bringing a strength based, anti-colonial approach focusing on localization.

Current Efforts: Staff have met with TA consultant multiple times, and communications have started between tribal nations within Sonoma County and Homebase. During the next CoC Quarterly membership meeting, a training will be provided. Everyone is encouraged to attend the membership meeting on April 20th at 1:00pm to hear the training. Next, staff will meet with each of the tribal nations within Sonoma County to get a better understanding of their specific needs to those experiencing homelessness to begin to address the disparities within our system and build/strengthen partnerships.

Incorporate racial equity throughout the CoC

Project Scope: The scope of the TA to incorporate racial equity will include the implementation of a racial equity workgroup, expanding the knowledge on racial equity for the CoC Board, and reviewing system documents with a racial equity lens.

Current Efforts: Staff have met with TA consultants' multiple times, reviewed previous work started to develop a racial equity committee from the Bay Area Regional Health Inequities Initiative (BARHII) Racial Equity Action Lab. As outlined within the plan made in 2020-2021, the CoC Lead Agency staff will develop a racial equity group, operating like the LEAP Board (not a Brown Act committee of the CoC Board), that will review policies, racial disparities within the Strategic Plan, and advise/make recommendations to the CoC Board.

Potential Action Item:

CoC Board Representative to be elected to the Racial Equity Workgroup. There is one a spot available on this working group for a CoC Board member. If the board wishes to elect a representative to take part in this racial equity work, please vote and approve someone to participate. This is not required within the workplan, so if there are no CoC Board members with the capacity to be involved in this work, staff shall fill the seat through other means.

Want more information? Please see the approved Technical Assistance Plan:

<https://share.sonoma-county.org/link/i5F6YUNhHNI/>

2 – Sonoma County Sanctioned Encampments in Response to the JRT Emergency:

From late 2019 through now, the Joe Rodota Trail (JRT), an 8.5-mile bikeway and recreational trail that links Santa Rosa to Sebastopol, continues to be location where unhoused individuals set up camp. As recently as January 2023, the County cleared an encampment with about 35-37 people, offering them services and housing. However, shortly thereafter, individuals returned to or migrated to other parts of the JRT, leading to a current encampment of up to 80 tents as of the date of this staff report.

At its eastern end, the JRT is a small strip of County unincorporated territory surrounded by the City of Santa Rosa. When the County clears an encampment, it generally offers housing consistent with the accommodations and needs of those camping – which includes non-congregate shelter. Doing so has been costly to the County government, even while not being entirely successful in getting individuals into long-term housing placements. Shortages of system capacity in both interim and permanent supportive housing across the region have been barriers to longer-term success and placement. The County government is especially short of capacity, with interim operations full at Los Guilicos Village, the fairgrounds trailers, and our Homekey-1 sites in Sebastopol and Santa Rosa.

In February and into March 2023, the County has attempted to address its shortage of interim housing locations via a new strategy, that being setting up a managed encampment or emergency shelter site (ESS) on the County's administrative office campus at the corner of Administration and Paulin Drives in Santa Rosa. As planned, this site would accommodate up to 90 persons in a tent environment, with wrap-around services, security, and a focus on housing readiness for the individuals who choose to reside there.

As intended and permitted, the site is expected to be in place for 180 days. Once the County establishes the ESS, County staff will have to quickly look to what's next, which may include a longer-term housing location elsewhere on the County campus or at another site(s), which may include the Veterans Memorial Building near the Sonoma County Fairgrounds among other locations. Part of the solution might be provided by one of the recent Encampment Resolution Fund (ERF) grant applications for which the County applied, which includes expansion of PSH via community homes (through groups like SHARE Sonoma County) as well as the development and expansion of interim housing sites such as the Home and Safe Village site in Sonoma.

As of the date of this staff report, County staff hopes to finalize its building permit for the County Campus ESS by the week of March 13-17 and begin construction that week. Depending on the pacing of construction, weather, and the availability of ESS supplies, County staff hopes to begin housing individuals at the site and offering services during or shortly after the week of March 20-24.

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 10
Subject: CoC Governance Charter Revision # 9 – Posting Agenda Packets and Videos
Meeting Date: March 22, 2023
Staff Contact: Karissa white, Karissa.White@sonoma-county.org

SUMMARY

At the last CoC Board meeting on February 22nd, 2023, the CoC Board approved all suggested Charter revisions, with the exception of Revision # 9. Revision #9 stated:

“Continue to post the meeting login information and agenda to the CoC website for the committees and the CoC Board but remove the requirement of posting the full packet on the website due to the high remediation costs.”

Additionally, staff suggested no longer posting CoC Board video recording to the CoC website due to low viewing and high associated costs. The CoC board requested staff return with an alternative recommendation.

RECOMMENDED ACTION(S)

Staff recommend moving forward in the following ways:

1. Continue to post agenda and packet materials on the CoC website 72 hours in advance of the CoC Board meeting.
2. When staff receive large documents that would require expensive and time-consuming remediation, include a SoCo Cloud link to the document referenced rather than include the entire document in the packet.
3. Discontinue posting CoC Board meeting videos on the CoC website but provide language on the website so people know they can receive the video recording upon request.

If the CoC Board agrees, there will be no required changes to the charter for this item.

DISCUSSION

CoC staff currently post the agenda and materials for the CoC Board and its Committees to the CoC’s website within 72 hours of a meeting (unless items are sent out later as an addendum or there is a “Special” meeting, which are also posted to the website upon release). CoC staff recommend continuing this practice. However, rather than remediating and including large and/or complex documents in the agenda packet, staff suggest providing a SoCo Cloud link to

review the documents. The intent is to cut down on cost and provide agenda packets in a more timely manner. All documents would continue to be remediated upon request.

In addition to these postings, the CoC Staff post each video recording of the CoC Board meetings on its website for members of the public who were not able to attend in person. Posting the videos is not outlined as a requirement within our CoC's Governance Charter, staff have just been doing this as a courtesy. In 2022, the average view for a CoC Board video was three individuals. There are several steps required to remediate each video before posting to the website to ensure each recording is accessible to those with disabilities; this includes a final review of each video through the Sonoma County ISD team to review closed captioning. Due to lack of use, staff are recommending discontinuing the posting of CoC Board meeting video recordings. However, recordings would continue to be available upon request.

ATTACHEMENTS

A: CoC Governance Charter– December 29, 2021

Attachment A

Please use the below link to access the CoC Governance Charter (December 29, 2021). Note - this version does not include the revisions that were recently approved and will be added to the updated version once all revisions are finalized.

<https://sonomacounty.ca.gov/Main%20County%20Site/General/Sonoma/Sample%20Dept/Divisions/Housing%20Authority/Services/Services/Documents/Sonoma-County-CoC-Governance-Charter-12-29-2021.pdf>



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 11. Built for Zero Status Report
Subject: Built for Zero (BFZ) & sub-regionalization of outreach
Meeting Date: March 22, 2023
Staff Contact: Andrew Henning andrew@heningconsulting.com, Thai Hilton
thai.hilton@sonoma-county.org

SUMMARY

The BFZ improvement team has been making progress with the BFZ initiative. There are now 4 subregions that are hosting regular case conferencing meetings. The improvement team is working on aligning these case conferencing efforts to ensure continuity. This work is to achieve the strategic plan goals 3.6a and 2.5b both of which are lead agency initial 2023 efforts. To help complete these objectives and the objectives of the BFZ initiative, outreach services will need to be reorganized to ensure full geographic coverage and to avoid duplication.

Andrew Henning and staff will provide a presentation which will outline the proposed sub-regionalization strategy for Sonoma County and the by names list case conferencing structure.

Staff is requesting that the CoC endorse this approach to outreach and assign the work to the BFZ improvement team to implement as it aligns with the work that BFZ improvement team is trying to achieve. This work will achieve the final tasks of the community's BFZ scorecard and completion will allow the community to progress to the next stage of BFZ.

RECOMMENDED ACTION(S)

Endorse the sub-regionalized outreach approach and assign the work to the BFZ improvement team.

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 13
Subject: Community Assistance, Recovery and Empowerment (CARE) Court Update
Meeting Date: March 22, 2023
Staff Contact: Alea Tantarelli, Alea.Tantarelli@sonoma-county.org

SUMMARY

CoC Board members requested an update on Community Assistance, Recovery and Empowerment (CARE) Court. Dr. Jan Cobaleda-Kegler, County of Sonoma Behavioral Health Director, will provide an update on the status of CARE Court to the CoC Board.

RECOMMENDED ACTION(S)

None - Informational item only.

ATTACHEMENTS

A: CARE Court Senate Bill SB 1338 Update: PowerPoint Presentation

Attachment A

CARE Court Senate Bill SB 1338 Update: PowerPoint Presentation Linked here:

<https://share.sonoma-county.org/link/GzliTeIVnTE/>

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 14
Subject: Long-term Funding Plan Staff Report
Meeting Date: March 22, 2023
Staff Contact: Andrew Akufo, Andrew.Akufo@sonoma-county.org

SUMMARY

Andrew Hening Consulting has been working for months with the Sonoma County Continuum of Care (CoC), developing a long-term funding strategy. Andrew has presented multiple drafts during previous Funding and Evaluation Committee meetings. During the Funding and Evaluation Committee meeting held on Thursday, March 9, 2022, the Funding and Evaluation Committee voted and agreed to recommend the long-term funding strategy draft to the CoC Board for potential adoption during its March 22, 2023, CoC Board meeting.

It was agreed the long-term funding draft would be forwarded to the CoC Board along with related notes from the Funding and Evaluation Committee and demonstrating clear ties to the adopted CoC strategic plan.

RECOMMENDED ACTION(S)

Adopt the Long-Term Funding Strategy

ATTACHMENTS:

Attachment A: Link to Long-Term Funding Strategy Report

Attachment B: Link to Related Notes from Funding and Evaluation Committee

Attachment A

Long-term Funding Plan

To access the slides to the Long-term Funding Plan, please use the following link:

<https://share.sonoma-county.org/link/ukZrRUYk0lg/>

Attachment B

Long-term Funding Plan Funding & Evaluation Committee Notes

To access the Long-term Funding Plan Notes from the Funding and Evaluation Committee, click here: <https://share.sonoma-county.org/link/N0n6vIcickQ/>



Sonoma County Continuum of Care Board Agenda Report

Item No: 15 Reports from standing committees: HMIS data committee
Subject: Incorporation of new demographic data elements
Meeting Date: March 22, 2023
Staff Contact: Daniel Overbury-Howland daniel.overbury-howland@sonoma-county.org Thai Hilton Thai.hilton@sonoma-county.org

SUMMARY

Sonoma County is a Built for Zero (BFZ) community. BFZ is an initiative that is designed to assist communities in achieving reliable data about homelessness in their community. BFZ encourages communities to develop a comprehensive By Names List (BNL) of all individuals experiencing homelessness. The BNL contains data about each individual's specific situation.

Sonoma County is in the process of developing a county-wide BNL but there is needed data missing from HMIS. The local BFZ team suggests adopting 12 required data elements on clients' demographics page. This will assist in running the BNL and having the in-depth information that the BNL needs. These changes would apply to all projects that serve individuals experiencing homelessness but would not apply to housed participants in HMIS. The new data elements are

- BFZ subpopulation
- Status (engaged in services/assessed/Housing resource/searching)
- Lead agency contact: This is the person or agency that the individual is working with.
- Current location
- Sheltered (yes/no)
- Housing strategy
- EMS/PD contacts
- TP score
- Recommended intervention
- Income sources
- Disabling conditions
- Other important information

The HMIS/Data committee approved these changes on February 16, 2023.

RECOMMENDED ACTION(S)

1. Approve



**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 16
Subject: April 20th, 2023, Quarterly Membership Meeting
Meeting Date: 3/22/2022
Staff Contact: Araceli Rivera, Homeless Project Specialist, Araceli.Rivera@sonoma-county.org

SUMMARY

The attached agenda contains all items to be presented and discussed at the April 20, 2023, CoC Quarterly Membership Meetings.

RECOMMENDED ACTION(S)

Approve CoC Quarterly Membership Meeting Agendas for April 20, 2023, CoC Quarterly Membership Meetings.



Sonoma County Continuum of Care (CoC)

Quarterly Membership Meeting

Agenda April 20th, 2023

1:00pm-4:00pm Pacific Time

Zoom Login:

<https://sonomacounty.zoom.us/j/91412589892?pwd=Z1RZT2Y5QkJ3d0p1MU4veDBDam9ldz09>

Passcode: 368433

Agenda		
1.	Welcome and Introductions	
2.	Continuum of Care Committee Updates	
3.	Presentation: California Native Americans and Their History Seetha N. Reedy, PhD, RPA	

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Sonoma County Community Development Commission at (707) 565-7500 (voice) or (707) 565-7555 (TDD). Translators and American Sign Language interpreters for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation services.

**Sonoma County Continuum of Care Board
Agenda Report**

Item No: 17
Subject: April 26, 2023, CoC Board Meeting Draft Agenda
Meeting Date: March 22, 2023
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report briefly summarizes the April 26, 2023, CoC Board Meeting proposed agenda. The draft agenda contains all proposed items that will be discussed by the Continuum of Care Board at the April 26th, 2023, CoC Board Meeting. The draft agenda is attached as **Attachment A**.

RECOMMENDED ACTION(S)

None – an informational item only.



Attachment A

Sonoma County Continuum of Care (CoC) Board

Agenda for April 26, 2023

1:00pm-5:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/99261791880?pwd=djc0b1ZsU1FpOU1kbjJ0UDNOcUhfQT09>

Phone: 1 (669) 900-9128 **Webinar ID:** 992 6179 1880 **Passcode:** 650935

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<u>Note: Items 1-3 below are proposed for adoption via one motion as the Consent Calendar.</u>	N/A		
1.	4/26/23 Agenda (Consent Calendar)	Draft Agenda	Staff	1:05pm
2.	Minutes from 3/22/23 (Consent Calendar)	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) (Consent Calendar)	Summary of Follow-ups	Staff	
4.	Reports from Lead Agency Staff Potential ACTION ITEM	Staff Report for Reports from Lead Agency	Staff	1:15pm
5.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	1:30pm
6.	Word from the Street Potential ACTION ITEM		Chessy Etheridge	1:40pm
7.	Local Homeless Services NOFA 23/24 Funding Decisions ACTION ITEM			1:50pm
8.	10-minute break			3:20pm

9.	Report to CoC Board on FY 23 CoC Competition Process & approval of renewal project scoring ACTION ITEM		Staff	3:30pm
10.	Measure O Notice of Funding Availability (NOFA) Responses ACTION ITEM		Staff	3:50pm
11.	Reports from Standing Committees: <ul style="list-style-type: none"> • Funding & Evaluation Committee • Coordinated Entry Advisory (CEA) Committee • Strategic Planning Committee • Homeless Management Information System • Lived Experience Advisory & Planning Board (LEAP) Potential ACTION ITEM		Committee Representatives	4:05pm
12.	Review Agenda for Next CoC Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda for 5/24/23	Board Chair	4:45pm
13.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:50pm
14.	Public Comment on Items not on the Agenda		Board Chair	4:55pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (Funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was "Committee on the Shelterless"	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
HSD	Human Services Department (County dept)	NOFO	Notice of Funding Opportunity
HUD	US Department of Housing and Urban Development	NOI-RROF	Notice of Intent to Request Release of Funds
HUD/202/811	HUD New Construction for Elderly/Handicapped	NPLH	No Place Like Home
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSCS	North Sonoma County Services
HUD/8	HUD Section 8 New Construction Program	NSP	Neighborhood Stabilization Program
IG	Inspector General	OMB	Office of Management and Budget
IGR	Independent Group Residence	PASS	Plan for Achieving Self-Support
IIG	Infill and Infrastructure Grant	PBV	Project-Based Voucher
IMD	Institute of Mental Disease	PCC	Program Coordination Committee
IMDT	Interdepartmental Multi-Disciplinary Team	PHA	Public Housing Authority
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHADA	Public Housing Authorities Directors Association
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHC	Partnership Health Plan California
IPA	Independent Public Accountant	PHM	Public Housing Manager
JPA	Joint Powers Authority	PHRA	Public Housing Reform Act of 1998
JRT	Joe Rodota Trail	PIC	Public and Indian Housing Information Center
LASC	Legal Aid of Sonoma County	PIH	Public and Indian Housing
LHA	Local Housing Authority	PI	Public Infrastructure (County department)
LI	Low Income	PII	Personal Identifiable Information
LIA	Live-In Aide	PJ	Participating Jurisdiction
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PLHA	Permanent Local Housing Allocation
LISC	Local Initiatives Support Corporation	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LMIHAF	Low and Moderate-Income Housing Asset Fund	PPSC	Petaluma People’s Service Center
LSA	Longitudinal Systems Analysis (HMIS)	PRA	Public Records Act
MAI	Member of the Appraisal Institute	PRMD	Permit & Resource Management Department (Sonoma County)
MAR	Monthly Activities Report	PS	Payment Standard
Measure O	¼ Cent Sales tax for housing/homelessness	PSA	Purchase and Sale Agreement
MHP	Multi-Family Housing Project (HCD)	PSH	Permanent Supportive Housing
MITCS	Multi-Family Tenant Characteristics System	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MRBP	Mortgage Revenue Bond Program	PUD	Planned Unit Development
MSA	Metropolitan Statistical Area	QC	Quality Control
MSS	Mobile Supportive Services	QFHO	Qualified Fair Housing Organization
MWBE	Minority and Women’s Business Enterprises	QHWRA	Quality Housing and Work Responsibility Act of 1998
MYFS	Mendocino Youth & Family Services	R&R	Reinvestment and Revitalization Fund
NAHB	National Association of Home Builders	RCAC	Rural Communities Assistance Corporation
NAHRO	National Association of Housing and Redevelopment Officials	RCF	Residential Care Facility
NAMI SC	National Alliance on Mental Illness Sonoma County	RDIP	Rental Development Incentive Program
NAREB	National Association of Real Estate Brokers	REAC	Real Estate Assessment Center (HUD)
NBOP	North Bay Organizing Project	RECDS	Rural Economic Community Development Service
NBVR	North Bay Veterans Resource Center	REFB	Redwood Empire Food Bank
NCCLF	Northern California Community Loan Fund	RFH	Reach for Home
NDP	Neighborhood Development Program	RFP	Request for Proposals
NEPA	National Environmental Policy Act	RFQ	Request for Qualifications
NFHA	National Fair Housing Alliance	RHCP	Rental Housing Construction Program (State of California)
		RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard