



**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 1 (Consent Calendar)
Subject: February 28, 2024 Sonoma County Homeless Coalition Board Meeting Agenda
Meeting Date: February 28, 2024
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report presents the February 28, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve February 28, 2024, agenda.

ATTACHMENT A
Sonoma County Homeless Coalition
Board Meeting Agenda
February 28, 2024
1:00pm-4:30pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-6 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	2/28/24 Agenda <i>(Consent Calendar)</i>	Draft Agenda	Staff	1:05pm
2.	Minutes from 1/24/24 <i>(Consent Calendar)</i>	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) <i>(Consent Calendar)</i>	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates <i>(Consent Calendar)</i> <ul style="list-style-type: none"> • Funding & Evaluation Committee • HMIS Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Coordinated Entry Advisory Committee Changes to Policies & Procedures <i>(Consent Calendar)</i>	Staff Report for Changes to CE Policies & Procedures	Staff	
6.	Sonoma County Homeless Coalition Tribal Seat & Charter Revision <i>(Consent Calendar)</i>	Staff Report for tribal seat	Staff	

7.	Reports from Lead Agency Staff <ul style="list-style-type: none"> Open Application Period for Committees Potential ACTION ITEM	Staff Report for Reports from Lead Agency	Staff	1:25pm
8.	Service Provider Roundtable (SPR) Update and Presentation from Interfaith Shelter Network Potential ACTION ITEM		Margaret Sluyk	1:45pm
9.	Homeless Housing Assistance Prevention (HHAP) 5 Application ACTION ITEM: Approve HHAP 5 application and regional action plan	Staff report & MOU	Staff	2:05pm
10.	Word from the Street Potential ACTION ITEM		Chessy Etheridge	2:50pm
11.	10-minute break			3:00pm
12.	Update on Prioritization Assessment Redesign Working Group Potential ACTION ITEM	Staff Report for Redesign Working Group	Staff	3:10pm
13.	Strategic Plan Year Two Priorities ACTION ITEM	Staff Report with year 2 priorities	Staff	3:30pm
14.	Review Agenda for March Coalition Board Meeting Potential ACTION ITEM <ul style="list-style-type: none"> Designate approval authority for 2024 CoC Competition Collaborative Application Local Homelessness Services NOFA Quarterly Membership Meeting Agenda Approval 	Staff Report for DRAFT Agenda	Board Chair	4:00pm
15.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:15pm
16.	Public Comment on Items not on the Agenda		Board Chair	4:25pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board

members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.



**Sonoma County Homeless Coalition
Agenda Report**

Item No: 2 (Consent Calendar)

Subject: Meeting Minutes 1/24/24

Meeting Date: 2/28/24

Staff Contact: Kim Holden, Senior Office Assistant, Kim.Holden@sonoma-county.org

SUMMARY

This staff report briefly summarizes the January 24, 2024 Sonoma County Homelessness Coalition Meeting Minutes. The attached meeting minutes contain all items discussed by the Sonoma County Homeless Coalition Board at the January 24, 2024, Sonoma County Homelessness Coalition Meeting.

RECOMMENDED ACTION(S)

Approve Sonoma County Homeless Coalition Minutes from January 24, 2024 Sonoma County Homeless Coalition Board Meeting.



Sonoma County Homeless Coalition Board

Homeless Coalition Board Meeting Minutes

DRAFT Wednesday, January 24, 2024

1:00 – 5:00 p.m. Pacific Time – Meeting held by Zoom

Zoom Recording:

<https://sonomacounty.zoom.us/rec/share/UYPmrhYHCe75cM94csprjqTmBCYIgf2kIY9LdOKRoYnx3tt87JfB5yF3SWi5fKwe.Htp75LJWvxX67ShQ>

Passcode: x.cc.7!E

Welcome and Roll Call Introductions (00:06:53– 00:11:18)

Dennis Pocekay called the meeting to order at 1:02 pm, went over the Zoom rules regarding public comment and Brown Act guidelines, and also welcomed two new Homeless Coalition Board members: Chris Cabral, CEO of Committee of the Shelterless (COTS) and Kristi Lozinto, Member-at-Large. Alea Tantarelli facilitated introductions between all Homeless Coalition Board members in attendance.

Present:

Dennis Pocekay, City of Petaluma | Jennielynn Holmes, Catholic Charities | Kelli Kuykendall, proxy for Natalie Rogers, City of Santa Rosa | Benjamin Leroi, Santa Rosa Community Health Center | Chris Coursey, County of Sonoma Board of Supervisors | Margaret Sluyk, Reach For Home | Chris Cabral, Committee on the Shelterless (COTs)| Kristi Losinto, Member-at-Large | Martha Cheever, Community Development Commission | Chessy Etheridge, Community Member / LEAP | Una Glass, City of Sebastopol | John Baxter, proxy for Don Schwartz, City of Rohnert Park | Jackie Elward, City of Rohnert Park | Dannielle Danforth, West County Community Services

Absent:

Cheyenne McConnell, TAY Representative | Ron Wellander, City of Sonoma

A quorum was present.

1.- 4. Approval of Consent Calendar (00:11:21 – 00:13:22)

Dennis Pocekay, CoC Board Chair, presented the consent calendar items:

- 1/24/24 meeting agenda
- 12/20/23 meeting minutes
- Summary of Follow-ups from the Previous Meeting(s)
- Reports for Standing Committee Updates

Motion: Martha Cheever moves to approve the consent calendar.
Margaret Sluyk seconds.

Public Comment: None

Abstentions or Objections: None

Motion approved.

5. Reports from Lead Agency Staff (00:13:26– 00:15:46)

- **PIT Count Update:**

Karissa White reported that the 2024 Point-in-Time Homeless Count will take place this Friday, January 26, 2024. The youth count will be conducted at 2:00 pm.

Several volunteers have signed up to help. If anyone is interested in volunteering to cover a tract, or otherwise participating, please email Karissa.White@sonoma-county.org. The youth count will be conducted at 2:00 pm.

Public Comment: None.

6. Service Provider Roundtable (SPR) Update & Presentation from Dry Creek Rancheria Band of Pomo Indians: (00:15:50– 01:06:05)

- **NOFA Feedback:** Margaret Sluyk explained that there are two NOFA processes (Community Development Commission and Homeless Coalition) for providers, and this year's earlier January deadline timeframe for the Homeless Coalition NOFA was challenging given providers' requisite year-end financial work and the holidays. A later deadline in February for the 2025 NOFA would be appreciated by the providers.

Additionally, preparing two separate NOFA applications was not an efficient process for the providers, particularly since the system doesn't provide for multiple logins for various team members to work collaboratively on the documents. Providers would like the technology to allow for team collaboration and also for program specific items to be consolidated in a manner that organizations would only need to provide that information once a year for any contracts or NOFAs that arise in that timeframe.

Clarity of the timing and purpose of the feedback session would also be appreciated in the future, as well as explanation about the competitive process when more funds are available then are being requested.

Overall, this year's process was an improvement over the previous year and the thoughtful questions posed on the application were appreciated.

Safety Workgroup Feedback: Margaret Sluyk reported that the workgroup members consisted of herself, Dennis Pocekay, Tom Bieri, Colleen Halbohm, Adrienne Laube, and Hunter Scott. The group met several times in consideration of moving forward specific areas of the strategic plan. Margaret Sluyk informed the Board of four recommendations that were developed for the prioritization of Strategic Plan Strategy 3.6.

1. Develop one comprehensive (role-based) system to include all County entities, including Behavioral Health and Homelessness Services, and other resources, to provide high-level information in an effort to better align services in support of housing options for clients.
2. Propose that the County create a mechanism for referring individuals to higher levels of care, for access by Sonoma County Behavioral Health Division, and to cover all areas of the County, to benefit providers with an improved referral system.
3. In partnership with housing providers, create a County-wide housing inventory to map the number and type of beds in each area, including non-county funded beds.
4. Consider effecting a change to County Homeless Coalition contract language to amend the requirement that services providers accept all responsibility for loss or damage to any person or entity as a condition of contract approval.

A workgroup member explained that if the Homeless Coalition Board decides to prioritize these recommendations, they would next be handed off to two existing committees: the Assessment Prioritization Work Group and the Coordinated Entry Advisory Committee. The Safety Workgroup would then step back from the process and see how the recommendations will be operationalized.

Discussion will take place offline to determine if the workgroup's recommendations will first be reviewed by the Strategic Planning Committee prior to being routed to the Homeless Coalition Board.

This presentation was informational in nature, and Margaret Sluyk will provide a link to the detail of the proposals, for the Board's perusal.

Staff informed the group that there is an existing annual "Housing Inventory Chart" that incorporates input from providers and the latest update will be available online this Spring.

- Dennis Pocekay introduced Dave Cade, Housing Director of the Dry Creek Rancheria Band of Pomo Indians, and Maleah Giron, Housing Navigator for the tribe. They provided a PowerPoint presentation depicting the history of homelessness within the

tribe, and also described the tribe's Housing Department and services provided, including the development of the Bi'du Khaale ("*where the acorns are*") housing project that is nearing completion in Cloverdale.

PLEASE NOTE: Due to a power outage for some presenters and a timing conflict for another, agenda items 7 – 11 were taken out of order. They are presented below in the order in which they occurred, (9, 7, 11, 10, 8) and as represented in the meeting recording.

9. Word from the Street (1:07:03 – 1:19:54)

- Chessy Etheridge reported that many individuals have been removed from Coordinated Entry for various reasons, but often due to limited accessibility once encampments are swept. Outreach workers have difficulty locating them, and many clients may either have no means of communicating or are hesitant to connect due to past trauma and mistrust.

A possible solution might be a self-reporting system such as is in place in Alameda County, providing wi-fi capability for clients to access a web-page and enter a case note or add a phone number. One suggestion is that perhaps this could be accomplished utilizing the 211 system.

Public Comment: Michael Hilber, Hunter Scott, Teddy Pierce, Ludmilla Bade

7. Community Assistance Recovery & Empowerment (CARE) Court & Bridge Housing Update (00:1:20:30 – 01:50:08)

- Dr. Jan Cobaleda-Kegler, DHS Behavioral Health Division Director, presented slides outlining the services and goals to be provided by Bridge Housing, as well as the eligibility criteria and process for those services. Bridge Housing is a behavioral health grant program administered by the Community Services Division (CSD) of the CA Department of Health Care Services.

Bridge Housing, in partnership with Marin County, will provide interim housing for Behavioral Health clients with severe mental illness and/or co-occurring substance use disorder issues, and are homeless, or in danger of becoming homeless, upon discharge from jails, hospitals, and mental health entities. CARE Court participants and youth transitioning out of foster care are also eligible for Bridge Housing services.

The program will provide 24-hour oversight, with the goal of assisting and preparing clients to successfully transition to permanent housing. The location will be 440 Arrowood, Santa Rosa, with 71 beds available. An RFP for site service providers will be released in the coming weeks. The tentative opening date is May 1st, pending site completion.

- Dr. Cobaleda-Kegler also presented slides about the Community Assistance Recovery & Empowerment (CARE) Court, which is a provision of Senate Bill SB 1338. CARE Court

proposes to provide behavioral health services and support to those who are living with untreated schizophrenia, spectrum, or other psychotic disorders, through a new civil court process.

Mental health and substance use disorder services will be provided to the most highly impaired individuals, who often languish in jail or hospitals without receiving treatment. Individuals in crisis who are age 18 or older can be connected to a court-ordered care plan for up to 12 months, with an additional 12-month extension possible. The intention is to reduce the numbers of individuals who end up being placed under conservatorship. A family member, provider, or first responder are among those who can make the referral to CARE Court. Sonoma County is required to begin implementing CARE Court by December 2024.

Public Comment: None

11. Community Development Commission's (CDC) 2024-2025 Annual Action Plan Homeless Related Funding Recommendations (01:50:11 – 2:30:26)

- Veronica Ortiz-De Anda and Matthew Burns of the CDC provided a presentation on their Preliminary Funding Recommendations and details for the following federal grant programs:
 - Home Investment Partnerships (HOME)
 - Emergency Solutions Grant (ESG)
 - Home American Rescue Plan Act (HOME-ARP)
 - Low-and-Moderate Income Housing Asset Fund (LMIHAF)

Preliminary funding recommendations will be presented to both the CDC Committee and the Cities and Towns Advisory Committee on February 14, 2024. The final recommendations will be approved by those committees on March 20, 2024, prior to being submitted to the Sonoma County Board of Supervisors.

Public Comment: Michael Hilber, Teddie Pierce, Adrienne Laube

10: 9-Minute Break: 3:26-3:35 pm (02:30:33 – 02:40:34)

- Dennis Pocekay will be stepping down as Chair of the Homeless Coalition Board and must leave today's meeting early. Jennielynn Holmes will preside as Chair in his absence, upon reconvening from break.

Alea Tantarelli and the Board thank Dennis Pocekay for his service as Chair and are greatly appreciative of the tremendous hard work and effort he's generously contributed to the Homeless Coalition Board in that role throughout the year.

8: Committee Membership – Open Application Period: (02:41:38 – 02:45:36)

- Araceli Rivera reported that the Homeless Coalition Board has four standing committees currently meeting. Membership is open for all four committees:
 - Funding & Evaluation Committee
 - Strategic Planning Committee
 - Homeless Management Information Systems (HMIS) Committee
 - Coordinated Entry Advisory Committee

Staff will meet on February 8, 2024, to finalize details for the application process. Applications are expected to open in February, and close in March 2024. Current committee members do not need to re-apply; their status will remain current.

Public Comment: Ludmilla Bade

12. HMIS User Satisfaction Survey Results (02:45:40 – 03:01:20)

- Adam Siegenthaler, HMIS Technician, reported on a user satisfaction survey that was distributed to all active HMIS users in November 2023. Feedback was sought regarding user satisfaction with HMIS software, ease of ability of entering data, and accessing reports, as well as satisfaction with the services and training provided by the Department of Health Services (DHS) HMIS team. The survey also solicited responses about data culture and the importance of data quality to the respondents' agencies. Approximately 80 survey responses were received. The presentation included charts indicating the percentages attributed to responses in each category. Overall, the responses were quite positive.

Staff indicated that, in future iterations, qualitative comments from the survey can be collected for presentation to the Homeless Coalition Board.

Public Comment: Gregory Fearon, Emily Quig, Adrienne Laube, Hunter Scott

13. Elect Board Chair & Vice Chair: (3:01:23 – 3:12:29)

- Alea Tantarelli referenced the charter, explained the voting process, and opened nominations. Terms are for 1 year, and there are no term limits.

Chris Coursey nominates Jennielynn Holmes for Homeless Coalition Board Chair. Jackie Elward seconds.

Motion: Martha Cheever moves to close nominations. Jackie Elward seconds.

Public Comment: Ludmilla Bade

Roll Call Vote to close nominations with Jennielynn Holmes as the lone candidate for Chair.

All present vote affirmatively.

Not present at time of vote: Dennis Pocekay, Cheyenne McDonnell, Ron Wellander, Jackie Elward.

Jennielynn Holmes is elected new Homeless Coalition Board Chair.

- Jennielynn Holmes nominates Una Glass for Vice-Chair. Margaret Sluyk seconds.

Motion: Chessy Etheredge moves to close nominations. Dannielle Danforth seconds.

Public Comment: Adrienne Laube

Roll Call Vote to close nominations and appoint the lone nominee, Una Glass, as Vice-Chair.

All present vote affirmatively.

Not present at time of vote: Dennis Pocekay, Cheyenne McDonnell, Ron Wellander, Jackie Elward.

Una Glass is elected Vice-Chair.

14. Review Agenda for February Coalition Board Meeting: (3:12:34 – 03:17:07)

- Jennielynn Holmes presented the draft agenda for the February Homeless Coalition Board Meeting and noted that the “HHAP 5 Review” and “Long Term Funding Plan & Stella M” are both included.

Alea Tantarelli notes that “Year 2 Strategic Planning Priorities” will be added to the agenda for Board approval.

Public Comment: Gregory Fearon, Ludmilla Bade

15. Board Member Questions and Comments: (3:17:12 – 3:19:25)

- No Board Member questions or comments.

16. Public Comment on Items not on the Agenda: (3:19:28 – 3:23:55)

- Ludmilla Bade, Adrienne Laube

The meeting was adjourned at 4:15 pm.

Sonoma County Homeless Coalition Agenda Report

Item No: 3 (Consent Calendar)
Subject: Summary of Follow-ups from the Previous Meeting(s)
Meeting Date: February 28, 2024
Staff Contact: Dave Kiff, DHS Homelessness Services Division, Dave.Kiff@sonoma-county.org

Summary

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the February Sonoma County Homeless Coalition Board meeting.

Recommended Action(s)

Receive and file.

Discussion

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on the following questions or comments:

- 1. Sonoma County Homeless Coalition website, data dashboard and logo update.** The new logo has been approved and is in initial use. The Lead Agency team has received approval from DHS Leadership to move forward with a contract with the County's Information Systems Department (ISD) to begin designing the website, including setting up a data dashboard using Tableau. We appreciate the Coalition's patience in this regard and hope to have an update for the Board at the March or April 2024 meeting.
- 2. Long Term Funding Plan and Stella M next steps.** Lead agency staff has started working with a pro bono team from All Home California, whose "1-2-4" plan is the basis for the projected housing and homelessness prevention goals and resources in the Coalition's 2023-2027 Homelessness Strategic Plan. The All Home team has presented Lead Agency staff with a draft of housing and prevention needs to house 75% of the unhoused in Sonoma County. Staff just received this in recent days (note: we're also very appreciative of the hard work that went into it), and will be meeting with All Home staff in late February or March 2024 to learn more about the work done, including how it can be brought into a long-term funding plan.
- 3. Update on MOU going to BOS for approval.** We don't have an update on this beyond noting that we have raised it with County leadership.

4. Housing Inventory Reports.

The link below has a link to all Housing Inventory Reports from HUD. It's about halfway down under "CoC Housing Inventory Reports"

<https://sonomacounty.ca.gov/health-and-human-services/health-services/divisions/homelessness-services/what-we-know-about-homelessness/homeless-data>

Sonoma County Homeless Coalition Board Agenda Report

Item No: 4 (Consent Calendar)
Subject: Reports from the Coalition's Standing Committees and the LEAP Board
Meeting Date: February 28, 2024
Staff Contact: Dave Kiff, DHS Homelessness Services Division, Dave.Kiff@sonoma-county.org

Summary

This agenda item contains summaries of Standing Committees' work in the recent month, as well as information from the Lived Experience Advisory Planning Board (LEAP). Committee Chairs were asked to prepare brief summaries for their respective Committee.

Recommended Action(s)

No recommended action

Discussion

- 1. Funding & Evaluation Committee (F&E):** The Funding and Evaluation Committee formed a working group of non-conflicted members to work through application materials, noting needed clarifications for various submissions and discussing further processes for the March recommendation meetings.

The working group covered the following areas:

- Framing the funding recommendations by HUD project type in order to support strategic plan goals and the draft of the long-term funding strategy (including finalizing funding sources and amounts)
- Discuss application of the scoring tools, split the scoring tasks between staff and non-conflicted F&E members
- Discuss scoring
- Clarify conflicts of interest & recusal processes for the March meetings
- Timing for releases of scoring, staff recommendations and the number of March meetings needed

The full F&E Committee met February 22nd, so more information may be provided to the Homeless Coalition board upon request at that meeting. More discussion and recommended actions will be determined during the February 22nd F&E Committee meeting.

2. **HMIS Committee:** No update. Committee did not meet in February.

3. **Strategic Planning Committee:**

Notes from February 16th Strategic Planning Committee Meeting

Michael Gause and Thai Hilton provided updates on year one strategic plan priorities. Notably, the Assessment and Prioritization Workgroup has decided on prioritization factors for subpopulations. The group decided that they want to use existing data so the existing beneficiaries would not have to be reassessed. The new questions will be more streamlined. Other sources of data will be included as well. They have created a new subgroup of referrals. Seniors will have their own referral list. The other lists are for individuals, families, and TAY. The prioritization factors will be 1) length of time homeless, 2) increased risk of victimization, 3) increased risk of mortality, and 4) high utilization of emergency services.

A member of the public requested that more information be publicly made available about the activities of this committee and the tracking of progress on prioritized strategic planning priorities.

Staff Year 2 Priority Recommendations were made by DHS staff (See Attachment A below).

Provider Year 2 Priority Recommendations and input from the LEAP Board and HUD were presented by Tom Bieri and Margaret Sluyk (See Attachment B below).

A motion passed that the DHS staff recommendations for year 2 Strategic Plan Priorities presented in Attachment A will be forwarded to the Homeless Coalition Board for consideration, noting that 3.6e is included. Attachment B will be sent to the board for their review without endorsement from the Strategic Planning Committee. The proposals within Attachment B can be considered as options to be considered when point 11 of the staff recommendations is being implemented.

The bold section in provider recommendation 1.0 below represents that overlap between the staff recommendations and the provider recommendations.

Provider Proposal 1.0: Propose to the Sonoma County Homeless Coalition Board that Strategic Plan Strategy 3.6 be prioritized and integrated into the scope of work of the Assessment and Prioritization Workgroup and/or the Coordinated Entry Advisory Committee as soon as possible.

The language of the strategy is:

Strategy 3.6: Improve Transparency, Safety, and Effectiveness of the Coordinated Entry System

Action Steps 3.6e: Ensure that the Coordinated Entry process maintains a person-centered approach that involves the respectful consideration of the following factors:

- ***Client Choice***
- ***Client Needs***
- ***Safety Considerations***
- ***The Value of Reducing Barriers***
- ***Provider Capacity, Expertise, and Competence***

To review additional information and attachments related to the Strategic Planning Committee, click here: <https://share.sonoma-county.org/link/05T3m90etVs/>

4. Lived Experience Advisory & Planning Board (LEAP):

- Made up of 14 board members. Currently no open seats available.
- Screened applications and held elections for new LEAP Board member seats on February 23, 2024.
- Appointed 7 new members to the LEAP Board.
- Will appoint new board officers during next LEAP Board meeting.
- Working with Homeless Coalition staff to determine information that will be added to a new LEAP Board webpage on the Homeless Coalition's new website.
- Held discussion with HomeFirst to discuss Coordinated Entry reasons for rejection.
- Held discussion with staff and Strategic Planning chair to discuss Year 2 strategic plan priorities.
- Will meet with Cal ICH LEAB in March to enhance knowledge base.



**Sonoma County Homeless Coalition
Agenda Report**

Item: 5 Coordinated Entry Advisory Committee (CEA) Updates to Coordinated Entry Policies and Procedures

Date: February 28, 2024

Staff Contact: Hunter Scott Hscott@homefirstsc.org Thai Hilton thai.hilton@sonoma-county.org

Agenda Item Overview

HomeFirst will regularly provide updates to the Coordinated Entry policies and procedures. Attached is a description of the changes and the rationale for the change. The changes are underlined.

Recommendation

Approve the updates to the CE policies and procedures.



CEA Committee CES Policies and Procedures Proposed Additions/Changes 2.24

- 1) Change: The addition of a policy emphasizing the importance of housing providers acting within 30 days on referrals. Also adds a procedure in which referrals without activity for more than 30 days will be retracted, and projects with multiple instances of timeliness issues will be required to meet with the CES Operator before additional referrals can be made.
 - a. Reasoning: The CES Operator has observed many instances of housing referrals sitting in limbo for multiple months across all project types and multiple providers due to staffing capacity, budget issues, and project delays. As of 12/28, there were 99 referrals in the system pending that had been made before 12/1, and the median age for those referrals was 104 days. At one point this year there were as many as 235 referrals pending, and some participants have waited as long as 9 months to have any action taken on their referral. This issue results in participants being delayed in moving into housing when often they could be eligible for other more timely referrals. Participants who have a current pending referral are not referred anywhere else in the meantime. This policy and procedure change will encourage housing providers to better assess their own capacity before requesting referrals and to communicate more frequently with referred participants and the CES Operator when unforeseen delays occur. It will also allow participants who are prioritized and eligible for other housing opportunities to receive those opportunities when there is a delay with an initial referral.

- 2) Change: An addition to the Rejection of Referrals procedure that housing providers should communicate with the CES Operator by noon the day before a CES Case Conference if they wish to add a referral to the agenda.
 - a. Reasoning: This procedure was already in place by necessity from the Operator, and this language merely adds it officially to the standards.

- 3) Change: An addition to the Rejection of Referrals procedure that requires a one week window between when a referral is requested to be rejected due to inability to contact the participant and when the referral is discussed for final rejection at CES Case Conference, which may be waived at the discretion of the Operator.
 - a. Reasoning: The CES Operator has observed housing providers requesting a referral be added to the agenda for rejection at Case Conference at the last minute, when either the Operator's Outreach team is in contact with the participant or the Operator knows a community provider is in contact. "Problem solving" these cases which can be solved often by one email wastes time in Case Conference that can be more efficiently utilized to benefit all the people who attend.

All changes/additions come from page 41 of the CES Policies and Procedures, changes/additions are underlined and italicized below:

Timely Referral Actions



Participants referred to housing through the Coordinated Entry System shall benefit from timely action on the part of housing providers to allow them to move into the housing they have been referred to. When evaluating whether to request new referrals, housing providers shall consider their ability to take action on the referral within 30 days, including the following factors: staff and budget capacity, contractual obligations, and for site-based projects, the timeliness of the unit and subsidy becoming available. Action is defined as accepting the referral or documenting attempts to contact the referred participant. In general, housing providers should only request new referrals when they are confident they have capacity to accept the referral within 30 days. An exception is for large (ex. more than 10 units) new projects that need significant “ramp up” time to ensure all units can be moved into on the day of opening. For all projects, the housing provider shall document all contact or attempts to contact the participant to update them of timeline changes in the case notes of the participant’s HMIS CES dashboard.

Procedure:

- a. After 30 days passing without the housing provider entering case notes documenting attempts to accept a referred participant or accepting the referral, and where the participant would be prioritized and eligible for more referrals with the probability of more timely movement into housing that meets their preferences, the CES Operator shall retract the initial referral.
- b. Any project with two or more instances of referral retraction (defined as referrals occurring in the same week) for the above reason within a one-year period shall not receive additional referrals until the housing provider and CES Operator meet and collaboratively identify the cause of the issue and actions to ensure referrals are acted upon in a timely manner in the future.
 - i. The CES Operator shall notify the Lead Agency of all instances of referral retraction due to timeliness issues on the part of housing providers.

Rejection of Referrals

Only four standardized options are available for rejecting a referral from Coordinated Entry: the participant does not meet eligibility requirements, the project is not currently accepting applications, the participant has disappeared or is not able to be located, or the participant refused the housing offer. Providers may not reject a referral without a consensus approval of all parties present at CES Case Conference. Housing providers may request to reject a referral at any CES Case Conference subsequent to the referral being made.



Procedure:

- 1) The Housing Provider shall record all attempts to contact participant when following up on a referral. Records of attempted contacts, contacts made and their disposition shall be recorded in the “Case Notes” of each participants’ HMIS dashboard and electronic file.
- 2) Housing providers shall request to reject referrals by noon the day before CES Case Conference, to allow the request to be added to the agenda.
 - a) For referrals that providers wish to reject for the standard reason of “Unknown/Disappeared”, there shall be a one week waiting period between request to reject the referral and presenting the referral rejection to CES Case Conference (step 3 below) to allow the CES Operator time to deploy CE Outreach and coordinate among providers known to be in contact with the referred participant. This one week waiting period may be waived at the discretion of the CES Operator.
- 3) All referral rejection requests shall be presented at CES Case Conference including the reasons for rejection and attempts to accept the referral. Housing providers may request additional support or community expertise in moving forward with the referral. The rejection request will be voted on by all parties present at CES Case Conference.
 - a. After voting approval, the Housing Provider will reject the referral in HMIS and include a note of the reason why.
- 4) If a provider wishes to appeal a rejection decision made at CES Case Conference, they may present the case at the Coordinated Entry Advisory Committee Shelter and Appeals Subcommittee.



Sonoma County Homeless Coalition Board Staff Report

Item No: 6 (consent calendar)

Subject: Sonoma County Homeless Coalition Tribal Seat & Charter Revision

Meeting Date: February 28, 2024

Staff Contact: Karissa White, CoC Coordinator, Karissa.white@sonoma-county.org

Summary

During the July 2023 Homeless Coalition Board Meeting, the board unanimously approved the addition of a tribal seat, replacing one of the three at-large seats. This approved action item is reflected in the Homeless Coalition Board meeting minutes from July 26, 2023, item 11, as shown in the following link:

<https://sonomacounty.ca.gov/Main%20County%20Site/Health%20and%20Human%20Services/Health%20Services/Documents/Homelessness%20Services/Homeless%20Coalition/Continuum%20of%20Care%20Board%20Meeting/2023/Minutes/7.26.2023%20CoC%20Board%20Meeting%20Minutes.pdf>

With this approval, the Sonoma County Homeless Coalition Governance Charter language was approved to be revised once the tribal committee for selection had been formed. This approved item included the time needed for the engagement of tribal nations and tribal organizations to be represented on the committee that would be responsible for the designation of the individual to occupy the Tribal Designated seat. The term of this seat will have a two-year term limit, as do the other elected seats of the Homeless Coalition Board.

Charter revision recommendation:

Addition: One Tribal representative, as elected by the Sonoma County Homeless Coalition Tribal Leadership Committee.

Recommended Action(s)

Approve the revision to the Sonoma County Homeless Coalition to add the language to the Charter for the additional tribal seat replacing one of the three at large seats.

Sonoma County Homeless Coalition Board Agenda Report

Item No: 7
Subject: Reports from Lead Agency Staff: Committee Membership/Open Applications
Meeting Date: February 28, 2024
Staff Contact: Araceli Rivera, DHS Homelessness Services Division, araceli.rivera@sonoma-county.org

Summary

The Homeless Coalition has four standing committees currently meeting: Funding & Evaluation Committee, Strategic Planning Committee, Homeless Management Information Systems (HMIS) Data Committee, and Coordinated Entry Advisory Committee. The Governance Charter and Policy Review Committee and Youth Action Board are currently on hold.

As outlined within the Sonoma County Homeless Coalition Governance Charter, the Board may establish and abolish committees at its discretion. The committees' duration (which can be indefinite) shall be set by the Board at the time of their formation or be until the next revision of the Charter. Committee vacancies are referred to the Board Chair and Vice-Chair to select a replacement, or committees can recommend a replacement.

The purpose of this item to provide an overview of Committee openings and application timeline.

Recommended Action(s)

No recommended action. This is an informational item only.

Discussion

Applications for The Homeless Coalition Board committees will open February 21st, 2024 and will close March 13th, 2024. Applicants will be asked to submit interest and CoC Committee Application form no later than March 13th, 2024, by 5:00pm to myself, Araceli Rivera Araceli.rivera@sonoma-county.org or delivered to Sonoma County Department of Health Services, c/o Ending Homelessness Division Attn: Araceli Rivera, 1450 Neotomas Avenue, Suite 200, Santa Rosa CA 95405.

Membership is currently open within the following Homeless Coalition standing committees:

*Coordinated Entry Advisory (CEA) - **Two (2) vacant seats***

*Funding and Evaluation (F&E) – **Two (2) vacant seats***

*Homeless Management Information System Data (HMIS)-**Seven (7) vacant seats***

*Strategic Planning (SP)- **Four (4) vacant seats***



**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 9

Subject: Homeless Housing Assistance and Prevention (HHAP-5) Application and Draft Regional Action Plan

Meeting Date: February 28, 2024

Staff Contacts: Michael Gause, Michael.Gause@sonoma-county.org

Overview

In this item, staff provide an overview of the draft Homeless Housing Assistance and Prevention (HHAP-5) application, which includes a draft Regional Action Plan with the Sonoma County Homeless Coalition (CoC) and the County of Sonoma represented by the Department of Health Services.

Requested Action

Provide feedback on the HHAP-5 application and Regional Action Plan goals and authorize the Coalition Chair or Vice Chair to sign a required Memorandum of Understanding prior to the March 27, 2024 deadline for the HHAP-5 application.

Summary

The Homeless Housing Assistance and Prevention (HHAP) block grant program, administered by the California Interagency Council on Homelessness (ICH), has been delivered to Continuums of Care and Counties in rounds for the past 5 years. This year's application, due March 27, 2024, includes a Regional Action Plan consisting of goals and deliverables for the two eligible HHAP grantees, the Sonoma County Homeless Coalition (CoC) and the County of Sonoma. Other jurisdictions may also sign on but as all cities are represented by the Homeless Coalition as the primary decision-making body on homelessness in Sonoma County, this application references the Coalition and the County of Sonoma represented by the Sonoma County Department of Health Services and also the Lead Agency for the Coalition. The Coalition is eligible for \$3,258,485 in funding, a decrease from HHAP-4 due to a reduction in homelessness. The County is eligible for \$3,126,228 in funding.

The Regional Action Plan (Attachment 1) draws heavily on the existing 5 Year Strategic Plan endorsed by both the Coalition and the County. Attachment 1 includes the key parts of HHAP-5, including:

- Roles and Responsibilities of the Coalition and County
- Performance Measures and Equity Improvement Plan
- Plan to Reduce Number of People Experiencing Homelessness from an Institutional Setting
- Utilization of Local, State, and Federal Funds
- Connecting People to all Benefit Programs
- Funding Plans

HHAP-5 places a particular focus on permanent housing solutions and funds cannot be deployed to new interim solutions without approval from the State and proof that enough permanent housing has been established in the region. Thus, no funds will be dedicated to new interim solutions though existing interim housing (shelter and non-congregate shelter) can be funded.

Roles and Responsibilities

Draft roles and responsibilities are included to illustrate coordination in outreach and site coordination, land use, delivery of permanent and interim housing, and coordination to service delivery. Draft roles and responsibilities are based on core elements of the Strategic Plan such as funding through the Coalition, subregional street outreach, development of NOFAs, development of a Single By Names List, operating as one coordination system, and commitment to support of Homekey sites.

Performance Measures and Equity Improvement Plan

This section, based on California System Performance Measures, includes strategies to address key metrics in reducing homelessness, reducing first time homelessness, increasing exits to permanent housing, the number of people accessing services, length of time homeless, and exists from street outreach to permanent housing. Additionally, each section includes racial and ethnic disparities identified from data published by the California Homeless Data Information System (HDIS) and strategies to address disparities. As noted previously, individuals in Black and Native communities continue to see higher disparities in homelessness and the development of the Racial Equity Work Group (who provided input on these measures) will be key in the Equity Improvement Plan.

Reducing Number of People Experiencing Homelessness from an Institutional Setting

Strategies and coordination in this section include addressing homelessness from exits from jails, prisons, hospitals, foster care, behavioral health care, etc. The County tends to lead

efforts in this are with strong collaboration from the CoC. Key priorities include the development of the Behavioral Health Bridge Housing program.

Utilization of State, Local, and Federal Funds

This section is to be completed – but earlier sections of the plan illustrate how state, local, and federal funds may be allocated to specific strategies and interventions in the plan.

Plan to Connect People Experiencing Homelessness to All Benefit Programs

This section is informed by work done by the County as well as Lead Agency staff who provide linkage between core benefit programs to CoC members and organizations. Included are draft strategies for CalWORKs/CalFresh, SSI, In Home Supportive Services, Adult Protective Services, Child Welfare, Child Care, and Medi-Cal. Many of these programs are operated by the Sonoma County Department of Human Services, and both Coalition members and County/Lead Agency staff are heavily involved in ensuring individuals experiencing homelessness are linked to these critical benefits. Additionally, agencies are scored in all funding streams under the Coalition on how their projects connect individuals to core benefit programs (and this is another pillar under the 5 Year Strategic Plan).

Funding Plans

Both the Coalition and the County can submit funding plans separately as part of the application but need to coordinate funding. The attached funding plan for the Coalition is merely a draft as funding determinations are being made in March by the Funding and Evaluation (F/E) Committee on the 2024 Local NOFA that includes funding for HHAP-5. Staff will adjust the funding allocations based on final decisions on funding, but it is anticipated that permanent housing, existing interim shelter, and rapid rehousing will be the primary focus of HHAP-5 with outreach and other interventions falling under different funding streams (local or Homeless Housing Incentive Program). The County budget is anticipated to focus on permanent and interim solutions.

Next Steps

Lead Agency staff will share the final HHAP-5 application and Plan with the CoC Board, CoC membership, and County stakeholders prior to submission on March 27th. This will include the County budget and Coalition budget with any revisions to the Regional Action Plan. Feedback to the plan is welcomed and can be incorporated into the final draft before submission. It is important to note that in addition to this plan, the Coalition and County have developed two other Homeless Action Plans for purposes of HHAP applications and are currently on track to hit benchmarks that could result in additional funding. Finally, this application and Regional Action Plan is heavily based on the existing Strategic Plan that guides Coalition work and coordinates

with the County and other jurisdictions to operate as “one coordinated system.” Thus, there are no major differences in this plan from the Strategic Plan so as to not reinvent the wheel.

The final Memorandum of Understanding (MOU) will be signed by a County representative, likely the Director of Health Services, and the Coalition Chair or Vice Chair. Input to any of these documents can be submitted to Michael Gause (Michael.Gause@sonoma-county.org) and Dave Kiff (Dave.Kiff@sonoma-county.org)

State ICH will institute a 90 Day Review Period of all applications and provide feedback to applicants on any questions or sections that need edits or changes. Upon completion of that process, a contract will be executed and 50% of the allocation for each applicant (Coalition and County) will be disbursed with the remaining disbursement provided after progress is made on goals submitted (the same process as HHAP-4). Thus, only 50% of the Coalition allocation is being made available in the current NOFA for Fiscal Year 2024-2025.

Attachments:

HHAP-5 Application Template and Regional Action Plan

Linked here: https://share.sonoma-county.org/link/UW_qOX6TtfE/



Sonoma County Homeless Coalition Coordinated Entry Advisory Committee Agenda Report

Item: 12. Assessment and prioritization redesign working group

Date: February 28, 2024

Staff Contact: Thai Hilton thai.hilton@sonoma-county.org

Agenda Item Overview

The assessment and prioritization redesign working group has made several important decisions. The group has decided to rely on existing data for the new assessment, the group has expanded the referral lists and the group has decided on prioritization factors for some of the referral lists.

Data:

The group decided to use currently available data to inform our future assessment. This does not mean that we will be using the VI-SPDAT, but we will be using data that the VI-SPDAT collects. The questions will change but the data we are seeking will remain the same. This also does not mean that we will only be using self-reported data to inform our prioritization. The group is interested in leveraging other data to help inform prioritization. If the group were to develop completely new questions for the new assessment, everyone in CE would have to be reassessed. This would not only be a huge administrative burden to providers and access points, but it would be retraumatizing to participants.

Referral lists:

The group established that the new prioritization system will have a separate seniors list to refer from. This is a change from the current system which has 3 separate lists: individuals, TAY, and families with children. The group decided on this change in recognition that the homeless population is aging, and more seniors are becoming homeless. If implemented, this means that a quarter of the referrals will go to seniors, excluding programs that serve specific populations like TAY.

Prioritization factors:

The prioritization factors for three of the referral lists are below. The group arrived at these factors after analyzing all past VI-SPDAT assessments to see what factors had the highest scores for individuals/families who did not self-resolve their homelessness.

Equity focus:

The working group is committed to addressing the inequities that exist in our system of care. We know that marginalized communities are overrepresented in our homeless population and the group feels that the redesign process is a way to address those disparities. We cannot use race or ethnicity as prioritization factors in our prioritization process due to Fair Housing laws, but we can leverage data to know which factors marginalized communities scored highest on. When we analyzed historic VI-SPDAT assessments, we disaggregated the factors by race and ethnicity to ensure that we were selecting factors that these communities scored highest on. That analysis informed the decision to use the factors listed below.

In the next meeting, the groups will decide on factors for the senior group and begin the process of weighting these factors. Once we have decided on weights, the group will begin the process of developing a new assessment.

Lead Agency staff would like to thank the working group members who have contributed to this progress. Their thoughtful contributions are appreciated. Lead agency staff will continue to provide updates on the process.

Prioritization factors

- 1) Individuals
 - a. Length of time homeless
 - b. Increased risk of victimization
 - c. Increased risk of mortality
 - d. High utilization of emergency services
- 2) Transitional Aged Youth
 - a. Length of time homeless
 - b. Risks/High utilization of emergency services
 - c. Increased risk of mortality/severe health conditions
 - d. Institutional utilization
- 3) Families
 - a. Length of time homeless
 - b. Presence of a household member 61 years of age or more
 - c. Institutional utilization
 - d. Disability status for any household member

Recommendation

None. Information only

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 13
Subject: Strategic Plan Year Two Priorities
Meeting Date: February 28, 2024
Staff Contact: Michael Gause, Ending Homelessness Program Manager,
Michael.Gause@sonoma-county.org

SUMMARY

At the last Strategic Planning Committee meeting held on February 16, 2024, the Committee approved the staff recommendations for the Year 2 strategic planning priorities. These priorities were also presented to the LEAP Board for feedback prior to approval.

The Committee heard other strategies, too, and discussed whether the staff's recommendation regarding the continued pursuit of Strategy 3.6e was appropriate. Strategy 3.6e is:

Ensure that the Coordinated Entry process maintains a person-centered approach that involves the respectful consideration of the following factors:

- *Client Choice*
- *Client Needs*
- *Safety Considerations*
- *The Value of Reducing Barriers*
- *Provider Capacity, Expertise, and Competency*

To be clear, the above Strategy was approved for further Year 2 focus. The Committee's discussion was around whether to pursue more specific suggestions for bullet point #3 (Safety Considerations) as requested by Committee Chair Tom Bieri. The Committee's final vote directed that the staff's recommendations go forward without the additional specific suggestions requested by Mr. Bieri.

RECOMMENDED ACTION(S)

Approve the Year 2 Priorities for the Homeless Coalition based on the 2023-2027 Homelessness Strategic Plan.

ATTACHMENTS:

A: Strategic Planning Committee & Staff Recommendations

Attachment A

Strategic Planning Committee & Staff Recommendations 2023-2027 Homelessness Strategic Plan

RECAP OF 2023

1. In alignment with Built for Zero, establish a single By Names List to better serve all individuals experiencing homelessness in Sonoma County (3.6a) - UNDERWAY
2. Create a new vulnerability assessment, prioritization, and placement process to replace the VI-SPDAT that includes an analysis of individuals' housing strengths and results in equitable housing placement (3.7a) – UNDERWAY
3. Develop a robust communication strategy to keep the public and individuals experiencing homelessness more informed of services, policy changes, challenges, and successes (3.5a) - UNDERWAY, TO BE ACHIEVED EARLY 2024
4. Strengthen and prioritize the supportive services in the existing homeless response system (2.1a+b) - VIA NOFA PROCESS
5. Build an effective and equitable subregional street outreach model - UNDERWAY
6. Adopt a long-term funding strategy for homeless services (3.1b) - NOT ACHIEVED YET
7. Ensure the system of care and its individual programs are evaluated based on key performance metrics (3.4a) - UNDERWAY
8. Add 200 PSH and 100 non-congregate shelter beds (1.2a, 1.3a) - ACHIEVED FOR 2023
9. Ensure an effective transition to Department of Health Services (not listed in Strategic Plan) - STILL UNDERWAY

Year 2 Recommendations (2024)

1. Add 100 non-congregate interim housing beds and 200 units of PSH (1.2a and 1.3a) - SYSTEM OF CARE
2. Affordable Housing: Collaborate with local jurisdictions to achieve a [“Prohousing” Designation](#) from the California Housing and Community Development (HCD) Department to increase the competitiveness of local grant applications to the State (1.4a) - ACHIEVED FOR COUNTY OF SONOMA, HEALDSBURG, PETALUMA, ROHNERT PARK, SANTA ROSA, and WINDSOR.
3. Establish minimum compensation (wages and benefits) for supportive services staff as based on the recommendations from the Sonoma County Service Providers' Roundtable (2.1a) - SERVICE PROVIDERS
4. Leverage CalAIM's Enhanced Care Management and Community Supports programs to assist in funding intensive care coordination across multiple systems (2.2b) - SERVICE PROVIDERS HAVE IMPLEMENTED MANY Cal-AIM PROGRAMS – GOAL FOR DHS/HS IN 2024
5. Report back regularly as to program accountability with Measure O (2.2g) – DHS's Measure O Team
6. Adopt Long-Term Funding Strategy (3.1b) - LEAD AGENCY/COALITION BOARD
7. In updated NOFAs:

- Fund new and renewing programs that have demonstrated success in supporting people experiencing homelessness in achieving housing stability. The homeless system of care should strive for a funding ratio of up to 80% for existing, evidence-based, or proven programs and 20% for innovative or “promising practice” program concepts (3.2a).
 - Incorporate equity goals into performance measures and invest in programs closing equity gaps, disaggregating data by age, race, ethnicity, and language and ensure that all funding opportunities include outreach to BIPOC led organizations and tribal partners (3.2b).
 - Strengthen and prioritize the supportive services in the existing homeless response system (2.1a+b)
8. Provide standing opportunities for input from the Sonoma County Lived Experience Advisory and Planning (LEAP) and (when established) Youth Action Boards at CoC Board (including the Strategic Planning Committee), City Council and Board of Supervisors meetings, and by invitation to other meetings regarding available funding awards and service delivery (3.3a) - LEAD AGENCY / COALITION BOARD
 9. Communications Plan next steps (3.5a), including developing and distributing materials that explain and educate about the local causes of homelessness (3.5b) - DHS COMMUNICATIONS TEAM
 10. Ensure that the CoC Board’s and the system of care’s racial and ethnic representation reflects the population of Sonoma County’s homeless community. Consider updating the Charter to include designated seats for BIPOC members (3.7e) - COALITION BOARD
 11. Ensure that the Coordinated Entry process maintains a person-centered approach that involves the respectful consideration of the following factors (3.6e):
 - Client Choice
 - Client Needs
 - Safety Considerations
 - The Value of Reducing Barriers
 - Provider Capacity, Expertise, and Competency

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 14
Subject: March 27, 2024, CoC Board Meeting Draft Agenda
Meeting Date: February 28, 2024
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report briefly summarizes the March 27, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The draft agenda contains all proposed items that will be discussed by the Board at the March 27, 2024, meeting. The draft agenda is attached as **Attachment A**.

RECOMMENDED ACTION(S)

None – an informational item only.

**Sonoma County Homeless Coalition
Board Meeting Agenda
March 27, 2024
1:00pm-4:30pm Pacific Time**

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-5 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	3/27/24 Agenda (Consent Calendar)	Draft Agenda	Staff	1:05pm
2.	Minutes from 2/28/24 (Consent Calendar)	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) (Consent Calendar)	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates (Consent Calendar) <ul style="list-style-type: none"> • Funding & Evaluation Committee • HMIS Committee • CEA Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Designate approval authority for 2024 CoC Competition Collaborative Application submission (Consent Calendar)	Staff Report for authority designation	Staff	
6.	Reports from Lead Agency Staff Potential ACTION ITEM		Staff	1:25pm

7.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	1:40pm
8.	Word from the Street Potential ACTION ITEM		Chessy Etheridge	2:00pm
9.	10-minute break			2:10pm
10.	Local Homelessness Services Notice of Funding Availability (NOFA) ACTION ITEM		Staff	2:20pm
11.	Sonoma County Homeless Coalition Quarterly Membership Meeting Agenda Approval ACTION ITEM		Staff	3:40pm
12.	Review Agenda for April Coalition Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	4:00pm
13.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:15pm
14.	Public Comment on Items not on the Agenda		Board Chair	4:25pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was "Committee on the Shelterless"	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
HSD	Human Services Department (County dept)	NOFO	Notice of Funding Opportunity
HUD	US Department of Housing and Urban Development	NOI-RROF	Notice of Intent to Request Release of Funds
HUD/202/811	HUD New Construction for Elderly/Handicapped	NPLH	No Place Like Home
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSCS	North Sonoma County Services
HUD/8	HUD Section 8 New Construction Program	NSP	Neighborhood Stabilization Program
IG	Inspector General	OMB	Office of Management and Budget
IGR	Independent Group Residence	PASS	Plan for Achieving Self-Support
IIG	Infill and Infrastructure Grant	PBV	Project-Based Voucher
IMD	Institute of Mental Disease	PCC	Program Coordination Committee
IMDT	Interdepartmental Multi-Disciplinary Team	PHA	Public Housing Authority
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHADA	Public Housing Authorities Directors Association
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHC	Partnership Health Plan California
IPA	Independent Public Accountant	PHM	Public Housing Manager
JPA	Joint Powers Authority	PHRA	Public Housing Reform Act of 1998
JRT	Joe Rodota Trail	PIC	Public and Indian Housing Information Center
LASC	Legal Aid of Sonoma County	PIH	Public and Indian Housing
LHA	Local Housing Authority	PI	Public Infrastructure (County department)
LI	Low Income	PII	Personal Identifiable Information
LIA	Live-In Aide	PJ	Participating Jurisdiction
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PLHA	Permanent Local Housing Allocation
LISC	Local Initiatives Support Corporation	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LMIHAF	Low and Moderate-Income Housing Asset Fund	PPSC	Petaluma People’s Service Center
LSA	Longitudinal Systems Analysis (HMIS)	PRA	Public Records Act
MAI	Member of the Appraisal Institute	PRMD	Permit & Resource Management Department (Sonoma County)
MAR	Monthly Activities Report	PS	Payment Standard
Measure O	¼ Cent Sales tax for housing/homelessness	PSA	Purchase and Sale Agreement
MHP	Multi-Family Housing Project (HCD)	PSH	Permanent Supportive Housing
MITCS	Multi-Family Tenant Characteristics System	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MRBP	Mortgage Revenue Bond Program	PUD	Planned Unit Development
MSA	Metropolitan Statistical Area	QC	Quality Control
MSS	Mobile Supportive Services	QFHO	Qualified Fair Housing Organization
MWBE	Minority and Women’s Business Enterprises	QHWRA	Quality Housing and Work Responsibility Act of 1998
MYFS	Mendocino Youth & Family Services	R&R	Reinvestment and Revitalization Fund
NAHB	National Association of Home Builders	RCAC	Rural Communities Assistance Corporation
NAHRO	National Association of Housing and Redevelopment Officials	RCF	Residential Care Facility
NAMI SC	National Alliance on Mental Illness Sonoma County	RDIP	Rental Development Incentive Program
NAREB	National Association of Real Estate Brokers	REAC	Real Estate Assessment Center (HUD)
NBOP	North Bay Organizing Project	RECDS	Rural Economic Community Development Service
NBVR	North Bay Veterans Resource Center	REFB	Redwood Empire Food Bank
NCCLF	Northern California Community Loan Fund	RFH	Reach for Home
NDP	Neighborhood Development Program	RFP	Request for Proposals
NEPA	National Environmental Policy Act	RFQ	Request for Qualifications
NFHA	National Fair Housing Alliance	RHCP	Rental Housing Construction Program (State of California)
		RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard