



**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 1 (Consent Calendar)
Subject: January 24, CoC Board Meeting Agenda
Meeting Date: January 24, 2024
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report presents the January 24, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve January 24, 2024, agenda.



Sonoma County Homeless Coalition
Board Meeting Agenda
January 24, 2024
1:00pm-5:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	1/24/24 Agenda <i>(Consent Calendar)</i>	Draft Agenda	Staff	1:05pm
2.	Minutes from 12/20/23 <i>(Consent Calendar)</i>	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) <i>(Consent Calendar)</i>	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates <i>(Consent Calendar)</i> <ul style="list-style-type: none"> • Funding & Evaluation Committee • HMIS Committee • CEA Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Reports from Lead Agency Staff <ul style="list-style-type: none"> • PIT Count Update Potential ACTION ITEM	Staff Report for Reports from Lead Agency	Staff	1:25pm
6.	Service Provider Roundtable (SPR) Update & Presentation from Dry Creek Rancheria Band of Pomo Indians Potential ACTION ITEM		Margaret Sluyk	1:40pm

7.	Community Assistance Recovery & Empowerment (CARE) Court & Bridge Housing Update Potential ACTION ITEM	Staff Report with PPT Slides	Staff	2:00pm
8.	Committee Membership – Open Application Period Potential ACTION ITEM	Staff Report on Committee Membership	Staff	2:15pm
9.	Word from the Street Potential ACTION ITEM		Chessy Etheridge	3:00pm
10.	10-minute break			3:10pm
11.	Community Development Commission’s 2024-2025 Annual Action Plan Homeless Related Funding Recommendations Potential ACTION ITEM	Staff Report for Funding Recommendation Slides	CDC staff	3:20pm
12.	HMIS User Satisfaction Survey Results Potential ACTION ITEM	Staff Report on User Satisfaction Survey	Staff	3:55pm
13.	Elect Board Chair & Vice Chair ACTION ITEM	Staff Report with List of Current Board Members	Staff	4:15pm
14.	Review Agenda for February Coalition Board Meeting Potential ACTION ITEM <ul style="list-style-type: none"> • HHAP 5 Review • Long Term Funding Plan & Stella M 	Staff Report for DRAFT Agenda	Board Chair	4:35pm
15.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:45pm
16.	Public Comment on Items not on the Agenda		Board Chair	4:55pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org . Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.



**Sonoma County Homeless Coalition
Agenda Report**

Item No: 2 (Consent Calendar)

Subject: Meeting Minutes 12/20/23

Meeting Date: 1/24/24

Staff Contact: Kim Holden, Senior Office Assistant, Kim.Holden@sonoma-county.org

SUMMARY

This staff report briefly summarizes the December 20, 2013 Sonoma County Homelessness Coalition Meeting Minutes. The attached meeting minutes contain all items discussed by the Sonoma County Homeless Coalition Board at the November 15, 2023, Sonoma County Homelessness Coalition Meeting.

RECOMMENDED ACTION(S)

Approve Sonoma County Homeless Coalition Minutes from December 20, 2023, Sonoma County Homeless Coalition Board Meeting.



Sonoma County Homeless Coalition Board

Continuum of Care Board Meeting Minutes

DRAFT Wednesday, December 20, 2023

1:00 – 4:30 p.m. Pacific Time – Meeting held by Zoom

Zoom Recording:

https://sonomacounty.zoom.us/rec/share/IIXe3PYM78zNpWTc7gvntiQL73xOfcvYso2Um7Ups7xkIP_RPe_kdo4F3KA839EK.vyVN7xCYJdPR2FAv

Passcode: *D!vi^7L

Welcome and Roll Call (00:05:58– 00:08:48)

Dennis Pocekay called the meeting to order at 1:02 p.m. and explained the Zoom rules around public comment, and the Brown Act guidelines.

Present:

Dennis Pocekay, City of Petaluma | Jennielynn Holmes, Catholic Charities | Sasha Brown, proxy for Natalie Rogers, City of Santa Rosa | Benjamin Leroi, Santa Rosa Community Health Center | Sean Hamlin, proxy for Chris Coursey, BOS County of Sonoma | Kathleen Pozzi, Community Member | Dot Norton, proxy for Martha Cheever until 2 pm, Community Development Commission; Martha Cheever after 2 pm | Chessy Etheridge, Community Member / LEAP | Una Glass, City of Sebastopol | John Baxter, proxy for Don Schwartz, City of Rohnert Park | Ron Wellander, City of Sonoma | Dannielle Danforth, West County Community Services

Joined During Meeting: Margaret Sluyk, Reach for Home | Jackie Elward, City of Rohnert Park

Absent:

Chris Keys, Redwood Gospel Mission | Cheyenne McConnell, TAY Representative | Mark Krug, Burbank Housing |

A quorum was present.

As this is the last Board meeting of 2023, Dennis Pocekay thanks the Board members whose terms are expiring for their dedication to the Board and to homelessness: Chris Keys, Katheen Pozzi, Mark Krug, and Ben Leroi.

1.-4. Approval of Consent Calendar (00:08:51 – 00:40:26)

- Dennis Pocekay, Homeless Coalition Board Chair, presented the Consent Calendar: 12/20/23 agenda; 11/15/23 minutes; Summary of Follow-ups from the Previous Meeting; and Reports for Standing Committee Updates.

Jennielynn Holmes moves to pull Item 4, “Reports for Standing Committee Updates” section from the Consent Calendar.

Jennielynn Holmes moves to approve Consent Calendar items 1, 2 and 3.

Una Rogers seconds.

Public Comment: Gregory Fearon

Objections or Abstentions: None

Motion approved.

Consent Calendar Item #4: Comment was received about the income growth metric for emergency shelters that is included in the NOFA, whether measuring earned and unearned income is an appropriate requirement, and the potentially detrimental impacts to benefits and services that may result. Discussion arose about the pros and cons of including the income metric in the NOFA. Providers urge caution in being watchful for negative ripple effects and systemic inequities. Assurance was offered that staff will be vigilant in seeing that good programs that serve the most vulnerable are not jeopardized.

Public Comment: Teddie Pierce, Adrienne Lauby

Una Glass moves to approve Consent Calendar item 4.

Kathleen Pozzi seconds.

Objections: None

Abstentions: One

Motion approved.

5. Reports from Lead Agency Staff (00:40:28 – 00:49:17)

- **Sonoma County Homeless Coalition Board Elections Update.**

Araceli Rivera presented a slide providing the results of the Homeless Coalition Board elections, which were held virtually on December 13th, 2023.

Board members whose terms are expiring are Chris Keys (at-large), Kathleen Pozzi (at-large), Mark Krug (homeless service provider), and Ben Leroi (licensed healthcare organizations).

The successful candidates and the seats they will fill are:

- Kristi Lozinto, Ya-Ka-Ama Indian Education & Development – At-large seat (8 applications received)

- Chris Cabral, COTS – Homeless Service Provider seat (6 applications received)
- Ben Leroi, Santa Rosa Community Health – Licensed Healthcare Organization seat (1 application received)

There is one opening remaining, which will be for a Tribal seat, to be elected at a later date by tribal members.

The new terms will begin with the January 24th, 2024, Board meeting.

Acknowledgment was made that changes to the election process may be forthcoming in the future and may require a revision to the charter.

Kathleen Pozzi thanks her colleagues and expresses her appreciation for the dedicated work of the Board throughout her term. She invites the Board to contact her with questions or issues regarding criminal justice as it relates to community members whenever needed.

Dennis Pocekay thanks Kathleen for her service and congratulates the newly elected Board members.

Public Comment: Adrienne Lauby

6. Service Provider Roundtable (SPR) Update (with TLC presentation) (00:49:19– 1:01:27)

- Margaret Sluyk reported that the safety workgroup is still in progress. Provider feedback will be solicited on proposed recommendations after the holidays, which will subsequently be presented to the Strategic Planning Committee and then to the Homeless Coalition Board.

Shelby Means provided an update about TLC Child and Family Services, an agency that has historically worked to support families and youth impacted by foster care. They also operate a non-public school in Sebastopol. They developed a Rapid Rehousing Program about four years ago and the numbers served since then have doubled.

TLC received funding last year with which they've opened a resource drop-in center for transition-aged youth that have been impacted by foster care or homelessness. Many are on the Coordinated Entry list or pending housing from other agencies and are utilizing TLC's resource center for basic needs such as employment, gas cards, or food needs. This creates opportunities to break down barriers and provide some case management to improve their life skills and help prepare them for entering housing. In 2023, TLC has thus far served 71 youths who are not part of their housing program, about quadruple the number from last year.

Dannielle Danforth recounted the assistance provided by Shelby Means and TLC in an instance a few months ago and expressed her appreciation for the great help and resources provided to the youth in need.

Public Comment: Gregory Fearon, Kaitlin Carney

Dennis Pocekay commented that he has found his interactions with TLC to be very positive.

7. Committee Roles and Responsibilities (01:01:31– 1:20:34)

- Dave Kiff stated that he would like to bring forth the review and adoption of the standing committees' roles and responsibilities each year in December, likely as a consent item.

Dave Kiff reported that the Strategic Planning Committee and the Funding & Evaluation (F&E) Committee have taken a "deep dive" into committee roles and responsibilities for adoption by the Board. The resulting documents are included in today's meeting packet and are intended to be posted on the website to provide clear information to interested readers.

Dave Kiff shared his screen to show two changes to the Strategic Planning Committee items 6 & 7 that had not yet been incorporated into the packet document, for the Board's awareness and review.

A request was received to change the wording for the Funding & Evaluation Committee to read "charter" rather than "document."

Una Glass suggests that the committee roles and responsibilities should be addendums to the governance charter and structured as appendices that can be updated at any time.

Public Comment: Victoria Yanez, Teddie Pierce, Adrienne Lauby, Gregory Fearon

Una Glass moves to adopt the roles and responsibilities with the amendments made by the Strategic Planning Committee, with the addition of the word "charter" instead of "document" under the Funding & Evaluation Committee, and that staff shall attempt to include these as appendices to the Governance charter for clarity and transparency.

Jackie Elward seconds.

Abstentions or Objections: None.

Motion approved unanimously.

8. Homeless Point in Time Count (01:20:36– 1:26:32)

- Karissa White presented slides providing a brief update about the upcoming Sonoma County Homeless Point in Time Count 2024.

The Point in Time Count is required by the US Department of Housing and Urban Development (HUD) to be conducted at least once every two years in jurisdictions experiencing homelessness. Sonoma County conducts a count annually and includes those both sheltered and unsheltered.

This year's count is scheduled for January 26, 2024. A new methodology initiated in 2020 ensures that hard -to-reach or known encampment areas are covered by those who know the area.

Volunteers can sign up to receive notices through the CoC Listserv or can contact Karissa White at Karissa.White@sonoma-county.org.

Public Comment: Victoria Yanez

Michael Gause assured attendees that all maps and information with potentially identifiable information regarding encampments or the location of individuals are destroyed after the event and are not kept in the system.

9. Word from the Street (01:26:34 – 2:15:34)

- Rebekah Sammet presented as proxy for Chessy Etheridge, reporting that the weather has turned cold and winter warming centers have not yet been opened. Providers would like to see more funding and expansion for winter services. The current temperature thresholds for opening warming centers are leaving vulnerable populations out in the cold on nights that are near freezing.

Dave Kiff explained that the County is responsible for providing warming centers in unincorporated areas and the cities are responsible for their incorporated area jurisdictions.

Comment was received expressing the sentiment that city and county agencies should collaborate between jurisdictions and adopt a unified approach to providing warming centers.

Dave Kiff explained that a model for winter shelters could be proposed within the NOFA for next year. This provision was in the NOFA for this year but there were no applicants. Discussion evolved about the obstacles that have constrained various entities from providing warming center services, and potential strategies to engage stakeholders in collaboration to develop an overall solution.

Public Comment: Adrienne Lauby, Gregory Fearon, Ludmilla Bade

Chessey Etheridge moves that staff convene a meeting with the cities to address the policies for opening winter warming centers.

Una Glass seconds.

Una Glass offers an amendment to direct staff to submit a letter from the Homeless Coalition Board to the Chair of the Mayors and Councilmen’s Association advising them that the Homeless Coalition Board is interested in placing the issue of emergency warming and cooling centers on their meeting agenda, to discuss how cities are managing this need, and how they might collaborate on making their efforts more effective. Dennis Pocekay, Chessey Etheridge, and Una Glass will compose the letter.

Chessey Etheridge accepts the amendment.

Roll Call Vote:

- **In favor:** Dennis Pocekay, Ben Leroy, Margaret Sluyk, Martha Cheever, Chessey Etheridge, Una Glass, John Baxter, Jackie Elward, Ron Wellander, Dannielle Danforth
- **Abstentions:** Jennielynn Holmes, Sean Hamlin.
- **Objections:** None

Motion approved with two abstentions.

10. 9-minute break: (02:15:45 – 2:24:13)

Meeting resumed at 3:20 pm; staff confirmed a quorum was present.

11. Phase III – How the Lead Agency plans to incorporate data to inform the Coalition’s decisions. (2:24:57 - 02:50:00)

- Dave Kiff spoke about “Becoming a More Data-Informed System – Phase III,” which involves how data will be used to inform system of care decisions in the Long-term Funding Strategy.

Dave Kiff referenced the five-page report included in the meeting packet as item #11. The report serves as an outline of the intended approach of lead agency staff, problems encountered in the past, progress that has been made in choosing metrics and envisioning how they will be utilized in the future on the website and printed materials, as well as being incorporated into the NOFA. Also described was a plan for implementing an annual system needs analysis. Some tools to be employed include Stella Modeling from the US Department of Housing and Urban Development (HUD), pro-bono consultant work offered by All-Home, as well as assistance from the

Department of Health Services' (DHS) technical staff. Phase III would involve at least an annual review to assess what's working and areas in which improvement is needed. **John Baxter moves** to approve the Lead Agency's staff approach as outlined in the packet item, with a revision to the wording under "Where We're Proposing to Go," page 32, the second bullet point, to read **"to review and potentially revise performance metrics at least annually and including input from providers as to what the impact of those possible changes in metrics might be."**

This change will also be made to the section entitled "The role of the Funding and Evaluation Committee is to:" under the third light bullet point to read..."If warranted, revise metrics in advance of NOFA release **at least annually.**"

Una Glass seconds.

Public Comment: Teddie Pierce

Abstentions: One

Objections: None

Motion approved with one abstention.

12. Review Agenda for Next Coalition Board Meeting (2:50:05 – 2:52:48)

- Dennis Pocekey went over the draft January 2024 agenda for review and comment or additions. No proposals for additional agenda items were received.

The meeting schedule for 2024 will continue to be on the fourth Wednesday of the month, from 1:00 – 5:00 pm. The next meeting date will be January 24, 2024.

Community Assistance Recovery & Empowerment (CARE) Court and Bridge Housing will be discussed as there have been questions about whether they may be the same thing.

Public Comment: None.

Araceli Rivera will be sending out emails to current Board members to confirm that they will be continuing on in the new year. Please respond so you can be included on the upcoming calendar invite.

13. Board Member Questions and Comments (2:50:50 – 2:56:57)

- Jackie Elward requests that Thai Hilton send an email reminder about the Homeless Memorial Day event scheduled for tomorrow, 12/21/23, from 11:00 am – 12:30 pm at the Arlene Francis Center. An initial email was sent a couple of weeks ago, but Thai will send a reminder.

Public Comment: Victoria Yanez

14. Public Comment on items not on the Agenda (2:57:03 – 3:01:01)

Victoria Yanez, Teddie Pierce

Adjournment: The meeting was adjourned at 3:58 pm.

Sonoma County Homeless Coalition Agenda Report

Item No: 3 (Consent Calendar)
Subject: Summary of Follow-ups from the Previous Meeting(s)
Meeting Date: January 24, 2024
Staff Contact: Dave Kiff, DHS Homelessness Services Division, Dave.Kiff@sonoma-county.org

Summary

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the January Sonoma County Homeless Coalition Board meeting.

Recommended Action(s)

Receive and file

Discussion

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on the following questions or comments.

1. Phase III – Using data to Inform Decisions. An updated Phase III document is linked below. It reflects the Board’s direction on December 20, 2023, to:

- Adopt and affirm performance metrics at least annually (versus every two years); and
- Note the importance of communicating with service providers as to metric choices where the metric(s) may disincentivize service providers from working with clients who are most vulnerable.

Link: https://share.sonoma-county.org/link/rnahM0_Wcnw/

2. Sonoma County Homeless Coalition Committee Roles and Responsibilities

Sonoma County Homeless Coalition (SCHC) Committee Roles and Responsibilities were approved at the SCHC Board Meeting on December, 20th, 2023. To view the final approved version, click on this link: <https://share.sonoma-county.org/link/zgll-jCZEG0/>

Sonoma County Homeless Coalition Board Agenda Report

Item No: 4 (Consent Calendar)
Subject: Reports from the Coalition’s Standing Committees and the LEAP Board
Meeting Date: January 24, 2024
Staff Contact: Dave Kiff, DHS Homelessness Services Division, Dave.Kiff@sonoma-county.org

Summary

This agenda item contains summaries of Standing Committees’ work in the recent month, as well as information from the Lived Experience Advisory Planning Board (LEAP). Committee Chairs were asked to prepare brief summaries for their respective Committee.

Recommended Action(s)

No recommended action

Discussion

1. Funding & Evaluation Committee

- A. The spent time in January with an overview of available funding for the Consolidated NOFA. As of the committee meeting, HHAP 5 amounts were unknown. Those amounts were recently published so once we confirm whether any Measure O funds will be infused for the FY 2024-25 NOFA we’ll know what we’re dealing with. Staff projections seem to be around \$1m lower this year than last cycle including \$434,451 dedicated to regional street outreach and management oversight.
- B. The committee approved the creation of a non-conflicted working group that will meet in advance with staff to review applications, scoring assignments, clarify questions and generally ensure questions have been addressed and ready to go back to the full committee. Working group members are anticipated to include: John Baxter, Una Glass, Kelli Kykendall and Teddie Pierce. Dennis Pocekay would like to serve and would have no instance where he would be in a position to benefit directly. We’re looking for the CoC Board to make a final determination.
- C. The committee did a quick review of the relevant questions coming up during the staff technical assistance session December 18th. Follow on questions were addressed during a staff office hour session January 17th. Concerns are still coming up over the definition of ‘new’ vs. ‘existing’ projects. Applicants have been

- instructed to delineate between brand new 'creative' projects and those that might be new to the funding stream. New 'new' projects that would not have local HMIS data have been instructed to pose performance measures based on knowledge of similar projects they or others may be operating elsewhere.
- D. Concerns are still being voiced about the subregional street outreach funding set-aside amount which as of December was declared as a funding priority, but to date is not backed by a detailed program plan including system shifts happening in the past month or the dollars being allocated to Regional Management and what those tasks might entail to support minimal duplication of service across pre-determined geographic areas.
 - E. The Committee is currently short two members and would like to do member applications either after the funding recommendations are completed or clarify that newly appointed members may participate in meetings, but not have a vote during this recommendation cycle.
 - F. All things considered, this season's Request for Proposal package is much more representative of performance expectations than prior years. There will be committee debriefing following after the recommendations are forwarded to the CoC Board which will include providers submitting applications. It will be interesting to see how the funding buckets shift during this year's process as well as be able to examine deeper performance points to serve as a data framework going forward.

2. HMIS Committee:

The HMIS Committee did not meet during the month of December 2023.

3. Coordinated Entry Advisory Committee (CEA):

The CEA committee did not meet in January due to a lack of quorum.

4. Strategic Planning Committee:

(Provided by Strategic Planning Committee Chair, Tom Bieri)

The Strategic Planning Committee approved the following **Charter for the Strategic Planning Committee** be forward to the Homeless Coalition Board for consideration.

- A. The Strategic Planning Committee oversees the strategic planning activities of the CoC to ensure that the homeless system of care operates effectively and efficiently in achieving CoC system performance objectives.

B. The Strategic Planning Committee collaborates with the Coalition Board and the Lead Agency staff to ensure the voices of individuals with lived experience of homelessness are consistently incorporated into planning and evaluating the homeless response system.

C. Monitor and report back as to progress on the Strategic Plan's action steps (in collaboration with the Lead Agency Staff).

D. The CoC Strategic Planning Committee is tasked to monitor and report on the progress of Plan implementation and advise the Board of Supervisors, local jurisdictions, and other bodies, including school districts, on how to adhere to the Plan and when to deviate from the Plan based on new information. Regular data review and report out of the three key data metrics quarterly to stakeholders (in collaboration with the Lead Agency Staff).

E. Build out implementation steps for remaining action steps (not currently outlined in Implementation Addendum). Build out shared ownership for these and remaining items between CoC and other partners (in collaboration with the Lead Agency Staff).

F. Meet as a full Strategic Planning Committee in a public setting every other month for one focused hour.

G. The strategic Planning Committee can request to form unstaffed workgroups with approval of the SC Coalition Board.

H. The Strategic Planning Committee will propose annual priorities to the SC Homeless Coalition Board in February of each year for board review, amendment, and approval.

Safety Workgroup reported out: Safety Workgroup recommendations will go to the provider group for input. Ben Leroy requested that "All of the safety concerns and recommendations (from the Safety Workgroup) can be taken back to the full coalition board once the providers have had input." The standing provider group agenda item on the Coalition Board Agenda will be the place for these recommendations to be considered by the Coalition Board. Ben Leroy stated, "We would like to have the CoC Board hear the providers recommendations in January."

A motion was passed to have Strategic Planning Committee receive staff recommendations, provider recommendations, and LEAP Board recommendations for year 2 strategic plan priorities in February. Once the Strategic Planning Committee hears the recommendations of the staff, the Leap Board, and the Providers, the Strategic Planning Committee will make proposals for the SC Homeless Coalition Board to consider. Staff recommendations and Service

provider recommendations will be presented to the LEAP Board in advance of the February Strategic Planning meeting for LEAP Board input.

5. Lived Experience Advisory & Planning Board (LEAP):

- Currently made up of 11 board members. 3 open seats available.
- Will host elections for LEAP Board member seats in February 2024
- Updated LEAP Board application and added cover letter
- Currently accepting applications for LEAP Board
- Working with Homeless Coalition staff to determine information that will be added to a new LEAP Board webpage on the Homeless Coalition's new website
- Updated LEAP Board charter and confidentiality procedures
- Scheduled discussion with HomeFirst to discuss Coordinated Entry reasons for rejection
- Currently researching operations of other LEABs around California for inspiration
- Will meet with Cal ICH LEAB in March to enhance knowledge base



**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 5
Subject: Report from the Lead Agency
Meeting Date: January 24, 2024
Staff Contacts: Karissa White, Karissa.white@sonoma-county.org
Araceli Rivera, Araceli.Rivera@sonoma-county.org

1 – PIT Count Update –

Friday, January 26, 2024, is the Sonoma County Point-in-Time (PIT) Street Count for all populations of persons experiencing homelessness. The Count is required to receive federal homeless assistance funds and provides critical data to understand homelessness locally and to support strategic decisions about our programs. There is still time to sign up to volunteer if you are interested in participating, please contact Karissa White at Karissa.White@sonoma-county.org.

Deployment will take place in Santa Rosa and Petaluma at 5:00 AM, and all other regions at 6:00 AM the morning of the count. The youth count will be held separately, led by youth with support from Social Advocates for youth staff in the afternoon on January 26th.

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 7

Subject: Community Assistance Recovery & Empowerment (CARE) Court & Behavioral Health Bridge Housing (BHBH) Update

Meeting Date: January 24, 2024

Staff Contact: Division Director, Dave.Kiff@sonoma-county.org

SUMMARY

Jan Cobaleda-Kegler, Division Director of the Department of Health Services' Behavioral Health Division, will make a presentation to the Sonoma County Homeless Coalition Board regarding Community Assistance Recovery & Empowerment (CARE) Court and the Behavioral Health Bridge Housing (BHBH) program.

RECOMMENDED ACTION(S)

Receive and file – this is an informational Item only.

ATTACHMENTS:

A: Bridge Housing & CARE Court slides linked here: <https://share.sonoma-county.org/link/STVzML3G708/>

Sonoma County Homeless Coalition Board Agenda Report

Item No: 8
Subject: Committee Membership/Open Applications
Meeting Date: January 24, 2024
Staff Contact: Araceli Rivera, DHS Homelessness Services Division, araceli.rivera@sonoma-county.org

Summary

The Homeless Coalition has four standing committees currently meeting; Funding & Evaluation Committee, Strategic Planning Committee, Homeless Management Information Systems (HMIS) Data Committee, and Coordinated Entry Advisory Committee. The Governance Charter and Policy Review Committee and Youth Action Board are currently on hold.

As outlined within the Sonoma County Homeless Coalition Governance Charter, the Board may establish and abolish committees at its discretion. The committees' duration (which can be indefinite) shall be set by the Board at the time of their formation or be until the next revision of the Charter. Committee vacancies are referred to the Board Chair and Vice-Chair to select a replacement, or committees can recommend a replacement.

The purpose of this item to provide an overview of current Committee membership and solicit feedback from those new to the Board on which committees they would like to participate in, if any. Staff intend to release Committee membership applications publicly in February.

Recommended Action(s)

No recommended action. This is an informational item only.

Discussion

A planning meeting is currently scheduled on February 8, 2024 during which time, staff will discuss and finalize the details surrounding the timeline for re-opening the application process for Homeless Coalition standing committee membership.

Membership is currently open within the following Homeless Coalition standing committees:

Coordinated Entry Advisory (CEA)

Funding and Evaluation (F&E)

Homeless Management Information System Data (HMIS)

Strategic Planning (SP)

Applications are expected to open in February and close in March 2024.

Please see below for a description of each committee:

1. Coordinated Entry Advisory Committee

This committee ensures CoC is compliant with federal and state requirements, and that a countywide Coordinated Entry System (CES) is in place that is effective and responsive to real-time community needs including:

- Advising Sonoma County Homeless Coalition Board on strategies for ensuring service providers are implementing Housing First principles
- Make recommendations for providing training and technical assistance to help service providers become compliant with CE and Housing First system requirements and build capacity
- Consult with recipients of Emergency Solutions Grant program funds to inform Sonoma County Homeless Coalition Board on developing policies to guide CES in accordance with HUD regulations
- Provides comprehensive assessment of the needs of individuals and families for housing and services

In collaboration with Lead Agency staff, the CEA Committee shall:

- Oversee the Sonoma County Coordinated Entry System.
- Consider changes to the Coordinated Entry policies and procedures and forward recommendations to the Sonoma County Homeless Coalition board.
- Consider changes to the emergency shelter, rapid re-housing, permanent supportive housing, and street outreach program standards and forward recommendations to the Sonoma County Homeless Coalition board.

Meetings: The Committee shall generally attempt to meet monthly in a place and manner (including virtually) that is open to the public.

Staff: Thai Hilton, Analyst, Lead Agency

The CEA Committee currently meets once a month on the **first Wednesday** of each month from **12:00 – 1:30pm**.

Current CEA Committee members include: *Matthew Verscheure, Robin Phoenix, Mary Haynes, Margaret Sluyk, Benjamin Leroi, Justin Milligan, Kathleen Pozzi, Susan Pierce, Heather Jackson, Sasha Cohen, Sara Hunt, Mildred Williams, Lauren Taylor, Thomas Phillip*

There is currently **1** committee member opening on the CEA Committee.

2. Funding and Evaluation Committee

This committee is responsible for the oversight of funding and evaluation of projects for the Sonoma County Homeless Coalition. Responsibilities include:

- Review and be familiar with the prevailing Coalition Governance Charter including committee vacancies, selection of Committee Chairs, procedural requirement of minute taking and reporting to the Board and general availability of staff to provide support.
- Be knowledgeable with Federal, State and Local funding streams the Committee will be making recommendations upon.
- Review and make funding recommendations in accordance with the Coalition’s Strategic Plan Goals and system right-sizing needs, including shifting available funds to strengthen programming gaps.
- Collaborate with Lead Agency around in the following areas:
 - NOFA language including strategic opportunities, application scope, funding set-a-sides for special purposes, differentiating activity types prior to NOFA releases.
 - Review Evaluation Processes – submission timelines, release and due dates, applicant questionnaire development, potential site visits, *ex-parte* communications, late submission or corrective policies, committee scoring rationales.
 - Evaluation Analysis Tools – review/approve tools that will be used to evaluate projects or for funding recommendations including supporting client-level equity principles.
 - Be prepared with interview questions for service providers related to the scope of services and how proposals meet identified gaps.
- Adhere to the adopted rules of local Coalition Board Decorum.

Meetings: The Committee shall generally attempt to meet monthly in a place and manner (including virtually) that is open to the public.

Staff: Andrew Akufo (PPEA), Michael Gause (Program Manager), and other staff members from the Lead Agency.

The F&E Committee currently meets once a month on the **second Thursday** of each month from **2:00 – 4:00pm**.

Current F&E Committee members include: *Dennis Pocekay, Una Glass, Margaret Sluyk, Dannielle Danforth, Rebekah Sammet, Kelli Kuykendall, Chessy Etheridge, Hunter Scott, John Baxter, Matthew Verscheure*

There are currently **2** committee member openings on the F&E Committee.

*Applicants selected for membership in the Funding and Evaluation Committee are encouraged to participate in all funding and evaluation discussion. However, based upon the timeline and review period for the Sonoma County Homeless Coalition’s 2024-25 Notice of Funding Application (NOFA), new F&E Committee members will be strongly encouraged to abstain from any funding and evaluation voting decisions during 2024-25 NOFA discussions.

3. Homeless Management Information System (HMIS) Data Committee

This committee is responsible for advising Sonoma County Homeless Coalition Board on issues regarding Sonoma County’s web-based Homeless Management Information System (HMIS) including:

- Developing and maintaining the dashboard of metrics to achieve the vision of zero functional homelessness
- Alerting Sonoma County Homeless Coalition Board of providers whose data jeopardizes the overall system
- Advising on issues related to the Annual Homeless Assessment Report (AHAR) to Congress, regular Homeless Counts (required every two years—preferred annually), biannual estimate of housing needs or gaps analysis, and the annual inventory of homeless-dedicated housing (Housing Inventory Chart)
- Approves annual policies and procedures for HMIS
- Approves updates to existing HMIS documents per regulation changes, as well as oversight of monthly public-facing data dashboards.

Approves aligned definitions for each program type funded in Sonoma County in terms of desired outcomes, to assist the Sonoma County Homeless Coalition Board in developing appropriate measures for rewarding system providers that meet or exceed expectations and sanctioning system providers that do not adhere to requirements or meet expectations.

- Recommends training and technical assistance to build the capacity of service providers
- Performs an annual evaluation of the HMIS Lead

In collaboration with Lead Agency staff, the HMIS Committee shall:

- Review and make edits annually to the HMIS Policies and Procedures.
- Conduct the annual HMIS Lead Agency Evaluation and follow up on staff progress as it relates to gaps identified during the evaluation.
- Review and provide feedback on reporting to HUD (System Performance Measures, Longitudinal Systems Analysis, and more) prior to submission.
- Consider updates to data collection methods to support local needs.

Meetings: The Committee shall generally attempt to meet monthly in a place and manner (including virtually) that is open to the public.

Staff: Daniel Overbury, HMIS Coordinator with the Lead Agency

The HMIS Data Committee currently meets once a month on the **second Monday** of each month from **10:00 – 11:30am**.

Current HMIS Data Committee members include: *Heather Sweet, Sasha Brown, Sara Hunt Lindsey Hazlewood, Manny Galvan, Dennis Pocekay, Margaret Sluyk, Karla McLaren*

There are currently **5** committee member openings on the HMIS Committee.

4. Strategic Planning Committee

This committee will monitor and report back to the Sonoma County Homeless Coalition Board on strategic plan progress to ensure the vision of zero functional homelessness is achieved, including alignment of services and policies across the system of care.

In collaboration with Lead Agency staff, the Strategic Planning Committee shall:

1. Oversee the strategic planning activities of the Coalition to ensure that the homeless system of care operates effectively and efficiently in achieving Coalition system performance objectives (from Appendix H of the Strategic Plan).
2. Collaborate with the Coalition Board and the Lead Agency staff to ensure the voices of individuals with lived experience of homelessness are consistently incorporated into planning and evaluating the homeless response system (Strategy 3.3 and Action Step 3.a. from the Strategic Plan).
3. Monitor and report back as to progress on the Strategic Plan's action steps (in collaboration with the Lead Agency Staff - Strategy 3.8 from Strategic Plan).
4. Monitor and report on the progress of Plan implementation and advises the Board of Supervisors, local jurisdictions, and other bodies, including school districts, on how to adhere to the Plan and when to deviate from the Plan based on new information. This includes regular data review and a report out of the three key data metrics quarterly to stakeholders (in collaboration with the Lead Agency Staff – Action Step 3.8a from Strategic Plan).
5. Build out implementation steps for remaining action steps (not currently outlined in Implementation Addendum). Build out shared ownership for these and remaining items between Coalition and other partners (in collaboration with the Lead Agency Staff - Action Step 3.8c from Strategic Plan).
6. Propose priorities to the Coalition Board in February of each year which can be amended later as needed.

The Strategic Planning Committee has the right to form workgroups in support of advancing the strategies articulated in the Strategic Plan.

Meetings: The Committee shall meet as a full Strategic Planning Committee in a public setting every other month for one focused hour.

Staff Alea Tantarelli, PPEA, Sonoma County Department of Health Services

The SP Committee currently meets once a month on the **third Friday** of each month from **9:00 – 10:00pm**.

Current SP Committee members include: *Ben Leroi, Jennielynn Holmes, Tom Bieri, Tim Miller, Dennis Pocekay, Ludmilla Bade, Rebekah Sammet, Angela Struckmann, Matt Barnes*

There are currently **4** committee member openings on the SP Committee

**Sonoma County Homeless Coalition
Agenda Report**

Item No: 11

Subject: Preliminary Funding Recommendations for Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), HOME American Rescue Plan Act Program (HOME-ARP), Emergency Solutions Grant (ESG), and Low and-Moderate Income Housing Asset Fund (LMIHAF)

Meeting Date: January 24, 2024

Staff Contact: Veronica Ortiz-de Anda, Community Development Associate, veronica.ortiz-deanda@sonoma-county.org

SUMMARY

The Sonoma County Community Development Commission (CDC) published a Notice of Funding Availability (NOFA) on November 17, 2023, to solicit funding applications for eligible CDBG, HOME, HOME-ARP, ESG, and LMIHAF activities. The application submittal deadline was Monday, January 8, 2024, by 5:00 P.M. A total of 31 applications were received, with 18 applicants proposing activities for homelessness related services or housing. The applications were reviewed by CDC staff for completeness, applicant qualifications, activity eligibility under each funding source, and consistency with the funding policies that governs the use of funds. At the request of the Community Development Committee (CD Committee) and Cities and Towns Advisory Committee (CTAC), the preliminary funding recommendations for homelessness related applications are being presented to the Sonoma County Homeless Coalition.

RECOMMENDED ACTION(S)

1. Not an action item – informational only

DISCUSSION

BACKGROUND – CONSOLIDATED PLAN AND ANNUAL ACTION PLAN:

The Sonoma County Board of Supervisors approved the 2020-2025 Sonoma County Consolidated Plan on June 2, 2020. The Consolidated Plan is a requirement by the United States Department of Housing and Urban Development (HUD) for grantees of CDBG, HOME, HOME-ARP, and ESG funds. LMIHAF is a CDC administered program and not subject to HUD requirements, however is subject to the Funding Policies, which govern the allocation, use and award of funds. These fund sources are awarded to projects that meet the five-year Consolidated Plan goals, which include affordable housing development and preservation, non-housing capital projects (e.g. removal of architectural barriers to improve accessibility, public

facility improvements, etc.), fair housing services, microenterprise services, homelessness prevention and supportive services. Generally, there is a small amount of ESG and LMIHAF funding available for homelessness prevention and supportive services, however this NOFA included a substantial amount of one time HOME-ARP available for these activities.

The Urban County, the entitlement entity of federal grants, was established through a Joint Powers Agreement (JPA) between the County of Sonoma and the cities and town of Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol, Sonoma, and Windsor. The CDC is the designated fiscal agent under the JPA and administers these programs on behalf of the Urban County.

The CDC administers these programs in accordance with HUD regulations and guidelines. The planned use of the federal funds is an outcome of the annual funding recommendations and are included in an Annual Action Plan (Action Plan) of the five-year Consolidated Plan, and any amendments to the Action Plan. The Action Plan is reviewed and approved by the Board of Supervisors every spring, before it is submitted to HUD by the statutory deadline of May 15 each year.

As required by HUD, CDC staff follows the approved Citizen Participation Plan for the NOFA process and preparation of the Action Plan.

Additionally, the CDC administers the LMIHAF program on behalf of the County. Up to \$250,000 of annual revenue generated from LMIHAF assets may be allocated annually for homelessness related activities countywide. LMIHAF funds are derived from revenue received by the CDC as the Housing Successor entity of the former Redevelopment Agency and can only be used to address homelessness activities. LMIHAF funding recommendations are reviewed and approved by the Board of Supervisors at the same time as the Action Plan.

PRELIMINARY FUNDING RECOMMENDATIONS:

The tables below list the applications received for homelessness related activities under each fund type, their proposed activity, requested amount, and preliminary funding recommendation. In an effort to make the most impact in the services recommended for funding, and in consideration of the many federal administrative requirements that prove challenging for many community-based organizations, small funding awards were avoided. This approach supports organizations in delivering services to the most persons or households, improving outcomes reducing administrative burden and improving cost effective service delivery.

FEDERAL APPROPRIATIONS

As of the date of the preparation of this memorandum, Congress has not enacted a federal budget for fiscal year 2024 and therefore, HUD has not published annual grant allocations. The federal government is currently operating under a two-tiered continuing resolution that keeps some federal departments - including HUD - funded through January 19, 2024, and other federal departments funded through February 2, 2024. If a funding agreement is not reached by these deadlines, then Congress will need to approve another continuing resolution or risk a government shutdown. The Senate-passed spending bill fully funded HUD's programs - including CDBG and HOME, while the House-passed bill deeply cut the HOME program by one billion dollars, down from \$1.5 billion. No additional information is currently available on ESG funds; however, the County receives a very small annual allocation of less than \$150,000. Federal CDBG, HOME, and ESG amount are all estimated until HUD publishes the annual Fiscal Year 2024 allocations.

HOME – Estimated Funds Available From this Source: \$643,871

Applicant	Proposed Activity	Requested Amount	Preliminary Funding Commendation
Burbank Housing	Elderberry Commons - Conversion of vacant hotel into 29 units of permanent supportive housing	\$650,000	TBD – up to \$450,000
St. Vincent de Paul	Gravenstein Commons - New construction of 21 units of permanent supportive housing	\$1,000,000	Not recommended for funding – possible contingency project
	Total	\$1,650,000	TBD – up to \$450,000

HOME CHDO – Estimated Funds Available from this source \$128,775

Applicant	Proposed Activity	Requested Amount	Preliminary Funding Commendation
Burbank Housing Neighborhood Revitalization Corporation	Elderberry Commons – Conversion of vacant hotel into 29 units of permanent supportive housing	\$135,000	\$128,775
	<u>Total</u>	\$135,000	\$128,775

ESG – Estimated Funds Available from this Source: \$140,231

Note: A maximum of 60% of the ESG grant can be allocated to homeless outreach and shelter.

Applicant	Proposed Activity	Requested Amount	Preliminary Funding Recommendation
Sonoma Applied Village Services	Sonoma Valley Outreach	\$62,068	Not recommended for funding
Sonoma Applied Village Services	Water Protection Outreach Program	\$81,318	Not recommended for funding
West County Community Services	Homeless Prevention	\$60,000	\$30,231
Homeless Action Sonoma	Home and Safe Center	\$137,280	Not recommended for funding
West County Community Services	Homeless Outreach	\$80,000	\$60,000
The Living Room	Homeless Prevention	\$50,000	\$50,000
	Total	\$470,666	\$140,231

HOME-ARP – Funds Available from this Source: \$2,542,785

Applicant	Proposed Activity	Requested Amount	Preliminary Funding Recommendation
City of Rohnert Park	Supportive Services from navigation center	\$160,000	\$160,000
West County Community Services	Supportive Services from navigation center	\$402,854	Not recommended for funding
Reach for Home	Homeless Prevention-Mental Health Services	\$145,000	Not recommended for funding
	Total	\$707,854	\$160,000

LMIHAF – Estimated Funds Available from this Source: up to \$250,000

Applicant	Proposed Activity	Requested Amount	Preliminary Funding Recommendation
West County Community Services	Homeless Prevention	\$28,500	Not recommended for funding
Reach for Home	Rapid Rehousing	\$50,000	Not recommended for funding
West County Community Services	Homeless Outreach	\$200,000	\$100,000
The Living Room	Homeless Prevention	\$150,000	\$150,000
TLC Child and Family Services	Rapid Rehousing	\$250,000	Not recommended for funding
Scopa Has a Dream (DBA Corazon Healdsburg)	Homeless Prevention, Homeless Services, Rapid Rehousing	\$50,000	Not recommended for funding
	Total	\$728,500	\$250,000

Applications Not Recommended for Funding

Not all applications have a funding recommendation. The following types of applications did not receive a funding recommendation: incomplete application, ineligible activity, ineligible applicant, the application did not provide correct information, or provided insufficient information needed to complete a thorough evaluation to determine compliance with funding requirements, the activity as proposed did not comply with the requirements of the source of funds, and or the applicant did not provide sufficient information to determine capacity and experience administering grant funds. As noted in the tables above, 10 funding requests did not receive a funding recommendation.

Brown Act

All members of the Sonoma County Homeless Coalition (Coalition) are subject to the Brown Act and must publicly disclose any and all communications related to the business of the Coalition, which include any communications with applicants or applicant sponsors. All applicants should be advised and reminded of this disclosure.

Attachments

Slides for the CDC preliminary funding recommendations can be accessed at the link listed below:

<https://share.sonoma-county.org/link/lIGGkvX9pgo/>



**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 12
Subject: HMIS User Satisfaction Survey Results
Meeting Date: January 24, 2024
Staff Contacts: Adam Siegenthaler, Adam.Siegenthaler@sonoma-county.org

As part of the evaluation and monitoring of the HMIS implementation, HMIS Lead Agency Staff were directed to develop a process to collect and analyze stakeholder satisfaction with the HMIS implementation through an HMIS User Satisfaction survey:

On November 15, 2023 an online survey was distributed individually to all currently Active HMIS Users at the time to collect their feedback on the following subjects within purview of the HMIS Lead Agency Staff: Data Quality, Data Entry, Data Reporting, HMIS Software, Technical Support, User Trainings, and Customer Service.

A reminder notice was also sent on November 28, 2023 to HMIS Users.

Findings of the survey have been collected and presented in a dashboard of survey results found in the link below. This survey is anonymous and individual responses have been de-identified for reporting purposes and future analysis.

Link to Dashboard of Sonoma County HMIS User Satisfaction Survey Results:
https://www.surveymonkey.com/stories/SM-kD9scQ_2BxB1o1n_2F6ywoDZ8Q_3D_3D/

**Sonoma County Homeless Coalition
Board Report**

Item No: 13

Subject: Board Chair & Vice-Chair Election

Meeting Date: January 24, 2024

Staff Contact: Alea Tantarelli, Alea.Tantarelli@sonoma-county.org

SUMMARY

The Sonoma County Homeless Coalition Board will hold elections for the 2024 Board Chair and Vice Chair positions during the January 24, 2024 Coalition Board meeting. According to the CoC Governance Charter:

- 1) Seated Board members shall select by a simple majority vote a Chair and Vice Chair for one-year terms at the first meeting of the Board each calendar year.
- 2) The Chair conducts CoC Board meetings. The Vice Chair serves in the Chair's absence. The Chair and Vice Chair may be any member of the CoC Board.
- 3) Terms: Officers shall serve for one-year terms.
- 4) Term limits: There will be no term limits; indefinite re-election is permissible.

The election will require a nomination, second, and majority vote. The vote will be held publicly.

RECOMMENDED ACTION(S)

ACTION ITEM: Elect 2024 CoC Board Chair

ACTION ITEM: Elect 2024 CoC Board Vice-Chair

DISCUSSION

The Chair and Vice Chair positions require a minimum of 5-8 hours per month, excluding the 4-hour monthly Board meeting and Committee commitments. Prospective Board Officers need to ensure they have the capacity to fill these positions prior to nomination. In addition to strong facilitation skills, responsiveness and punctuality are vital to the success of these roles.

ATTACHMENT

- A) Sonoma County Homeless Coalition Board Member Roster

Attachment A

Sonoma County Continuum of Care Board Roster 2024

	Seat	First Name	Last Name	Organization
1	City of Santa Rosa	Natalie	Rogers	City of Santa Rosa
2	City of Petaluma	Dennis	Pocekay	City of Petaluma
3	Board of Supervisors	Chris	Coursey	BOS County of Sonoma
4	County of Sonoma Safety Net	Martha	Cheever	Community Development Commission
5	Northern Region	Margaret	Sluyk	Reach for Home
6	Sonoma Valley	Ron	Wellander	City of Sonoma
7	Western Region	Una	Glass	City of Sebastopol
8	Rohnert Park and Cotati	Jackie	Elward	City of Rohnert Park
9	Largest Homeless Services Agency	Jennielynn	Holmes	Catholic Charities
10	Homeless Service Provider	Chris	Cabral	Committee on the Shelterless (COTS)
11	Licensed Health Care Organization	Benjamin	Leroi	Santa Rosa Community Health Center
12	Adult Lived Experience	Chessy	Etheridge	Community Member/LEAP
13	TAY Lived Experience	Cheyenne	McConnell	Community Member
14	Homeless advocacy organization	Dannielle	Danforth	West County Community Services
15	At Large	Don	Schwartz	City of Sebastopol
17	At Large	Kristi	Lozinto	Ya-Ka-Ama Indian Education and Development

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 14
Subject: February 28, 2024, CoC Board Meeting Draft Agenda
Meeting Date: January 24, 2024
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report briefly summarizes the February 28, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The draft agenda contains all proposed items that will be discussed by the Board at the February 28, 2024, meeting. The draft agenda is attached as **Attachment A**.

RECOMMENDED ACTION(S)

None – an informational item only.

ATTACHMENT A
Sonoma County Homeless Coalition
Board Meeting Agenda
February 28, 2024
1:00pm-4:30pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	2/28/24 Agenda (Consent Calendar)	Draft Agenda	Staff	1:05pm
2.	Minutes from 1/24/23 (Consent Calendar)	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) (Consent Calendar)	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates (Consent Calendar) <ul style="list-style-type: none"> • Funding & Evaluation Committee • HMIS Committee • CEA Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Reports from Lead Agency Staff Potential ACTION ITEM	Staff Report for Reports from Lead Agency	Staff	1:25pm
6.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	1:45pm

7.	Long Term Funding Plan & STELLA M Discussion Potential ACTION ITEM		Staff	2:05pm
8.	Word from the Street Potential ACTION ITEM		Chessy Etheridge	2:45pm
9.	10-minute break			2:55pm
10.	HHAP 5 Application Potential ACTION ITEM		Staff	3:05pm
11.	Review Agenda for Next Coalition Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	3:55pm
12.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:15pm
13.	Public Comment on Items not on the Agenda		Board Chair	4:25pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org . Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was “Committee on the Shelterless”	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
HSD	Human Services Department (County dept)	NOFO	Notice of Funding Opportunity
HUD	US Department of Housing and Urban Development	NOI-RROF	Notice of Intent to Request Release of Funds
HUD/202/811	HUD New Construction for Elderly/Handicapped	NPLH	No Place Like Home
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSCS	North Sonoma County Services
HUD/8	HUD Section 8 New Construction Program	NSP	Neighborhood Stabilization Program
IG	Inspector General	OMB	Office of Management and Budget
IGR	Independent Group Residence	PASS	Plan for Achieving Self-Support
IIG	Infill and Infrastructure Grant	PBV	Project-Based Voucher
IMD	Institute of Mental Disease	PCC	Program Coordination Committee
IMDT	Interdepartmental Multi-Disciplinary Team	PHA	Public Housing Authority
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHADA	Public Housing Authorities Directors Association
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHC	Partnership Health Plan California
IPA	Independent Public Accountant	PHM	Public Housing Manager
JPA	Joint Powers Authority	PHRA	Public Housing Reform Act of 1998
JRT	Joe Rodota Trail	PIC	Public and Indian Housing Information Center
LASC	Legal Aid of Sonoma County	PIH	Public and Indian Housing
LHA	Local Housing Authority	PI	Public Infrastructure (County department)
LI	Low Income	PII	Personal Identifiable Information
LIA	Live-In Aide	PJ	Participating Jurisdiction
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PLHA	Permanent Local Housing Allocation
LISC	Local Initiatives Support Corporation	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LMIHAF	Low and Moderate-Income Housing Asset Fund	PPSC	Petaluma People’s Service Center
LSA	Longitudinal Systems Analysis (HMIS)	PRA	Public Records Act
MAI	Member of the Appraisal Institute	PRMD	Permit & Resource Management Department (Sonoma County)
MAR	Monthly Activities Report	PS	Payment Standard
Measure O	¼ Cent Sales tax for housing/homelessness	PSA	Purchase and Sale Agreement
MHP	Multi-Family Housing Project (HCD)	PSH	Permanent Supportive Housing
MITCS	Multi-Family Tenant Characteristics System	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MRBP	Mortgage Revenue Bond Program	PUD	Planned Unit Development
MSA	Metropolitan Statistical Area	QC	Quality Control
MSS	Mobile Supportive Services	QFHO	Qualified Fair Housing Organization
MWBE	Minority and Women’s Business Enterprises	QHWRA	Quality Housing and Work Responsibility Act of 1998
MYFS	Mendocino Youth & Family Services	R&R	Reinvestment and Revitalization Fund
NAHB	National Association of Home Builders	RCAC	Rural Communities Assistance Corporation
NAHRO	National Association of Housing and Redevelopment Officials	RCF	Residential Care Facility
NAMI SC	National Alliance on Mental Illness Sonoma County	RDIP	Rental Development Incentive Program
NAREB	National Association of Real Estate Brokers	REAC	Real Estate Assessment Center (HUD)
NBOP	North Bay Organizing Project	RECDS	Rural Economic Community Development Service
NBVR	North Bay Veterans Resource Center	REFB	Redwood Empire Food Bank
NCCLF	Northern California Community Loan Fund	RFH	Reach for Home
NDP	Neighborhood Development Program	RFP	Request for Proposals
NEPA	National Environmental Policy Act	RFQ	Request for Qualifications
NFHA	National Fair Housing Alliance	RHCP	Rental Housing Construction Program (State of California)
		RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard