



Environmental Health ♦ 625 5<sup>th</sup> Street, Santa Rosa, CA 95404 ♦ 707-565-6565 ♦ [EH@sonoma-county.org](mailto:EH@sonoma-county.org)  
<https://sonomacounty.ca.gov/Health/Environmental-Health-and-Safety/>

**MOBILE FOOD FACILITY PERMIT APPLICATION**

APPLICANT: Answer all questions completely. Sign and date below. *Please print or type.*

- Original Application     Change of Ownership     Renewal     For Records Only

Category of Mobile Food Facility (MFF) – See category definitions on page 1 of this packet (check one):

- Extensive Preparation     Moderate Preparation     Minimal or No Preparation

Mobile Food Facility Business Name \_\_\_\_\_ Type of Food \_\_\_\_\_

Name on Mobile Food Facility Sign \_\_\_\_\_ Business Phone \_\_\_\_\_

Commissary Address \_\_\_\_\_ Ste # \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Email Address \_\_\_\_\_

Owner Name (s) \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Ste # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email Address \_\_\_\_\_

Operator Name (s) \_\_\_\_\_ Phone \_\_\_\_\_

Make and Model of Vehicle: \_\_\_\_\_ Vehicle License Plate #: \_\_\_\_\_

Please provide the following:

- Copy of the valid current vehicle registration, if required (trucks/trailers)
- Completed Route Sheet
- Completed Commissary Agreement
- Sign Off for Stops Longer Than One Hour, if required (see form for requirement)
- Standard operational procedure (SOPs), required for unenclosed MFFs (i.e. carts)
- Appropriate payment
- Food Safety Manager Certification — MFFs with moderate or extensive preparation permit categories are required to have an owner or employee who has successfully passed an approved and accredited Food Safety Manager Certification examination. Please have the original food safety manager certificate available during inspection of your MFF.

Name of Certified Food Safety Manager \_\_\_\_\_ Date of Certification \_\_\_\_\_

- Owner/Operator Agreement, if required (only if operator is not the owner)

**AGREEMENT**

I (we) understand that a permit is issued upon inspection of the above named MFF when it is in substantial compliance with applicable state law and county code. Fees are not prorated. The permit is valid for twelve months, or as otherwise noted on the permit, and shall be renewed annually by payment of fees determined by the Board of Supervisors and completion of required paperwork.

Any permit that is not reinstated by the designated anniversary date, due to failure to submit permit fees or paperwork, shall be deemed delinquent. Delinquent permit fees will be subject to late fees at intervals of thirty (30) days and sixty (60) days past the anniversary date. The amount assessed shall be included in the fee schedule approved by resolution of the Board of Supervisors with the annual budget. *County Code, Sec. 14-4(n).*

The permit may be suspended or revoked for good cause. **Up to three times the permit fee may be charged as a penalty** for operating without a permit. The permit is not transferable upon change of ownership and is valid only for the facility listed above.

I (We) agree to operate in compliance with all applicable statutes, orders, quarantines, rules or regulations prescribed by state law; a state officer or department; or the Public Health Officer for Sonoma County.

Print Name/Title \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name/Title \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**For office use only:**

PE \_\_\_\_\_ PR# \_\_\_\_\_ District \_\_\_\_\_ Issue Permit \_\_\_\_\_ Approved by \_\_\_\_\_

Cash     Check/Credit Card Trans# \_\_\_\_\_ Date Rec'd \_\_\_\_\_ by \_\_\_\_\_ Amount Rec'd \$ \_\_\_\_\_