



Environmental Health ❖ 625 5th Street, Santa Rosa, CA 95404 ❖ 707-565-6565 ❖ EH@sonoma-county.org
<https://sonomacounty.ca.gov/Health/Environmental-Health-and-Safety/>

MOBILE FOOD FACILITY (MFF) PLAN REVIEW APPLICATION

Type (Check one): Truck Trailer Cart

Mobile Food Facility Business Name _____ Type of Food _____

Name on Mobile Food Facility Sign _____ Business Phone _____

Commissary Address _____ Ste # _____

City _____ Zip _____ Email Address _____

Owner Name (s) _____ Phone _____

Mailing Address _____ Ste # _____

City _____ State _____ Zip _____ Email Address _____

Contact Name (s) _____ Phone _____

Mailing Address _____ Ste # _____

City _____ State _____ Zip _____ Email Address _____

Make and Model of Vehicle: _____

Vehicle License Plate #: _____

Type of Construction (Check one): New Construction Already Built Remodel – what type of remodel _____

Occupiable truck/trailer— Housing and Community Development (HCD) insignia number: (if applicable) _____

Please provide the following with MFF plan review application:

- PDF of plans OR Two sets of plans, drawn to scale—drawing showing all four sides, top view, and plumbing diagram (if applicable) of MFF
- One copy of each technical specification sheet (user manual) for all MFF equipment, indicating manufacture make and model number(s)
- Completed MFF plan submittal checklist
- Two-hour plan review fee (see fee schedule)
- List of foods to be served from MFF _____

Mobile Food Plan Review - Extent of Food Service (check all that apply):

- Limited food preparation without cooking
- Food preparation with cooking
- Prepackaged/Produce food only

I understand that these plans will be approved /disapproved within 20 working days after being submitted to Environmental Health. The plans will not be approved until all the required information is submitted. Plan check review and construction inspection fees (including travel time) are separate from the operational permit fee. Plan check fees are a prepaid estimate of time and are based on the current hourly rate fee. Any additional time beyond the initial paid plan check fees will be due prior to submittal of a mobile food facility permit application. Prior to opening for business, all final construction approvals must be obtained, and the operational permit application and fee must be submitted. If a food facility opens for business without a valid Mobile Food Facility Permit, the operator is subject to closure of the facility and may be assessed a penalty not to exceed three times the cost of the Mobile Food Facility Permit.

Applicant Signature _____ Date _____

Print Name _____ Title _____

For office use only:

Application Date _____ FA # _____ SR # _____

Plans Reviewed by _____ Date _____ Plans Approved by _____ Date _____

Cash Check/Credit Card Trans# _____ Date rec'd _____ by _____ Amount rec'd \$ _____

Comments _____